



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106  
Wednesday, April 13<sup>th</sup>, 2016 | 12NN

**NOTICE IS HEREBY GIVEN** that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

**Pursuant to Government Code §54950-54964:** Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

### Executive Board Officers

President	Irving G. Morales	Vice President for Public Relations	Joshua Mentrup
Vice President for Internal Affairs	Emilie J. Melder	Vice President for External Affairs	Ricardo Patlan
Vice President for Academic Affairs	Gilbert Lui	Vice President for Sustainability	Steffan Diederling
Vice President for Student Services	Julia Russo	Chief Justice	Steven Stark
Vice President for Business Affairs	Christopher Langstaff	Student Trustee	Kelly Banh
Vice President for Campus Activities	Eric Ojeda		
Vice President for Cultural Diversity	Elena Pierce	Secretary	Beverly Dominguez

## I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the agenda for April 13<sup>th</sup>, 2016
- C. Approval for the minutes from April 6<sup>th</sup>, 2016

## II Public Comment on Non-Agenda Items

## III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – *action may be taken to receive and adopt any actionable report of the Finance Committee.*

#### **IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.*

**H. Associated Students Student Leader's Scholarship**

**|G. Lui**

*It is recommended that the executive Board approve the Noteworthy Student Leaders Scholarship.*

**I. Approval of Constitutional Amendments**

**|S. Stark**

*It is recommended that the Executive Board approve the Constitutional Amendments recommended by the Supreme Council.*

**J. May 12<sup>th</sup> County Supervisor Forum**

**|K. Banh**

*It is recommended that the executive board cosponsors the May 12<sup>th</sup> county supervisor forum.*

#### **V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

**K. Curricular Practical Training**

**|J. Mentrup**

*It is recommended that the Executive Board discusses future possibilities of improving the CPT Program.*

#### **VI Standing Business**

**L. Appointment to College-Wide Committees**

**M. Bill Acceptance**

#### **VII Public Comment on Non-Agenda Items**

#### **VIII Announcements**

#### **IX Future Meeting Dates and Times**

**Date**

April 20<sup>th</sup>, 2016

**Location**

CC-212

**Agenda Items Due By**

April 15<sup>th</sup>, 2016 12:00pm NOON

#### **X Adjournment**



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106

Regular Meeting Minutes

Wednesday, April 6<sup>th</sup>, 2016 | 12NN

These Minutes of the ASPCC Executive Board were approved on 04/13/2016. The Advisor Present was Rebecca Cobb.

### Executive Board Officers

President	Irving G. Morales	Vice President for Public Relations	Joshua Mentrup
Vice President for Internal Affairs	Emilie J. Melder	Vice President for External Affairs	Ricardo Patlan
Vice President for Academic Affairs	Gilbert Lui	Vice President for Sustainability	Steffan Diederling
Vice President for Student Services	Julia Russo	Chief Justice	Steven Stark
Vice President for Business Affairs	Christopher Langstaff	Student Trustee	Kelly Banh
Vice President for Campus Activities	Eric Ojeda		
Vice President for Cultural Diversity	Elena Pierce	Secretary	Beverly M. Dominguez

**G. Lui, E. Ojeda, J. Russo** were late to meeting.

### I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum**  
The Executive Board was called to order by **I.G. Morales** at **12:03 PM**. Quorum was established.
- B. Adoption of the Agenda for April 6<sup>th</sup>, 2016**  
**MOTION: ON THE MOTION OF J. Mentrup**, seconded by **S. Diederling**, the Executive Board approved the agenda with the changes.
- C. Approval of the minutes from March 30<sup>th</sup>, 2016**  
**MOTION: ON THE MOTION OF J. Mentrup** seconded by **R. Patlan** the Executive Board voted to approve the minutes with changes.
- D. Approval of the minutes from February 3<sup>rd</sup>, 2016.**  
**MOTION: ON THE MOTION OF E. Pierce** seconded by **R. Patlan** the Executive Board voted to approve the minutes with the changes.

### II Public Comment on Non-Agenda Items

### III Introductions and Reports

*Written reports, if any, may be found under board packet item E.*

#### E. Executive Board

**K. Banh:** Announced to the Executive Board that the Board of Trustee Meeting is on April 6<sup>th</sup>, 2016 at 7pm sharp.

**R. Patlan:** Announced to the Executive Board that Voters Registration went very good; 40 people registered to vote. Also, the lobby committee is preparing for their last Sacramento trip on April 22<sup>nd</sup>, 2016.

**J. Russo:** Announced to the Executive Board that the health fair is at full swing. Thanked everyone for their help. She also announced that voter's registration went great. She is also very excited for finals relaxation week, although is a month away.

**S. Diederling:** Announced to the Executive Board that he meet with the Zip car representative and talked about it.

**E.J. Melder:** Announced to the Executive Board that there will be an ICC meeting this Friday April 8<sup>th</sup>, 2016.

**J. Mentrup:** Announced to the Executive Board that the pamphlets are almost ready for the Board of Trustee's Meeting later that night.

**C. Langstaff:** Announced to the Executive Board that the *Be Involved* and *STEM* scholarships are due Next Thursday, April 14<sup>th</sup>, 2016. The *Student Leadership scholarship* he will be talking about later in the meeting. He also reminded the board that he will be having his Business forum on April 20<sup>th</sup>, 2016.

**E. Ojeda:** Announced to the Executive Board that the carnival is tomorrow April 7<sup>th</sup>, 2016, volunteers are welcomed.

**G. Lui:** No Reports.

**E. Pierce:** Announced to the Executive Board that she's working on drag show. Her flyers are now done. She also finished planning the 3 prizes that are going to be awarded for. The name of them are *Judges overall*, *Audience favorite*, *Trivia Game*. She also asked that she will appreciate if the board members helped her pass flyers.

**S. Stark:** Announced to the Executive Board that the Supreme Council is still working on some projects that they are planning on finishing by the end of the year.

**I.G. Morales:** Announced to the Executive Board to start making files with all their work they've done all year to pass to the new board members in a USB. He also reminded the board that the Board of Trustees meeting is April 6<sup>th</sup>, 2016 at 7m, but he wants the board to be there 10 minutes before.

## **F. Advisors**

**C. Afuso** mentioned the following important points during the meeting:

- ✓ She is very happy with how successful the Blood drive went.
- ✓ Don't forget to ask her to sign anything, her last day to sign anything is on April 22<sup>nd</sup>.
- ✓ She doesn't want any board member to plan any events for dead week. She wants everyone to focus in school.
- ✓ Asked board members to have a discussion after the meeting to talk about what they are going to talk about during the Board of Trustee meeting.
- ✓ She wants Board members to clean up the office and take home all their belongings and return anything that's not theirs.
- ✓ She lastly wants A.S board members to have a flash drive ready with all the work they've done during the year to pass on to the next board member.

**Dean Cobb** mentioned the following important points during the meeting:

- ✓ She announced that she has been going to meetings with the Metro Tap card. The contract with them ends in July.
- ✓ They are hoping to keep the contract with them and making the \$40 Tap Card available to all students even if they are not full time students.
- ✓ She also needs more people for the hiring committee.
- ✓ Commencement is coming up May 6<sup>th</sup>, 2016.

**G. Shared Governance**

**H. Financial**

**IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.*

**I. Associated Students Student Leader's Scholarship | G. Lui**

*It is recommended that the executive Board approve the Noteworthy Student Leaders Scholarship.*

**This Action Item was moved to next week's Agenda April 13<sup>th</sup>, 2016.**

**J. Approval of Constitutional Amendments | S. Stark**

*It is recommended that the Executive Board approve the Constitutional Amendments recommended by the Supreme Council.*

**MOTION:** ON THE MOTION **S. Stark**, second by **S. Diederling**, it is recommended that the Executive Board approve the amendment to Article 2, Section 3, Clause 3 entitled *Review of Appointed Executive Board members*.

***After the meeting, the Chief Justice explained that a 2/3 affirmative vote, not a 1/2 majority vote, is needed to approve a Constitutional Amendment. Therefore, this amendment is not approved. This will be discussed at the next meeting.***

AYE - J. Russo, R. Patlan, S. Diederling, J. Mentrup.

NO - E. Pierce, C. Langstaff, E. Ojeda

Abstain- G. Lui

**Advisory votes:**

AYE –S. Stark, K. Banh NO – none

**The motion Failed**

**MOTION:** ON THE MOTION **S. Stark**, second by **S. Diederling**, it is recommended that the Executive Board approve the Constitutional Amendment Article 2, Section 3, and Clause 1-2 titled *Aligning Terms of Office with the End of Spring Semester*.

AYE - J. Russo, G. Lui, E. Pierce, C. Langstaff, E. Ojeda,  
R. Patlan, S. Diederling, J. Mentrup.

NO - None

**Advisory votes:**

AYE –S. Stark, K. Banh NO – none

**The motion has passed due to unanimous vote.**

**MOTION:** ON THE MOTION **S. Stark**, second by **E. Pierce**, it is recommended that the Executive Board approves constitutional Amendments Article 7, Section 1, Clause 6 titled *Allowing Grammatical Correction to the ASPCC Constitution*.

AYE - J. Russo, G. Lui, E. Pierce, C. Langstaff, E. Ojeda,  
R. Patlan, S. Diedering, J. Mentrup.

NO - None

**Advisory votes:**

AYE –S. Stark, K. Banh NO – none

**The motion has passed due to unanimous vote.**

**K. Malibu Excursion/Cleanup**

**|E. Ojeda**

*It is recommended that the Executive Board approve the budget for the Malibu Excursion/Cleanup, coming out of the Campus Activities budget.*

This event will be on April 23<sup>rd</sup>, 2016, from 9:30am-afternoon. PCC transportation will be included.

**MOTION:** ON THE MOTION **E. Pierce**, second by **R. Patlan**, it is recommended that the Executive Board approves the budget for the Malibu Excursion/Cleanup, not to exceed \$300.00 coming out of the Campus Activities budget.

AYE - J. Russo, R. Patlan, S. Diedering, J. Mentrup.  
E. Melder, E. Pierce, C. Langstaff, E. Ojeda

NO - None

**Advisory votes:**

AYE –S. Stark, K. Banh NO – none

**The motion has passed due to unanimous vote.**

**V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

**L. Curricular Practical Training**

**|J. Mentrup**

*It is recommended that the Executive Board discusses future possibilities of improving the CPT Program.*

**This discussion item was moved to Next week, April 13<sup>th</sup>, 2016**

**VI Standing Business**

**M. Appointment to College-Wide Committees**

**I.G Morales** appointed **Evelyn Song, Brandon Wong, Izabelle Cecilia, Winnie Stockart, and Karin Gredving** to S. Diederling's Sustainability Committee. He also appointed **Melissa Mosco** to E. Pierce's Cultural Diversity Committee and **Ian Fox** to the Election Committee.

**N. Bill Acceptance**

**VII Public Comment on Non-Agenda Items**

**VIII Announcements**

**IX Future Meeting Dates and Times**

<b>Date</b>	<b>Location</b>	<b>Agenda Items Due By</b>
April 13 <sup>th</sup> , 2016	CC-212	April 8 <sup>th</sup> , 2016

**X Adjournment**

**MOTION: ON THE MOTION OF J. Mentrup** seconded by **R. Patlan** the Executive Board voted to adjourn the meeting at **1:25 PM**.



ASSOCIATED  
STUDENTS  
OF PASADENA CITY COLLEGE

## Board Agenda Item I: Associated Students Leader's Scholarship

Date: April 13<sup>th</sup>, 2016

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**Recommendation:** It is recommended that the Executive board approve a budget for the Notable Student Leaders Scholarship event for the amount of **\$1500** out of the Business Support Account and Academic Affairs budget.

<u>Items:</u>	<u>Expenses:</u>
Scholarsip	\$1500
<b>Total:</b>	<u><b>\$1500</b></u>

Date: 4/13/16

Reason: To give scholarships to students that give back in big ways.

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**Recommendation by:**

Chris Langstaff,

Vice President for Business Affairs, Associated Students of Pasadena City College

Gilbert Lui,

Vice President of Academic Affairs, Associated Students of Pasadena City College





# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

**Board Agenda Item K:                      Approval of Constitutional Ammendments**

Date:    April 13<sup>th</sup>, 2016

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Recommendation: Approval of the ASPCC Constitutional Amendments proposed by the  
Supreme Council.

Titles of Amendments:

- Review of Appointed Executive Board Members

Purpose: To Amend the Constitution.

Date: April 13<sup>th</sup>, 2016

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Recommended by:

Steven Stark

Chief Justice of the ASPCC



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

Board Agenda Item L: **May 12<sup>th</sup> County Supervisor Forum**

Date: April 13, 2016

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Recommendation: It is recommended that the executive board cosponsors the May 12 county supervisor forum.

Dates: May 12<sup>th</sup>, 2016  
7:00 PM (PCC Creveling Lounge)

Reason: Cosponsoring this forum allows the Associated Students to set an example for our students to be politically involved. It is also important to establish positive relations with LWV and other groups and organizations for future collaborations should there be any.

Desires Outcomes: A well-attended forum.

Outreach: Advertise through flyers, FB, and contacting the political science and government departments to encourage students to come.

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Recommended by:

Kelly Banh  
Student Trustee, Associated Students of Pasadena City College



## ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

### COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: April 13<sup>th</sup>, 2016

This roster of ASPCC and College-wide committee members is current as of the above date. All committee members are appointed by the ASPCC President on their own recommendation or the recommendation of Executive Board members; in certain instances committee members are approved by a vote of the Executive Board. Before a student becomes a committee member, their name is announced under "Appointment to College-wide Committees" during any regularly scheduled Executive Board meeting. Committee appointments listed as (auto) are automatically required appointments by the ASPCC Governing Rules.

During the Executive Board meeting of April 13<sup>th</sup>, 2016 the following names will be announced and appointed to committees:

ASPCC Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)
Elaine Calzada	S. Stark	Supreme Council
Andrea Ng Joanna Anaya	J. Russo	Student Services

College Wide Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016  
EFFECTIVE AS OF: April 13<sup>th</sup>, 2016

ASPCC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Executive Board	<b>Irving G. Morales</b> President	Emilie J. Melder Ricardo Patlan Joshua Mentrup Christopher J. Langstaff Steffan Diederling Julia Russo Eric Ojeda Elena Pierce Gilbert Lui Steven Stark* Kelly Banh*	Wednesdays, 12:00NN Weekly
Supreme Council	<b>Steven Stark</b> Chief Justice	Ian Fox Lincoln Burgess Tatiana Overly Beryl Yin	
Academic Commission	<b>Gilbert Lui</b> VP Academic Affairs	Ryan Chan Matt Truong	
Finance	<b>Christopher J. Langstaff</b> VP Business Affairs	John Orona Christopher Carbajal John Llamas Jungyoon Lee Agkop Baltagian Jasmeet Ohillon Vik Chitkara Maurice Ang Diana Dzhangiryan	



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: April 13<sup>th</sup>, 2016

Lobby	<b>Ricardo Patlan</b> VP External Affairs	Irving G Morales Emilie Melder Elena Pierce Julia Russo Lincoln Burgess Ivan Castillo Cali Watson Abraham Rincon Juan Lomeli Dean Wyrzykowski Wen Chen Nune Garipian Elssa Carrillo-Medina Miranda Perez Metfoal Camelia	Fridays – 10:am-11:00am  Room: CC-212  Weekly
Lobby Fee Fund	<b>Ricardo Patlan</b> VP External Affairs		
Publicity	<b>Joshua Mentrup</b> VP Public Relations	Laurie Tobing Laurencia Sintiche Pandelaki Aden Darmody Vanessa Serrato Margaret Alpajora Nune Garipian Elizabeth Rangel David Robert Cecil Linda Law	
Campus Activities	<b>Eric Ojeda</b> VP Campus Activities	Phoebe Fang Christina Mu Devna Desai Arin Parsanian Haya Kaliounji Diego Fagoaga Dulce Yang Mark Huerta Bryson Moore Maria Rodarte Hoang Luu Tadi Cotacachi	



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2015-2016 EFFECTIVE AS OF: April 13<sup>th</sup>, 2016

Student Services	<b>Julia Russo</b> VP Student Services	Kelly Banh Laurencia Pandelaki Aden Darmody Inkyung Chung Phoebe Fang Gabriella Hertania Naethon Attao Stanley Huang Cherlin Ongkeko	
Cultural Diversity	<b>Elena Pierce</b> VP Cultural Diversity	Shabber Siddiqui Ricardo Patlan Melissa Mosco	
Sustainability	<b>Steffan Diederling</b> VP Sustainability	Poema Oleas Mekhitarian Nicole Laureola Evelyn Song Brandon Wong Izabelle Cecilia Winnie Stockart Karin Gredvig	
Election Commission	<b>Rebecca Cobb</b> Dean, Student Affairs	James Sandoval Ian Fox	
I-Tap	<b>Irving G. Morales</b> President	Ricardo Patlan Steffan Diederling Gilbert Lui Kelly Banh Lincoln Burgess Wen Chen	

ASPCC ICC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Inter-Club Council	<b>Emilie J. Melder</b>		Fridays, 12pm
ICC Funding Committee			
ICC Service Projects			



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016

EFFECTIVE AS OF: April 13<sup>th</sup>, 2016

ICC Special Events			
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\* Associate or ex-officio member – does not count for achieving quorum



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016  
EFFECTIVE AS OF: April 13<sup>th</sup>, 2016

COLLEGE COUNCIL COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Budget & Resource	<b>Bob Miller</b> Admin Appointee <b>Danny Hamman</b> Academic Senate	C.Langstaff <i>2 Free spots</i>	
Calendar	<b>Dr. Bob Bell</b> VP Instruction <b>Krista Walter</b> Academic Senate		
College Council	<b>Rajen Verdien</b> College President	I.G. Morales R. Patlan K. Banh	
Enrollment Mgmt	<b>Bob Miller</b> VP Ed Services, <b>VACANT</b> Academic Senate	<i>3 Free Spots</i>	
Facilities	<b>Ruben Smith</b> Admin Appointee <b>VACANT</b> Academic Senate	E. Pierce <i>2 Free Spots</i>	
Health & Safety	<b>Rich Beyer</b> President's Appointee	S. Diederling <i>2 Free spots</i>	
Planning & Priorities	<b>VACANT</b> Dean of Curriculum, <b>Stephanie Fleming</b> Academic Senate		
Professional Dev.	<b>Shelagh Rose</b> Academic Senate === VP Human Resources	<i>1 Free Spot</i>	
Sustainability	<b>Sarah Flores</b> Admin Appointee <b>Lauren Arenson</b> Academic Senate	S. Diederling <i>1 Free Spot</i>	
Student Trustee Advisory Council	<b>Kelly Banh</b>	Julia Russo	
Technology & Academic Computing	<b>Mark Sakata</b> Academic Senate <b>Dwayne Cable</b> VP Information Tech	<i>2 Free Spots</i>	





# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2015-2016  
EFFECTIVE AS OF: April 13<sup>th</sup>, 2016

MISCELLANEOUS COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Bookstore	<b>Rebecca Cobb</b> Dean, Student Affairs	R. Patlan J. Russo	
Commencement Speaker Selection	<b>Rebecca Cobb</b> Dean, Student Affairs	E. Melder	
Curriculum & Instruction		<i>1 Free Spot</i>	
Flea Market Board	<b>Rebecca Cobb</b> Dean, Student Affairs	I.G. Morales E.J. Melder	
Food Service	<b>Rebecca Cobb</b> Dean, Student Affairs	J. Mentrup S. Diederling	
Institutional Effectiveness Committee	<b>Ryan Corner</b> Co-Chair <b>Marjorie Smith</b> Co-Chair	C. Langstaff <i>2 Free Spots</i>	
Parking	<b>Rebecca Cobb</b> Dean, Student Affairs	J. Russo C. Langstaff	
Student Service Fund	<b>Rebecca Cobb</b> Dean, Student Affairs	I.G. Morales C. Langstaff J. Russo E. Ojeda	