



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106  
Wednesday, November 30<sup>th</sup>, 2016 | 12PM

**NOTICE IS HEREBY GIVEN** that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

**Pursuant to Government Code §54950-54964:** Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

### Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

## I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for November 30<sup>th</sup>, 2016
- C. Approval for the minutes from November 23<sup>rd</sup>, 2016

## II Public Comment on Non-Agenda Items

## III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – *action may be taken to receive and adopt any actionable report of the Finance Committee.*

#### **IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.*

- H. Metro U-Pass** | **J. Russo**  
*It is recommended that the Executive Board discuss and take action regarding PCC continuing Metro U-Pass for Spring 2017.*
- I. 2017-18 Calendar** | **J. Russo**  
*It is recommended that the Executive Board discuss and approve a recommendation for the 2017-18 Calendar.*
- J. Winter A.S. Meetings Schedule** | **J. Russo**  
*It is recommended that the Executive Board discuss and take action regarding establishing a schedule for A.S. meetings during Winter.*
- K. Student Support Resolution** | **K. Lam**  
*It is recommended that the Executive Board discuss and take action regarding A.S. support of marginalized students on campus.*

#### **V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

- L. Accreditation Committee with Lynora Rogacs** | **J. Russo**  
*It is recommended that the Executive Board participates in a discussion in regards of the Accreditation Committee with Lynora Rogacs.*

#### **VI Standing Business**

- M. Appointment to College-Wide Committees**  
**N. Appointment to A.S. Committees**  
**O. Bill Acceptance**

#### **VII Public Comment on Non-Agenda Items**

#### **VIII Announcements**

#### **IX Future Meeting Dates and Times**

<b>Date</b>	<b>Location</b>	<b>Agenda Items Due By</b>
December 7 <sup>th</sup> , 2016	CC-212	December 2 <sup>nd</sup> , 2016  11AM

#### **X Adjournment**



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OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106

Regular Meeting Minutes

Wednesday, November 23rd, 2016 | 12PM

These Minutes of the ASPCC Executive Board were approved on DATE. The Advisor Present was Jordan Orozco.

### Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert	Secretary	Andrea Ng
Vice President for Cultural Diversity	Kiely Lam		

### I Preliminary Items

#### A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **J. Russo** at **12:05 PM**. Quorum was established.

**N. Lambert** arrived at **12:13 PM**.

#### B. Adoption of the Agenda for November 23<sup>rd</sup>, 2016

Action item H was moved down to be Action Item M. Action Item I was moved down to be Action Item L.

**MOTION:** ON THE MOTION OF **K. Lam**, seconded by **A. Rivera** the Executive Board approved the agenda with the mentioned changes.

#### C. Approval of the minutes from November 16<sup>th</sup>, 2016

**MOTION:** ON THE MOTION OF **K. Lam**, seconded by **P. Fang** the Executive Board voted to approve the minutes.

### II Public Comment on Non-Agenda Items

### III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

#### D. Executive Board Members

**Julia Russo:** Met with Courier this past week. Please make sure not to ignore people or organizations asking for information. Be sure to clarify with her or Carrie when answering questions so that accurate information is getting passed around.

**Kelly Banh:** Her and Nune's committee are working together to plan Suggestion Week. Art Club will be assisting in designing the mailboxes. They plan for it to be the first week of December.

**Alexis Rivera:** No Reports

**Phoebe Fang:** Received invoice from I-8 Food Services. Everything is set for Finals Relaxation Week but Holiday Angels went slightly above estimated amount.

**Jasmeet Dhillon:** The Business Career Forum will be held on November 30<sup>th</sup> in the Circadian from 12 to 2pm. Encourages everyone to come.

**Kiely Lam:** No Reports

**Natalie Batista:** There was a great turnout for the beach cleanup. Planning a movie night, will most likely show 'Before The Flood'.

**Nune Garipian:** No Reports

**Dean Wyrzykowski:** No Reports

**Sam Salomon:** A.S. will be hosting Coffee Nights on Dec 1<sup>st</sup> 2016, from 5pm to 7pm, in the Wi-Fi Lounge. There will be an ugly sweater contest! New photos of the VPs for the website will be taken next Wednesday.

**Norman Lambert:** Homecoming was great! Working with committee to plan games for the Holiday Angels event.

**Gohar Tahmizian:** No Reports

**E. Advisor**

**Dean Rebecca Cobb**

- **ABSENT**

**Carrie Afuso**

- No Reports. Arrived at 1:31 PM.

**Jordan Orozco**

- Advised the ICC meeting last Friday.

**F. Shared Governance**

**G. Financial**

**J. Dhillon** informed the board about questions that the Courier has asked about the Associated Students budget.

#### IV Action Items

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.*

##### H. Winter A.S. Meetings Schedule

| J. Russo

*It is recommended that the Executive Board discuss and take action regarding establishing a schedule for A.S. meetings during Winter.*

***This Action Item was tabled and will be brought back as an Action Item on the agenda for November 30<sup>th</sup>, 2016 meeting.***

##### I. Holiday Coffee Night Budget

| S. Salomon

*It is recommended that the Executive Board discuss and approve the budget for the Winter Holiday Coffee Night coming out of the Publicity budget to not exceed \$1,500.*

**S. Salomon** briefed the board about the budget for Holiday Coffee Night.

**MOTION:**     **ON THE MOTION OF N. Garipian, second by K. Lam** *the Executive Board discussed and approves the budget for the Winter Holiday Coffee Night coming out of the Publicity budget to not exceed \$1,500.*

AYE -   J. Russo, K. Banh, P. Fang, A. Rivera, J. Dhillion, K. Lam, N. Batista,  
          S. Salomon, N. Lambert, G. Tahmizian, D. Wyrzykowski, N. Garipian

NO -     NONE

**Advisory votes:**

AYE – G. Tahmizian, N. Garipian

**The motion has passed due to unanimous vote.**

##### J. Student Support Resolution

| K. Lam

*It is recommended that the Executive Board discuss and take action regarding A.S. support of marginalized students on campus.*

***No action was taken.***

##### K. Suggestion Week Budget

| N. Garipian

*It is recommended that the Executive Board discuss and approve the Suggestion Week budget not to exceed \$500 coming out of the Student Trustee Budget.*

**N. Garipian** briefed the board about the budget for Suggestion Week.

**MOTION:**     **ON THE MOTION OF P. Fang, second by K. Lam** *the Executive Board discussed and approves the Suggestion Week budget not to exceed \$500 coming out of the Student Trustee Budget.*

AYE -   J. Russo, K. Banh, P. Fang, A. Rivera, J. Dhillion, K. Lam, N. Batista,  
          S. Salomon, N. Lambert, G. Tahmizian, D. Wyrzykowski, N. Garipian

NO -     NONE

**Advisory votes:**

AYE – G. Tahmizian, N. Garipian

**The motion has passed due to unanimous vote.**

- L. 2016-17 Calendar** | **J. Russo**  
*It is recommended that the Executive Board discuss and approve a recommendation for the 2016-17 Calendar.*  
*No action was taken.*
- M. Metro U-Pass** | **J. Russo**  
*It is recommended that the Executive Board discuss and take action regarding PCC continuing Metro U-Pass for Spring 2017.*  
*This Action Item was tabled and will be brought back as an Action Item on the agenda for November 30<sup>th</sup>, 2016 meeting.*

**V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

- N. Surveys** | **D. Wyrzykowski**  
*It is recommended that the Executive Board discuss the creation of a student survey.*  
**D. Wyrzykowski** spoke to the board about creating the A.S. student survey.
- O. CollegiateLink** | **A. Rivera**  
*It is recommended that the Executive Board participates in a discussion in regards of CollegiateLink.*  
**A. Rivera** briefed the board about CollegiateLink and advertising it to students and clubs.

**VI Standing Business**

- P. Appointment to College-Wide Committees**
- Q. Appointment to A.S. Committees**  
**Finance Committee**  
Raymond Fong
- Student Trustee Committee**  
Vannessa Estrada  
Eric Ojeda  
Taline Balian
- Publicity Committee**  
Aina Ali  
Tate Yeung
- R. Bill Acceptance**

**VII Public Comment on Non-Agenda Items**

**C. Afuso** told the board about the Holiday Angels tree has been set up in the office of student life. Everyone should try to contribute, whether individually or as a group. Deadline to bring in a gift is December 9<sup>th</sup>, 2016. Please share the word!

**VIII Announcements**

**G. Tahmizian** encourages the board to ask friends to apply for the Supreme Council!

**IX Future Meeting Dates and Times**

<b>Date</b>	<b>Location</b>	<b>Agenda Items Due By</b>
November 30 <sup>th</sup> , 2016	CC-212	November 25 <sup>th</sup> , 2016  11AM

**X Adjournment**

**MOTION:**      **ON THE MOTION OF P. Fang** seconded by **K. Lam** the Executive Board voted to adjourn the meeting at **1:52 PM**.