



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106
Wednesday, January 27th, 2016 | 12NN

NOTICE IS HEREBY GIVEN that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

Pursuant to Government Code §54950-54964: Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

Executive Board Officers

President	Irving G. Morales	Vice President for Public Relations	Joshua Mentrup
Vice President for Internal Affairs	Emilie J. Melder	Vice President for External Affairs	Ricardo Patlan
Vice President for Academic Affairs	Gilbert Lui	Vice President for Sustainability	Steffan Diederer
Vice President for Student Services	Julia Russo	Chief Justice	Steven Stark
Vice President for Business Affairs	Christopher Langstaff	Student Trustee	Kelly Banh
Vice President for Campus Activities	Eric Ojeda		
Vice President for Cultural Diversity	Elena Pierce	Secretary	Beverly Dominguez

I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for January 27th, 2016
- C. Approval for the minutes from January 20th, 2016

II Public Comment on Non-Agenda Items

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – *action may be taken to receive and adopt any actionable report of the Finance Committee.*

IV Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item IV.

H. Spring Career Week

| Y. De La Paz

It is recommended that the Executive board will discuss the Spring Career Week event.

V Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.

I. Spring 2016 Club Week

| E. J. Melder

It is recommended that the Executive board will discuss the approval of the Spring Club Week budget coming from the ICC funding.

VI Standing Business

J. Appointment to College-Wide Committees

K. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

IX Future Meeting Dates and Times

Date

February 3rd, 2016

Location

CC-212

Agenda Items Due By

January 29th, 2016

X Adjournment



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board Regular Meeting Minutes

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106
Wednesday, January 20th, 2016 | 12NN

These Minutes of the ASPCC Executive Board were approved on Date. The Advisor Present was Rebecca Cobb and Carrie Afuso.

Executive Board Officers

President	Irving G. Morales	Vice President for Public Relations	Joshua Mentrup
Vice President for Internal Affairs	Emilie J. Melder	Vice President for External Affairs	Ricardo Patlan
Vice President for Academic Affairs	Gilbert Lui	Vice President for Sustainability	Steffan Diederling
Vice President for Student Services	Julia Russo	Chief Justice	Steven Stark
Vice President for Business Affairs	Christopher Langstaff	Student Trustee	Kelly Banh
Vice President for Campus Activities	Eric Ojeda		
Vice President for Cultural Diversity	Elena Pierce	Secretary	Beverly M. Dominguez

I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum**
The Executive Board was called to order by **I.G. Morales** at **12:02 PM**. Quorum was established.
- C. Langstaff** came in 5 minutes late and **E. Ojeda** came in 3 minutes late to meeting.
- B. Adoption of the Agenda for January 20th, 2016**
MOTION: ON THE MOTION OF J. Mentrup, seconded by **J. Russo**, the Executive Board, voted to approve the agenda as presented.
- C. Approval of the minutes from December 15th, 2015**
MOTION: ON THE MOTION OF J. Russo seconded by **J. Mentrup** the Executive Board, voted to unanimously approve the minutes as presented.

II Public Comment on Non-Agenda Items

Dr. Amanda Y. Han Psychologist at psych services and two psychology club members **Sequoia** and **Andrea**, announced to the Executive Board that they would like to collaborate with A.S. during relaxation week. They would like to add relaxation week during midterm week.

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

D. Executive Board

K. Banh: Announced to the Executive Board that the Board of Trustee meeting on January 20th, 2016 was cancelled. She also announced that she will be going to Sacramento at the end of January for the CCLC and hopefully there they can talk about the transportation problem at PCC.

R. Patlan: Announced to the Executive Board that the lobby committees are now planning two Sacramento Trips for February 22nd or 29th and in April. Also there will be a trip to Washington D.C. at the end of spring break.

J. Russo: Announced to the Executive Board that Student Trustee K. Banh, R. Patlan and herself will be going to Washington D.C the second week of February for the National Legislative Summit.

In addition, in the first week of February she will be part of a health services activity, she will be doing a walk at PCC. This activity is meant to encouraging students to walk around campus together during lunch hours, for health advertisements.

S. Diederling: Announced to the Executive Board that he will be collaborating with Emilie during club week. He will be taking over the food and will be providing healthier food.

E.J. Melder: Announced to the executive board that club week is coming up on January 26th-28th, 2016 from 10-2pm in the center quad.

In addition, she announced that Saturday, January 23rd, 2016 the ICC Retreat will be held.

J. Mentrup: Announced to the Executive Board that he had his first Publicity committee meeting.

He announced that he will be making flyers to promote Club Week.

In addition, E. Ojeda and himself are thinking of doing something for Saint Patrick's Day.

C. Langstaff: Announced to the Executive Board that the board members must turn in requisition forms and slips when they purchase anything for their events.

E. Ojeda: Thanked the board members for helping him out during Welcome Week.

In addition, he is thinking about organizing a talent show for students.

G. Lui: No reports.

E. Pierce: Announced to the Executive Board that she will hopefully be having a movie night on February 11th, 2016.

In addition, she is looking into doing an event for international graduation.

Finally, she is looking forward into doing a drag show as well.

S. Stark: Announced to the Executive Board that the Supreme Council had its first meeting January 20th, 2016. They are working on revising the Constitution.

I.G. Morales: Announced to the Executive Board that he is happy to start a new semester successfully.

He also reminded the Board members to send their office hours to the secretary as soon as possible.

Moreover, he also told the Executive board that there should be no more last minute events. They have to turn in their request forms to J. Mentrup two week in advance.

Finally, he reminded the Executive Board to prepare themselves for the A.S. retreat coming up in January 24th, 2016.

E. Advisors

R. Cobb: Announced to the Executive Board members that they should be involved in the Accreditation committees.

She is also very proud of how A.S and students in campus took ownership of their campus during welcome week.

She also announced that A.S. should do something for Black history month.

C. Afuso: Announced to the Executive Board members that she is happy that A.S. has had a successful semester start.

She also checked grades to make sure that all board members are registered for classes and are staying on track with their academic work.

She also announced that she will be strict on the Executive board members because by now they should already be aware of what they can and cannot do.

F. Shared Governance

G. Financial

C. Langstaff announced that the budget is tentative at the moment.

IV Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item IV.

H. Accreditation Presentation

| K. Pilon

It is recommended that the Executive board discusses the Accreditation Presentation by K. Pilon.

K. Pilon discussed to the Executive board an Accreditation presentation using a PowerPoint presentation.

I. WordPress Workshop

|J. Mentrup

It is recommended that the Executive board revises how to create and publish a blogpost on the A.S. website.

J. Mentrup reviews the WordPress program with the Executive board with a small workshop. He also discusses ways to promote Associated Students with on and off campus students.

J. Hiring Committees

| I. G Morales

It is recommended that the Executive Board discusses about the Hiring committees.

I.G Morales discusses with the Executive Board about the Hiring Committee.

V Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.

K. Movie Premiere of “Meet the Patels”

|E. Pierce

It is recommended that the Executive Board approves a budget for the Movie Premiere of “Meet the Patels” event.

E. Pierce announced that she will be having a movie night on February 11th, 2016. The movie will be demonstrating the Indian culture.

MOTION: ON THE MOTION OF **J. Russo**, seconded by **R. Patlan**,
It is recommended that the Executive Board approves a budget for the movie night “Meet the Patels” event.

AYE - E.J. Melder, J. Mentrup, J. Russo, S. Diedering, G. Lui, E.Pierce
C. Langstaff.

NO - None

Advisory votes:

AYE -S. Stark, K. Banh NO - none

The motion has passed due to unanimous vote.

VI Standing Business

O. Appointment to College-Wide Committees

Tatiana Overly and **Beryl Yin** are both appointed to S. Stark's Supreme Council Committee by **I.G Morales**.

P. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

I.G. Morales passed out a worksheet to the Executive board with the latest updates.

E. J. Melder announced to the Executive Board to not leave any paper work on her desk if they are not for her.

IX Future Meeting Dates and Times

Date	Location	Agenda Items Due By
January 27 th , 2016	CC-212	January 22 nd , 2016

X Adjournment

MOTION: ON THE MOTION OF E. Melder seconded by **J. Russo**, the Executive Board voted to adjourn the meeting at **1:36 PM**.



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

Board Agenda Item I: Spring 2016 Club Week

Date: January 27th, 2016

Recommendation: It is recommended that the Executive Board approve the Spring Club Week budget not to exceed \$3,700 coming from the ICC funding.

Dates: January 26th, 27th and 28th of 2016

Costs: \$3,700

Reason: It is recommended that the board approve this item in order to promote clubs on campus and promote student involvement

Desired Outcomes: For current students to find opportunities to get involved on campus

Outreach: Contacting clubs and advisors through the ICC emailing list
ICC announcements
Flyers/PR Resources

Recommended by:

Emilie J. Melder

Vice President for Internal Affairs, Associated Students of Pasadena City College

Board Agenda Item ____: Spring 2016 Club Week

Date: January 27th, 2016

Budget by item:

Please note – although the food is being provided by sustainability, ICC will be responsible for most costs related to the food and drinks.

1. Food	\$ 1,200.00
2. Drinks	\$ 500.00
3. Facilities	\$ 1,600.00
4. Publicity	\$ 200.00
5. Supplies	\$ 100.00
6. Discretionary	\$ 100.00
TOTAL	\$ 3,700.00



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: January 27th, 2016

This roster of ASPCC and College-wide committee members is current as of the above date. All committee members are appointed by the ASPCC President on their own recommendation or the recommendation of Executive Board members; in certain instances committee members are approved by a vote of the Executive Board. Before a student becomes a committee member, their name is announced under "Appointment to College-wide Committees" during any regularly scheduled Executive Board meeting. Committee appointments listed as (auto) are automatically required appointments by the ASPCC Governing Rules.

During the Executive Board meeting of January 27th, 2016 the following names will be announced and appointed to committees:

ASPCC Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)

College Wide Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016
EFFECTIVE AS OF: January 27th, 2016

ASPCC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Executive Board	Irving G. Morales President	Emilie J. Melder Ricardo Patlan Joshua Mentrup Christopher J. Langstaff Steffan Diederling Julia Russo Eric Ojeda Elena Pierce Gilbert Lui Steven Stark* Kelly Banh*	Wednesdays, 12:00NN Weekly
Supreme Council	Steven Stark Chief Justice	Ian Fox Lincoln Burgess Tatiana Overly Beryl Yin	
Academic Commission	Gilbert Lui VP Academic Affairs	Ryan Chan Matt Truong	
Finance	Christopher J. Langstaff VP Business Affairs	John Orona Christopher Carbajal John Llamas Jungyoon Lee Agkop Baltagian Jasmeet Ohillon	



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: January 27th, 2016

Lobby	Ricardo Patlan VP External Affairs	Irving G Morales Emilie Melder Elena Pierce Julia Russo Lincoln Burgess Ivan Castillo Cali Watson Abraham Rincon Juan Lomeli Dean Wyrzykowski Wen Chen Nune Garipian Elssa Carrillo-Medina	Fridays – 10:am-11:00am Room: CC-212 Weekly
Lobby Fee Fund	Ricardo Patlan VP External Affairs		
Publicity	Joshua Mentrup VP Public Relations	Laurie Tobing Laurencia Sintiche Pandelaki Aden Darmody Vanessa Serrato Margaret Alpajora Nune Garipian Elizabeth Rangel	
Campus Activities	Eric Ojeda VP Campus Activities	Phoebe Fang Christina Mu Devna Desai Arin Parsanian Haya Kaliounji Diego Fagoaga Dulce Yang Mark Huerta	
Student Services	Julia Russo VP Student Services	Kelly Banh Laurencia Pandelaki Aden Darmody Inkyung Chung Phoebe Fang Gabriella Hertania Naethon Attao Stanley Huang Cherlin Ongkeko	



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COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: January 27th, 2016

Cultural Diversity	Elena Pierce VP Cultural Diversity		
Sustainability	Steffan Diederling VP Sustainability	Nicole Laureola Chun-Hao (Jason) Wong Poema Oleas Mekhitarian Brandon Wong Winessa (Winnie) Nartia-stockart	
Election Commission	Rebecca Cobb Dean, Student Affairs		
I-Tap	Irving G. Morales President	Ricardo Patlan Steffan Diederling Gilbert Lui Kelly Banh Lincoln Burgess Wen Chen	

ASPCC ICC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Inter-Club Council	Emilie J. Melder		Fridays, 12pm
ICC Funding Committee			
ICC Service Projects			
ICC Special Events			

* Associate or ex-officio member – does not count for achieving quorum



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: January 27th, 2016

COLLEGE COUNCIL COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Budget & Resource	Bob Miller Admin Appointee Danny Hamman Academic Senate	C.Langstaff <i>2 Free spots</i>	
Calendar	Dr. Bob Bell VP Instruction Krista Walter Academic Senate		
College Council	Rajen Verdien College President	I.G. Morales R. Patlan K. Banh	
Enrollment Mgmt	Bob Miller VP Ed Services, VACANT Academic Senate	<i>3 Free Spots</i>	
Facilities	Ruben Smith Admin Appointee VACANT Academic Senate	E. Pierce <i>2 Free Spots</i>	
Health & Safety	Rich Beyer President's Appointee	S. Diederling <i>2 Free spots</i>	
Planning & Priorities	VACANT Dean of Curriculum, Stephanie Fleming Academic Senate		
Professional Dev.	Shelagh Rose Academic Senate === VP Human Resources	<i>1 Free Spot</i>	
Sustainability	Sarah Flores Admin Appointee Lauren Arenson Academic Senate	S. Diederling <i>1 Free Spot</i>	
Student Trustee Advisory Council	Kelly Banh	Julia Russo	
Technology & Academic Computing	Mark Sakata Academic Senate Dwayne Cable VP Information Tech	<i>2 Free Spots</i>	



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COMMITTEE ROSTER AND MEMBERSHIP 2015-2016
EFFECTIVE AS OF: January 27th, 2016

MISCELLANEOUS COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Bookstore	Rebecca Cobb Dean, Student Affairs	R. Patlan J. Russo	
Commencement Speaker Selection	Rebecca Cobb Dean, Student Affairs	E. Melder	
Curriculum & Instruction		<i>1 Free Spot</i>	
Flea Market Board	Rebecca Cobb Dean, Student Affairs	I.G. Morales E.J. Melder	
Food Service	Rebecca Cobb Dean, Student Affairs	J. Mentrup S. Diederling	
Institutional Effectiveness Committee	Ryan Corner Co-Chair Marjorie Smith Co-Chair	C. Langstaff <i>2 Free Spots</i>	
Parking	Rebecca Cobb Dean, Student Affairs	J. Russo C. Langstaff	
Student Service Fund	Rebecca Cobb Dean, Student Affairs	I.G. Morales C. Langstaff J. Russo E. Ojeda	