



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106  
Wednesday, July 6<sup>th</sup>, 2016 | 12NN

**NOTICE IS HEREBY GIVEN** that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

**Pursuant to Government Code §54950-54964:** Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

### Executive Board Officers

President	Julia Russo	Vice President for Public Relations	VACANT
Vice President for Internal Affairs	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	VACANT
Vice President for Business Affairs	Jasmeet Dillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	VACANT		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Beverly Dominguez

## I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for July 6<sup>th</sup>, 2016
- C. Approval for the minutes from June 29<sup>th</sup>, 2016

## II Public Comment on Non-Agenda Items

## III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – action may be taken to receive and adopt any actionable report of the Finance Committee.

**V Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.*

**H. U-Pass Transit**

*The board will discuss and consider participation in the U-Pass Pilot Program and other transportation issues.*

**I. Creation of Ad- Hoc Publicity Committee**

*It is recommended that the executive board approves the creation of Ad-Hoc Publicity Committee.*

**J. Creation of Ad-Hoc Campus Actives Committee**

*It is recommended that the executive board approves the creation of Ad-Hoc Campus Activity Committee.*

**IV Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item IV.*

**K. Training**

*It is recommended that the Executive board participates in a training session.*

**VI Standing Business**

**L. Appointment to College-Wide Committees**

**M. Bill Acceptance**

**VII Public Comment on Non-Agenda Items**

**VIII Announcements**

**IX Future Meeting Dates and Times**

**Date**

July 13<sup>th</sup>, 2016

**Location**

CC-212

**Agenda Items Due By**

July 8<sup>th</sup>, 2016

**X Adjournment**



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106

Regular Meeting Minutes

Wednesday, June 29<sup>th</sup>, 2016 | 12NN

These Minutes of the ASPCC Executive Board were approved on Date. The Advisor Present was Rebecca Cobb and Carrie Afuso.

### Executive Board Officers

President	Julia Russo	Vice President for Public Relations	VACANT
Vice President for Internal Affairs	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	VACANT
Vice President for Business Affairs	Jasmeet Dillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	VACANT		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Beverly Dominguez

### I Preliminary Items

#### A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **J. Russo** at **12:05 PM**. Quorum was established.

**J. Dhillon** and **N. Batista** Excused Absence.

#### B. Adoption of the Agenda for June 29<sup>th</sup>, 2016

**MOTION:** **ON THE MOTION OF K. Banh**, seconded by **N. Garipian**, the Executive Board approved the agenda.

#### C. Approval of the minutes from June 22<sup>nd</sup>, 2016

**MOTION:** **ON THE MOTION OF D. Wyrzykowski** seconded by **K. Banh** the Executive Board voted to approve the minutes.

### II Public Comment on Non-Agenda Items

### III Introductions and Reports

*Written reports, if any, may be found under board packet item E.*

#### D. Executive Board

**J. Russo:** Announced to the board about the training coming up during the meeting and how important it is.

**K. Banh:** No reports.

**Alexis Rivera:** No reports.

**Phoebe Fang:** No reports.

**Jasmeet Dillon:** No reports.

**Kiely Lam:** No reports.

**Nune Garipian:** No reports.

**Natalie Batista:** No reports.

**Dean Wyrzykowski:** No reports.

- E. Advisors**  
**Dean Cobb**  
**No reports - ABSENT**

**Carrie Afuso**

Reported on Welcome Week, and about the updated PCC website. She also told the board to have a good and safe 4h of July day.

- F. Shared Governance**

- G. Financial**

No financial reports.

**IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.*

- H. Associated Students Summer Retreat 2016 Budget**

*It is recommended that the Executive Board approves a budget for the 2016 Associated Students Summer Retreat.*

**MOTION:** ON THE MOTION **N. Garipian** second by **P. Fang**, *It is recommended that the Executive Board approves a budget for the 2016 Associated Students Summer Retreat not to exceed \$8,200.00*

AYE - J. Russo, A. Rivera, K. Banh, P. Fang,  
K. Lam, D. Wyrzykowski, N. Garipian.

NO - None

**Advisory votes:**  
None

**The motion has passed due to unanimous vote.**

**I. U-Pass Transit Committee Approval**

*It is recommended that the Executive Board approves the creation and appointments of the U-Pass Transit Committee.*

**MOTION:** ON THE MOTION **D. Wyrzykowski** second by **K. Banh**, It is recommended that the Executive Board approves the creation and appointments of the U-Pass Transit Committee.

AYE - J. Russo, A. Rivera, K. Banh, P. Fang,  
K. Lam, D. Wyrzykowski, N. Garipian.

NO - None

**Advisory votes:**  
None

**The motion has passed due to unanimous vote.**

**V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

**J. Training**

*It is recommended that the Executive board participates in a training session.*

**K. Lam** gave an in-depth presentation on the activity requisition form.

**VI Standing Business**

**K. Appointment to College-Wide Committees**

**L. Bill Acceptance**

**VII Public Comment on Non-Agenda Items**

**VIII Announcements**

**IX Future Meeting Dates and Times**

Date	Location	Agenda Items Due By
July 6 <sup>th</sup> , 2016	CC-212	June 30 <sup>th</sup> , 2016

**X Adjournment**

**MOTION:** ON THE MOTION OF **K. Banh** seconded by **N. Garipian** the Executive Board voted to adjourn the meeting at **1:07 PM**.



Board Agenda Item H:           **U-Pass Transit**

Date:                               July 6<sup>th</sup>, 2016

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Recommendation:               The board will discuss and consider participation in the U-Pass Pilot Program and other transportation issues.

Dates:                             July 6<sup>th</sup>, 2016

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Recommended by:

J. Russo  
President, Associated Students of Pasadena City College



Board Agenda Item I:           **Creation of Ad- Hoc Publicity Committee**

Date:                               July 6<sup>th</sup>, 2016

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Recommendation:           It is recommended that the executive board approves the creation of Ad-Hoc Publicity Committee.

Dates:                             July 6<sup>th</sup>, 2016

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Recommended by:

J. Russo  
President, Associated Students of Pasadena City College



Board Agenda Item J:           **Creation of Ad-Hoc Campus Actives Committee**

Date:                               July 6<sup>th</sup>, 2016

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Recommendation:               It is recommended that the executive board approves the creation of Ad-Hoc Campus Activity Committee.

Dates:                             July 6<sup>th</sup>, 2016

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Recommended by:

J. Russo  
President, Associated Students of Pasadena City College





## ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

### COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: July 6<sup>th</sup>, 2016

This roster of ASPCC and College-wide committee members is current as of the above date. All committee members are appointed by the ASPCC President on their own recommendation or the recommendation of Executive Board members; in certain instances committee members are approved by a vote of the Executive Board. Before a student becomes a committee member, their name is announced under "Appointment to College-wide Committees" during any regularly scheduled Executive Board meeting. Committee appointments listed as (auto) are automatically required appointments by the ASPCC Governing Rules.

During the Executive Board meeting of July 6<sup>th</sup>, 2016 the following names will be announced and appointed to committees:

ASPCC Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)

College Wide Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)
Kiely Lam Kelly Banh Nune Garipian Natalie Batista	<b>Dean Wryzykowski</b> VP External Affairs	U-Pass Committee



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: July 6<sup>th</sup>, 2016

ASPCC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Executive Board	<b>Julia Russo</b> President	Alexis Rivera Kelly Banh Jasmeet Dhillon Dean Wryzykowski Phoebe Fang Kiely Lam Alexis Rivera	Wednesdays, 12:00NN Weekly
Supreme Council	<b>VACANT</b> Chief Justice		
Academic Commission	<b>Kelly Banh</b> VP Academic Affairs		
Finance	<b>Jasmeet Dhillon</b> VP Business Affairs		



## ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

### COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: July 6<sup>th</sup>, 2016

Lobby	<b>Dean Wryzykowski</b> VP External Affairs		
Lobby Fee Fund	<b>Dean Wryzykowski</b> VP External Affairs		
Publicity	<b>VACANT</b> VP Public Relations		
Campus Activities	<b>VACANT</b> VP Campus Activities		



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## COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: July 6<sup>th</sup>, 2016

Student Services	<b>Phoebe Fang</b> VP Student Services		
Cultural Diversity	<b>Kiely Lam</b> VP Cultural Diversity		
Sustainability	<b>Natalie Batista</b> VP Sustainability		
Election Commission	<b>Rebecca Cobb</b> Dean, Student Affairs		
U-Pass	<b>Dean Wryzykowski</b> VP External Affairs	Natalie Batista Kiely Lam Kelly Banh Nune Garipian	



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: July 6<sup>th</sup>, 2016

### ASPCC ICC COMMITTEES

Committee	Chair	Members	Mtg Time & Frequency
Inter-Club Council	Alexis Rivera		Fridays, 12pm
ICC Funding Committee			
ICC Service Projects			
ICC Special Events			

\* Associate or ex-officio member – does not count for achieving quorum



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COMMITTEE ROSTER AND MEMBERSHIP 2016-2017  
EFFECTIVE AS OF: July 6<sup>th</sup>, 2016

COLLEGE COUNCIL COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Budget & Resource	<b>Bob Miller</b> Admin Appointee <b>Danny Hamman</b> Academic Senate		
Calendar	<b>Dr. Bob Bell</b> VP Instruction <b>Krista Walter</b> Academic Senate		
College Council	<b>Rajen Verdien</b> College President		
Enrollment Mgmt	<b>Bob Miller</b> VP Ed Services, <b>VACANT</b> Academic Senate		
Facilities	<b>Ruben Smith</b> Admin Appointee <b>VACANT</b> Academic Senate		
Health & Safety	<b>Rich Beyer</b> President's Appointee		
Planning & Priorities	<b>VACANT</b> Dean of Curriculum, <b>Stephanie Fleming</b> Academic Senate		
Professional Dev.	<b>Shelagh Rose</b> Academic Senate === VP Human Resources		
Sustainability	<b>Sarah Flores</b> Admin Appointee <b>Lauren Arenson</b> Academic Senate		
Student Trustee Advisory Council	<b>Nune Garipian</b>		
Technology & Academic Computing	<b>Mark Sakata</b> Academic Senate <b>Dwayne Cable</b> VP Information Tech		



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COMMITTEE ROSTER AND MEMBERSHIP 2016-2017  
EFFECTIVE AS OF: July 6<sup>th</sup>, 2016

MISCELLANEOUS COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Bookstore	<b>Rebecca Cobb</b> Dean, Student Affairs		
Commencement Speaker Selection	<b>Rebecca Cobb</b> Dean, Student Affairs		
Curriculum & Instruction		<i>1 Free Spot</i>	
Flea Market Board	<b>Rebecca Cobb</b> Dean, Student Affairs		
Food Service	<b>Rebecca Cobb</b> Dean, Student Affairs		
Institutional Effectiveness Committee	<b>Ryan Corner</b> Co-Chair <b>Marjorie Smith</b> Co-Chair		
Parking	<b>Rebecca Cobb</b> Dean, Student Affairs		
Student Service Fund	<b>Rebecca Cobb</b> Dean, Student Affairs		