



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board

Rosemead PCC Campus, Room 202  
4105 N. Rosemead Blvd. Rosemead, CA 91770

Regular Meeting Agenda

Wednesday, February 24th, 2016 | 12NN

**NOTICE IS HEREBY GIVEN** that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

**Pursuant to Government Code §54950-54964:** Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

### Executive Board Officers

President	Irving G. Morales	Vice President for Public Relations	Joshua Mentrup
Vice President for Internal Affairs	Emilie J. Melder	Vice President for External Affairs	Ricardo Patlan
Vice President for Academic Affairs	Gilbert Lui	Vice President for Sustainability	Steffan Diederling
Vice President for Student Services	Julia Russo	Chief Justice	Steven Stark
Vice President for Business Affairs	Christopher Langstaff	Student Trustee	Kelly Banh
Vice President for Campus Activities	Eric Ojeda		
Vice President for Cultural Diversity	Elena Pierce	Secretary	Beverly Dominguez

## I Preliminary Items

- A. **Call to Order, Roll Call, and Establishment of Quorum**
- B. **Adoption of the Agenda for February 24<sup>th</sup>, 2016**
- C. **Approval for the minutes from February 17<sup>th</sup>, 2016**

## II Public Comment on Non-Agenda Items

## III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

- D. **Executive Board Members**
- E. **Advisor**
- F. **Shared Governance**
- G. **Financial** – *action may be taken to receive and adopt any actionable report of the Finance Committee.*

**IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.*

**A. New Printer for the Associated Students' Office | C. Langstaff**

*It is recommended that the Executive board approves a budget for a new printer for the Associated Students' Office, coming out of Business support.*

**B. Blackademia Closing Ceremony | E. Ojeda**

*It is recommended that the Executive Board approves the budget for the Blackademia Closing Ceremony, coming out of the Campus Activities budget.*

**C. Midterm Relaxation Week | J. Russo**

*It is recommended that the Executive board approves a budget for a Midterm Relaxation week for spring 2016, coming out of the Student Services account.*

**V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item VI.*

**C. Rosemead Visit | I.G. Morales**

*It is recommended that the Executive board discusses the relationship between Pasadena City College and Rosemead PCC Campus.*

**VI Standing Business**

**D. Appointment to College-Wide Committees**

**E. Bill Acceptance**

**VII Public Comment on Non-Agenda Items**

**VIII Announcements**

**IX Future Meeting Dates and Times**

<b>Date</b>	<b>Location</b>	<b>Agenda Items Due By</b>
March 2 <sup>nd</sup> , 2016	CC-212	February 26 <sup>th</sup> , 2016

**X Adjournment**



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

**Associated Students of Pasadena City College**  
**Executive Board**  
Regular Meeting Minutes

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106  
Wednesday, February 17<sup>th</sup>, 2016 | 12NN

These Minutes of the ASPCC Executive Board were approved on Date. The Advisor Present was Rebecca Cobb and Carrie Afuso.

## Executive Board Officers

President	Irving G. Morales	Vice President for Public Relations	Joshua Mentrup
Vice President for Internal Affairs	Emilie J. Melder	Vice President for External Affairs	Ricardo Patlan
Vice President for Academic Affairs	Gilbert Lui	Vice President for Sustainability	Steffan Diederling
Vice President for Student Services	Julia Russo	Chief Justice	Steven Stark
Vice President for Business Affairs	Christopher Langstaff	Student Trustee	Kelly Banh
Vice President for Campus Activities	Eric Ojeda		
Vice President for Cultural Diversity	Elena Pierce	Secretary	Beverly M. Dominguez

**E. Ojeda** was late to the meeting, he arrived at 12:09.

### I Preliminary Items

**A. Call to Order, Roll Call, and Establishment of Quorum**

The Executive Board was called to order by **I.G. Morales** at **12:01 PM**. Quorum was established.

**B. Adoption of the Agenda for February 17<sup>h</sup>, 2016**

**MOTION: ON THE MOTION OF R. Patlan**, seconded by **J. Mentrup**, the Executive Board, voted to approve the agenda as presented.

**C. Approval of the minutes from February 10<sup>th</sup>, 2016**

**MOTION: ON THE MOTION OF J. Mentrup** seconded by **R. Patlan** the Executive Board voted to unanimously approve the minutes as presented.

### II CLOSED SESSION

**Government Code 54957**

**Wage Increase, ASPCC Secretary**

**The Executive Board has made a decision and the A.S Secretary wage has been increased.**

### III Public Comment on Non-Agenda Items

**Kelly Gredvig**, a PCC student, invited the whole Executive Board to join her Ability First walk fundraiser.

**V Introductions and Reports**

*Written reports, if any, may be found under board packet item D.*

**D. Executive Board**

**K. Banh:** Announced to the Executive Board what happened during the Washington D.C. trip and announced some things that the lobby committee can participate in.

**R. Patlan:** Announced to the Executive Board that he emailed Dr. Raquel Torres-Retana, PCC Rosemead director, and the Rosemead visit it set to go.

**J. Russo:** Announced to the Executive Board that the Washington D.C. went great and she learned a lot from it.

**S. Diederling:** No Reports.

**E.J. Melder:** No Reports.

**J. Mentrup:** Announced to the Executive Board that clubs have been telling him to publicize their club events, he has been

**C. Langstaff:** Announced to the Executive Board that they will probably narrow down two of the A.S. Scholarships. They will like to focus them into the stem and liberal arts, and fine arts scholarships.

**E. Ojeda:** Announced to the Executive Board that he spoke to Gena Lopez M.S., Ujima Program Coordinator/Counselor in regards to Blackademia's closing ceremony. He is also meeting up with Jenny Chang to discuss about the O. M. D. event that is going to happen on April 7<sup>th</sup>, 2016.

**G. Lui:** Announced to the Executive Board that A.S. scholarships were narrowed down into 6 main ones.

**E. Pierce:** Announced to the Executive Board that Meet the Patel's movie night went great. Finally, she is still looking forward into doing a drag show and she is currently waiting for a reply of the drag show queen.

**S. Stark:** Announced to the Executive Board that he is excited for the upcoming Supreme council retreat. He also announced that the supreme council is still working on the archives.

**I.G. Morales:** Congratulated E. Pierce of her movie night, it went great. Reminded the Executive Board he expects all Executive board members to be in the office answering student's questions. Finally, he is very happy in how the semester is going and he hopes to end the semester great.

**E. Advisors**

**C. Afuso:** She announced to the Executive Board members to email A.S. Secretary their committee agendas and minutes, so A.S. can have record of all the meetings. She also announced to the Executive Board to please reply to student's emails and answer calls.

**F. Shared Governance**

**G. Financial**

**IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.*

**H. Rosemead Visit**

**| I.G Morales**

*It is recommended that the Executive Board approves to meet February 24<sup>th</sup>, 2016 at the Rosemead campus and approves a budget for the Rosemead visit coming out of the President's account.*

**I.G. Morales** and the Executive board came into a decision on choosing February 24<sup>th</sup>, 2016 to attend the Rosemead Campus and approved the budget for snacks for the meeting.

MOTION: ON THE MOTION OF **E. Pierce**, seconded by **J. Mentrup**,  
*It is recommended that the Executive Board approves to meet February 24<sup>th</sup>, 2016 at the Rosemead campus and approves a budget for the Rosemead visit coming out of the President's account.*

AYE - J. Russo, G. Lui, E.Pierce, C. Langstaff, E. Ojeda,  
R. Patlan, S. Diederling, E. Melder, J. Mentrup.

NO - None

**Advisory votes:**

AYE –S. Stark, K. Banh NO - none

**The motion has passed due to unanimous vote.**

**VI Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item VI.*

**I. Policy & Procedures No. 800**

**| S. Stark**

*It is recommended that the Executive Board discuss Policy & Procedures No. 800 –Governing Documents.*

**S. Stark** discussed Policy & Procedures Number 800 with the Executive Board.

**VII Standing Business**

**J. Appointment to College-Wide Committees**

**I.G. Morales** appointed Bryson More and Maria Rodarte to the Campus Activity committee.

**K. Bill Acceptance**

**VIII Public Comment on Non-Agenda Items**

**IX Announcements**

**X Future Meeting Dates and Times**

<b>Date</b>	<b>Location</b>	<b>Agenda Items Due By</b>
February 24 <sup>th</sup> , 2016	Rosemead Campus	February 19 <sup>th</sup> , 2016

**XI      Adjournment**

**MOTION:**      **ON THE MOTION OF J. Patlan** seconded by **R. Patlan** the Executive Board voted to adjourn the meeting at **12:50 PM.**



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

**Board Agenda Item A:** New Printer for the Associated Students' Office

**Date:** February 24, 2016

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**Recommendation:** It is recommended that the Executive board approves a budget for a new printer for the Associated Students' Office, not exceed \$750 coming out of Business support.

**Expenses:**

<u>Item</u>	<u>Budgeted Cost</u>
Printer	~\$750

**Proposed Date:** February 24<sup>th</sup>, 2016

**Reason:** The Printer in the CC105K used by students and Associated Students alike, ceases to function properly and not repairable. A new color printer is required.

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Recommended by:

C. Langstaff

Vice President of Business Affairs, Associated Students of Pasadena City College

# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE



Board Agenda Item B: Blackademia Closing Ceremony

Date: February 24th, 2016

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Recommendation: It is recommended that the Executive Board approve the budget for the Blackademia Closing Ceremony, not to exceed \$1,236.80 coming out of the Campus Activities budget.

<u>Items</u>	<u>Cost</u>
Afro-Centric food (100 people)	\$1,111.80
Delivery Service	\$25.00
Discretionary	\$100.00
<b>Total</b>	<b>\$1,236.80</b>

Date: February 25th, 2016

Desires Outcomes: Bring awareness of Afro-Centric culture and food to the school by also making it open to all that participate.

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Recommended by: Eric Ojeda

Vice President for Campus Activities, Associated Students of Pasadena City College





# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

**Board Agenda Item C:** Midterm Relaxation Week

**Date:** February 24<sup>th</sup>, 2016

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**Recommendation:** It is recommended that the Executive board approves a budget for a Midterm Relaxation week for spring 2016 in the amount of \$500.00, coming out of the Student Services account.

**Expenses:**

<u>Item</u>	<u>Budgeted Cost</u>
Bookstore	\$500.00
Supplies	

**Proposed Date:** February 29<sup>th</sup>, 2016 – March 3<sup>rd</sup>, 2016

**Reason:** In collaboration with DSP&S, and Psychological Services, a Midterm Relaxation Week will provide students with free supplies and snacks.

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Recommended by:

J. Russo

Vice President for Student Services, Associated Students of Pasadena City College



## ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

### COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: February 24<sup>th</sup>, 2016

This roster of ASPCC and College-wide committee members is current as of the above date. All committee members are appointed by the ASPCC President on their own recommendation or the recommendation of Executive Board members; in certain instances committee members are approved by a vote of the Executive Board. Before a student becomes a committee member, their name is announced under "Appointment to College-wide Committees" during any regularly scheduled Executive Board meeting. Committee appointments listed as (auto) are automatically required appointments by the ASPCC Governing Rules.

During the Executive Board meeting of February 24<sup>th</sup>, 2016 the following names will be announced and appointed to committees:

ASPCC Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)

College Wide Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016  
EFFECTIVE AS OF: February 24<sup>th</sup>, 2016

ASPCC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Executive Board	<b>Irving G. Morales</b> President	Emilie J. Melder Ricardo Patlan Joshua Mentrup Christopher J. Langstaff Steffan Diederling Julia Russo Eric Ojeda Elena Pierce Gilbert Lui Steven Stark* Kelly Banh*	Wednesdays, 12:00NN Weekly
Supreme Council	<b>Steven Stark</b> Chief Justice	Ian Fox Lincoln Burgess Tatiana Overly Beryl Yin	
Academic Commission	<b>Gilbert Lui</b> VP Academic Affairs	Ryan Chan Matt Truong	
Finance	<b>Christopher J. Langstaff</b> VP Business Affairs	John Orona Christopher Carbajal John Llamas Jungyoon Lee Agkop Baltagian Jasmeet Ohillon Vik Chitkara Maurice Ang	



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: February 24<sup>th</sup>, 2016

Lobby	<b>Ricardo Patlan</b> VP External Affairs	Irving G Morales Emilie Melder Elena Pierce Julia Russo Lincoln Burgess Ivan Castillo Cali Watson Abraham Rincon Juan Lomeli Dean Wyrzykowski Wen Chen Nune Garipian Elssa Carrillo-Medina	Fridays – 10:am-11:00am  Room: CC-212  Weekly
Lobby Fee Fund	<b>Ricardo Patlan</b> VP External Affairs		
Publicity	<b>Joshua Mentrup</b> VP Public Relations	Laurie Tobing Laurencia Sintiche Pandelaki Aden Darmody Vanessa Serrato Margaret Alpajora Nune Garipian Elizabeth Rangel	
Campus Activities	<b>Eric Ojeda</b> VP Campus Activities	Phoebe Fang Christina Mu Devna Desai Arin Parsanian Haya Kaliounji Diego Fagoaga Dulce Yang Mark Huerta Bryson Moore Maria Rodarte	
Student Services	<b>Julia Russo</b> VP Student Services	Kelly Banh Laurencia Pandelaki Aden Darmody Inkyung Chung Phoebe Fang Gabriella Hertania Naethon Attao Stanley Huang Cherlin Ongkeko	



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: February 24<sup>th</sup>, 2016

Cultural Diversity	<b>Elena Pierce</b> VP Cultural Diversity		
Sustainability	<b>Steffan Diederling</b> VP Sustainability	Nicole Laureola Chun-Hao (Jason) Wong Poema Oleas Mekhitarian Brandon Wong Winessa (Winnie) Nartia-stockart	
Election Commission	<b>Rebecca Cobb</b> Dean, Student Affairs		
I-Tap	<b>Irving G. Morales</b> President	Ricardo Patlan Steffan Diederling Gilbert Lui Kelly Banh Lincoln Burgess Wen Chen	

### ASPCC ICC COMMITTEES

Committee	Chair	Members	Mtg Time & Frequency
Inter-Club Council	<b>Emilie J. Melder</b>		Fridays, 12pm
ICC Funding Committee			
ICC Service Projects			
ICC Special Events			

\* Associate or ex-officio member – does not count for achieving quorum



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016  
EFFECTIVE AS OF: February 24<sup>th</sup>, 2016

COLLEGE COUNCIL COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Budget & Resource	<b>Bob Miller</b> Admin Appointee <b>Danny Hamman</b> Academic Senate	C.Langstaff <i>2 Free spots</i>	
Calendar	<b>Dr. Bob Bell</b> VP Instruction <b>Krista Walter</b> Academic Senate		
College Council	<b>Rajen Verdien</b> College President	I.G. Morales R. Patlan K. Banh	
Enrollment Mgmt	<b>Bob Miller</b> VP Ed Services, <b>VACANT</b> Academic Senate	<i>3 Free Spots</i>	
Facilities	<b>Ruben Smith</b> Admin Appointee <b>VACANT</b> Academic Senate	E. Pierce <i>2 Free Spots</i>	
Health & Safety	<b>Rich Beyer</b> President's Appointee	S. Diederling <i>2 Free spots</i>	
Planning & Priorities	<b>VACANT</b> Dean of Curriculum, <b>Stephanie Fleming</b> Academic Senate		
Professional Dev.	<b>Shelagh Rose</b> Academic Senate === VP Human Resources	<i>1 Free Spot</i>	
Sustainability	<b>Sarah Flores</b> Admin Appointee <b>Lauren Arenson</b> Academic Senate	S. Diederling <i>1 Free Spot</i>	
Student Trustee Advisory Council	<b>Kelly Banh</b>	Julia Russo	
Technology & Academic Computing	<b>Mark Sakata</b> Academic Senate <b>Dwayne Cable</b> VP Information Tech	<i>2 Free Spots</i>	



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016  
EFFECTIVE AS OF: February 24<sup>th</sup>, 2016

MISCELLANEOUS COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Bookstore	<b>Rebecca Cobb</b> Dean, Student Affairs	R. Patlan J. Russo	
Commencement Speaker Selection	<b>Rebecca Cobb</b> Dean, Student Affairs	E. Melder	
Curriculum & Instruction		<i>1 Free Spot</i>	
Flea Market Board	<b>Rebecca Cobb</b> Dean, Student Affairs	I.G. Morales E.J. Melder	
Food Service	<b>Rebecca Cobb</b> Dean, Student Affairs	J. Mentrup S. Diederling	
Institutional Effectiveness Committee	<b>Ryan Corner</b> Co-Chair <b>Marjorie Smith</b> Co-Chair	C. Langstaff <i>2 Free Spots</i>	
Parking	<b>Rebecca Cobb</b> Dean, Student Affairs	J. Russo C. Langstaff	
Student Service Fund	<b>Rebecca Cobb</b> Dean, Student Affairs	I.G. Morales C. Langstaff J. Russo E. Ojeda	