



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106  
Wednesday, February 17<sup>th</sup>, 2016 | 12NN

**NOTICE IS HEREBY GIVEN** that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

**Pursuant to Government Code §54950-54964:** Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

### Executive Board Officers

|                                       |                       |                                     |                    |
|---------------------------------------|-----------------------|-------------------------------------|--------------------|
| President                             | Irving G. Morales     | Vice President for Public Relations | Joshua Mentrup     |
| Vice President for Internal Affairs   | Emilie J. Melder      | Vice President for External Affairs | Ricardo Patlan     |
| Vice President for Academic Affairs   | Gilbert Lui           | Vice President for Sustainability   | Steffan Diederling |
| Vice President for Student Services   | Julia Russo           | Chief Justice                       | Steven Stark       |
| Vice President for Business Affairs   | Christopher Langstaff | Student Trustee                     | Kelly Banh         |
| Vice President for Campus Activities  | Eric Ojeda            |                                     |                    |
| Vice President for Cultural Diversity | Elena Pierce          | Secretary                           | Beverly Dominguez  |

## I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for February 17<sup>th</sup>, 2016
- C. Approval for the minutes from February 10<sup>th</sup>, 2016

## II CLOSED SESSION

Government Code 54957

Wage Increase, ASPCC Secretary

## III Public Comment on Non-Agenda Items

## IV Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – action may be taken to receive and adopt any actionable report of the Finance Committee.

**V Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.*

**H. Increase A.S. Secretary's Wage**

**|I.G. Morales**

*It is recommended that the Executive board approve to increase A.S Secretary's Wage, coming out of Business support.*

**I. Rosemead Visit**

**|I. G. Morales**

*It is recommended that the Executive Board approves a budget for the Rosemead visit coming out of the President's account.*

**VI Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item VI.*

**J. Policy & Procedures No. 800**

**| S. Stark**

*It is recommended that the Executive board discuss Policy & Procedures No. 800 – Governing Documents.*

**VII Standing Business**

**K. Appointment to College-Wide Committees**

**L. Bill Acceptance**

**VIII Public Comment on Non-Agenda Items**

**IX Announcements**

**X Future Meeting Dates and Times**

**Date**

February 24<sup>th</sup>, 2016

**Location**

CC-212

**Agenda Items Due By**

February 19<sup>th</sup>, 2016

**XI Adjournment**



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board Regular Meeting Minutes

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106  
Wednesday, February 10<sup>th</sup>, 2016 | 12NN

These Minutes of the ASPCC Executive Board were approved on Date. The Advisor Present was Rebecca Cobb and Carrie Afuso.

### Executive Board Officers

|                                       |                       |                                     |                      |
|---------------------------------------|-----------------------|-------------------------------------|----------------------|
| President                             | Irving G. Morales     | Vice President for Public Relations | Joshua Mentrup       |
| Vice President for Internal Affairs   | Emilie J. Melder      | Vice President for External Affairs | Ricardo Patlan       |
| Vice President for Academic Affairs   | Gilbert Lui           | Vice President for Sustainability   | Steffan Diederling   |
| Vice President for Student Services   | Julia Russo           | Chief Justice                       | Steven Stark         |
| Vice President for Business Affairs   | Christopher Langstaff | Student Trustee                     | Kelly Banh           |
| Vice President for Campus Activities  | Eric Ojeda            |                                     |                      |
| Vice President for Cultural Diversity | Elena Pierce          | Secretary                           | Beverly M. Dominguez |

**E. Melder** and **J. Mentrup** were absent due to sickness.

**J. Russo** and **K. Banh** had an excused absence, since they are in a conference in Washington D.C.

**S. Diederling** was late to meeting, he arrived at 1:07.

### I Preliminary Items

#### A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **I.G. Morales** at **12:05 PM**. Quorum was established.

#### B. Adoption of the Agenda for February 10<sup>th</sup>, 2016

**MOTION:** **ON THE MOTION OF E. Melder**, seconded by **E. Pierce**, the Executive Board, voted to approve the agenda as presented.

#### C. Approval of the minutes from February 3<sup>rd</sup>, 2016

**MOTION:** **ON THE MOTION OF E. Pierce** seconded by **R. Patlan** the Executive Board voted to unanimously approve the minutes as presented.

### II Public Comment on Non-Agenda Items

**Kelly Gredvig**, a PCC student, invited the whole Executive Board to join her Ability First fundraiser.

### III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

#### D. Executive Board

**K. Banh:** No Reports.

**R. Patlan:** Announced to the Executive Board members that he spoke to the representatives of the zombie blood run. He will bring it up as a discussion item once he finds out more information about it.

Also, he reminded the board that the Lobby Committee will be going to Sacramento on February 20<sup>th</sup>, 2016, they are currently in the middle of doing Legislative Research.

**J. Russo:** No Reports.

**S. Diederling:** No Reports.

**E.J. Melder:** No Reports.

**J. Mentrup:** No Reports.

**C. Langstaff:** Announced to the Executive Board that the budget retreat went great. He also reminded the board that the A.S. Scholarships are going to be finalized today 2-10-2016. He also spoke on behave of E. Melder on ICC funding.

**E. Ojeda:** Announced to the Executive Board that he has received more feedback from Jordan Orozco in regards to the food that will be given during the Blackadamia event on the 25<sup>th</sup> of February.

**G. Lui:** Announced to the Executive Board members that A.S. scholarships should be starting today 2-10-2016. He also announced that the budget retreat went great.

**E. Pierce:** Announced to the Executive Board that Meet the Patel's movie night is on 2-11-2016. Finally, she is still looking forward into doing a drag show and looking for sponsors to help her put together the event.

**S. Stark:** Announced to the Executive Board that he met with the archive and liberty department. They talked about the creation of achieves for the Supreme Council. He is also very excited for the Supreme Council retreat coming up in February 27<sup>th</sup>, 2016.

**I.G. Morales:** Announced to the Executive Board that he is very happy to see that mostly all Excecutive board memebers are in the office answering student's questions. He also announced that the Leadership retreat went great. Finally, he mentioned to the Excecutive board to check email and reply back to him if the polo shirt size is correct.

#### **E. Advisors**

**R. Cobb:** Announced to the Executive Board that legal women voters has a project going on where they want students to be involved in. She reminded the board to attend the hiring committee training.

**C. Afuso:** She announced to the Executive Board members to please answer their emails. She announce that the Board members MUST do their office hours, if not there will be consequences. She also announced that on February 11th – 16<sup>th</sup> she won't be on campus.

**F. Shared Governance**

**G. Financial**

**C. Langstaff** announced that every board member is on the right track with their budget.

**MOTION: ON THE MOTION OF C. Langstaff**, seconded by **R. Patlan**  
It is recommended that the Executive Board approves the financial report for February 10<sup>th</sup>, 2016.

AYE - G. Lui, E. Pierce, C. Langstaff, E. Ojeda,  
R. Patlan, S. Diedering.

NO - None

**Advisory votes:**

AYE –S. Stark NO - none

**The motion has passed due to unanimous vote.**

**V Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.*

**I. Rosemead Visit | I.G Morales**

*It is recommended that the Executive Board makes a recommendation to decide on a date when to visit the Rosemead Campus.*

**I.G. Morales** and the Executive board came into a decision on choosing February 24<sup>th</sup>, 2016 to attend the Rosemead Campus.

**MOTION: ON THE MOTION OF R. Patlan**, seconded by **E. Pierce**,  
It is recommended that the Executive Board decide on a date when to visit the Rosemead Campus.

AYE - G. Lui, E. Pierce, C. Langstaff, E. Ojeda,  
R. Patlan, S. Diedering.

NO - None

**Advisory votes:**

AYE –S. Stark NO - none

**The motion has passed due to unanimous vote.**

**J. Drag Show**

**| E. Pierce**

*It is recommended that the Executive Board approves the Drag Show event's budget.*

**E. Pierce** announced to the Executive board that she will need more financial support for her drag show event.

MOTION: ON THE MOTION OF **G. Langstaff**, seconded by **R. Patlan**.  
It is recommended that the Executive Board approves the Drag Show event's budget.

AYE - G. Lui, E. Pierce, C. Langstaff, E. Ojeda,  
R. Patlan, S. Diederling.

NO - None

**Advisory votes:**

AYE - S. Stark NO - none

**The motion has passed due to unanimous vote.**

**K. Spring 2016 ICC Funding Allocations**

**| E. J Melder**

*It is recommended that the Executive Board approves the Spring 2016 ICC budget coming from the ICC funding.*

**C. Langstaff** announced to the Executive board on behalf of E. Melder, that the ICC funding Allocations was discussed last Friday January 5<sup>th</sup>, 2016.  
Feminist club member attended meeting to speak on behalf of his club to get more money support for a trip they will be having to San Francisco.

MOTION: ON THE MOTION OF **E. Pierce**, seconded by **C. Langstaff**,  
It is recommended that the Executive Board approves the Spring 2016 ICC budget coming from the ICC funding.

AYE - G. Lui, E. Pierce, C. Langstaff, E. Ojeda,  
R. Patlan, S. Diederling.

NO - None

**Advisory votes:**

AYE - S. Stark NO - none

**The motion has passed due to unanimous vote.**

**L. Supreme Council Retreat**

**| S. Stark**

*It is recommended that the Executive Board approve the budget for the Supreme Council Retreat on 2-27-2016 coming out of the ASPCC Business Support account.*

MOTION: ON THE MOTION OF **E. Pierce**, seconded by **R. Patlan**,  
It is recommended that the Executive Board makes a recommendation to approve the budget for the Supreme Council Retreat on 2-27-2016 coming out of the ASPCC Business Support account.

AYE - G. Lui, E. Pierce, C. Langstaff, E. Ojeda,

R. Patlan, S. Diederling.

NO - None

**Advisory votes:**

AYE -S. Stark NO - none

**The motion has passed due to unanimous vote.**

**IV Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item IV.*

**VI Standing Business**

**J. Appointment to College-Wide Committees**

**I.G. Morales** appointed Vik Chitkara and Maurice Ang to the finance committee.

**K. Bill Acceptance**

**VII Public Comment on Non-Agenda Items**

**VIII Announcements**

**E. Pierce** announced that “Meet the Patels” movie night is on Thursday, February 11<sup>th</sup>, 2016.

**IX Future Meeting Dates and Times**

| Date                             | Location | Agenda Items Due By              |
|----------------------------------|----------|----------------------------------|
| February 17 <sup>th</sup> , 2016 | CC-212   | February 12 <sup>th</sup> , 2016 |

**X Adjournment**

**MOTION: ON THE MOTION OF R. Patlan** seconded by **E. Pierce** the Executive Board voted to adjourn the meeting at **1:32 PM**.



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

Board Agenda Item H :      Increase A.S Secretary's Wage

Date:      February 17, 2016

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Recommendation:      It is recommended that the Executive board approves to Increase A.S Secretary's Wage coming out of Business support.

- Beverly Dominguez

Proposed Date: February 17<sup>th</sup>, 2016

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Recommended by:

I.G. Morales  
President, Associated Students of Pasadena City College





# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

Board Agenda Item I: Rosemead Visit

Date: February 10, 2016

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Recommendation: It is recommended that the Executive Board approves to meet February 24<sup>th</sup>, 2016 and approves a budget for \$300 for the Rosemead budget coming out of the President's account.

| Item                    | Price | Total |
|-------------------------|-------|-------|
| Snacks and Refreshments | \$300 | \$300 |

Date: February 24<sup>th</sup>, 2016

Reason: The Executive Board will visit the Rosemead campus to learn about the specific needs that the students in campus need.

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Recommended by:

I.G. Morales

President, Associated Students of Pasadena City College



## ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

### COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: February 17<sup>th</sup>, 2016

This roster of ASPCC and College-wide committee members is current as of the above date. All committee members are appointed by the ASPCC President on their own recommendation or the recommendation of Executive Board members; in certain instances committee members are approved by a vote of the Executive Board. Before a student becomes a committee member, their name is announced under "Appointment to College-wide Committees" during any regularly scheduled Executive Board meeting. Committee appointments listed as (auto) are automatically required appointments by the ASPCC Governing Rules.

During the Executive Board meeting of February 17<sup>th</sup>, 2016 the following names will be announced and appointed to committees:

| ASPCC Committees |                               |                           |
|------------------|-------------------------------|---------------------------|
| Student name(s)  | Submitted for Appointment by: | Committee(s)              |
| Bryson Moore     | E. Ojeda                      | Campus Activity committee |
| Maria Rodarte    | E. Ojeda                      | Campus Activity Committee |

| College Wide Committees |                               |              |
|-------------------------|-------------------------------|--------------|
| Student name(s)         | Submitted for Appointment by: | Committee(s) |
|                         |                               |              |
|                         |                               |              |
|                         |                               |              |



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016  
EFFECTIVE AS OF: February 17<sup>th</sup>, 2016

| ASPCC COMMITTEES    |                                                        |                                                                                                                                                                                                    |                               |
|---------------------|--------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| Committee           | Chair                                                  | Members                                                                                                                                                                                            | Mtg Time & Frequency          |
| Executive Board     | <b>Irving G. Morales</b><br>President                  | Emilie J. Melder<br>Ricardo Patlan<br>Joshua Mentrup<br>Christopher J. Langstaff<br>Steffan Diederling<br>Julia Russo<br>Eric Ojeda<br>Elena Pierce<br>Gilbert Lui<br>Steven Stark*<br>Kelly Banh* | Wednesdays, 12:00NN<br>Weekly |
| Supreme Council     | <b>Steven Stark</b><br>Chief Justice                   | Ian Fox<br>Lincoln Burgess<br>Tatiana Overly<br>Beryl Yin                                                                                                                                          |                               |
| Academic Commission | <b>Gilbert Lui</b><br>VP Academic Affairs              | Ryan Chan<br>Matt Truong                                                                                                                                                                           |                               |
| Finance             | <b>Christopher J. Langstaff</b><br>VP Business Affairs | John Orona<br>Christopher Carbajal<br>John Llamas<br>Jungyoon Lee<br>Agkop Baltagian<br>Jasmeet Ohillon<br>Vik Chitkara<br>Maurice Ang                                                             |                               |



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: February 17<sup>th</sup>, 2016

|                   |                                              |                                                                                                                                                                                                                                |                                                           |
|-------------------|----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|
| Lobby             | <b>Ricardo Patlan</b><br>VP External Affairs | Irving G Morales<br>Emilie Melder<br>Elena Pierce<br>Julia Russo<br>Lincoln Burgess<br>Ivan Castillo<br>Cali Watson<br>Abraham Rincon<br>Juan Lomeli<br>Dean Wyrzykowski<br>Wen Chen<br>Nune Garipian<br>Elssa Carrillo-Medina | Fridays – 10:am-11:00am<br><br>Room: CC-212<br><br>Weekly |
| Lobby Fee Fund    | <b>Ricardo Patlan</b><br>VP External Affairs |                                                                                                                                                                                                                                |                                                           |
| Publicity         | <b>Joshua Mentrup</b><br>VP Public Relations | Laurie Tobing<br>Laurencia Sintiche Pandelaki<br>Aden Darmody<br>Vanessa Serrato<br>Margaret Alpajora<br>Nune Garipian<br>Elizabeth Rangel                                                                                     |                                                           |
| Campus Activities | <b>Eric Ojeda</b><br>VP Campus Activities    | Phoebe Fang<br>Christina Mu<br>Devna Desai<br>Arin Parsanian<br>Haya Kaliounji<br>Diego Fagoaga<br>Dulce Yang<br>Mark Huerta                                                                                                   |                                                           |
| Student Services  | <b>Julia Russo</b><br>VP Student Services    | Kelly Banh<br>Laurencia Pandelaki<br>Aden Darmody<br>Inkyung Chung<br>Phoebe Fang<br>Gabriella Hertania<br>Naethon Attao<br>Stanley Huang<br>Cherlin Ongkeko                                                                   |                                                           |



## ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

### COMMITTEE ROSTER AND MEMBERSHIP 2015-2016

EFFECTIVE AS OF: February 17<sup>th</sup>, 2016

|                     |                                              |                                                                                                                         |  |
|---------------------|----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------|--|
| Cultural Diversity  | <b>Elena Pierce</b><br>VP Cultural Diversity |                                                                                                                         |  |
| Sustainability      | <b>Steffan Diederer</b><br>VP Sustainability | Nicole Laureola<br>Chun-Hao (Jason) Wong<br>Poema Oleas Mekhitarian<br>Brandon Wong<br>Winessa (Winnie) Nartia-stockart |  |
| Election Commission | <b>Rebecca Cobb</b><br>Dean, Student Affairs |                                                                                                                         |  |
| I-Tap               | <b>Irving G. Morales</b><br>President        | Ricardo Patlan<br>Steffan Diederer<br>Gilbert Lui<br>Kelly Banh<br>Lincoln Burgess<br>Wen Chen                          |  |

### ASPCC ICC COMMITTEES

| Committee             | Chair                   | Members | Mtg Time & Frequency |
|-----------------------|-------------------------|---------|----------------------|
| Inter-Club Council    | <b>Emilie J. Melder</b> |         | Fridays, 12pm        |
| ICC Funding Committee |                         |         |                      |
| ICC Service Projects  |                         |         |                      |
| ICC Special Events    |                         |         |                      |

\* Associate or ex-officio member – does not count for achieving quorum



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: February 17<sup>th</sup>, 2016

| COLLEGE COUNCIL COMMITTEES          |                                                                                     |                                      |                      |
|-------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------|----------------------|
| Committee                           | Chair                                                                               | Student Members                      | Mtg Time & Frequency |
| Budget & Resource                   | <b>Bob Miller</b><br>Admin Appointee<br><b>Danny Hamman</b><br>Academic Senate      | C.Langstaff<br><i>2 Free spots</i>   |                      |
| Calendar                            | <b>Dr. Bob Bell</b><br>VP Instruction<br><b>Krista Walter</b><br>Academic Senate    |                                      |                      |
| College Council                     | <b>Rajen Verdien</b><br>College President                                           | I.G. Morales<br>R. Patlan<br>K. Banh |                      |
| Enrollment Mgmt                     | <b>Bob Miller</b><br>VP Ed Services,<br><b>VACANT</b><br>Academic Senate            | <i>3 Free Spots</i>                  |                      |
| Facilities                          | <b>Ruben Smith</b><br>Admin Appointee<br><b>VACANT</b><br>Academic Senate           | E. Pierce<br><i>2 Free Spots</i>     |                      |
| Health & Safety                     | <b>Rich Beyer</b><br>President's Appointee                                          | S. Diederling<br><i>2 Free spots</i> |                      |
| Planning & Priorities               | <b>VACANT</b><br>Dean of Curriculum,<br><b>Stephanie Fleming</b><br>Academic Senate |                                      |                      |
| Professional Dev.                   | <b>Shelagh Rose</b><br>Academic Senate<br>===<br>VP Human Resources                 | <i>1 Free Spot</i>                   |                      |
| Sustainability                      | <b>Sarah Flores</b><br>Admin Appointee<br><b>Lauren Arenson</b><br>Academic Senate  | S. Diederling<br><i>1 Free Spot</i>  |                      |
| Student Trustee<br>Advisory Council | <b>Kelly Banh</b>                                                                   | Julia Russo                          |                      |
| Technology & Academic<br>Computing  | <b>Mark Sakata</b><br>Academic Senate<br><b>Dwayne Cable</b><br>VP Information Tech | <i>2 Free Spots</i>                  |                      |



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016  
EFFECTIVE AS OF: February 17<sup>th</sup>, 2016

| MISCELLANEOUS COMMITTEES                    |                                                                     |                                                      |                      |
|---------------------------------------------|---------------------------------------------------------------------|------------------------------------------------------|----------------------|
| Committee                                   | Chair                                                               | Student Members                                      | Mtg Time & Frequency |
| Bookstore                                   | <b>Rebecca Cobb</b><br>Dean, Student Affairs                        | R. Patlan<br>J. Russo                                |                      |
| Commencement<br>Speaker Selection           | <b>Rebecca Cobb</b><br>Dean, Student Affairs                        | E. Melder                                            |                      |
| Curriculum &<br>Instruction                 |                                                                     | <i>1 Free Spot</i>                                   |                      |
| Flea Market Board                           | <b>Rebecca Cobb</b><br>Dean, Student Affairs                        | I.G. Morales<br>E.J. Melder                          |                      |
| Food Service                                | <b>Rebecca Cobb</b><br>Dean, Student Affairs                        | J. Mentrup<br>S. Diederling                          |                      |
| Institutional<br>Effectiveness<br>Committee | <b>Ryan Corner</b><br>Co-Chair<br><b>Marjorie Smith</b><br>Co-Chair | C. Langstaff<br><i>2 Free Spots</i>                  |                      |
| Parking                                     | <b>Rebecca Cobb</b><br>Dean, Student Affairs                        | J. Russo<br>C. Langstaff                             |                      |
| Student Service Fund                        | <b>Rebecca Cobb</b><br>Dean, Student Affairs                        | I.G. Morales<br>C. Langstaff<br>J. Russo<br>E. Ojeda |                      |