



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board Regular Meeting Minutes

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106  
Wednesday, January 20<sup>th</sup>, 2016 | 12NN

These Minutes of the ASPCC Executive Board were approved on 01/27/2016. The Advisor Present was Rebecca Cobb and Carrie Afuso.

### Executive Board Officers

President	Irving G. Morales	Vice President for Public Relations	Joshua Mentrup
Vice President for Internal Affairs	Emilie J. Melder	Vice President for External Affairs	Ricardo Patlan
Vice President for Academic Affairs	Gilbert Lui	Vice President for Sustainability	Steffan Diederling
Vice President for Student Services	Julia Russo	Chief Justice	Steven Stark
Vice President for Business Affairs	Christopher Langstaff	Student Trustee	Kelly Banh
Vice President for Campus Activities	Eric Ojeda		
Vice President for Cultural Diversity	Elena Pierce	Secretary	Beverly M. Dominguez

### I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum**  
The Executive Board was called to order by **I.G. Morales** at **12:02 PM**. Quorum was established.
- C. Langstaff** came in 5 minutes late and **E. Ojeda** came in 3 minutes late to meeting.
- B. Adoption of the Agenda for January 20<sup>th</sup>, 2016**  
**MOTION: ON THE MOTION OF J. Mentrup**, seconded by **J. Russo**, the Executive Board, voted to approve the agenda as presented.
- C. Approval of the minutes from December 15<sup>th</sup>, 2015**  
**MOTION: ON THE MOTION OF J. Russo** seconded by **J. Mentrup** the Executive Board, voted to unanimously approve the minutes as presented.

### II Public Comment on Non-Agenda Items

**Dr. Amanda Y. Han** Psychologist at psych services and two psychology club members **Sequoia** and **Andrea**, announced to the Executive Board that they would like to collaborate with A.S. during relaxation week. They would like to add relaxation week during midterm week.

### III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

#### D. Executive Board

**K. Banh:** Announced to the Executive Board that the Board of Trustee meeting on January 20<sup>th</sup>, 2016 was cancelled. She also announced that she will be going to Sacramento at the end of January for the CCLC and hopefully there they can talk about the transportation problem at PCC.

**R. Patlan:** Announced to the Executive Board that the lobby committees are now planning two Sacramento Trips for February 22<sup>nd</sup> or 29<sup>th</sup> and in April. Also there will be a trip to Washington D.C. at the end of spring break.

**J. Russo:** Announced to the Executive Board that Student Trustee K. Banh, R. Patlan and herself will be going to Washington D.C the second week of February for the National Legislative Summit.

In addition, in the first week of February she will be part of a health services activity, she will be doing a walk at PCC. This activity is meant to encouraging students to walk around campus together during lunch hours, for health advertisements.

**S. Diederling:** Announced to the Executive Board that he will be collaborating with Emilie during club week. He will be taking over the food and will be providing healthier food.

**E.J. Melder:** Announced to the executive board that club week is coming up on January 26<sup>th</sup>-28<sup>th</sup>, 2016 from 10-2pm in the center quad.

In addition, she announced that Saturday, January 23<sup>rd</sup>, 2016 the ICC Retreat will be held.

**J. Mentrup:** Announced to the Executive Board that he had his first Publicity committee meeting.

He announced that he will be making flyers to promote Club Week.

In addition, E. Ojeda and himself are thinking of doing something for Saint Patrick's Day.

**C. Langstaff:** Announced to the Executive Board that the board members must turn in requisition forms and slips when they purchase anything for their events.

**E. Ojeda:** Thanked the board members for helping him out during Welcome Week.

In addition, he is thinking about organizing a talent show for students.

**G. Lui:** No reports.

**E. Pierce:** Announced to the Executive Board that she will hopefully be having a movie night on February 11<sup>th</sup>, 2016.

In addition, she is looking into doing an event for international graduation.

Finally, she is looking forward into doing a drag show as well.

**S. Stark:** Announced to the Executive Board that the Supreme Council had its first meeting January 20<sup>th</sup>, 2016. They are working on revising the Constitution.

**I.G. Morales:** Announced to the Executive Board that he is happy to start a new semester successfully.

He also reminded the Board members to send their office hours to the secretary as soon as possible.

Moreover, he also told the Executive board that there should be no more last minute events. They have to turn in their request forms to J. Mentrup two week in advance.

Finally, he reminded the Executive Board to prepare themselves for the A.S. retreat coming up in January 24<sup>th</sup>, 2016.

## **E. Advisors**

**R. Cobb:** Announced to the Executive Board members that they should be involved in the Accreditation committees.

She is also very proud of how A.S and students in campus took ownership of their campus during welcome week.

She also announced that A.S. should do something for Black history month.

**C. Afuso:** Announced to the Executive Board members that she is happy that A.S. has had a successful semester start.

She also checked grades to make sure that all board members are registered for classes and are staying on track with their academic work.

She also announced that she will be strict on the Executive board members because by now they should already be aware of what they can and cannot do.

**F. Shared Governance**

**G. Financial**

**C. Langstaff** announced that the budget is tentative at the moment.

**IV Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item IV.*

**H. Accreditation Presentation**

**| K. Pilon**

*It is recommended that the Executive board discusses the Accreditation Presentation by K. Pilon.*

**K. Pilon** discussed to the Executive board an Accreditation presentation using a PowerPoint presentation.

**I. WordPress Workshop**

**|J. Mentrup**

*It is recommended that the Executive board revises how to create and publish a blogpost on the A.S. website.*

**J. Mentrup** reviews the WordPress program with the Executive board with a small workshop. He also discusses ways to promote Associated Students with on and off campus students.

**J. Hiring Committees**

**| I. G Morales**

*It is recommended that the Executive Board discusses about the Hiring committees.*

**I.G Morales** discusses with the Executive Board about the Hiring Committee.

**V Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.*

**K. Movie Premiere of “Meet the Patels”**

**|E. Pierce**

*It is recommended that the Executive Board approves a budget for the Movie Premiere of “Meet the Patels” event.*

**E. Pierce** announced that she will be having a movie night on February 11<sup>th</sup>, 2016.

The movie will be demonstrating the Indian culture.

MOTION:

ON THE MOTION OF **J. Russo**, seconded by **R. Patlan**,

It is recommended that the Executive Board approves a budget for the movie night “Meet the Patels” event.

AYE - E.J. Melder, J. Mentrup, J. Russo, S. Diedering, G. Lui, E.Pierce  
C. Langstaff.

NO - None

**Advisory votes:**

AYE -S. Stark, K. Banh

NO - none

**The motion has passed due to unanimous vote.**

**VI Standing Business**

**O. Appointment to College-Wide Committees**

**Tatiana Overly** and **Beryl Yin** are both appointed to S. Stark's Supreme Council Committee by **I.G Morales**.

**P. Bill Acceptance**

**VII Public Comment on Non-Agenda Items**

**VIII Announcements**

**I.G. Morales** passed out a worksheet to the Executive board with the latest updates.

**E. J. Melder** announced to the Executive Board to not leave any paper work on her desk if they are not for her.

**IX Future Meeting Dates and Times**

<b>Date</b>	<b>Location</b>	<b>Agenda Items Due By</b>
January 27 <sup>th</sup> , 2016	CC-212	January 22 <sup>nd</sup> , 2016

**X Adjournment**

**MOTION: ON THE MOTION OF E. Melder** seconded by **J. Russo**, the Executive Board voted to adjourn the meeting at **1:36 PM**.