



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106

Regular Meeting Minutes

Wednesday, November 2nd, 2016 | 12PM

These Minutes of the ASPCC Executive Board were approved on Date. The Advisor Present was Rebecca Cobb and Carrie Afuso.

Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

I Preliminary Items

A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **J. Russo** at **12:02 PM**. Quorum was established.
S. Salomon was late.

B. Adoption of the Agenda for November 2nd, 2016

MOTION: **ON THE MOTION OF N. Batista** seconded by **P. Fang** the Executive Board approved the agenda.

C. Approval of the minutes from October 26th, 2016

MOTION: **ON THE MOTION OF K. Lam** seconded by **N. Garipian** the Executive Board voted to approve the minutes.

II Public Comment on Non-Agenda Items

Dr. Barbara Freund, Dean of Health Sciences at PCC spoke to the board about possibly collaborating for the 4th annual 1 Million Meals Marathon Food Drive. It is a 24-hour food collection event held from 11am on Saturday, November 19th to 11am on Sunday, November 20th 2016.

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

D. Executive Board

- Julia Russo:** Thank you to both Kiely and Phoebe for hosting great events. To keep in mind for the future, collaborations with organizations and clubs on campus are a great way of getting a larger turn out. There will be a language recital at the Circadian tomorrow.
- Kelly Banh:** Discussed OER at Academic Senate meeting last week and will be inviting Walter Butler to come in at the next committee meeting. Will start planning major fair soon.
- Alexis Rivera:** No reports
- Phoebe Fang:** Halloween Trick or Treat event with Child Development Center was on Monday, October 31st. Went extremely well. Thank you to all that came out to help. Congratulated Kiely on the Day of The Dead event with PUENTE and CLAVE!
- Jasmeet Dhillon:** First Finance committee meeting went well.
- Kiely Lam:** Attended College Council Meeting and they spoke about the propositions: why people would vote for them and why they would not. OER was also present and discussed during the meeting. Movie night tonight with free hot chocolate and churros. Will be playing the Book of Life.
- Natalie Batista:** Got Ms. Tsianina to be the advisor for Beach Cleanup. Finalizing flyers for both Beach Cleanup and The Great American Smoke Out.
- Nune Garipian:** There will be a Board of Trustees meeting tonight at 7pm.
- Dean Wyrzykowski:** Ballot Measure Forum went very well. Starting to work on surveys for distribution to the students.
- Sam Salomon:** Will be working closely with Norman on Homecoming flyers and posters.
- Norman Lambert:** Homecoming is next week. Homecoming party will be on Thursday night. He will have his first committee meeting where they will discuss food options for the homecoming party. Working hard to get things solidified!
- Gohar Tahmizian:** Committee applications are at front desk and up online. Deadline is November 9th 2016. Working with Alexis to create a constitution template for clubs.

E. Advisor
Dean Rebecca Cobb
No reports - Arrived late

Carrie Afuso

- Really pleased with everyone's events! Everyone should be on standby to help Norman ensure Homecoming goes smoothly.
- Finals is coming up soon, remember that we are students first!
- Encourages everyone to take on winter intersession classes and get Activity Request Forms in to plan events in Spring.
- Should start planning mid-year retreat.

- In regards to the UC Application, highly encourages everyone to apply for the November 30th deadline.

F. Shared Governance

G. Financial

J. Dhillon briefly gave the board a summary of the every committee's budget per semester.

IV Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item IV.

H. Open Educational Resources

| J. Russo

It is recommended that the Executive Board participates in a discussion in regards to Open Educational Resources.

J. Russo briefed the board about Open Educational Resources.

I. 2017 Calendar

| J. Russo

It is recommended that the Executive Board participates in a discussion in regards to the 2017 Calendar.

J. Russo spoke to the board about possibly removing the break in between end of Spring and start of Summer for the 2016-2017 Calendar.

J. Transportation Fee

| D. Wyrzykowski

It is recommended that the Executive Board participates in a discussion in regards to a student registration fee to fund transportation services.

D. Wyrzykowski talked about instituting a student registration fee to fund transportation services.

V Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.

K. Approval of A.S. 2016-2017 Budget

| J. Dhillon

It is recommended that the Executive Board discusses and approves the budget for Fall 2016 and Spring 2017.

J. Dhillon had already provided the board a summary of the every committee's budget per semester during Item G - Financial Reports.

MOTION: ON THE MOTION OF N. Garipian, second by P. Fang the Executive Board discusses and approves the budget for Fall 2016 and Spring 2017.

AYE - J. Russo, K. Banh, P. Fang, A. Rivera, J. Dhillon, K. Lam, N. Batista,
S. Salomon, D. Wyrzykowski, N. Lambert, N. Garipian, G. Tahmizian

NO - NONE

Advisory votes:

N. Garipian & G. Tahmizian

The motion has passed due to unanimous vote.

L. Approval of Day of the Dead Budget

| K. Lam

It is recommended that the Executive Board discusses and approves the budget for the Day of the Dead event.

K. Lam briefed the board about the budget the Day of the Dead event.

MOTION: **ON THE MOTION OF N. Garipian, second by K. Bahn** *the Executive Board discusses and approves the budget for the Day of the Dead event.*

AYE - J. Russo, K. Banh, P. Fang, A. Rivera, J. Dhillion, K. Lam, N. Batista,
 S. Salomon, D. Wyrzykowski, N. Lambert, N. Garipian, G. Tahmizian

NO - NONE

Advisory votes:

N. Garipian & G. Tahmizian

The motion has passed due to unanimous vote.

VI Standing Business

P. Appointment to College-Wide Committees

Q. Appointment to A.S. Committees

Publicity Committee
Julie Ngov

R. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

S. Salomon announced that the A.S. pins will arrive either this or next week

IX Future Meeting Dates and Times

Date	Location	Agenda Items Due By
November 9 th , 2016	CC-212	November 4 th , 2016 11AM

X Adjournment

MOTION: **ON THE MOTION OF K. Lam** seconded by **A. Rivera** the Executive Board voted to adjourn the meeting at **1:23 PM**.