



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106  
Wednesday, March 15<sup>th</sup>, 2017 | 12PM

**NOTICE IS HEREBY GIVEN** that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

**Pursuant to Government Code §54950-54964:** Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

### Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera-Andrade	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

## I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for March 15<sup>th</sup>, 2017
- C. Approval for the minutes from March 8<sup>th</sup>, 2017

## II Public Comment on Non-Agenda Items

## III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – action may be taken to receive and adopt any actionable report of the Finance Committee.

**IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.*

**H. Associated Students Spring 2017 Survey**

**| J. Russo**

*It is recommended that the Executive Board discuss and approve the Associated Students Spring 2017 Student Survey.*

**V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

**I. Committee By-Laws**

**| G. Tahmizian**

*It is recommended that the Executive Board discuss committee by-laws.*

**VI Standing Business**

**J. Appointment to College-Wide Committees**

**K. Appointment to A.S. Committees**

**L. Bill Acceptance**

**VII Public Comment on Non-Agenda Items**

**VIII Announcements**

**IX Future Meeting Dates and Times**

**Date**

March 22<sup>nd</sup>, 2017

**Location**

CC-212

**Agenda Items Due By**

March 17<sup>th</sup>, 2017| 11AM

**X Adjournment**



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106

Regular Meeting Minutes

Wednesday, March 8<sup>th</sup>, 2017 | 12PM

These Minutes of the ASPCC Executive Board were approved on DATE. The Advisor Present was Carrie Afuso.

### Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera-Andrade	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

### I Preliminary Items

#### A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **J. Russo** at **12:00 PM**. Quorum was established.

**A. Rivera-Andrade had an excused absence. K. Banh and N. Lambert were late.**

#### B. Adoption of the Agenda for March 8<sup>th</sup>, 2017

**Action Item H was stricken from the agenda. Discussion Item J was moved to become Discussion Item I; Discussion Item I was moved to become Discussion Item J.**

**MOTION: ON THE MOTION OF K. Banh** seconded by **N. Garipian** the Executive Board approved the agenda with the noted changes.

#### C. Approval of the minutes from March 1<sup>st</sup>, 2017

**MOTION: ON THE MOTION OF K. Lam**, seconded by **N. Batista** the Executive Board voted to approve the minutes.

### II Public Comment on Non-Agenda Items

### III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

#### D. Executive Board Members

<b>Julia Russo:</b>	<p>Thank you to those that were able to attend the Board of Trustees meeting last Wednesday! She still encourages those who have not gone, to go to the next one.</p> <p>Reminded the board that campus is closed tomorrow, Thursday, for Faculty Development Day.</p> <p>Great job to Alexis and Natalie on Club Week! It is going extremely well! She attended the BRAC &amp; IEC joint meeting last Friday. It was very informative and she thanks those that could make it.</p>
<b>Kelly Banh:</b>	<p>Attended a Curriculum &amp; Instruction meeting, where they discussed a new C&amp;I schedule in process. They informed them of all the steps needed to add a course.</p>
<b>Alexis Rivera:</b>	<p>Absent</p>
<b>Phoebe Fang:</b>	<p>No Reports</p>
<b>Jasmeet Dhillon:</b>	<p>Currently working with Alexis to have another Business Career Forum!</p>
<b>Kiely Lam:</b>	<p>The Cross Cultural Retreat will be held on March 31<sup>st</sup> to April 2<sup>nd</sup> and the deadline to apply is this Friday, March 10<sup>th</sup>, at 4pm!</p> <p>She is now accepting sign-ups for Drop the Mic Coffee Night, which is on April 13<sup>th</sup>. They can be anything from spoken words, dancing or singing. She only asks that it has a cultural aspect attached to their performance.</p>
<b>Natalie Batista:</b>	<p>Attended a Facility &amp; Sustainability Committee meeting and had a separate meeting with Reuben Smith later on together with her vice chair. They discussed possibly implementing a sustainability requirement like the one in SMC.</p>
<b>Nune Garipian:</b>	<p>They are going to Washington D.C. from April 27<sup>th</sup> to May 1<sup>st</sup> 2017!</p> <p>Thank you to those that were able to attend the last Board of Trustees meeting. The next one will be on March 22<sup>nd</sup>. She is also working together with Julia on the agenda for the joint meeting on April 5<sup>th</sup>.</p> <p>At the meeting, the Academic Senate read a resolution similar to the one AS passed in support of students during this time.</p> <p>She spoke to Dr. Vurdien last week about what procedure is in place if ICE shows up on campus. Reported that Dr. Vurdien said that since the federal and local agents have legal authority, pcc has to cooperate.</p>
<b>Dean Wyrzykowski:</b>	<p>No Reports</p>
<b>Sam Salomon:</b>	<p>Flyers for the Pasadena Photography Arts Open is in progress. Publicity committee is working on creative publicity and trying to reach out to clubs to promote use of AS platforms for publicity.</p>
<b>Norman Lambert:</b>	<p>No Reports</p>
<b>Gohar Tahmizian:</b>	<p>All clubs are on track with getting their new Constitutions in! She will also be submitting appointments to the Supreme Council.</p>

- E. Advisor**  
**Dean Rebecca Cobb**  
- Absent

**Carrie Afuso**

- Club week is going amazing! Thanks to everyone who helped. We currently have 80 clubs registered on LancerLife and are expecting 5 or 6 more.
- Highly encourages executive board to attend club meetings.
- She sent out an email regarding the EEO workshop next Monday. Stressed on the importance of the training as this allows student voice on hiring committees.
- Like Nune mentioned, the Academic Senate brought forth their own resolution. They understand that they cannot go against authority but what they are looking for is for PCC to have a concrete action plan.
- Reminded the executive board to clock in when they are in the office.
- There will be an EMPOWER YOU fair next Tuesday. Thank you to Phoebe, Norman and Sam for helping fund parts of the event.
- Please pay printing services in one check.
- Reminded the board that if they are planning an activity, to plan it out early because midterms are coming and stress levels will rise.

**Destinee Blackmon**

- Told the board that there will be an Election information session next Wednesday and Thursday, both from 12pm to 1pm. She would like to have two or three representatives from AS to speak at the panel.

**F. Shared Governance**

**G. Financial**

**J. Dhillon** reported that the Associated Students budget is currently at \$66,068.73. Over the last two weeks, N. Batista spent \$100.00 on Portos and S. Salomon spent \$12.01 on Publicity.

**IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.*

- H. Associated Students Group Photograph** | **S. Salomon**  
*It is recommended that the Executive Board participate in taking a group photograph.*

**This agenda item was stricken from the agenda.**

**V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

- I. Stephanie Fleming** | **J. Russo**  
*It is recommended that the Executive Board participate in a discussion with Stephanie Fleming.*

**Stephanie Fleming** spoke to the board about the upgrades to the Pathways program. She hopes to hold student focus groups to further enhance the program.

**J. Associated Students Spring 2017 Survey**

**| J. Russo**

*It is recommended that the Executive Board discuss the Associated Students Spring 2017 Student Survey.*

**J. Russo** spoke to the board about the Associated Students Spring 2017. The executive board thoroughly discussed each question on the student survey.

**VI Standing Business**

**K. Appointment to College-Wide Committees**

**Accreditation Standing Committee**

**Institutional Effectiveness, Academic Quality, and the College's Mission**

D. Wyrzykowski

K. Banh

**Leadership and Governance**

G. Tahmizian

**L. Appointment to A.S. Committees**

**Supreme Council**

Seyederfan Samaei

Ron Garcia

**M. Bill Acceptance**

None

**VII Public Comment on Non-Agenda Items**

**VIII Announcements**

None

**IX Future Meeting Dates and Times**

**Date**

March 15<sup>th</sup>, 2017

**Location**

CC-212

**Agenda Items Due By**

March 10<sup>th</sup>, 2017 | 11 AM

**X Adjournment**

**MOTION:** **ON THE MOTION OF K. Lam** seconded by **P. Fang** the Executive Board voted to adjourn the meeting at **1:59 PM**.

**Associated Students - Spring 2017**

**Student Survey**

**1. Would you benefit from an increased amount of water filters on campus?**

Circle: YES / NO

(Optional) Provide a response:

**2. Would you use the library if the hours were extended?**

Circle: YES / NO

(Optional) Provide a response:

**3. Do you have 24-hour access to the internet for academic purposes?**

Circle: YES / NO

(Optional) Provide a response:

**4. Are you ever unable to purchase food on or around campus due to financial constraints?**

Circle: YES / NO

(Optional) Provide a response:

**5. During your time at PCC, have you been homeless and/or experienced an unstable housing situation due to financial constraints (i.e. couchsurfing, living with friends, etc.)?**

Circle: YES / NO

(Optional) Provide a response:

**6. Have you experienced problems with finding affordable transportation to and from campus?**

Circle: YES / NO

(Optional) Provide a response:

**7. Would you or someone you know benefit from a Resource Center or liaison dedicated to undocumented students?**

Circle: YES / NO

(Optional) Provide a response:

**Associated Students - Spring 2017**

**Student Survey**

**8. Have you experienced problems with discrimination or a negative campus climate?**

Circle: YES / NO

(Optional): Provide a response:

**9. Do finances prevent you from purchasing required course textbooks?**

Circle: YES / NO

(Optional) Provide a response:

**10. On average, how much do you spend on textbooks per semester?**

Provide a response:

**11. Have you ever been unable to take a class due to the cost of textbooks?**

Circle: YES / NO

(Optional) Provide a response:

**12. Have you heard of or received free textbooks from Open Educational Resources (OER)?**

Circle: YES / NO

(Optional) Provide a response:



**Associated Students - Spring 2017**

**Student Survey**

**Thank You Page:**

**Learn more about no cost textbooks and OER at PCC here:**

<http://libguides.pasadena.edu/oer>



## ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

### COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: March 8<sup>th</sup>, 2017

This roster of ASPCC and College-wide committee members is current as of the above date. All committee members are appointed by the ASPCC President on their own recommendation or the recommendation of Executive Board members; in certain instances committee members are approved by a vote of the Executive Board. Before a student becomes a committee member, their name is announced under “Appointment to College-wide Committees” during any regularly scheduled Executive Board meeting. Committee appointments listed as (auto) are automatically required appointments by the ASPCC Governing Rules.

During the Executive Board meeting of March 8<sup>th</sup>, 2017 the following names will be announced and appointed to committees:

ASPCC Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)
Seyederfan Samaei	G. Tahmizian	Supreme Council
Ron Garcia	G. Tahmizian	Supreme Council

College Wide Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)
Dean Wyrzykowski	March 8 <sup>th</sup> 2017	Accreditation Standing [Committee Institutional Effectiveness, Academic Quality, and the College’s Mission]
Kelly Banh	March 8 <sup>th</sup> 2017	Accreditation Standing [Committee Institutional Effectiveness, Academic Quality, and the College’s Mission]
Gohar Tahmizian	March 8 <sup>th</sup> 2017	Leadership and Governance



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COMMITTEE ROSTER AND MEMBERSHIP 2016-2017  
EFFECTIVE AS OF: March 8<sup>th</sup>, 2017

ASPPC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Executive Board	<b>Julia Russo</b> President	Alexis Rivera Kelly Banh Jasmeet Dhillon Dean Wyrzykowski Phoebe Fang Kiely Lam Alexis Rivera Sam Salomon Norman Lambert Gohar Tahmizian	Wednesdays, 12:00NN Weekly
Supreme Council	<b>Gohar Tahmizian</b> Chief Justice	Adrian Casillas Seyederfan Samaei Ron Garcia	
Academic Commission	<b>Kelly Banh</b> VP Academic Affairs	Allison Ayad Aria Beizai Julie Ngov Laurel Weber Byron Briones Gabbi Guo Ryan Chan Eman Shourbagy Jade Lee Juan Lomeli Soyoon Lee	



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## COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: March 8<sup>th</sup>, 2017

Finance	<b>Jasmeet Dhillon</b> VP Business Affairs	John Orona Nicholas Chi Johnny Diep Stanley Poon Alejandro Zhu John Llamas Jade Lee Arian Nazarian Vik Chitkara Maurice Ang Diana Dzhangiryan Eric Ojeda Muhammod Tauho Raymond Fong Alexis Rivera Kiely Lam	
Student Trustee Ad-Hoc Committee	<b>Nune Garipian</b> Student Trustee	Arin Parsanian Tara Agahi Byron Briones William Johnson Adrian Casillas Ryan Oda Eric Ojeda Taline Balian Vannessa Estrada Larny Lopez Destinee Lopez	



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: March 8<sup>th</sup>, 2017

Lobby	<b>Dean Wryzykowski</b> VP External Affairs	Nune Garipian Julia Russo Adrian Casillas Laura Coronado Byron Briones Kevin Oda Ivan Castillo Juan Lomeli Megan Torres Allyson Diaz Gabrielle Guo Mineli Arakelian Tara Agahi	
Lobby Fee Fund	<b>Dean Wryzykowski</b> VP External Affairs		
Publicity	<b>Sam Salomon</b> VP Public Relations	Julia Russo Kiely Lam Nune Garipian Karina Latasha Sage Battad Natalie Lau Jude Khatib Tang Yao (Wudy) Wu Emily Ekshian Divina Montejano Julie Ngov Aina Ali Tate Yeung Yulian Zhang Karina Quiroz	
Campus Activities	<b>Norman Lambert</b> VP Campus Activities	Yulian Zhang Haya Kaliounji Julie Castanares Dominic Kyle Ypil Christina Mu	



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: March 8<sup>th</sup>, 2017

Student Services	<b>Phoebe Fang</b> VP Student Services	Tiffany Rodriguez Joanna Anaya Dominic Kyle Ypil Do Hun Kim (Joseph) Gabrielle Guo Dominic Hugo Nathania Christie Sulistio Dominic Hugo Sicong Cai (Jack) Liqi Zhu (Lydia) Josephine Yip Julie Ngov	
Cultural Diversity	<b>Kiely Lam</b> VP Cultural Diversity	Simon Campbell Anastasia Kelly Budiman Ruth Montijo Eman AbdAllan Aaron Liao	
Sustainability	<b>Natalie Batista</b> VP Sustainability	Yarenni Reyes Dominic Gonzalez Remmy E. Seleuco Nicole Talisay Ilianna Talamantes Jonathan Srey Vidal Lopez Maria (Danny) Muniz Vazgen Badiryan Yelisey(Elisha)Barkanov	
Election Commission	<b>Rebecca Cobb</b> Dean, Student Affairs		
U-Pass	<b>Dean Wryzykowski</b> VP External Affairs	Natalie Batista Kiely Lam Kelly Banh Nune Garipian	



## ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017  
EFFECTIVE AS OF: March 8<sup>th</sup>, 2017

ASPCC ICC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Inter-Club Council	Alexis Rivera		Fridays, 12pm
ICC Funding Committee			
ICC Service Projects			
ICC Special Events			

\* Associate or ex-officio member – does not count for achieving quorum



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: March 8<sup>th</sup>, 2017

COLLEGE COUNCIL COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Budget & Resource	<b>Bob Miller</b> Admin Appointee <b>Danny Hamman</b> Academic Senate	<b>J. Russo</b> <b>G. Tahmizian</b> <b>K. Banh</b> <b>D. Wyrzykowski</b>	
Calendar	<b>Dr. Bob Bell</b> VP Instruction <b>Krista Walter</b> Academic Senate	<b>J. Russo</b> <b>N. Batista</b>	
College Council	<b>Rajen Verdien</b> College President	<b>K. Lam</b> <b>N. Lambert – Alternative</b>	
Election	<b>Rebecca Cobb</b> Dean, Student Affairs	<b>G. Tahmizian</b> <b>D. Wyrzykowski</b>	
Enrollment Mgmt	<b>Bob Miller</b> VP Ed Services, <b>VACANT</b> Academic Senate	<b>K. Banh</b> <b>P. Fang</b>	
Facilities	<b>Ruben Smith</b> Admin Appointee <b>VACANT</b> Academic Senate	<b>N. Batista</b> <b>D. Wyrzykowski</b>	
Health & Safety	<b>Rich Beyer</b> President's Appointee	<b>P. Fang</b> <b>N. Batista</b>	
Planning & Priorities	<b>VACANT</b> Dean of Curriculum, <b>Stephanie Fleming</b> Academic Senate	<b>S. Salomon</b> <b>P. Fang</b>	
Professional Dev.	<b>Shelagh Rose</b> Academic Senate === VP Human Resources	<b>P. Fang</b> <b>K. Banh</b>	
Sustainability	<b>Sarah Flores</b> Admin Appointee <b>Lauren Arenson</b> Academic Senate		
Student Trustee Advisory Council	<b>Nune Garipian</b>		





## ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

### COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: March 8<sup>th</sup>, 2017

Technology & Academic Computing	<b>Mark Sakata</b> Academic Senate <b>Dwayne Cable</b> VP Information Tech	<b>S. Salomon</b> <b>J. Dhillon</b>	
Annual Integrated Planning Budget Retreat		<b>Jasmeet Dhillon</b> <b>Julia Russo</b> <b>Kiely Lam</b> <b>Byron Briones</b>	



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017  
EFFECTIVE AS OF: March 8<sup>th</sup>, 2017

MISCELLANEOUS COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Bookstore	<b>Rebecca Cobb</b> Dean, Student Affairs		
Commencement Speaker Selection	<b>Rebecca Cobb</b> Dean, Student Affairs		
Curriculum & Instruction		<i>1 Free Spot</i>	
Flea Market Board	<b>Rebecca Cobb</b> Dean, Student Affairs		
Food Service	<b>Rebecca Cobb</b> Dean, Student Affairs		
Institutional Effectiveness Committee	<b>Ryan Corner</b> Co-Chair <b>Marjorie Smith</b> Co-Chair	<b>D. Wyrzykowski</b> <b>N. Garipian</b>	Friday, 1-3PM
Parking	<b>Rebecca Cobb</b> Dean, Student Affairs		
Student Service Fund	<b>Rebecca Cobb</b> Dean, Student Affairs		
Election		<b>D. Wyrzykowski</b> <b>G. Tahmizian</b>	
U Building Design		<b>N. Batista</b> <b>Dominic Gonzalez</b>	