



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106

Regular Meeting Minutes

Wednesday, February 22nd, 2017 | 12PM

These Minutes of the ASPCC Executive Board were approved on 03/01/2017. The Advisor Present was Carrie Afuso.

Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera-Andrade	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

I Preliminary Items

A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **J. Russo** at **12:03 PM**. Quorum was established.

A. Rivera-Andrade had an excused absence.

B. Adoption of the Agenda for February 22nd, 2017

MOTION: **ON THE MOTION OF K. Banh** seconded by **N. Garipian** the Executive Board approved the agenda.

C. Approval of the minutes from February 10th, 2017

MOTION: **ON THE MOTION OF K. Lam**, seconded by **S. Salomon** the Executive Board voted to approve the minutes.

II Public Comment on Non-Agenda Items

Kendra Villalobos from Student Health Services announced that they will be holding 3 movie days on 3 equally important topics: Mental Health, Sexual Violence on Campus and Addiction. The first will be held on March 14th 2017, from 12pm-1:45pm at the Crevling Lounge. Is looking to AS for help in publicizing these events.

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

D. Executive Board Members

Julia Russo:	She will be meeting with Dr. Water Butler this Friday to set up the annual student survey and hopefully get more information or updates about OER. She aims to have the survey sent out by 4 th week of classes. Highly encourages executive board to attend the Board of Trustees meeting before the required one. Expanded on Dean's report, the Lobby committee will be meeting this Friday from 10am to 11:30am. She highly encourages students to attend the meeting to give input on the legislative agenda. Although not compulsory, she would like to see the members confirm times for their committee meetings by next week's meeting.
Kelly Banh:	Academic committee is working to set a meeting time. Advises the board to ask professors if they have considered using OER for textbooks. If they have not, encourage them to check as it helps students save on expenses.
Alexis Rivera:	Absent
Phoebe Fang:	No Reports
Jasmeet Dhillon:	No Reports
Kiely Lam:	Great job to Norman on Welcome Week. Informed the board that the rights to some documentaries on Netflix do not need to be bought. In honor of Black history Month, Destinee will be hosting a Movie Night featuring the movie "13TH" on February 28 th . It will be held in the Wi-Fi Lounge from 4pm to 7pm, and the movie will be followed by a discussion. Food and refreshments will be served!
Natalie Batista:	Hope everyone is off to a great start! Reported that her committee is working on having zero-waste snacks to serve to clubs for Club Week.
Nune Garipian:	There will be a board of trustees meeting next Wednesday, March 1 st at 7pm in the Crevling Lounge. Highly encourages the rest of the board to attend the board of trustees meetings before the required joint meeting.
Dean Wyrzykowski:	Lobby committee will be having a meeting this Friday, February 24 th , to go over legislative priorities.
Sam Salomon:	No Reports
Norman Lambert:	Welcome Week is going well! Thank you to everyone who is helping! They will be showing Moana for Movie Night tomorrow at the Jameson Amphitheater from 6pm. There, they will be promoting the Lancer Food Pantry and encouraging people to bring canned food for donations.
Gohar Tahmizian:	No Reports

E. Advisor

Dean Rebecca Cobb

- UPASS:
The UPASS was valid from yesterday. She is only aware of one incident where there was an issue and reported that the incident has been resolved. Asks executive board to inform students who are renewing that they do not need to remove the sticker. If there is damage to it, it will affect the antenna chip and invalidate it. PCC will not give a refund if the antenna is broken. Please remind students that the deadline is next Friday, March 3rd 2017, and it is available to students with 6 units or more.
- Enrollment for Spring is currently at 93% but the school needs it to be at 100% by next week to meet baseline. Please encourage students to take short term classes or add additional classes!
- Informed board that the Human Resource training Carrie mentioned is a more in depth workshop than the EEO training provided last semester.
- Proud to announce that PCC is now off probation and thanks A.S. for working hard by serving on accreditation committees. Please continue to serve as it is always important.

Carrie Afuso

- Expanding on Julia's report, reminds the board to schedule committee meetings as soon as possible as advisors have busy schedules. Also aim to have a 15 to 20-minute meeting with her to discuss goals for the semester.
- There will be a Human Resource training on March 13th that is required for anyone who wants to sit on a hiring committee. It is important to get as many members on hiring committees for student representation.
- Thanks to Norman for hosting Welcome Week. Reminds the board to continue giving away planners to students. Try to go to the L building as there are many students waiting to see counselors.
- Lancerlife.pasadena.edu, the website for Collegiate Link, is now live. They will be having a competition to see which club can get most students to sign up.
- Wants A.S. to plan 2 meetings off site: CEC and Rosemead campus.
- Please try to get pictures and committee descriptions to Sam as soon as possible.

F. Shared Governance

G. Financial

J. Dhillon mentioned that there was some spending last week. No financial report given.

IV Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.

V Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item V.

VI Standing Business

- H. Appointment to College-Wide Committees**
College Council
Norman Lambert (Alternative)

U Building Design
Dominic Gonzalez

- I. Appointment to A.S. Committees**
Supreme Council
Adrian Casillas

Student Services
Julie Ngov

- J. Bill Acceptance**
None

VII Public Comment on Non-Agenda Items

VIII Announcements

K. Banh announced that she will be in the Vagina Monologues this week and would like the board to help spread the word. There will be 2 shows: Thursday at 12:30pm & Friday at 6:00pm.

IX Future Meeting Dates and Times

Date	Location	Agenda Items Due By
March 1 st , 2017	CC-212	February 24 th , 2017 11 AM

X Adjournment

MOTION: **ON THE MOTION OF K. Lam** seconded by **K. Banh** the Executive Board voted to adjourn the meeting at **12:45 PM**.