



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board

Regular Meeting Agenda

Room 212, Pasadena City College, Rosemead Campus
4150 N. Rosemead Blvd., Rosemead, CA 91770
Wednesday, April 12th, 2017 | 12:05PM

NOTICE IS HEREBY GIVEN that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

Pursuant to Government Code §54950-54964: Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera-Andrade	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for April 12th, 2017
- C. Approval for the minutes from April 5th, 2017

II Public Comment on Non-Agenda Items

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – action may be taken to receive and adopt any actionable report of the Finance Committee.

IV Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.

H. Sustainability Week Budget

| N. Batista

It is recommended that the Executive Board approves the budget for the Sustainability Week, coming out of the Sustainability Committee Budget.

I. Program Directors Meet and Greet

| K. Banh

It is recommended that the Associated Students Executive Board discuss and approve a Program Directors Meet and Greet, coming out of the Academic Affairs budget.

J. Associated Students Support Letter

| N. Garipian

- AB-1468 Community colleges: student equity plans

It is recommended that the Associated Students Executive Board vote to propose a letter of support in favor of AB 1468 to distinguished members of the California State Legislature.

V Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item V.

K. Coffee Nights Hosted by A.S.

| K. Lam

It is recommended that the Associated Students Executive Board discuss Associated Students hosting Coffee Nights.

VI Standing Business

L. Appointment to College-Wide Committees

M. Appointment to A.S. Committees

N. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

IX Future Meeting Dates and Times

Date

April 26th, 2017

Location

CC – 212

Agenda Items Due By

April 13th, 2017 | 4:30 PM

X Adjournment



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106

Regular Meeting Minutes

Wednesday, April 5th, 2017 | 12PM

These Minutes of the ASPCC Executive Board were approved on DATE. The Advisor Present was Dean Rebecca Cobb and Carrie Afuso.

Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera-Andrade	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

I Preliminary Items

A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **J. Russo** at **12:01 PM**. Quorum was established.

G. Tahmizian and K. Banh were late.

B. Adoption of the Agenda for April 5th, 2017

Agenda Item M was stricken from the agenda.

MOTION: ON THE MOTION OF N. Garipian seconded by **K. Lam** the Executive Board approved the agenda with the noted changes.

C. Approval of the minutes from March 29th, 2017

MOTION: ON THE MOTION OF K. Lam, seconded by **A. Rivera-Andrade** the Executive Board voted to approve the minutes.

II Public Comment on Non-Agenda Items

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

D. Executive Board Members

Julia Russo:	Went over attendance and speakers for the joint Board of Trustees meeting. Confirmed transportation for the board's visit to the Rosemead campus on April 12 th . They will meet in CC-212 at 11:15AM. There will be a Meet and Greet with the Courier tonight at 6pm.
Kelly Banh:	No Reports
Alexis Rivera:	No Reports
Phoebe Fang:	Next Monday to Wednesday, her committee will be holding Midterms Relaxation Week at the Rosemead campus. Due to time conflicts, they are not able to hold one at the CEC.
Jasmeet Dhillon:	No Reports
Kiely Lam:	Drop the Mic Coffee Night will be next Thursday, 04/13/17. Please let her know if anyone is interested in performing. She will also be attending a hiring committee meeting tomorrow. For drag show, she has confirmed Raven as their guest performer!
Natalie Batista:	Working on Sustainability Week with her committee. Went to check out a storage space around In-N-Out and they are now trying to decide what to do with the bike supplies stored there.
Nune Garipian:	The joint Associated Students and Board of Trustees meeting is tonight. At 7pm.
Dean Wyrzykowski:	The Student Lobby Committee will be finalizing their legislative report for the federal level by next Friday. So if anyone on the board has any last minute legislative concerns, they should let him know by this Friday.
Sam Salomon:	She has made brochures for the joint Board of Trustees meeting tonight. She is currently working with Natalie's committee member on publicity for Sustainability Week and she is working with her own committee to plan a Spring event happening next Thursday.
Norman Lambert:	The Photography Arts Show will be held on May 4 th 2017.
Gohar Tahmizian:	No Reports

**E. Advisor
Carrie Afuso**

- They are hosting a final tax workshop. This will most likely be the last time PCC will hold a tax workshop as it is not financially feasible.
- The Flea Market Scholarship is due this Friday.
- The Blood Drive is happening until 3pm today.
- The election packets are out. Please publicize!
- Asked the executive board to give her a print out of their class schedules after this meeting.
- There are many events coming up, like Drag Show, Midterms Relaxation Week, Spring Event, Sustainability Week, Rogue One Movie Night so please look out for publicity on that.

- Please start using the LancerLife page. They will be meeting with their sales rep in two weeks so it would help them bring up any issues students are facing with LancerLife.

Dean Rebecca Cobb

- The Health Center showed the movie, "The Hunting Ground", which speaks about sexual assault on campuses. She was on the panel. April is Sexual Assault Awareness month so they are working on doing something towards the end of the month with Peace Over Violence and other domestic violence organizations.
- The deadline to order a fitted cap & gown for graduation is April 13th. To order them, students have to go to the student bank.
- Told the board to take the meeting tonight seriously as they are representing Associated Students. Told the board to speak clearly, be direct and be clear.

F. Shared Governance

G. Financial

J. Dhillon reported that the board currently has a balance of \$59,831.87. The expenditures are as follows:

Budget	Paid To	Amount
Business Support Budget	Eagle Print Dynamics	\$818.18
Cultural Diversity Budget	I-8 Food Services	\$166.33
Executive Vice President Budget	Carrie Afuso	\$248.20
Student Services Budget	Bookstore (PCC)	\$699.85
Sustainability Budget	Dominic Gonzalez	\$29.36

IV Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.

H. Midterms Relaxation Week Budget

| P. Fang

It is recommended that the Associated Students Executive Board discuss and approve the Midterms Relaxation Week Budget, coming out of the Student Service budget.

MOTION: **ON THE MOTION OF K. Lam, second by N. Batista** *the Executive Board approved the Midterms Relaxation Week Budget not to exceed \$2,200.00, coming out of the Student Service budget.*

AYE - J. Russo, P. Fang, N. Batista, A. Rivera-Andrade,
 S. Salomon, J. Dhillon, N. Lambert, D. Wyrzykowski,
 G. Tahmizian, N. Garipian, K. Lam, K. Banh

NO - NONE

Advisory votes:

AYE – G. Tahmizian, N. Garipian

The motion has passed due to unanimous vote.

I. Drop the Mic Coffee Night

| K. Lam

It is recommended that the Associated Students Executive Board discuss and approve the Drop the Mic Coffee Night budget, coming out of the Cultural Diversity budget.

MOTION: **ON THE MOTION OF N. Batista, second by P. Fang** *the Executive Board approved the Drop the Mic Coffee Night budget not to exceed \$1,175.00, coming out of the Cultural Diversity budget.*

AYE - J. Russo, P. Fang, N. Batista, A. Rivera-Andrade,
 S. Salomon, J. Dhillon, N. Lambert, D. Wyrzykowski,
 G. Tahmizian, N. Garipian, K. Lam, K. Banh

NO - NONE

Advisory votes:

AYE – G. Tahmizian, N. Garipian

The motion has passed due to unanimous vote.

J. Spring Festival

| S. Salomon

It is recommended that the Executive board discuss and approve the budget for the Spring Festival, coming out of the Publicity budget.

MOTION: **ON THE MOTION OF K. Lam, second by P. Fang** *the Executive Board approved the budget for the Spring Festival not to exceed \$450.00, coming out of the Publicity budget.*

AYE - J. Russo, P. Fang, N. Batista, A. Rivera-Andrade,
 S. Salomon, J. Dhillon, N. Lambert, D. Wyrzykowski,
 G. Tahmizian, N. Garipian, K. Lam, K. Banh

NO - NONE

Advisory votes:

AYE – G. Tahmizian, N. Garipian

The motion has passed due to unanimous vote.

K. ICC Funding for Spring 2017

| A. Rivera-Andrade

the use of electronic refund cards for financial aid, an additional 'What If' section to students' educational plan, the addition of "Queueless" and a new way for students to submit complaints.

The Executive Board actively participated in a discussion regarding these updates with Dr. Cynthia Olivo.

M. Student Trustee Constitutional Amendment

| N. Garipian

It is recommended that the Associated Students Executive Board discuss the future role of the Student Trustee in Associated Students, and the correlating constitutional amendments.

N. Garipian spoke to the board about the future role of the Student Trustee in Associated Students, and the correlating constitutional amendments.

VI Standing Business

**N. Appointment to College-Wide Committees
College Mission Statement Review**

K. Banh

O. Appointment to A.S. Committees
None

P. Bill Acceptance
None

VII Public Comment on Non-Agenda Items

VIII Announcements

K. Lam reminded the board that Coffee Nights is tomorrow at 5pm.

IX Future Meeting Dates and Times

Date	Location	Agenda Items Due By
April 12 th , 2017	Room 212, PCC Rosemead	April 7 th , 2017 11AM

X Adjournment

MOTION: **ON THE MOTION OF K. Lam** seconded by **P. Fang** the Executive Board voted to adjourn the meeting at **1:19 PM**.



Board Agenda Item H: Sustainability Week Budget

Date: April 12, 2017

Recommendation: It is recommended that the Executive Board approves the budget for the Sustainability Week, coming out of the Sustainability Committee Budget.

Sustainability Committee
April 24, 2017 - April 27, 2017

Items	Cost
Food/Portos:	\$200
Drinks (I8):	\$100
Umbrellas (Dolphins):	\$250
Publicity:	\$50
Prizes/Give aways:	\$250
Miscellaneous:	\$100
TOTAL:	\$950

Recommended by: Natalie Batista Vice President for Sustainability Committee, Associated Students of Pasadena City College



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

Board Agenda Item I: Program Directors Meet and Greet

Date: May 11th, 2017

Recommendation: It is recommended that the Associated Students approve a Program Directors Meet and Greet, coming out of the Academic Affairs budget.

Dates: May 11th, 2017

Costs:

Food and drinks	\$500.00
Table sheets	\$10.00
Thank you gifts	\$300.00
Publicity	\$50.00
Decorations	\$40.00
Total	\$900

Reason: To support and further the educational goals and success of students by allowing students to explore the different programs offered at PCC.

Outreach: Publicity flyers and social media.

Recommended by:

Kelly Banh

Vice President of Academic Affairs, Associated Students of Pasadena City College



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: April 5th, 2017

This roster of ASPCC and College-wide committee members is current as of the above date. All committee members are appointed by the ASPCC President on their own recommendation or the recommendation of Executive Board members; in certain instances committee members are approved by a vote of the Executive Board. Before a student becomes a committee member, their name is announced under "Appointment to College-wide Committees" during any regularly scheduled Executive Board meeting. Committee appointments listed as (auto) are automatically required appointments by the ASPCC Governing Rules.

During the Executive Board meeting of April 5th, 2017 the following names will be announced and appointed to committees:

ASPCC Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)

College Wide Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)
K. Banh	J. Russo	College Mission Statement Review

ASPCC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: April 5th, 2017

Executive Board	Julia Russo President	Alexis Rivera Kelly Banh Jasmeet Dhillon Dean Wyrzykowski Phoebe Fang Kiely Lam Alexis Rivera Sam Salomon Norman Lambert Gohar Tahmizian	Wednesdays, 12:00NN Weekly
Supreme Council	Gohar Tahmizian Chief Justice	Adrian Casillas Seyederfan Samaei Ron Garcia Parker Bell	
Academic Commission	Kelly Banh VP Academic Affairs	Allison Ayad Aria Beizai Julie Ngov Laurel Weber Byron Briones Gabbi Guo Ryan Chan Eman Shourbagy Jade Lee Juan Lomeli Soyoon Lee	



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: April 5th, 2017

Finance	Jasmeet Dhillon VP Business Affairs	John Orona Nicholas Chi Johnny Diep Stanley Poon Alejandro Zhu John Llamas Jade Lee Arian Nazarian Vik Chitkara Maurice Ang Diana Dzhangiryan Eric Ojeda Muhammod Tauho Raymond Fong Alexis Rivera Kiely Lam	
Student Trustee Ad-Hoc Committee	Nune Garipian Student Trustee	Arin Parsanian Tara Agahi Byron Briones William Johnson Adrian Casillas Ryan Oda Eric Ojeda Taline Balian Vannessa Estrada Larny Lopez Destinee Lopez Larny Lopez Laurencia Pandelaki Neyra Patricio John Orona	



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: April 5th, 2017

Lobby	Dean Wryzykowski VP External Affairs	Nune Garipian Julia Russo Adrian Casillas Laura Coronado Byron Briones Kevin Oda Ivan Castillo Juan Lomeli Megan Torres Allyson Diaz Gabrielle Guo Mineli Arakelian Tara Agahi	
Lobby Fee Fund	Dean Wryzykowski VP External Affairs		
Publicity	Sam Salomon VP Public Relations	Julia Russo Kiely Lam Nune Garipian Karina Latasha Sage Battad Natalie Lau Jude Khatib Tang Yao (Wudy) Wu Emily Ekshian Divina Montejano Julie Ngov Aina Ali Tate Yeung Yulian Zhang Karina Quiroz Guenevere Caballes Zahra Azhar	
Campus Activities	Norman Lambert VP Campus Activities	Yulian Zhang Haya Kaliounji Julie Castanares Dominic Kyle Ypil Christina Mu	



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: April 5th, 2017

Student Services	Phoebe Fang VP Student Services	Tiffany Rodriguez Joanna Anaya Dominic Kyle Ypil Do Hun Kim (Joseph) Gabrielle Guo Dominic Hugo Nathania Christie Sulistio Dominic Hugo Sicong Cai (Jack) Liqi Zhu (Lydia) Josephine Yip Julie Ngov	
Cultural Diversity	Kiely Lam VP Cultural Diversity	Anastasia Kelly Budiman Ruth Montijo Eman AbdAllan Aaron Liao Josephine Lee Zahra Azhar	
Sustainability	Natalie Batista VP Sustainability	Yarenni Reyes Dominic Gonzalez Remmy E. Seleuco Nicole Talisay Ilianna Talamantes Jonathan Srey Vidal Lopez Maria (Danny) Muniz Vazgen Badiryan Yelisey(Elisha)Barkanov	
Election Commission	Rebecca Cobb Dean, Student Affairs		
U-Pass	Dean Wryzykowski VP External Affairs	Natalie Batista Kiely Lam Kelly Banh Nune Garipian	



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017
EFFECTIVE AS OF: April 5th, 2017

ASPCC ICC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Inter-Club Council	Alexis Rivera		Fridays, 12pm
ICC Funding Committee			
ICC Service Projects			
ICC Special Events			

* Associate or ex-officio member – does not count for achieving quorum



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: April 5th, 2017

COLLEGE COUNCIL COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Budget & Resource	Bob Miller Admin Appointee Danny Hamman Academic Senate	N. Lambert John Orona Adrian Casillas	
Calendar	Dr. Bob Bell VP Instruction Krista Walter Academic Senate	J. Russo N. Batista	
College Council	Rajen Verdien College President	K. Lam N. Lambert – Alternative	
Election	Rebecca Cobb Dean, Student Affairs	G. Tahmizian D. Wyrzykowski	
Enrollment Mgmt	Bob Miller VP Ed Services, VACANT Academic	K. Banh P. Fang	
Facilities	Ruben Smith Admin Appointee VACANT	N. Batista D. Wyrzykowski	
Health & Safety	Rich Beyer President's Appointee	P. Fang N. Batista	
Planning & Priorities	VACANT Dean of Curriculum, Stephanie Fleming Academic Senate	S. Salomon P. Fang	
Professional Dev.	Shelagh Rose Academic Senate === VP Human Resources	P. Fang K. Banh	
Sustainability	Sarah Flores Admin Appointee Lauren		
Student Trustee Advisory Council	Nune Garipian		



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: April 5th, 2017

District Technology	Mark Sakata Academic Senate Dwayne Cable VP Information Tech	J. Dhillon Larny Lopez Ryan Oda Arin Parsanian	
Annual Integrated Planning Budget Retreat		Jasmeet Dhillon Julia Russo Kiely Lam Byron Briones	
Accreditation Standing (Committee Institutional Effectiveness, Academic Quality, and the College's Mission)		D. Wyrzykowski K. Banh	
Accreditation Standing (Leadership and Governance)		G. Tahmizian	
Accreditation Standing (Resources)		Natalie Lau	
College Mission Statement Review		K. Banh	



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: April 5th, 2017

MISCELLANEOUS COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Bookstore	Rebecca Cobb Dean, Student Affairs		
Commencement Speaker Selection	Rebecca Cobb Dean, Student Affairs		
Curriculum & Instruction		<i>1 Free Spot</i>	
Flea Market Board	Rebecca Cobb Dean, Student Affairs		
Food Service	Rebecca Cobb Dean, Student Affairs		
Institutional Effectiveness Committee	Ryan Corner Co-Chair Marjorie Smith Co-Chair	D. Wyrzykowski N. Garipian	Friday, 1-3PM
Parking	Rebecca Cobb Dean, Student Affairs		
Student Service Fund	Rebecca Cobb Dean, Student Affairs		
Election		D. Wyrzykowski G. Tahmizian	
U Building Design		N. Batista Dominic Gonzalez	
Food Services RFP		S. Salomon	April 4 th 10am-2pm