



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106  
Wednesday, November 16<sup>th</sup>, 2016 | 12PM

**NOTICE IS HEREBY GIVEN** that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

**Pursuant to Government Code §54950-54964:** Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

### Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

## I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for November 16<sup>th</sup>, 2016
- C. Approval for the minutes from November 9<sup>th</sup>, 2016

## II Public Comment on Non-Agenda Items

## III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – *action may be taken to receive and adopt any actionable report of the Finance Committee.*

#### **IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.*

- H. Holiday Angels Budget for the Student Services Committee** | **P. Fang**  
*It is recommended that the Executive Board discuss and approve the Holiday Angels Budget for the Student Services Committee.*
- I. Finals Relaxation Week Budget for the Student Services Committee** | **P. Fang**  
*It is recommended that the Executive Board discuss and approve the Finals Relaxation Week Budget for the Student Services Committee.*
- J. Metro U-Pass** | **J. Russo**  
*It is recommended that the Executive Board discuss and take action regarding PCC continuing Metro U-Pass for Spring 2017.*
- K. 2016-17 Calendar** | **J. Russo**  
*It is recommended that the Executive Board discuss and approve a recommendation for the 2016-17 Calendar.*
- L. Student Support Resolution** | **J. Russo**  
*It is recommended that the Executive Board discuss and take action regarding A.S. support of marginalized students on campus.*

#### **V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

- M. Student Support** | **J. Russo**  
*It is recommended that the Executive Board participate in a discussion in regards to how A.S. can support marginalized communities.*
- N. Future Legislations** | **D. Wyrzykowski**  
*It is recommended that the Executive Board discuss legislative implications of the 2016 elections on Pasadena City College students.*
- O. CollegiateLink** | **A. Rivera**  
*It is recommended that the Executive Board participates in a discussion in regards of CollegiateLink.*

#### **VI Standing Business**

- P. Appointment to College-Wide Committees**
- Q. Appointment to A.S. Committees**
- R. Bill Acceptance**

#### **VII Public Comment on Non-Agenda Items**

#### **VIII Announcements**

**IX Future Meeting Dates and Times**

**Date**

November 23<sup>rd</sup>, 2016

**Location**

CC-212

**Agenda Items Due By**

November 25<sup>th</sup>, 2016 | 11AM

**X Adjournment**



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106

Regular Meeting Minutes

Wednesday, November 9th, 2016 | 12PM

These Minutes of the ASPCC Executive Board were approved on Date. The Advisor Present was Rebecca Cobb and Carrie Afuso.

### Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

### I Preliminary Items

#### A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **J. Russo** at **12:04 PM**. Quorum was established.

**N. Lambert** had an excused absence.

#### B. Adoption of the Agenda for November 9<sup>th</sup>, 2016

Action Items were moved to become Agenda Item IV. Discussion Items were moved to become Agenda Item V.

**MOTION:** ON THE MOTION OF **K. Banh**, seconded by **N. Batista** the Executive Board approved the agenda with the changes.

#### C. Approval of the minutes from November 2<sup>nd</sup>, 2016

**MOTION:** ON THE MOTION OF **D. Wyrzykowski**, seconded by **N. Batista** the Executive Board voted to approve the minutes.

### II Public Comment on Non-Agenda Items

### III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

#### D. Executive Board

**Julia Russo:** Will be meeting with Calendar and Bookstore committee on Thursday. Campus is closed this Friday due to Veteran's Day. Homecoming game is this Saturday

and Homecoming dance is this Thursday, 7pm to 11pm. We are a non-partisan group of governance. Make sure to keep things positive!

**Kelly Banh:** Attended Academic Senate meeting earlier this week. Will start planning major fair soon. Has been sending committee members to Curriculum and Instruction Meetings and there are now new additions to health Sciences, along with modifications to the English department and Nursing program.

**Alexis Rivera:** No reports

**Phoebe Fang:** No reports

**Jasmeet Dhillon:** No reports

**Kiely Lam:** Movie night last Wednesday went well! She will be attending a special United Without Boundaries meeting tonight.

**Natalie Batista:** Signup sheet for Nothin' But Sand beach cleanup is posted around campus and available at the front desk.

**Nune Garipian:** Attended the Institutional Effectiveness Committee (IEC) meeting where they approved a 4-year plan they will use to review programs. There will be more information about this at the A.S. winter retreat.

**Dean Wyrzykowski:** Also attended the IEC meeting. Spoke to Crystal Kollross, who is in charge of data collection for IEC, and was able to get booklets of 2014-15 data on PCC.

**Sam Salomon:** Flyers for Homecoming, Nothin' But Sand and The Great American Smokeout have been sent out. Publicity Committee is planning an Ugly Christmas Sweater Holiday Party.

**Norman Lambert:** ABSENT

**Gohar Tahmizian:** Speaking with people about putting a council together. Applications are still open!

**E. Advisor**

**Dean Rebecca Cobb**

- We have communities on campus, who are already marginalized, that are in distress and uncertainty. Hopes that we will give an empathetic and compassionate response to their distress.
- In discussion about creating a safe space on campus where students can express themselves and share their story. This will also help us look at how we can collectively empower each other moving forward.
- 1 Million Meals Marathon Food Drive: Any help to get volunteers will be appreciated. Happening from 11am on November 19<sup>th</sup> to 11am on Sunday, November 20<sup>th</sup> 2016.

**Carrie Afuso**

- Encourages everyone to stay off social media for some time.
- Priority registration for executive board have been applied.

- Deadlines like UC and CSU applications are coming up. Please share these information with friends.
- Invite PCC students to homecoming on Thursday!
- Service hours for clubs that show up to Homecoming game on Saturday.

**F. Shared Governance**

**C. Afuso** announced to the board that SafeZones is becoming more active.

**G. Financial**

**J. Dhillon** reminded the board to keep within their budget and that the budget is set for the year.

**IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.*

**H. Metro U-Pass**

**| J. Russo**

*It is recommended that the Executive Board discuss and take action regarding PCC continuing Metro U-Pass for Spring 2017.*

**Dean Cobb** informed the board on the statistics behind Metro U-Pass sales in Fall 2016.

*This Action Item was tabled and will be brought back as an Action Item on the agenda for November 16<sup>th</sup>, 2016 meeting.*

**I. 2016-17 Calendar**

**| J. Russo**

*It is recommended that the Executive Board discuss and approve a recommendation for the 2016-17 Calendar.*

**Dean Cobb** briefed the board about possibly removing the break in between end of Spring and start of Summer for the 2016-17 Calendar.

**MOTION:** **ON THE MOTION OF A. Rivera, second by J. Dhillon** *the Executive Board recommends that classes start June 26<sup>th</sup> with the exception of some classes to start on June 21<sup>st</sup> to capture CENSUS.*

AYE - J. Russo, K. Banh, P. Fang, A. Rivera, J. Dhillon, K. Lam, N. Batista,  
S. Salomon, N. Lambert, G. Tahmizian

NO - NONE

ABSENTION - D. Wyrzykowski, N. Garipian

**Advisory votes:**

AYE – G. Tahmizian

ABSENTION – N. Garipian

**The motion has passed due to unanimous vote.**

**V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item IV.*

**J. Government Perks: Student ID discounts | N. Batista**

*It is recommended that the Executive Board discusses implementing Student ID discounts.*

**N. Batista** spoke to the board about participating in a program that would provide students Student ID discounts.

**K. Open Educational Resources | J. Russo**

*It is recommended that the Executive Board participates in a discussion in regards to Open Educational Resources.*

**J. Russo** briefed the board about Open Educational Resources.

**VI Standing Business**

**L. Appointment to College-Wide Committees  
Calendar Committee**

Remmy Seleuco

Julia Russo

Eman Abdullah

**Planning and Priorities**

Sam Salomon

Natalie Batista

**M. Appointment to A.S. Committees**

**N. Bill Acceptance**

**VII Public Comment on Non-Agenda Items**

**VIII Announcements**

**K. Lam** announced that she is starting to work on events for Spring, like Drag Show.

**N. Garipian** announced that she will be working with the Academic Affairs Committee on a Suggestion Week.

**IX Future Meeting Dates and Times**

**Date**

November 16<sup>th</sup>, 2016

**Location**

CC-212

**Agenda Items Due By**

November 11<sup>th</sup>, 2016 | 11AM

**X Adjournment**

**MOTION:** **ON THE MOTION OF K. Lam** seconded by **S. Salomon** the Executive Board voted to adjourn the meeting at **1:45 PM**.