



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106
Wednesday, May 10th, 2017 | 12 PM

NOTICE IS HEREBY GIVEN that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

Pursuant to Government Code §54950-54964: Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera-Andrade	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for May 10th, 2017
- C. Approval for the minutes from May 3rd, 2017

II Public Comment on Non-Agenda Items

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – action may be taken to receive and adopt any actionable report of the Finance Committee.

IV Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.

H. Associated Students' OMD Carnival Budget | N. Lambert

It is recommended that the Executive Board approves the Associated Students' OMD Carnival Budget, coming out of Campus Activities.

I. Allocation from AS Reserves for Student Transportation Analysis | J. Russo

The Board will consider allocating one-time funding for a student transportation analysis from the AS Reserves. Not to exceed \$32,000.00.

V Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item V.

VI Standing Business

J. Appointment to College-Wide Committees

K. Appointment to A.S. Committees

L. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

IX Future Meeting Dates and Times

Date

May 17th, 2017

Location

CC – 212

Agenda Items Due By

May 12th, 2017 | 11AM

X Adjournment



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board Regular Meeting Minutes

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106
Wednesday, May 3rd, 2017 | 12:05PM

These Minutes of the ASPCC Executive Board were approved on DATE. The Advisor Present was Carrie Afuso and Dean Rebecca Cobb.

Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera-Andrade	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

I Preliminary Items

A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **J. Russo** at **12:05 PM**. Quorum was established.
K. Lam was late.

B. Adoption of the Agenda for May 3rd, 2017

MOTION: **ON THE MOTION OF P. Fang**, seconded by **S. Salomon** the Executive Board approved the agenda as presented.

C. Approval of the minutes from April 26th, 2017

MOTION: **ON THE MOTION OF D. Wyrzykowski**, seconded by **N. Batista** the Executive Board voted to approve the minutes.

II Public Comment on Non-Agenda Items

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

D. Executive Board Members

Julia Russo:

She also attended the trip to Washington D.C. It was a great experience to be able to introduce the legislators to OER.

- The student survey will go out tomorrow! Asks the board to make announcements about it in their classes. The main purpose of this survey is to help the following AS board better serve the needs of students.
She will be meeting with Sam later today to speak about the AS Banquet.
Mentioned that she may not be able to attend the Board of Trustees meeting tonight and asked if anyone would be able to go in her place.
- Kelly Banh:** The Program Directors Meet and Greet is coming up next Monday at the Crevling Lounge from 12 to 2pm! Asks that the board make announcements to their classes!
- Alexis Rivera:** No Reports
- Phoebe Fang:** Her and her committee have started planning Finals Relaxation Week and they are considering to bring it to the Rosemead campus again and will do her best to distribute the days evenly between both sites.
- Jasmeet Dhillon:** No Reports
- Kiely Lam:** She just finished the social science hiring committee. It was an amazing experience and would highly recommend it to those that are not transferring next year. Reported that the date for Drag Show is still being discussed.
- Natalie Batista:** Her and her committee are working on a habitat restoration event. It will probably be their last event of the semester. They will also be collaborating to hold a Safety Walk, where they walk around campus and see how they can improve facilities.
- Nune Garipian:** There will be a Board of Trustees meeting tonight at 7pm. She was also at Washington D.C. and believe it went really well! Thanked Dean for putting in so much effort to plan it.
- Dean Wyrzykowski:** The Lobby Committee went to Washington D.C. this past weekend. It was an amazing experience and the committee seemed to get a lot of value from it. Reported that the committee was able to speak to legislators about the BRIDGE Act and brought their attentions to Open Educational Resources. Lobby Committee will also be going to Sacramento in a few weeks.
- Sam Salomon:** Started publicity for the Program Directors Meet & Greet and reported that the website is still being updated.
- Norman Lambert:** The Photography Open Arts Show has been moved to next Wednesday night, May 10th 2017. Heard that the movie night went well and thanked everyone that helped out!

Gohar Tahmizian: She attended the Washington D.C. last weekend. It was an amazing experience! The Supreme Council is still working on reviewing club constitutions.

E. Advisor

Carrie Afuso

- Since elections are coming up, she reminded the board to keep “election” talk outside of the office.
- Congratulated those that have heard back about their transfer decisions! She is very happy for everyone.
- She highly encourages the board to ask their committee members where they got in.
- Congratulated those that went to D.C.! Everyone did a fantastic job!
- Congratulated those that have heard back about the Flea Market Scholarships.

Dean Rebecca Cobb

- Dr. Vurdien would like a copy of the Lobby Committee’s Legislative Report.
- Applications for student commencement speakers are out online and at the front desk! Please pick up an application if they are interested!
- If students have not received a graduation letter and believe they are graduating, please contact Siria in her office.
- Election Committee will start meeting sometime next week.
- There was a lot of activity both on campus and in the AS office. She also mentioned the events that occurred while the Lobby Committee was in Washington D.C. (Sustainability Week, Coffee Nights & Rogue One Movie Night)

F. Shared Governance

None

G. Financial

J. Dhillon reported that the board currently has a balance of \$56,680.98. The expenditures are as follows:

Budget	Paid To	Amount
Campus Activities Budget	Lian Zhang	\$100.00
Campus Activities Budget	Swank Motion Pictures	\$778.00
Cultural Diversity Budget	Yahia Haggag	\$13.02
Cultural Diversity Budget	Cory Cofer	\$500.00
Cultural Diversity Budget	Erin Liao	\$29.35
Cultural Diversity Budget	Kiely Lam	\$200.00

IV Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.

H. Allocation from AS Reserves for Student Transportation Analysis

| J. Russo

The Board will consider allocating one-time funding for a student transportation analysis from the AS Reserves. Not to exceed \$32,000.00

After much discussion, the executive board decided to table this action item due to the perceived lack of transparency in terms of the \$32,000 cost for this service. Although the board is extremely interested, they have determined that they needed more information on the purposes of the analysis, the reputation of the company, and the breakdown of the expenditure in order to make a decision.

MOTION: **ON THE MOTION OF D. Wyrzykowski, second by G. Tahmizian** *the Executive Board moved to table the action item on the Allocation from AS Reserves for Student Transportation Analysis.*

AYE - J. Russo, N. Batista, S. Salomon, N. Lambert, P. Fang,
 G. Tahmizian, N. Garipian, K. Lam, D. Wyrzykowski

NO - K. Banh

ABSTENTION – A. Rivera-Andrade, J. Dhillon

Advisory votes:

AYE – G. Tahmizian, N. Garipian

The motion has passed with 7 AYES, 1 NO and 2 ABSTENTIONS.

V Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item V.

VI Standing Business

I. Appointment to College-Wide Committees

None

J. Appointment to A.S. Committees

Supreme Council

Joseph Heupler

K. Bill Acceptance

None

VII Public Comment on Non-Agenda Items

VIII Announcements

S. Salomon announced that committee members have to register for LancerLife in order to get credit on the Co-Curricular Transcript. If the members have any questions, please ask her.

J. Russo informed the board that the Academic Senate wants to host some students, including students from A.S. at their last meeting of the semester. It will be on a Monday from 3pm to 5pm.

D. Wyrzykowski announced that those who applied for auxiliary scholarships may have received an email that they need to submit additional supplemental questions due to an error in coding.

IX Future Meeting Dates and Times

Date	Location	Agenda Items Due By
May 10 th , 2017	CC-212	May 5 th , 2017 11AM

X Adjournment

MOTION: ON THE MOTION OF **K. Lam** seconded by **A. Rivera-Andrade** the Executive Board voted to adjourn the meeting at **1:20 PM**.



Board Agenda Item H: Associated Students' OMD Carnival Budget
Date: May 10th, 2017

Recommendation: It is recommended that the Executive Board approves the Associated Students' OMD Carnival Budget, coming out of Campus Activities.

Associated Students' OMD Carnival Budget

	Cost
Snacks/Drinks	\$500
Prizes/Giveaways	\$500
Attractions	\$3,000
TOTAL:	\$4,000

Recommended by: N. Lambert, Vice President of Campus Activities, Associated Students of Pasadena City College

PROPOSAL FOR SERVICES

Review of U-Pass Program

Scope of Services

Pasadena City College currently offers students a subsidized transit pass with the Los Angeles County Metropolitan Transportation Authority (Metro). The program is referred to as the Universal College Student Transit Pass (U-PASS). The U-PASS provides students with access to unlimited rides on the Metro Bus, Metro Rail, and Foothill Transit for the entire semester. To be eligible for a PCC U-PASS, students must be currently enrolled at PCC with 6 or more units. Approximately 2,100 PCC students currently purchase the U-PASS each semester. The U-PASS is optional to students.

The price charged by Metro is \$43 / month and is based on a per boarding fee of \$.75 (\$1.00 discount from the standard \$1.75 boarding fee) with a maximum charge of 57 boardings ($$.75 \times 57 = \42.75). If a participant uses the U-PASS for more the 57 boardings, there is no additional charge. If a participant uses the U-PASS for less than 57 boardings, there is a credit issued to the school. PCC currently charges students \$95 / semester and subsidized the difference (approximately fee to PCC of \$120 per student per semester – assuming 57 or more boardings per pass).

According to the Metro website, the following colleges and universities currently participate in the U-PASS program:

CSU, Los Angeles
CSU, Northridge
CalTech
Southwestern Law School
UCLA
USC

East LA College
LA City College
LA Trade Tech
LA Valley College
Pasadena City College
Pierce College

Santa Monica College

Desired Analysis

- Compare the fee charged PCC students with other participating institutions.
- Identify colleges and universities within the Metro service area that do not participate in the U-PASS program.
- Describe other transit programs (including fee structure) offered at neighboring community colleges.
- Provide a recommendation related to transit programs and funding mechanisms.

Provide an analysis and / or conduct a survey of PCC students to address the following:

1. What were the transit issues @ PCC that led students to establish the subsidized transit pass
 - a. Have the students' transit needs changed?
 - b. What is impact of changes?
2. Verify usage (time/days - over past 4 years since Transit Pass)
3. What is the Student Transit Pass Price Elasticity - Highest \$ for Transit Pass that Students would be willing to pay if there were no credit restriction
4. Determine Current Transit Mode Split (time of day – AM/PM/MidDay/Night; and school calendar session (Fall/Spring/Winter/Summer)
 - a. Bus (which Line)
 - b. Train & Shuttle
 - c. Walk
 - d. Bike/Skate
 - e. Car
 - f. Other
5. Cost of Driving Car and Parking) Vs Transit Taking to Access PCC

6. Cost of Owning and Operating the PCC Parking Facilities
 - a. Cost to PCC (Construction; Operation; Maintenance; Security)
 - b. Parking Fees Collected
 - c. Parking supply/demand (current and plans for future)/

7. Impact to community
 - a. What is current traffic impact (Streets/Intersections by Time of Day/School Calendar Session)
 - b. What is carbon footprint of students/faculty driving to campus?
 - c. What is the projected impact on traffic if students do not take transit
 - d. What is spillover parking impact in neighborhood

8. Cost of Alternative Transit Choices for Students to Improve Access (other than Metro)
 - a. PCC Shuttle
 - b. Pasadena Arts Bus
 - c. Foothill Transit
 - d. Contract Rides (Uber, Lyft, etc)
 - e. Other

9. # of Students at Rosemead Center & CEC Campus Traveling to Main Campus

10. What other sources of funding could be used to defray \$ for a Student Transit Pass
 - a. Parking Fees/PCC
 - b. Measure M/Metro
 - c. Student Fees/PCC
 - d. Carbon Tax/State

11. What is “true” cost to MTA to provide the reduced Student Transit Price?

12. What is overall benefit and cost of having a reduced Student Transit Pass Program from the Students’ Perspective and from the PCC’ perspective

13. Does Metro have data on impact of price on ridership either here or in other systems?
(Same question specifically on student ridership if possible)

Timeline for Project:

Starting May 15, 2017 through July 31, 2017

**2017 Proposal for services
Pasadena City College**

Proposed Fees for Services:

\$32,000 for 200 hours at \$160 an hour.
Actual hours will be billed



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: May 3rd, 2017

This roster of ASPCC and College-wide committee members is current as of the above date. All committee members are appointed by the ASPCC President on their own recommendation or the recommendation of Executive Board members; in certain instances committee members are approved by a vote of the Executive Board. Before a student becomes a committee member, their name is announced under "Appointment to College-wide Committees" during any regularly scheduled Executive Board meeting. Committee appointments listed as (auto) are automatically required appointments by the ASPCC Governing Rules.

During the Executive Board meeting of May 3rd, 2017 the following names will be announced and appointed to committees:

ASPCC Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)
Joseph Heupler	G. Tahmizian	Supreme Council

College Wide Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: May 3rd, 2017

ASPCC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Executive Board	Julia Russo President	Alexis Rivera Kelly Banh Jasmeet Dhillon Dean Wyrzykowski Phoebe Fang Kiely Lam Alexis Rivera Sam Salomon Norman Lambert Gohar Tahmizian	Wednesdays, 12:00NN Weekly
Supreme Council	Gohar Tahmizian Chief Justice	Adrian Casillas Seyederfan Samaei Ron Garcia Parker Bell Joseph Heupler	
Academic Commission	Kelly Banh VP Academic Affairs	Allison Ayad Aria Beizai Julie Ngov Laurel Weber Byron Briones Gabbi Guo Ryan Chan Eman Shourbagy Jade Lee Juan Lomeli Soyoon Lee	



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: May 3rd, 2017

Finance	Jasmeet Dhillon VP Business Affairs	John Orona Nicholas Chi Johnny Diep Stanley Poon Alejandro Zhu John Llamas Jade Lee Arian Nazarian Vik Chitkara Maurice Ang Diana Dzhangiryan Eric Ojeda Muhammod Tauho Raymond Fong Alexis Rivera Kiely Lam	
Student Trustee Ad-Hoc Committee	Nune Garipian Student Trustee	Arin Parsanian Tara Agahi Byron Briones William Johnson Adrian Casillas Ryan Oda Eric Ojeda Taline Balian Vannessa Estrada Larny Lopez Destinee Lopez Larny Lopez Laurencia Pandelaki Neyra Patricio John Orona	



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: May 3rd, 2017

Lobby	Dean Wryzykowski VP External Affairs	Nune Garipian Julia Russo Adrian Casillas Laura Coronado Byron Briones Kevin Oda Juan Lomeli Megan Torres Allyson Diaz Gabrielle Guo Mineli Arakelian Tara Agahi	
Lobby Fee Fund	Dean Wryzykowski VP External Affairs		
Publicity	Sam Salomon VP Public Relations	Karina Latasha Sage Battad Natalie Lau Jude Khatib Tang Yao (Wudy) Wu Emily Ekshian Divina Montejano Julie Ngov Aina Ali Tate Yeung Yulian Zhang Karina Quiroz Guenevere Caballes Zahra Azhar Säna Padival	
Campus Activities	Norman Lambert VP Campus Activities	Yulian Zhang Haya Kaliounji Julie Castanares Dominic Kyle Ypil Christina Mu	



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: May 3rd, 2017

Student Services	Phoebe Fang VP Student Services	Tiffany Rodriguez Joanna Anaya Dominic Kyle Ypil Do Hun Kim (Joseph) Gabrielle Guo Dominic Hugo Nathania Christie Sulistio Sicong Cai (Jack) Liqi Zhu (Lydia) Josephine Yip Julie Ngov	
Cultural Diversity	Kiely Lam VP Cultural Diversity	Anastasia Kelly Budiman Ruth Montijo Eman AbdAllan Aaron Liao Josephine Lee Zahra Azhar Yahia Haggag Pavan Kaur Yulian Zhang	
Sustainability	Natalie Batista VP Sustainability	Yarenni Reyes Dominic Gonzalez Remmy E. Seleuco Nicole Talisay Ilianna Talamantes Jonathan Srey Vidal Lopez Maria (Danny) Muniz Vazgen Badiryan Yelisey(Elisha)Barkanov Karen Herrera Jessica Sanchez Yunbin Wang (Nathan) Kevin Lui Ya-Yin (Grace)	
Election Commission	Rebecca Cobb Dean, Student Affairs		
U-Pass	Dean Wryzykowski VP External Affairs	Natalie Batista Kiely Lam Kelly Banh Nune Garipian	



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017
EFFECTIVE AS OF: May 3rd, 2017

ASPCC ICC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Inter-Club Council	Alexis Rivera		Fridays, 12pm
ICC Funding Committee			
ICC Service Projects			
ICC Special Events			

* Associate or ex-officio member – does not count for achieving quorum



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: May 3rd, 2017

COLLEGE COUNCIL COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Budget & Resource	Bob Miller Admin Appointee Danny Hamman Academic Senate	N. Lambert John Orona Adrian Casillas	
Calendar	Dr. Bob Bell VP Instruction Krista Walter Academic Senate	J. Russo N. Batista	
College Council	Rajen Verdien College President	K. Lam N. Lambert – Alternative	
Election	Rebecca Cobb Dean, Student Affairs	G. Tahmizian D. Wyrzykowski	
Enrollment Mgmt	Bob Miller VP Ed Services, VACANT Academic	K. Banh P. Fang	
Facilities	Ruben Smith Admin Appointee VACANT	N. Batista D. Wyrzykowski	
Health & Safety	Rich Beyer President's Appointee	P. Fang N. Batista	
Planning & Priorities	VACANT Dean of Curriculum, Stephanie Fleming Academic Senate	S. Salomon P. Fang	
Professional Dev.	Shelagh Rose Academic Senate === VP Human Resources	P. Fang K. Banh	
Sustainability	Sarah Flores Admin Appointee Lauren		
Student Trustee Advisory Council	Nune Garipian		



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: May 3rd, 2017

District Technology	Mark Sakata Academic Senate Dwayne Cable VP Information Tech	J. Dhillon Larny Lopez Ryan Oda Arin Parsanian	
Annual Integrated Planning Budget Retreat		Jasmeet Dhillon Julia Russo Kiely Lam Byron Briones	
Accreditation Standing (Committee Institutional Effectiveness, Academic Quality, and the College's Mission)		D. Wyrzykowski K. Banh Julie Ngov	
Accreditation Standing (Leadership and Governance)		G. Tahmizian	
Accreditation Standing (Resources)		Natalie Lau	
College Mission Statement Review		K. Banh	



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: May 3rd, 2017

MISCELLANEOUS COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Bookstore	Rebecca Cobb Dean, Student Affairs		
Commencement Speaker Selection	Rebecca Cobb Dean, Student Affairs		
Curriculum & Instruction		<i>1 Free Spot</i>	
Flea Market Board	Rebecca Cobb Dean, Student Affairs		
Food Service	Rebecca Cobb Dean, Student Affairs		
Institutional Effectiveness Committee	Ryan Corner Co-Chair Marjorie Smith Co-Chair	N. Garipian Laura Coronado	Friday, 1-3PM
Parking	Rebecca Cobb Dean, Student Affairs		
Student Service Fund	Rebecca Cobb Dean, Student Affairs		
Election		D. Wyrzykowski G. Tahmizian	
U Building Design		N. Batista Dominic Gonzalez	
Food Services RFP		S. Salomon	April 4 th 10am-2pm