



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106
Wednesday, October 19th, 2016 | 12PM

NOTICE IS HEREBY GIVEN that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

Pursuant to Government Code §54950-54964: Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	VACANT
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for October 19th, 2016
- C. Approval for the minutes from October 12th, 2016

II Public Comment on Non-Agenda Items

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – *action may be taken to receive and adopt any actionable report of the Finance Committee.*

IV Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item IV.

V Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.

H. Appointment of Chief Justice | J. Russo

It is recommended that the Executive board approves the appointment of Chief Justice.

I. Inter-Council Club Secretary – CLOSED SESSION | A. Rivera

It is recommended that the Executive board approves the hiring of the Inter-Council Club Secretary.

F. Halloween Trick or Treat with the Child Development Center Budget | P. Fang

It is recommended that the Executive Board approves the Halloween Trick or Treat with the Child Development Center Budget not to exceed \$600.00.

VI Standing Business

K. Appointment to College-Wide Committees

L. Appointment to A.S. Committees

M. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

IX Future Meeting Dates and Times

Date

October 26th, 2016

Location

CC-212

Agenda Items Due By

October 21st, 2016 | 11AM

X Adjournment



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OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106

Regular Meeting Minutes

Wednesday, October 12th, 2016 | 12PM

These Minutes of the ASPCC Executive Board were approved on Date. The Advisor Present was Rebecca Cobb and Carrie Afuso.

Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	VACANT
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

I Preliminary Items

A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **J. Russo** at **12:02 PM**. Quorum was established.

B. Adoption of the Agenda for October 12th, 2016

MOTION: **ON THE MOTION OF K. Banh** Second by **A. Rivera** the Executive Board approved the agenda.

C. Approval of the minutes from October 5th, 2016

MOTION: **ON THE MOTION OF N. Garipian** seconded by **P. Fang** the Executive Board voted to approve the minutes with changes.

On Action Item I, add that N. Garipian voted 'AYE'.

II Public Comment on Non-Agenda Items

Dr. Rajen Vurdien addressed the board regarding accreditation team will be coming to PCC next Wednesday doing a check in to review the recommendations PCC previously submitted. They will be making a list of students they wish to speak with. The report will be out first week of February. He attended the HACU Conference in San Antonio with 11 students. They had full day and a half of leadership training. Focus of flex day was on student equity.

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

D. Executive Board

Julia Russo: Email Andrea committee meeting times. HACU (Hispanic Association of Colleges and Universities) has a huge presence in PCC. She, Alexis and 10 other students went to the conference and it went really well. October is scholarship month. Deadlines for internships are also coming up soon. Cross Cultural Center has a volunteer fair on Thursday (10/13/16). Student Services Fund meeting is this Friday. CCCSAA is from October 21st to 23rd.

Kelly Banh: Had her first committee meeting last Friday, October 7th, 2016. Talked about having professors upload an online syllabuses for students to look at. Creation of a student success committee was approved at Academic Senate meeting on Monday.

Alexis Rivera: No report

Phoebe Fang: Halloween Trick or Treat event with Child Development Center on October 31st 8pm-11pm. Any help from the board with setup will be appreciated. Doodle for volunteering will be sent out soon.

Jasmeet Dhillon: Reminded all Vice Presidents to email their budgets by this Friday.

Kiely Lam: A 2-day Day Of The Dead event held on November 1st and 2nd. Starting to put together Cross Cultural Council. First committee meeting is on October 17th.

Nune Garipian: Presidential debate viewing party on October 19th, 2016; 5:30-7:30pm held in Wi-Fi Lounge. There will be a photo booth and cardboard cutouts of presidential candidates. Expecting a turnout of 55 people. She will only be attending until 7:00pm so they need someone from the board to be there after to make sure everything runs smoothly.

Natalie Batista: First committee meeting to be held on October 13th. Was contacted this week about possibly doing an AS booklet with discount coupons to give to students.

Dean Wyrzykowski: There was a good turnout at candidate forum that was held night before.

Sam Salomon: Showed board flyer of debate viewing party. AS pins will not be here by CCCSAA Conference but AS polos and cardigans will most likely be here before then.

Norman Lambert: Finished and uploaded applications for Campus Activities on websites. Paper applications are in printing process.

E. Advisor

Dean Rebecca Cobb

- The accreditation team will be conducting a follow up visit to see if has made recommended improvements. Some individuals may be asked questions as part of the visit.

Carrie Afuso

- Possibly having a food bank on campus
- Blood Drive at the end of October. Get service hours by volunteering or donating.
- Leadership training is from November 18th to 20th. It is recommended that the VPs encourage their committee members to apply. Deadline to apply is October 21st.
- Pay attention when doing motions, according to Robert's Rule.
- A packing list will be sent out to those attending CCCSAA. Those going to the Museum of Tolerance are leaving at 9:30am, whereas those not going leave at 2:15pm.

F. Shared Governance

G. Financial

IV Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item IV.

H. Previous and Current Climate of PCC | **N. Garipian**

It is recommended that the Executive board participates in a discussion on Previous and Current Climate of PCC with Nune Garipian.

Dean R. Cobb and **C. Afuso** spoke to the board about PCC's previous climate.

I. Dr. Rajen Vurdien

| **J. Russo**

It is recommended that the Executive board participates in a discussion with Dr. Rajen Vurdien.
No discussion.

V Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.

J. SSSCC Participation

| **D. Wyrzykowski**

It is recommended that the Executive Board discuss and take possible action with regards to the ASPCC Bylaws Article 3 Section 6 A-4 pertaining to student involvement in SSSCC.

D. Wyrzykowski gave brief description of SSSCC teleconference held last Friday.

MOTION: **ON THE MOTION OF K. Lam, second by N. Garipian** the Executive Board discuss and take possible action with regards to the ASPCC Bylaws Article 3 Section 6 A-4 pertaining to student involvement in SSSCC.

AYE - J. Russo, K. Banh, P. Fang, A. Rivera, J. Dhillion, K. Lam, N. Batista,
S. Salomon, D. Wyrzykowski, N. Garipian

NO - NONE

Advisory votes:

N. Garipian

The motion has passed due to unanimous vote.

VI Standing Business

K. Appointment to College-Wide Committees

Bookstore Committee

P. Fang, J. Dhillon

Parking Committee

P. Fang

Food Services Committee

J. Russo, J. Dhillon, N. Batista

Commencements Speaker Selection Committee

J. Russo, N. Garipian, A. Rivera

L. Appointment to A.S. Committees

Student Lobby Committee

Nune Garipian

Julia Russo

Nune Garipian

Adrian Casillas

Laura Coronado

Byron Briones

Kevin Oda

Ivan Castillo

Juan Lomeli

Megan Torres

Allyson Diaz

Gabrielle Guo

Mineli Arakelian

Publicity Committee

Karina Latasha

Sage Battad

Natalie Lau

Jude Khatib

Tang Yao (Wudy) Wu

Emily Ekshian

Divina Montejano

Finance Committee

M. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

J. Russo announced that A. Ng is now the executive board's secretary.

N. Garipian told the board that the A.S. president of 1989 attended the candidate forum last night.

Dean Cobb informed the board that FEMA is hiring student service reps for the Pasadena area.

A. Rivera told the board to clean the fridge.

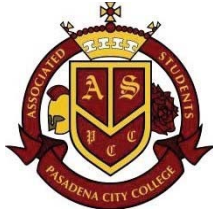
D. Wyrzykowski announced that AS pad folios will be available to the board to use during CCCSAA

IX Future Meeting Dates and Times

Date	Location	Agenda Items Due By
October 19 th , 2016	CC-212	October 14 th , 2016; 12NN

X Adjournment

MOTION: **ON THE MOTION OF K. Lam** seconded by **P. Fang** the Executive Board voted to adjourn the meeting at **1:37 PM**.



Board Agenda Item letter: Halloween Trick or Treat with the Child
Development Center Budget

Date: October 19th, 2016

Recommendation: It is recommended that the Executive Board approves the Halloween Trick or Treat with the Child Development Center Budget not to exceed \$600.00.

Halloween Trick or Treat with the Child
Development Center
Oct. 31, 2016

	Cost
Bags	\$100.00
Decorations	\$100.00
Snacks	\$100.00
Pizza	\$200.00
Miscellaneous	\$100.00
TOTAL:	\$600.00

Recommended by:

P. Fang

Vice President for Student Services, Associated Students of Pasadena City College



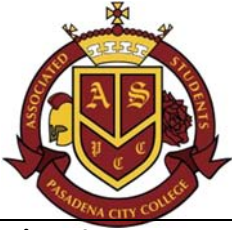
ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: October 19th, 2016

This roster of ASPCC and College-wide committee members is current as of the above date. All committee members are appointed by the ASPCC President on their own recommendation or the recommendation of Executive Board members; in certain instances committee members are approved by a vote of the Executive Board. Before a student becomes a committee member, their name is announced under "Appointment to College-wide Committees" during any regularly scheduled Executive Board meeting. Committee appointments listed as (auto) are automatically required appointments by the ASPCC Governing Rules.

During the Executive Board meeting of October 12th, 2016 the following names will be announced and appointed to committees:

ASPCC Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)
Soyoon Lee	K. Banh	Academic Affairs
Karina Latasha	S. Salomon	Public Relations
Sage Battad	S. Salomon	Public Relations
Jude Khatib	S. Salomon	Public Relations
Tang Yao (Wudy) Wu	S. Salomon	Public Relations
Divina Montejano	S. Salomon	Public Relations
Emily Ekshian	S. Salomon	Public Relations
Natalie Lau	S. Salomon	Public Relations
Tara Agahi	N. Garipian	student trustee ad-hoc committee
Byron Briones	N. Garipian	student trustee ad-hoc committee
Arin Parsanian	N. Garipian	student trustee ad-hoc committee
Kevin Oda	N. Garipian	student trustee ad-hoc committee
Adrian Casillas	N. Garipian	student trustee ad-hoc committee
William Johnson	N. Garipian	student trustee ad-hoc committee
Larry Lopez	N. Garipian	student trustee ad-hoc committee



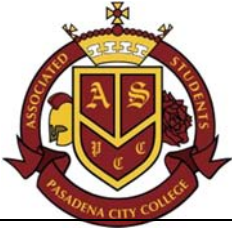
ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: October 19th, 2016

Destinee Lopez	N. Garipian	student trustee ad-hoc committee
Karina Latasha	S. Salomon	Publicity Committee
Sage Battad	S. Salomon	Publicity Committee
Natalie Lau	S. Salomon	Publicity Committee
Jude Khatib	S. Salomon	Publicity Committee
Tang Yao (Wudy) Wu	S. Salomon	Publicity Committee
Emily Ekshian	S. Salomon	Publicity Committee
Divina Montejano	S. Salomon	Publicity Committee
Nune Garipian	D. Wyrzykowski	Student Lobby Committee
Julia Russo	D. Wyrzykowski	Student Lobby Committee
Adrian Casillas	D. Wyrzykowski	Student Lobby Committee
Laura Coronado	D. Wyrzykowski	Student Lobby Committee
Byron Briones	D. Wyrzykowski	Student Lobby Committee
Kevin Oda	D. Wyrzykowski	Student Lobby Committee
Ivan Castillo	D. Wyrzykowski	Student Lobby Committee
Juan Lomeli	D. Wyrzykowski	Student Lobby Committee
Megan Torres	D. Wyrzykowski	Student Lobby Committee
Allyson Diaz	D. Wyrzykowski	Student Lobby Committee
Gabrielle Guo	D. Wyrzykowski	Student Lobby Committee
Mineli Arakelian	D. Wyrzykowski	Student Lobby Committee

College Wide Committees

Student name(s)	Submitted for Appointment by:	Committee(s)
Phoebe Fang Jasmeet Dhillon	October 12 th 2016	Bookstore Committee
Phoebe Fang	October 12 th 2016	Parking Committee



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Julia Russo Jasmeet Dhillon Natalie Batista	October 12 th 2016	Food Services Committee
Julia Russo Alexis Rivera Nune Garipian	October 12 th 2016	Commencements Speaker Selection Committee

ASPCC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Executive Board	Julia Russo President	Alexis Rivera Kelly Banh Jasmeet Dhillon Dean Wryzykowski Phoebe Fang Kiely Lam Alexis Rivera	Wednesdays, 12:00NN Weekly
Supreme Council	VACANT Chief Justice		



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COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: October 19th, 2016

Academic Commission	Kelly Banh VP Academic Affairs	Allison Ayad Aria Beizai Julie Ngov Laurel Weber Byron Briones Gabbi Guo Ryan Chan Eman Shourbagy Jade Lee Juan Lomeli	
Finance	Jasmeet Dhillon VP Business Affairs		



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COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: October 19th, 2016

Lobby	Dean Wryzykowski VP External Affairs	Nune Garipian Julia Russo Adrian Casillas Laura Coronado Byron Briones Kevin Oda Ivan Castillo Juan Lomeli Megan Torres Allyson Diaz Gabrielle Guo Mineli Arakelian	
Lobby Fee Fund	Dean Wryzykowski VP External Affairs		
Publicity	Sam Salomon VP Public Relations	Julia Russo Kiely Lam Nune Garipian Natalie Batista Karina Latasha Sage Battad Natalie Lau Jude Khatib Tang Yao (Wudy) Wu Emily Ekshian Divina Montejano	
Campus Activities	Norman Lambert VP Campus Activities	Alexis Rivera Kelly Banh Phoebe Fang Nune Garipian Julia Russo	



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COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

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Student Services	Phoebe Fang VP Student Services	Tiffany Rodriguez Joanna Anaya Dominic Kyle Ypil Do Hun Kim (Joseph) Gabrielle Guo Dominic Hugo Nathania Christie Sulistio Dominic Hugo Sicong Cai (Jack) Liqi Zhu (Lydia)	
Cultural Diversity	Kiely Lam VP Cultural Diversity	Simon Campbell Anastasia Kelly Budiman Ruth Montijo Eman AbdAllan	
Sustainability	Natalie Batista VP Sustainability		
Election Commission	Rebecca Cobb Dean, Student Affairs		



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COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: October 19th, 2016

U-Pass	Dean Wryzykowski VP External Affairs	Natalie Batista Kiely Lam Kelly Banh Nune Garipian	
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ASPCC ICC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Inter-Club Council	Alexis Rivera		Fridays, 12pm
ICC Funding Committee			
ICC Service Projects			
ICC Special Events			

* Associate or ex-officio member – does not count for achieving quorum



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: October 19th, 2016

COLLEGE COUNCIL COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Budget & Resource	Bob Miller Admin Appointee Danny Hamman Academic Senate	J. Russo J. Dhillion K. Lam	
Calendar	Dr. Bob Bell VP Instruction Krista Walter Academic Senate	J. Russo N. Batista	
College Council	Rajen Verdien College President	J. Russo K. Lam A. Rivera	
Enrollment Mgmt	Bob Miller VP Ed Services, VACANT Academic Senate	K. Banh P. Fang	
Facilities	Ruben Smith Admin Appointee VACANT Academic Senate	N. Batista D. Wyrzykowski	
Health & Safety	Rich Beyer President's Appointee	P. Fang N. Batista	
Planning & Priorities	VACANT Dean of Curriculum, Stephanie Fleming Academic Senate	D. Wyrzykowski N. Garipian	
Professional Dev.	Shelagh Rose Academic Senate === VP Human Resources	P. Fang K. Banh	
Sustainability	Sarah Flores Admin Appointee Lauren Arenson Academic Senate		
Student Trustee Advisory Council	Nune Garipian		
Technology & Academic Computing	Mark Sakata Academic Senate Dwayne Cable VP Information Tech	S. Salomon J. Dhillion	



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017
EFFECTIVE AS OF: October 19th, 2016

MISCELLANEOUS COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Bookstore	Rebecca Cobb Dean, Student Affairs		
Commencement Speaker Selection	Rebecca Cobb Dean, Student Affairs		
Curriculum & Instruction		<i>1 Free Spot</i>	
Flea Market Board	Rebecca Cobb Dean, Student Affairs		
Food Service	Rebecca Cobb Dean, Student Affairs		
Institutional Effectiveness Committee	Ryan Corner Co-Chair Marjorie Smith Co-Chair	D. Wyrzykowski N. Garipian	Friday, 1-3PM
Parking	Rebecca Cobb Dean, Student Affairs		
Student Service Fund	Rebecca Cobb Dean, Student Affairs		