



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106
Wednesday, September 7th, 2016 | 12PM

NOTICE IS HEREBY GIVEN that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

Pursuant to Government Code §54950-54964: Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	VACANT
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	VACANT		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Beverly Dominguez

I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for September 7th, 2016
- C. Approval for the minutes from August 17th, 2016 and August 24th, 2016

II Public Comment on Non-Agenda Items

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – action may be taken to receive and adopt any actionable report of the Finance Committee.

IV Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item IV.

H. Dr. Rajen Vurdien

It is recommended that the Executive board participates in a discussion with Dr. Rajen Vurdien.

V Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.

I. Approval of Accreditation Report

It is recommended that the Executive board approves the Accreditation Report.

J. CCCSAA Leadership Conference

It is recommended that the Executive board approves the CCCSAA Leadership Conference budget.

VI Standing Business

K. Appointment to College-Wide Committees

L. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

IX Future Meeting Dates and Times

Date

September 14th, 2016

Location

CC-212

Agenda Items Due By

September 8th, 2016

X Adjournment



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106

Regular Meeting Minutes

Wednesday, August 17th, 2016 | 12PM

These Minutes of the ASPCC Executive Board were approved on Date. The Advisor Present was Rebecca Cobb and Carrie Afuso.

Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	VACANT
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	VACANT		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Beverly Dominguez

I Preliminary Items

A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **J. Russo** at **12:03 PM**. Quorum was established.

D. Wyrzykowski was absent.

B. Adoption of the Agenda for August 17th, 2016

MOTION: **ON THE MOTION OF P. Fang**, seconded by **N. Garipian** the Executive Board approved the agenda.

C. Approval of the minutes from August 3rd, 2016

MOTION: **ON THE MOTION OF K. Banh** seconded by **K. Lam** the Executive Board voted to approve the minutes.

II Public Comment on Non-Agenda Items

III Introductions and Reports

Written reports, if any, may be found under board packet item E.

D. Executive Board

Julia Russo: Reported that there is going to be a trustee meeting tonight at 7pm. Also, she announced that Kiely and her had a meeting with the Athletics department. They would like to participate and have a table during welcome week. She also told the board to spread the word on volunteering. Volunteers will definitely be needed during welcome week. Finally, she

announced that she will be speaking at the PCC Convocation and would love for the board to attend to support.

Kelly Banh: Reported that the first Academic Affairs meeting is on August 29th, 2016. She also wants to get in contact with Valerie Foster.

Alexis Rivera: Reported that the charter packets are ready to pick up.

Phoebe Fang: Reported that she contacted AMP radio and is waiting for a confirmation from them to bring them in for September 1st.

Jasmeet Dillon: Reported going over budget with Ms. Sharron.

Kiely Lam: Reported that Kona and the Rock Climbing wall is already confirmed. There will be basketball hoops for welcome week. Also, she attended a meeting with athletics. They would like to participate during welcome week and club week. Finally, she reported that her transfer forum has been pushed back to October 4th.

Nune Garipian: Reported that there is a Board of Trustee meeting tonight. She attended a Student Trustee Conference in San Francisco this past weekend. She learned how she can improve her trustee position.

Natalie Batista: No reports.

Dean Wyrzykowski: No reports.

E. Advisors

Dean Rebecca Cobb

- Announced that the U-Pass is included in the Trustee meeting tonight.
- She asked the board if they wanted to be involved in Student success day.

F. Shared Governance

G. Financial

No financial reports.

IV Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.

H. Welcome Week budget approval

It is recommended that the Executive board approves the budget for welcome week not to exceed \$5,000, coming of the A.S Summer Budget.

MOTION: ON THE MOTION **N. Garipian** second by **K. Lam** It is recommended that the executive board approves the budget for welcome week not to exceed \$5,000, coming out of the A.S Summer Budget with the date changes August 29th- September 1st.

AYE - J. Russo, A. Rivera, K. Banh, J. Dhillon, P. Fang
K. Lam, N. Batista, S. Salomon.

NO - N. Garipian

Advisory votes:

None

The motion has passed due to unanimous vote.

I. ICC Chartering / Re-Chartering Incentive

It is recommended that the Executive Board approves the budget of ICC Chartering / Re-Chartering Incentive from the executive vice president's budget.

MOTION: ON THE MOTION **A. Rivera** second by **P. Fang** , *It is recommended that the executive board approves the budget of ICC Chartering / Re-Chartering Incentive from the executive vice president's budget not to exceed \$1,500.*

AYE - J. Russo, A. Rivera, K. Banh, J. Dhillon, P. Fang
K. Lam, N. Batista, S. Salomon.

NO - N. Garipian

Advisory votes:

None

The motion has passed due to unanimous vote.

V Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item V.

J. Training

It is recommended that the Executive board participates in a training session.

J. Russo talked to the board about how to do a requisition form.

VI Standing Business

K. Appointment to College-Wide Committees

L. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

IX Future Meeting Dates and Times

Date	Location	Agenda Items Due By
August 24 th , 2016	CC-212	August 19 th , 2016

X Adjournment

MOTION: **ON THE MOTION OF K. Banh** seconded by **K. Lam** the Executive Board voted to adjourn the meeting at **12:47 PM**.



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board Special Meeting Minutes

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106
Wednesday, August 24th, 2016 | 12AM

NOTICE IS HEREBY GIVEN that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

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Vice President for Campus Activities	VACANT		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Beverly Dominguez

I Call to Order, Roll Call, and Establishment of Quorum

II Public Comment on Non-Agenda Items

III Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.

A. ICC Retreat

| A. Rivera

It is recommended that the Executive Board approve the budget for the date of September 10th for ICC Retreat to not exceed \$1,500.00 coming out of the Executive Vice President's budget.

MOTION: ON THE MOTION **K. Banh**, second by **N. Garipian**, It is recommended that the executive board approves *the budget for the date of September 10th for ICC Retreat to not exceed \$1,500.00 coming out of the Executive Vice President's budget.*

AYE - J. Russo, A. Rivera, K. Banh, P. Fang, N. Batista, J. Dhillon,
S. Salomon.

NO - None

Advisory votes:
N. Garipian

The motion has passed due to unanimous vote.

IV Standing Business

V Bill Acceptance

VI Announcements

Dean Cobb → She asked the Executive Board to go online and read over the Accreditation Report before next week's meeting.

VII Adjournment

MOTION: ON THE MOTION OF N. Garipian seconded by **P. Fang** the Executive Board voted to adjourn the meeting at **12:28 PM**.



Board Agenda Item I: **Approval of Accreditation Report**

Date: September 7th, 2016

Recommendation: *It is recommended that the Executive board approves the Accreditation Report.*

Date: September 7th, 2016

Recommended by:

J. Russo

President, Associated Students of Pasadena City College



Board Agenda Item I: **CCCSAA Leadership Conference**

Date: September 7th, 2016

Recommendation: It is recommended that the Executive board approves the CCCSAA Leadership Conference budget of \$7,172; \$1,024 coming out of the Lobby Fee fund and \$6,148 coming out of the Business Affairs budget.

# of AS	HOTEL	REG	Transportation	Misc	
14 people	\$ 2,142	\$ 4,130.00	\$ 400.00	\$ 500.00	\$ 7,172

Date: Oct. 21-23, 2016

Recommended by:

J. Russo

President, Associated Students of Pasadena City College



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: September 7th, 2016

This roster of ASPCC and College-wide committee members is current as of the above date. All committee members are appointed by the ASPCC President on their own recommendation or the recommendation of Executive Board members; in certain instances committee members are approved by a vote of the Executive Board. Before a student becomes a committee member, their name is announced under "Appointment to College-wide Committees" during any regularly scheduled Executive Board meeting. Committee appointments listed as (auto) are automatically required appointments by the ASPCC Governing Rules.

During the Executive Board meeting of September 7th, 2016 the following names will be announced and appointed to committees:

ASPCC Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)

College Wide Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017
EFFECTIVE AS OF: September 7th, 2016

ASPCC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Executive Board	Julia Russo President	Alexis Rivera Kelly Banh Jasmeet Dhillon Dean Wryzykowski Phoebe Fang Kiely Lam Alexis Rivera	Wednesdays, 12:00NN Weekly
Supreme Council	VACANT Chief Justice		
Academic Commission	Kelly Banh VP Academic Affairs		
Finance	Jasmeet Dhillon VP Business Affairs		



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: September 7th, 2016

Lobby	Dean Wryzykowski VP External Affairs		
Lobby Fee Fund	Dean Wryzykowski VP External Affairs		
Publicity	VACANT VP Public Relations	Julia Russo Kiely Lam Nune Garipian Natalie Batista	
Campus Activities	VACANT VP Campus Activities	Alexis Rivera Kelly Banh Phoebe Fang Nune Garipian Julia Russo	
Student Services	Phoebe Fang VP Student Services		
Cultural Diversity	Kiely Lam VP Cultural Diversity		



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: September 7th, 2016

Sustainability	Natalie Batista VP Sustainability		
Election Commission	Rebecca Cobb Dean, Student Affairs		
U-Pass	Dean Wryzykowski VP External Affairs	Natalie Batista Kiely Lam Kelly Banh Nune Garipian	

ASPCC ICC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Inter-Club Council	Alexis Rivera		Fridays, 12pm
ICC Funding Committee			
ICC Service Projects			
ICC Special Events			

* Associate or ex-officio member – does not count for achieving quorum



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017
EFFECTIVE AS OF: September 7th, 2016

COLLEGE COUNCIL COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Budget & Resource	Bob Miller Admin Appointee Danny Hamman Academic Senate		
Calendar	Dr. Bob Bell VP Instruction Krista Walter Academic Senate		
College Council	Rajen Verdien College President		
Enrollment Mgmt	Bob Miller VP Ed Services, VACANT Academic Senate		
Facilities	Ruben Smith Admin Appointee VACANT Academic Senate		
Health & Safety	Rich Beyer President's Appointee		
Planning & Priorities	VACANT Dean of Curriculum, Stephanie Fleming Academic Senate		
Professional Dev.	Shelagh Rose Academic Senate === VP Human Resources		
Sustainability	Sarah Flores Admin Appointee Lauren Arenson Academic Senate		
Student Trustee Advisory Council	Nune Garipian		
Technology & Academic Computing	Mark Sakata Academic Senate Dwayne Cable VP Information Tech		



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017
EFFECTIVE AS OF: September 7th, 2016

MISCELLANEOUS COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Bookstore	Rebecca Cobb Dean, Student Affairs		
Commencement Speaker Selection	Rebecca Cobb Dean, Student Affairs		
Curriculum & Instruction		<i>1 Free Spot</i>	
Flea Market Board	Rebecca Cobb Dean, Student Affairs		
Food Service	Rebecca Cobb Dean, Student Affairs		
Institutional Effectiveness Committee	Ryan Corner Co-Chair Marjorie Smith Co-Chair		
Parking	Rebecca Cobb Dean, Student Affairs		
Student Service Fund	Rebecca Cobb Dean, Student Affairs		