



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106
Wednesday, July 13th, 2016 | 12NN

NOTICE IS HEREBY GIVEN that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

Pursuant to Government Code §54950-54964: Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

Executive Board Officers

President	Julia Russo	Vice President for Public Relations	VACANT
Vice President for Internal Affairs	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	VACANT
Vice President for Business Affairs	Jasmeet Dillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	VACANT		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Beverly Dominguez

I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for July 13th, 2016
- C. Approval for the minutes from July 6th, 2016

II Public Comment on Non-Agenda Items

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – action may be taken to receive and adopt any actionable report of the Finance Committee.

V Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.

H. U-Pass Transit

The board will discuss and consider participation in the U-Pass Pilot Program and other transportation issues.

I. Club Week

It is recommended that the Executive Board approve the budget for the dates of September 13th to September 15th for Club Week, coming out of the Executive Vice President's budget.

J. Creation of Ad-Hoc Student Trustee Committee

It is recommended that the executive board approves the creation of Ad-Hoc Student Trustee Committee.

IV Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item IV.

K. Training

It is recommended that the Executive board participates in a training session.

VI Standing Business

L. Appointment to College-Wide Committees

M. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

IX Future Meeting Dates and Times

Date

July 20th, 2016

Location

CC-212

Agenda Items Due By

July 14th, 2016

X Adjournment



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OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board

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Regular Meeting Minutes

Wednesday, July 6th, 2016 | 12NN

These Minutes of the ASPCC Executive Board were approved on Date. The Advisor Present was Rebecca Cobb and Carrie Afuso.

Executive Board Officers

President	Julia Russo	Vice President for Public Relations	VACANT
Vice President for Internal Affairs	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	VACANT
Vice President for Business Affairs	Jasmeet Dillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	VACANT		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Beverly Dominguez

I Preliminary Items

A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **J. Russo** at **12:08 PM**. Quorum was established.

J. Dhillon Excused Absence.

B. Adoption of the Agenda for July 6th, 2016

MOTION: **ON THE MOTION OF D. Wyrzykowski**, seconded by **N. Garipian**, the Executive Board approved the agenda with changes.

C. Approval of the minutes from June 29th, 2016

MOTION: **ON THE MOTION OF P. Fang** seconded by **K. Banh** the Executive Board voted to approve the minutes.

II Public Comment on Non-Agenda Items

III Introductions and Reports

Written reports, if any, may be found under board packet item E.

D. Executive Board

Julia Russo: Announced to the board about the training coming up during the meeting.

Kelly Banh: No reports.

Alexis Rivera: No reports.

Phoebe Fang: No reports.

Jasmeet Dillon: No reports.

Kiely Lam: Reported that the transfer forum wanted to possibly collaborate with her, she is working with Dr. Derek Milne, who's in charge of Honors Program.

Nune Garipian: No reports.

Natalie Batista: No reports.

Dean Wyrzykowski: No reports.

E. Advisors

Dean Cobb

No reports - ABSENT

Carrie Afuso

Reported on Welcome day and welcome week how A.S is going to be involved in it. She focused on what food will be provided for welcomed day. Also she talked about the A.S board getting a wage raise.

F. Shared Governance

G. Financial

No financial reports.

IV Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.

H. Creation of Ad- Hoc Publicity Committee

It is recommended that the executive board approves the creation of Ad-Hoc Publicity Committee.

MOTION: ON THE MOTION **K. Banh**, second by **P. Fang**, *It is recommended that the executive board approves the creation of Ad-Hoc Publicity Committee with members J. Russo, K. Lam, N. Garipian, N. Batista.*

AYE - J. Russo, A. Rivera, K. Banh, P. Fang,
K. Lam, D. Wyrzykowski, N. Garipian, N. Batista.

NO - None

Advisory votes:

None

The motion has passed due to unanimous vote.

I. Creation of Ad-Hoc Campus Activities Committee

It is recommended that the executive board approves the creation of Ad-Hoc Campus Activity Committee.

MOTION: ON THE MOTION **P. Fang** second by **K. Lam**, *It is recommended that the executive board approves the creation of Ad-Hoc Campus Activity Committee with members P. Fang, J. Russo, A. Rivera, K. Banh. N. Garipian.*

AYE - J. Russo, A. Rivera, K. Banh, P. Fang,
K. Lam, D. Wyrzykowski, N. Garipian, N. Batista.

NO - None

Advisory votes:
None

The motion has passed due to unanimous vote.

J. U-Pass Transit

The board will discuss and consider participation in the U-Pass Pilot Program and other transportation issues.

Action Item moved to table to next week's agenda.

V Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item V.

K. Training

It is recommended that the Executive board participates in a training session.

J. Russo passed out committee applications and recommended the board to start recruiting people.

VI Standing Business

L. Appointment to College-Wide Committees

M. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

IX Future Meeting Dates and Times

Date
July 13th, 2016

Location
CC-212

Agenda Items Due By
July 8th, 2016

X Adjournment

MOTION: **ON THE MOTION OF N. Garipian** seconded by **K. Banh** the Executive Board voted to adjourn the meeting at **1:30 PM.**



Board Agenda Item H: **U-Pass Transit**

Date: July 13th, 2016

Recommendation: The board will discuss and consider participation in the U-Pass Pilot Program and other transportation issues.

Dates: July 13th, 2016

Recommended by:

J. Russo
President, Associated Students of Pasadena City College



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

Board Agenda Item I:

Club Week

Date:

July 13th, 2016

Recommendation: It is recommended that the Executive Board approve the budget for the dates of September 13th to September 15th for Club Week, not to exceed \$2,450.00 coming out of the Executive Vice President's budget.

<u>Items</u>	<u>Cost</u>
Packaged Food	\$900.00
Staging Services	\$50.00
Rentals	\$1,500.00
Total	\$2,450.00

Date: September 12, 2016-September 15, 2016

Desires Outcomes: Allow students to participate in a social activity that is provided by Associated Students.

Recommended by:

Alexis Rivera-Andrade

Executive Vice President, Associated Students of Pasadena City College



Board Agenda Item J: **Creation of Ad-Hoc Student Trustee Committee**

Date: July 13th, 2016

Recommendation: It is recommended that the executive board approves the creation of Ad-Hoc Student Trustee Committee.

Dates: July 13th, 2016

Recommended by:

N. Garipian
Student Trustee, Associated Students of Pasadena City College



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: July 13th, 2016

This roster of ASPCC and College-wide committee members is current as of the above date. All committee members are appointed by the ASPCC President on their own recommendation or the recommendation of Executive Board members; in certain instances committee members are approved by a vote of the Executive Board. Before a student becomes a committee member, their name is announced under "Appointment to College-wide Committees" during any regularly scheduled Executive Board meeting. Committee appointments listed as (auto) are automatically required appointments by the ASPCC Governing Rules.

During the Executive Board meeting of July 13th, 2016 the following names will be announced and appointed to committees:

ASPCC Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)

College Wide Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017
EFFECTIVE AS OF: July 13th, 2016

ASPCC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Executive Board	Julia Russo President	Alexis Rivera Kelly Banh Jasmeet Dhillon Dean Wryzykowski Phoebe Fang Kiely Lam Alexis Rivera	Wednesdays, 12:00NN Weekly
Supreme Council	VACANT Chief Justice		
Academic Commission	Kelly Banh VP Academic Affairs		
Finance	Jasmeet Dhillon VP Business Affairs		



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: July 13th, 2016

Lobby	Dean Wryzykowski VP External Affairs		
Lobby Fee Fund	Dean Wryzykowski VP External Affairs		
Publicity	VACANT VP Public Relations	Julia Russo Kiely Lam Nune Garipian Natalie Batista	
Campus Activities	VACANT VP Campus Activities	Alexis Rivera Kelly Banh Phoebe Fang Nune Garipian Julia Russo	



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COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: July 13th, 2016

Student Services	Phoebe Fang VP Student Services		
Cultural Diversity	Kiely Lam VP Cultural Diversity		
Sustainability	Natalie Batista VP Sustainability		
Election Commission	Rebecca Cobb Dean, Student Affairs		
U-Pass	Dean Wryzykowski VP External Affairs	Natalie Batista Kiely Lam Kelly Banh Nune Garipian	



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COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: July 13th, 2016

ASPCC ICC COMMITTEES

Committee	Chair	Members	Mtg Time & Frequency
Inter-Club Council	Alexis Rivera		Fridays, 12pm
ICC Funding Committee			
ICC Service Projects			
ICC Special Events			

* Associate or ex-officio member – does not count for achieving quorum



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017
EFFECTIVE AS OF: July 13th, 2016

COLLEGE COUNCIL COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Budget & Resource	Bob Miller Admin Appointee Danny Hamman Academic Senate		
Calendar	Dr. Bob Bell VP Instruction Krista Walter Academic Senate		
College Council	Rajen Verdien College President		
Enrollment Mgmt	Bob Miller VP Ed Services, VACANT Academic Senate		
Facilities	Ruben Smith Admin Appointee VACANT Academic Senate		
Health & Safety	Rich Beyer President's Appointee		
Planning & Priorities	VACANT Dean of Curriculum, Stephanie Fleming Academic Senate		
Professional Dev.	Shelagh Rose Academic Senate === VP Human Resources		
Sustainability	Sarah Flores Admin Appointee Lauren Arenson Academic Senate		
Student Trustee Advisory Council	Nune Garipian		
Technology & Academic Computing	Mark Sakata Academic Senate Dwayne Cable VP Information Tech		



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COMMITTEE ROSTER AND MEMBERSHIP 2016-2017
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MISCELLANEOUS COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Bookstore	Rebecca Cobb Dean, Student Affairs		
Commencement Speaker Selection	Rebecca Cobb Dean, Student Affairs		
Curriculum & Instruction		<i>1 Free Spot</i>	
Flea Market Board	Rebecca Cobb Dean, Student Affairs		
Food Service	Rebecca Cobb Dean, Student Affairs		
Institutional Effectiveness Committee	Ryan Corner Co-Chair Marjorie Smith Co-Chair		
Parking	Rebecca Cobb Dean, Student Affairs		
Student Service Fund	Rebecca Cobb Dean, Student Affairs		