



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106  
Wednesday, March 23<sup>rd</sup>, 2016 | 12NN

**NOTICE IS HEREBY GIVEN** that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

**Pursuant to Government Code §54950-54964:** Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

### Executive Board Officers

President	Irving G. Morales	Vice President for Public Relations	Joshua Mentrup
Vice President for Internal Affairs	Emilie J. Melder	Vice President for External Affairs	Ricardo Patlan
Vice President for Academic Affairs	Gilbert Lui	Vice President for Sustainability	Steffan Diederer
Vice President for Student Services	Julia Russo	Chief Justice	Steven Stark
Vice President for Business Affairs	Christopher Langstaff	Student Trustee	Kelly Banh
Vice President for Campus Activities	Eric Ojeda		
Vice President for Cultural Diversity	Elena Pierce	Secretary	Beverly Dominguez

## I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for March 23<sup>rd</sup>, 2016
- C. Approval for the minutes from March 16<sup>th</sup>, 2016

## II Public Comment on Non-Agenda Items

## III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – *action may be taken to receive and adopt any actionable report of the Finance Committee.*

#### IV Action Items

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.*

**H. Approval of Constitutional Amendments**

**| S. Stark**

*It is recommended that the Executive Board approve the Constitutional Amendments recommended by the Supreme Council.*

**I. Midterm Relaxation Week**

**| J. Russo**

*It is recommended that the Executive board ratifies a budget for a Midterm Relaxation week for spring 2016, coming out of the Student Services account.*

**J. "Business Career Forum" Event**

**| C. Langstaff**

*It is recommended that the Executive board approve a budget for the "Business Career Forum 2" coming out of the Business Support Account.*

**K. "President's" Scholarship Approval**

**| I. G Morales**

*It is recommended that the Executive board approve the "Presidents" scholarship, coming out of the Presidents Account.*

#### V Discussion Items

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

**L. Upcoming Helpful Technologies**

**| Dr. Cynthia D. Olivo**

*It is recommended that the Executive Board discuss future implements on helpful technologies and programs.*

**M. Curricular Practical Training**

**| J. Mentrup**

*It is recommended that the Executive Board discusses future possibilities of improving the CPT Program.*

#### VI Standing Business

**N. Appointment to College-Wide Committees**

**O. Bill Acceptance**

#### VII Public Comment on Non-Agenda Items

#### VIII Announcements

#### IX Future Meeting Dates and Times

**Date**

March 23<sup>rd</sup>, 2016

**Location**

CC-212

**Agenda Items Due By**

March 18<sup>th</sup>, 2016

#### X Adjournment



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106

Regular Meeting Minutes

Wednesday, March 16<sup>th</sup>, 2016 | 12NN

These Minutes of the ASPCC Executive Board were approved on Date. The Advisor Present was Rebecca Cobb and Carrie Afuso.

### Executive Board Officers

President	Irving G. Morales	Vice President for Public Relations	Joshua Mentrup
Vice President for Internal Affairs	Emilie J. Melder	Vice President for External Affairs	Ricardo Patlan
Vice President for Academic Affairs	Gilbert Lui	Vice President for Sustainability	Steffan Diederling
Vice President for Student Services	Julia Russo	Chief Justice	Steven Stark
Vice President for Business Affairs	Christopher Langstaff	Student Trustee	Kelly Banh
Vice President for Campus Activities	Eric Ojeda		
Vice President for Cultural Diversity	Elena Pierce	Secretary	Beverly M. Dominguez

**J. Russo** arrived LATE at 12:08pm.

**E. Pierce** was late, but was excused, she arrived at 12:12pm.

### I Preliminary Items

#### A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **I.G. Morales** at **12:04 PM**. Quorum was established.

#### B. Adoption of the Agenda for March 16<sup>th</sup>, 2016

**MOTION:** **ON THE MOTION OF J. Mentrup**, seconded by **R. Patlan**, the Executive Board, voted to approve the agenda as presented.

#### C. Approval of the minutes from March 2<sup>nd</sup>, 2016

**MOTION:** **ON THE MOTION OF E. Melder** seconded by **R. Patlan** the Executive Board voted to unanimously approve the minutes as presented.

### II Public Comment on Non-Agenda Items

**President Trustee Wah** announced to the Executive Board that she is running for a state-wide Board of Trustee position. She asked the Associated Students of PCC to support her campaign.

**Christopher Villalobos**, PCC campus veteran, announced to the Executive board how important the Veteran Clinic is to the veterans in campus and to please continue to support it.

### III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

#### D. Executive Board

**K. Banh:** No Reports.

**R. Patlan:** Announced to the Executive Board that the Washington D.C trip was very successful and a great experience for the lobby committee.

**J. Russo:** Announced to the Executive Board that she really enjoyed the Washington D.C trip.

**S. Diederling:** No Reports.

**E.J. Melder:** Announced to the Executive Board that the next ICC meeting is Friday, March 18<sup>th</sup>, 2016. She also announced that if there is an event that ICC should be aware of, please email her or her Secretary Kysha.

**J. Mentrup:** Announced to the Executive Board that the Saint Patrick's Day event is Thursday, March 17<sup>th</sup>, 2016. He announced to the board if they can please help him by volunteering at the event.

**C. Langstaff:** Announced to the Executive Board that that his committee and himself are finalizing the STEM and Be Involved Scholarships. He wants to also add another scholarship for a bigger group of students.

**E. Ojeda:** Announced to the Executive Board that the movie night is Thursday, March 17<sup>th</sup>, 2016.

**G. Lui:** No reports.

**E. Pierce:** Announced to the Executive Board that she is currently working with the Veterans club for the passing of the Veterans clinic in campus. She is currently passing petitions.

**S. Stark:** Announced to the Executive Board that the Washington D.C trip was successful. He also announced that he will be approving the amendments later in the meeting.

**I.G. Morales:** Reminded the Executive Board that there is no last minute events. Must be two weeks in advanced. He also reminded the Executive board to be in the office for their office hours.

**E. Advisors**

**F. Shared Governance**

**G. Financial**

**C. Langstaff** announced to the Executive Board the current Associated Students expense budget.

**MOTION:** ON THE MOTION OF **C. Langstaff**, seconded by S. Diederling, the Executive Board voted to unanimously approve the financial reports as presented.

**MOTION:** ON THE MOTION OF **E. Pierce**, seconded by **R. Patlan** the Executive Board voted to take a 10 minutes recess.

**V Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.*

**H. St. Patrick's Day Budget**

**| J. Mentrup**

*It is recommended that the Executive Board approve a budget for the ASPCC St. Patrick's Day Event.*

**MOTION:** ON THE MOTION **E. Melder**, second by **R. Patlan**, it is recommended that the Executive Board approves a budget for the ASPCC St. Patrick's Day Event.

AYE - J. Russo, G. Lui, E. Pierce, C. Langstaff, E. Ojeda,  
R. Patlan, S. Diedering, E. Melder, J. Mentrup.

NO - None

**Advisory votes:**

AYE – S. Stark, K. Banh NO – none

**The motion has passed due to unanimous vote.**

**I. Approval of ASPCC Constitutional Amendments**

**| S. Stark**

*It is recommended that the Executive Board approve the Constitutional Amendments proposed and approved by the Supreme Council.*

**MOTION:** ON THE MOTION OF **S. Stark**, seconded by **R. Patlan**, It is recommended that the Executive Board approve the Constitutional Amendments proposed and approved by the Supreme Council.

AYE - J. Russo, G. Lui, E. Pierce, C. Langstaff, E. Ojeda,  
R. Patlan, S. Diedering, E. Melder, J. Mentrup.

NO - None

**Advisory votes:**

AYE – S. Stark, K. Banh NO – none

**The motion has passed due to unanimous vote.**

**J. Veteran Clinic**

**| E. Pierce**

*It is recommended that the Executive Board support the Veteran Health Care Clinic Proposal.*

**MOTION:** ON THE MOTION OF **E. Medler**, seconded by **J. Mentrup**, It is recommended that the Executive Board supports the Veteran Health Care Clinic in solidarity with the overwhelming student and community support as it stands now without affecting our students education or program.

AYE - J. Russo, G. Lui, E. Pierce, C. Langstaff, E. Ojeda,  
R. Patlan, S. Diedering, E. Melder, J. Mentrup.

NO - None

**Advisory votes:**

AYE –S. Stark, K. Banh NO – none

**The motion has passed due to unanimous vote.**

**VI Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item VI.*

**VII Standing Business**

**K. Appointment to College-Wide Committees**

**I.G Morales** appointed Metfoal Camelia to the Lobby Committee, Hoang Luu to the Campus Activity Committee, Ricardo Patlan and Shabber Siddiqui to the Cultural Diversity Committee.

**L. Bill Acceptance**

**VIII Public Comment on Non-Agenda Items**

**IX Announcements**

**J. Mentrup** and **E. Ojeda** asked the Executive Board if they can please help them pass flyers for their events.

**X Future Meeting Dates and Times**

**Date**

March 23<sup>rd</sup>, 2016

**Location**

CC-212

**Agenda Items Due By**

March 18<sup>th</sup>, 2016

**XI Adjournment**

**MOTION:** **ON THE MOTION OF J. Mentrup** seconded by **R. Patlan** the Executive Board voted to adjourn the meeting at **1:15 PM**.



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

**Board Agenda Item H:** Approval of Constitutional Amendments

Date: March 23<sup>rd</sup>, 2016

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Recommendation: Amendments proposed by the Supreme Council.

Purpose: To Amend the Constitution.

Date: March 23<sup>rd</sup>, 2016

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Recommended by:

Steven Stark

Chief Justice of the ASPCC



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

**Board Agenda Item I:** Midterm Relaxation Week

**Date:** March 23<sup>rd</sup>, 2016

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**Recommendation:** It is recommended that the Executive board ratifies a budget for a Midterm Relaxation week for spring 2016 in the amount of \$473.93, coming out of the Student Services account.

**Expenses:**

<u>Item</u>	<u>Budgeted Cost</u>
Bookstore Supplies	\$473.93
Total	\$473.93

**Proposed Date:** February 29<sup>th</sup>, 2016 – March 3<sup>rd</sup>, 2016

**Reason:** The original budgeted amount (\$473.93) was exhausted within two days of the four-day event, and as such, the amount above reflects the discrepancy after purchasing more supplies to meet the unexpected increase in student demand that occurred by having a midterm relaxation week, in comparison to the final's relaxation week.

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Recommended by:

J. Russo

Vice President for Student Services, Associated Students of Pasadena City College





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**Board Agenda Item J: “Business Career Forum” Event**

**Date:** 4/20/16 (TBD\*)

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**Recommendation:** It is recommended that the Executive board approve a budget for the “Business Career Forum 2” event for the amount of **\$2100** out of the Business Support Account.

<u>Items:</u>	<u>Expenses:</u>
Food	\$1100
Beverages	\$400
Decorations	\$125
Honorarium	(\$75*3)= \$375
Tech Support	\$100
<b>Total:</b>	<u><b>\$2100</b></u>

Purpose: This event will have 5 different speakers with diverse professional business backgrounds. It will cater to over 100 students, open to all along with free food and beverages.

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**Recommendation by:**

Chris Langstaff,

Vice President for Business Affairs, Associated Students of Pasadena City College



# ASSOCIATED STUDENTS

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OF PASADENA CITY COLLEGE

## Board Agenda Item K: “President’s” Scholarship Approval

**Date:** March 23<sup>rd</sup>, 2016

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**Recommendation:** It is recommended that the Executive board approve the scholarship “Presidents” scholarships for the amount not to exceed **\$750**, out of Presidents Account.

	<b><u>President’s Scholarship</u></b>
<b>Expenses:</b>	<b>\$750</b>

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**Recommendation by:**

Irving G. Morales,

President for Business Affairs, Associated Students of Pasadena City College



## ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

### COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: March 23<sup>rd</sup>, 2016

This roster of ASPCC and College-wide committee members is current as of the above date. All committee members are appointed by the ASPCC President on their own recommendation or the recommendation of Executive Board members; in certain instances committee members are approved by a vote of the Executive Board. Before a student becomes a committee member, their name is announced under "Appointment to College-wide Committees" during any regularly scheduled Executive Board meeting. Committee appointments listed as (auto) are automatically required appointments by the ASPCC Governing Rules.

During the Executive Board meeting of March 23<sup>rd</sup>, 2016 the following names will be announced and appointed to committees:

ASPCC Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)

College Wide Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: March 23<sup>rd</sup>, 2016

ASPPC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Executive Board	<b>Irving G. Morales</b> President	Emilie J. Melder Ricardo Patlan Joshua Mentrup Christopher J. Langstaff Steffan Diedering Julia Russo Eric Ojeda Elena Pierce Gilbert Lui Steven Stark* Kelly Banh*	Wednesdays, 12:00NN Weekly
Supreme Council	<b>Steven Stark</b> Chief Justice	Ian Fox Lincoln Burgess Tatiana Overly Beryl Yin	
Academic Commission	<b>Gilbert Lui</b> VP Academic Affairs	Ryan Chan Matt Truong	
Finance	<b>Christopher J. Langstaff</b> VP Business Affairs	John Orona Christopher Carbajal John Llamas Jungyoon Lee Agkop Baltagian Jasmeet Ohillon Vik Chitkara Maurice Ang	



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: March 23<sup>rd</sup>, 2016

Lobby	<b>Ricardo Patlan</b> VP External Affairs	Irving G Morales Emilie Melder Elena Pierce Julia Russo Lincoln Burgess Ivan Castillo Cali Watson Abraham Rincon Juan Lomeli Dean Wyrzykowski Wen Chen Nune Garipian Elssa Carrillo-Medina Miranda Perez Metfoal Camelia	Fridays – 10:am-11:00am  Room: CC-212  Weekly
Lobby Fee Fund	<b>Ricardo Patlan</b> VP External Affairs		
Publicity	<b>Joshua Mentrup</b> VP Public Relations	Laurie Tobing Laurencia Sintiche Pandelaki Aden Darmody Vanessa Serrato Margaret Alpajora Nune Garipian Elizabeth Rangel	
Campus Activities	<b>Eric Ojeda</b> VP Campus Activities	Phoebe Fang Christina Mu Devna Desai Arin Parsanian Haya Kaliounji Diego Fagoaga Dulce Yang Mark Huerta Bryson Moore Maria Rodarte Hoang Luu	



## ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

### COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: March 23<sup>rd</sup>, 2016

Student Services	<b>Julia Russo</b> VP Student Services	Kelly Banh Laurencia Pandelaki Aden Darmody Inkyung Chung Phoebe Fang Gabriella Hertania Naethon Attao Stanley Huang Cherlin Ongkeko	
Cultural Diversity	<b>Elena Pierce</b> VP Cultural Diversity	Shabber Siddiqui Ricardo Patlan	
Sustainability	<b>Steffan Diederling</b> VP Sustainability		
Election Commission	<b>Rebecca Cobb</b> Dean, Student Affairs		
I-Tap	<b>Irving G. Morales</b> President	Ricardo Patlan Steffan Diederling Gilbert Lui Kelly Banh Lincoln Burgess Wen Chen	

#### ASPCC ICC COMMITTEES

Committee	Chair	Members	Mtg Time & Frequency
Inter-Club Council	<b>Emilie J. Melder</b>		Fridays, 12pm
ICC Funding Committee			
ICC Service Projects			



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016

EFFECTIVE AS OF: March 23<sup>rd</sup>, 2016

ICC Special Events			
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\* Associate or ex-officio member – does not count for achieving quorum



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: March 23<sup>rd</sup>, 2016

COLLEGE COUNCIL COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Budget & Resource	<b>Bob Miller</b> Admin Appointee <b>Danny Hamman</b> Academic Senate	C.Langstaff <i>2 Free spots</i>	
Calendar	<b>Dr. Bob Bell</b> VP Instruction <b>Krista Walter</b> Academic Senate		
College Council	<b>Rajen Verdien</b> College President	I.G. Morales R. Patlan K. Banh	
Enrollment Mgmt	<b>Bob Miller</b> VP Ed Services, <b>VACANT</b> Academic Senate	<i>3 Free Spots</i>	
Facilities	<b>Ruben Smith</b> Admin Appointee <b>VACANT</b> Academic Senate	E. Pierce <i>2 Free Spots</i>	
Health & Safety	<b>Rich Beyer</b> President's Appointee	S. Diederling <i>2 Free spots</i>	
Planning & Priorities	<b>VACANT</b> Dean of Curriculum, <b>Stephanie Fleming</b> Academic Senate		
Professional Dev.	<b>Shelagh Rose</b> Academic Senate === VP Human Resources	<i>1 Free Spot</i>	
Sustainability	<b>Sarah Flores</b> Admin Appointee <b>Lauren Arenson</b> Academic Senate	S. Diederling <i>1 Free Spot</i>	
Student Trustee Advisory Council	<b>Kelly Banh</b>	Julia Russo	
Technology & Academic Computing	<b>Mark Sakata</b> Academic Senate <b>Dwayne Cable</b> VP Information Tech	<i>2 Free Spots</i>	





# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016  
EFFECTIVE AS OF: March 23<sup>rd</sup>, 2016

MISCELLANEOUS COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Bookstore	<b>Rebecca Cobb</b> Dean, Student Affairs	R. Patlan J. Russo	
Commencement Speaker Selection	<b>Rebecca Cobb</b> Dean, Student Affairs	E. Melder	
Curriculum & Instruction		<i>1 Free Spot</i>	
Flea Market Board	<b>Rebecca Cobb</b> Dean, Student Affairs	I.G. Morales E.J. Melder	
Food Service	<b>Rebecca Cobb</b> Dean, Student Affairs	J. Mentrup S. Diederling	
Institutional Effectiveness Committee	<b>Ryan Corner</b> Co-Chair <b>Marjorie Smith</b> Co-Chair	C. Langstaff <i>2 Free Spots</i>	
Parking	<b>Rebecca Cobb</b> Dean, Student Affairs	J. Russo C. Langstaff	
Student Service Fund	<b>Rebecca Cobb</b> Dean, Student Affairs	I.G. Morales C. Langstaff J. Russo E. Ojeda	