



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106

Regular Meeting Minutes

Wednesday, November 16th, 2016 | 12PM

These Minutes of the ASPCC Executive Board were approved on DATE. The Advisor Present was Carrie Afuso.

### Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

### I Preliminary Items

#### A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **J. Russo** at **12:04 PM**. Quorum was established.

**A. Rivera had an excused absence.**

#### B. Adoption of the Agenda for November 16<sup>th</sup>, 2016

**Discussion Item N was struck out. Discussion Item O was tabled to next meeting on November 23<sup>rd</sup> 2016.**

**MOTION: ON THE MOTION OF N. Garipian**, seconded by **S. Salomon** the Executive Board approved the agenda with the mentioned changes.

#### C. Approval of the minutes from November 9<sup>th</sup>, 2016

**MOTION: ON THE MOTION OF D. Wyrzykowski**, seconded by **N. Garipian** the Executive Board voted to approve the minutes with the noted changes.

### II Public Comment on Non-Agenda Items

**Myriam Altounji** spoke to the board about Schedule Planner, a way for students to build their class schedules online. Schedule Planner allows students to include other commitments like meetings and work hours. There will be a live coaching session in the L Building to help students get used to using this tool. Sessions will start on Monday, 11/21/2016.

### III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

#### D. Executive Board

**Julia Russo:** Met with Alex Boekelheide yesterday about advertising U-PASS to students. She will be attending a meeting with Bookstore committee tomorrow regarding OER. Starting draft for the student surveys.

**Kelly Banh:** No Reports

**Alexis Rivera:** **ABSENT**

**Phoebe Fang:** Currently planning two events held on finals week, Holiday Angels and Finals Relaxation Week. Working with Sam on publicity and Norman on games for Holiday Angels event.

**Jasmeet Dhillon:** The Business Career Column on November 30<sup>th</sup> in the Circadian from 12 to 2pm. There will be speakers from the business field along with PCC professors and free Chic-fil-A. Encourages everyone to come.

**Kiely Lam:** Went to the special United Without Boundaries meeting last week. Working with Emily on student support. Attended EO training last night. Highly encourages everyone to start attending meetings or events like Circle of Support.

**Natalie Batista:** Finalized transportation for Nothin' But Sand beach cleanup. Great American Smokeout went well! Thinking about showing a documentary in the first or second week of December.

**Nune Garipian:** Will be meeting with Academic Affairs Committee and Art Club on Friday to discuss designing the board for Suggestion Week.

**Dean Wyrzykowski:** No reports

**Sam Salomon:** Holiday party will be held on December 1<sup>st</sup> from 5:45pm to 8:00pm. Will serve as A.S.'s turn to host Coffee Nights. There will be an ugly sweater contest.

**Norman Lambert:** Homecoming was great! Working with committee to plan games for the Holiday Angels event.

**Gohar Tahmizian:** Completed online template for club constitutions.

#### E. Advisor

**Dean Rebecca Cobb**  
- **ABSENT**

**Carrie Afuso**

- Her and Sam met with others to have a meeting about A.S.'s web presence.
- Someone should bring up the A.S. mid-year retreat as a discussion item soon.

- It is possible that A.S. can meet biweekly during the Winter intersession.
- Had the first Circle of Support meeting last week. Highly encourages everyone to attend and inform friends about it. Circle of Support meets every Monday from 9am-11am and 4pm-6pm in the W-fi Lounge. We are not trying to fix anything. We are there to listen, be supportive and let them know that we are there for them.
- Know Your Rights workshop will be held tonight from 5pm to 7pm at the Wi-Fi Lounge.
- SafeZone Coalition: Holds training to become a Safe Zone Ally, who are people that others can go to if they feel scared or threatened. They are currently only training for the LGBTQ community and undocumented students but are looking to include others soon. Can look into providing training for A.S. on a day where everyone is available. Training is 8 hours in total.

**F. Shared Governance**

**G. Financial**

**J. Dhillon** reminded the board to keep within their budget and that the budget is set for the year.

**IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item V.*

**H. Holiday Angels Budget for the Student Services Committee | P. Fang**

*It is recommended that the Executive Board discuss and approve the Holiday Angels Budget for the Student Services Committee.*

**P. Fang** briefed the board about the budget for the Holiday Angels event.

**MOTION: ON THE MOTION OF K. Lam, second by N. Batista** *the Executive Board discussed and approves the Holiday Angels Budget for the Student Services Committee.*

AYE - J. Russo, K. Banh, P. Fang, A. Rivera, J. Dhillion, K. Lam, N. Batista,  
S. Salomon, N. Lambert, G. Tahmizian, D. Wyrzykowski, N. Garipian

NO - NONE

**Advisory votes:**

AYE – G. Tahmizian, N. Garipian

**The motion has passed due to unanimous vote.**

**I. Finals Relaxation Week Budget for the Student Services Committee | P. Fang**

*It is recommended that the Executive Board discuss and approve the Finals Relaxation Week Budget for the Student Services Committee.*

**P. Fang** briefed the board about the budget for Finals Relaxation Week.

**MOTION: ON THE MOTION OF D. Wyrzykowski, second by K. Lam** *the Executive Board discussed and approves the Finals Relaxation Week Budget for the Student Services Committee.*

AYE - J. Russo, K. Banh, P. Fang, A. Rivera, J. Dhillion, K. Lam, N. Batista,  
S. Salomon, N. Lambert, G. Tahmizian, D. Wyrzykowski, N. Garipian

NO - NONE

**Advisory votes:**

AYE – G. Tahmizian, N. Garipian

**The motion has passed due to unanimous vote.**

- J. Metro U-Pass** | **J. Russo**  
*It is recommended that the Executive Board discuss and take action regarding PCC continuing Metro U-Pass for Spring 2017.*  
***This Action Item was tabled and will be brought back as an Action Item on agenda for November 23<sup>rd</sup>, 2016 meeting.***
- K. 2016-17 Calendar** | **J. Russo**  
*It is recommended that the Executive Board discuss and approve a recommendation for the 2016-17 Calendar.*  
***This Action Item was tabled and will be brought back as an Action Item on agenda for November 23<sup>rd</sup>, 2016 meeting.***
- L. Student Support Resolution** | **J. Russo**  
*It is recommended that the Executive Board discuss and take action regarding A.S. support of marginalized students on campus.*  
***No action was taken.***

**V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

- M. Student Support** | **J. Russo**  
*It is recommended that the Executive Board participate in a discussion in regards to how A.S. can support marginalized communities.*  
**K. Lam** briefed the board on ways A.S. can support marginalized communities on campus.
- N. Future Legislations** | **D. Wyrzykowski**  
*It is recommended that the Executive Board discuss legislative implications of the 2016 elections on Pasadena City College students.*  
***This Discussion Item was stricken from the agenda.***
- O. CollegiateLink** | **A. Rivera**  
*It is recommended that the Executive Board participates in a discussion in regards of CollegiateLink.*  
***This Discussion Item was tabled and will be brought back as a Discussion Item on agenda for November 23<sup>rd</sup>, 2016 meeting.***

**VI Standing Business**

- L. Appointment to College-Wide Committees**
- M. Appointment to A.S. Committees**
- N. Bill Acceptance**

**VII Public Comment on Non-Agenda Items**

**C. Afuso** introduced Destinee Blackman, a graduate intern to the board. Destinee will be taking over as the advisor for Phoebe, Sam and Alexis when she is not around.

**VIII Announcements**

**K. Banh** announced that there will be a She.Codes event this Friday in the Crevling Lounge!

**S. Salomon** informed the board that Planning & Priorities would like to have another student representative attend their meetings.

**IX Future Meeting Dates and Times**

Date	Location	Agenda Items Due By
November 23 <sup>rd</sup> , 2016	CC-212	November 18 <sup>th</sup> , 2016  11AM

**X Adjournment**

**MOTION:**      **ON THE MOTION OF N. Garipian** seconded by **K. Lam** the Executive Board voted to adjourn the meeting at **1:18 PM**.