



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106  
Wednesday, August 17<sup>th</sup>, 2016 | 12PM

**NOTICE IS HEREBY GIVEN** that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

**Pursuant to Government Code §54950-54964:** Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

### Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Vice President for Internal Affairs	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	VACANT
Vice President for Business Affairs	Jasmeet Dillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	VACANT		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Beverly Dominguez

## I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for August 17<sup>th</sup>, 2016
- C. Approval for the minutes from August 3<sup>rd</sup>, 2016

## II Public Comment on Non-Agenda Items

## III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – *action may be taken to receive and adopt any actionable report of the Finance Committee.*

**V Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.*

**H. Welcome Week budget approval**

*It is recommended that the Executive board approves the budget for welcome week not to exceed \$5,000, coming of the A.S Summer Budget.*

**I. ICC Chartering / Re-Chartering Incentive**

*It is recommended that the Executive Board approves the budget of ICC Chartering / Re-Chartering Incentive from the executive vice president's budget.*

**IV Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item IV.*

**J. Training**

*It is recommended that the Executive board participates in a training session.*

**VI Standing Business**

**K. Appointment to College-Wide Committees**

**L. Bill Acceptance**

**VII Public Comment on Non-Agenda Items**

**VIII Announcements**

**IX Future Meeting Dates and Times**

**Date**  
TBA

**Location**  
CC-212

**Agenda Items Due By**  
TBA

**X Adjournment**



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106

Regular Meeting Minutes

Wednesday, August 3<sup>rd</sup>, 2016 | 12PM

These Minutes of the ASPCC Executive Board were approved on Date. The Advisor Present was Rebecca Cobb and Carrie Afuso.

### Executive Board Officers

President	Julia Russo	Vice President for Public Relations	VACANT
Vice President for Internal Affairs	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	VACANT
Vice President for Business Affairs	Jasmeet Dillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	VACANT		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Beverly Dominguez

### I Preliminary Items

#### A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **J. Russo** at **12:05 PM**. Quorum was established.

**J. Dhillon** and **K. Banh** Excused Absence.

#### B. Adoption of the Agenda for August 3<sup>rd</sup>, 2016

**MOTION:** **ON THE MOTION OF K. Lam** seconded by **P.Fang** the Executive Board approved the agenda.

#### C. Approval of the minutes from July 27<sup>th</sup>, 2016

**MOTION:** **ON THE MOTION OF N. Garipian** seconded by **D. Wyrzykowski** the Executive Board voted to approve the minutes with the changes.

### II Public Comment on Non-Agenda Items

### III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

#### D. Executive Board

**Julia Russo:** Reported that there was two successful meeting this morning. She also recommended the board if they need to talk to a counselor or someone in admissions to go now before school starts since it will get crazy busy.

**Kelly Banh:** No reports.

**Alexis Rivera:** Reports that he is finishing up the charter packets.

**Phoebe Fang:** Reported that there were board positions interviews today and that they went great.

**Jasmeet Dillon:** No reports.

**Kiely Lam:** Reported that she was able to contact Kona Shaved ice truck for welcome week.

**Nune Garipian:** Reported that last week she attended two committee meetings. The first one was the Measure P Over cite Committee. They talked about the remainder of the money. There isn't that much left. However, \$1.25 million left in the construction account. They are planning on changing the A/C systems in the C building. Measure P meets quarterly, next meeting is in October. She also went to the budget resource and allocation committee meeting the following day. She will be getting more information on that, in the next meeting she will be attending.

**Natalie Batista:** Reported to the board that she attended the facility planning committee meeting. They discussed changing the setting of the A/C from a 72-74 degrees Fahrenheit to a 76 -78 degrees Fahrenheit. That is to prevent blackouts; from now to October. In the meeting they also talked about putting up "These come from trees" stickers in all of the restrooms and paper towel dispenser. Finally, a student brought to her attention to keep the wildlife safe. She brought this concern to the meeting and discussed in maybe posting up signs to stop feeding the wildlife.

**Dean Wyrzykowski:** Also reported being part of the board position interviews today and that they went great.

**E. Advisors**

**Carrie Afuso**

-Reported to the Executive Board that if they need to speak to her, to speak to her as soon as possible because she is going to be gone for a 2 week vacation before school starts. She recommends the board to finish the questions she gave them before school is over. She also spoke about U-Pass and how they have sent back the contract and how it's still in process.

**F. Shared Governance**

**G. Financial**

No financial reports.

**IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.*

**V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

**H. A.S Retreat**

*It is recommended that the Executive Board discuss the A.S Retreat.*

**C. Afuso** passed out emergency contact and activity papers for the board to fill out for the retreat. She also deliberated with the board of what they will be doing in the retreat.

**I. Welcome Week**

*It is recommended that the Executive Board discuss Welcome week.*

**J. Russo** discussed what the campus activities ad hock committee planned for welcome week.

**J. Training**

*It is recommended that the Executive board participates in a training session.*

**VI Standing Business**

**K. Appointment to College-Wide Committees**

**L. Bill Acceptance**

**VII Public Comment on Non-Agenda Items**

**VIII Announcements**

**IX Future Meeting Dates and Times**

**Date**  
TBA

**Location**  
CC-212

**Agenda Items Due By**  
TBA

**X Adjournment**

**MOTION:** **ON THE MOTION OF N. Garipian** seconded by **K. Lam** the Executive Board voted to adjourn the meeting at **1:17 PM**.



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

Board Agenda Item H: Welcome Week Budget Approval

Date: August 17<sup>th</sup>, 2016

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Recommendation: It is recommended that the Executive board approves the budget for welcome week not to exceed \$5,000, coming of the A.S Summer Budget.

Date: August 29<sup>th</sup>- August 31<sup>st</sup>, 2016

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Recommended by: Julia Russo

President, Associated Students of Pasadena City College



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

Board Agenda Item I: ICC Chartering/Re-Chartering Incentive

Date: August 17<sup>th</sup>, 2016

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Recommendation: It is recommended that the Executive Board approve the budget for the dates of September 16<sup>th</sup> for ICC Chartering/Re-Chartering Incentive not to exceed \$1,500.00 coming out of the Executive Vice President's budget.

<u>Items</u>	<u>Cost</u>	<u>Quantity</u>	<u>Total Cost</u>
Incentive	\$50.00	30	\$1,500.00

Date: September 16<sup>th</sup>, 2016

Desires Outcomes: Allow to have a set number of on-campus clubs chartered in time to further allow the ICC Funding Cycle to move forward.

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Recommended by: Alexis Rivera-Andrade

Executive Vice President, Associated Students of Pasadena City College



## ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

### COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: August 17<sup>th</sup>, 2016

This roster of ASPCC and College-wide committee members is current as of the above date. All committee members are appointed by the ASPCC President on their own recommendation or the recommendation of Executive Board members; in certain instances committee members are approved by a vote of the Executive Board. Before a student becomes a committee member, their name is announced under "Appointment to College-wide Committees" during any regularly scheduled Executive Board meeting. Committee appointments listed as (auto) are automatically required appointments by the ASPCC Governing Rules.

During the Executive Board meeting of August 17<sup>th</sup>, 2016 the following names will be announced and appointed to committees:

ASPCC Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)

College Wide Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017  
EFFECTIVE AS OF: August 17<sup>th</sup>, 2016

ASPCC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Executive Board	<b>Julia Russo</b> President	Alexis Rivera Kelly Banh Jasmeet Dhillon Dean Wryzykowski Phoebe Fang Kiely Lam Alexis Rivera	Wednesdays, 12:00NN Weekly
Supreme Council	<b>VACANT</b> Chief Justice		
Academic Commission	<b>Kelly Banh</b> VP Academic Affairs		
Finance	<b>Jasmeet Dhillon</b> VP Business Affairs		



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## COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: August 17<sup>th</sup>, 2016

Lobby	<b>Dean Wryzykowski</b> VP External Affairs		
Lobby Fee Fund	<b>Dean Wryzykowski</b> VP External Affairs		
Publicity	Sam Salomon VP Public Relations		
Campus Activities	<b>VACANT</b> VP Campus Activities	Alexis Rivera Kelly Banh Phoebe Fang Nune Garipian Julia Russo	
Student Services	<b>Phoebe Fang</b> VP Student Services		
Cultural Diversity	<b>Kiely Lam</b> VP Cultural Diversity		



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## COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: August 17<sup>th</sup>, 2016

Sustainability	<b>Natalie Batista</b> VP Sustainability		
Election Commission	<b>Rebecca Cobb</b> Dean, Student Affairs		
U-Pass	<b>Dean Wryzykowski</b> VP External Affairs	Natalie Batista Kiely Lam Kelly Banh Nune Garipian	

ASPCC ICC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Inter-Club Council	<b>Alexis Rivera</b>		Fridays, 12pm
ICC Funding Committee			
ICC Service Projects			
ICC Special Events			

\* Associate or ex-officio member – does not count for achieving quorum



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COMMITTEE ROSTER AND MEMBERSHIP 2016-2017  
EFFECTIVE AS OF: August 17<sup>th</sup>, 2016

COLLEGE COUNCIL COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Budget & Resource	<b>Bob Miller</b> Admin Appointee <b>Danny Hamman</b> Academic Senate		
Calendar	<b>Dr. Bob Bell</b> VP Instruction <b>Krista Walter</b> Academic Senate		
College Council	<b>Rajen Verdien</b> College President		
Enrollment Mgmt	<b>Bob Miller</b> VP Ed Services, <b>VACANT</b> Academic Senate		
Facilities	<b>Ruben Smith</b> Admin Appointee <b>VACANT</b> Academic Senate		
Health & Safety	<b>Rich Beyer</b> President's Appointee		
Planning & Priorities	<b>VACANT</b> Dean of Curriculum, <b>Stephanie Fleming</b> Academic Senate		
Professional Dev.	<b>Shelagh Rose</b> Academic Senate === VP Human Resources		
Sustainability	<b>Sarah Flores</b> Admin Appointee <b>Lauren Arenson</b> Academic Senate		
Student Trustee Advisory Council	<b>Nune Garipian</b>		
Technology & Academic Computing	<b>Mark Sakata</b> Academic Senate <b>Dwayne Cable</b> VP Information Tech		



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COMMITTEE ROSTER AND MEMBERSHIP 2016-2017  
EFFECTIVE AS OF: August 17<sup>th</sup>, 2016

MISCELLANEOUS COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Bookstore	<b>Rebecca Cobb</b> Dean, Student Affairs		
Commencement Speaker Selection	<b>Rebecca Cobb</b> Dean, Student Affairs		
Curriculum & Instruction		<i>1 Free Spot</i>	
Flea Market Board	<b>Rebecca Cobb</b> Dean, Student Affairs		
Food Service	<b>Rebecca Cobb</b> Dean, Student Affairs		
Institutional Effectiveness Committee	<b>Ryan Corner</b> Co-Chair <b>Marjorie Smith</b> Co-Chair		
Parking	<b>Rebecca Cobb</b> Dean, Student Affairs		
Student Service Fund	<b>Rebecca Cobb</b> Dean, Student Affairs		