



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106
Wednesday, December 14th, 2016 | 12PM

NOTICE IS HEREBY GIVEN that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

Pursuant to Government Code §54950-54964: Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for December 14th, 2016
- C. Approval for the minutes from December 7th, 2016

II Public Comment on Non-Agenda Items

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – *action may be taken to receive and adopt any actionable report of the Finance Committee.*

IV Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.

H. Associated Students Scholarships

| K. Banh

It is recommended that the Executive Board approves 4 scholarships not to exceed the amount of \$1,500 coming from the Vice President of Academic Affairs Budget.

I. A.S. Winter Retreat Budget

| J. Russo

It is recommended that the Executive Board discusses and approves the A.S. Winter Retreat budget not to exceed \$2,000 coming from the Business Services Budget.

J. Holiday Angels Photo Booth Budget

| S. Salomon

It is recommended that the Executive Board approves the Holiday Angels photo booth budget of \$449 coming out of the AS Publicity Budget.

K. Student Lobby Committee Winter Meeting Budget

| D. Wyrzykowski

It is recommended that the Executive Board approves the Student Lobby Committee Winter Meeting Budget not to exceed \$150.00.

V Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item V.

L. DREAMers Resource Center Funding

| N. Garipian

It is recommended that the Executive Board participates in a discussion regarding funding for the DREAMers Resource Center.

M. 2017-18 Academic Calendar

| N. Garipian

It is recommended that the Executive Board participates in a discussion regarding the Student Trustee stance on the 2017-18 Academic Calendar.

VI Standing Business

N. Appointment to College-Wide Committees

O. Appointment to A.S. Committees

P. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

IX Future Meeting Dates and Times

Date

January 13th, 2016

Location

CC-212

Agenda Items Due By

January 9th, 2016 | 12 PM

X Adjournment



ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College Executive Board

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd., Pasadena, CA 91106

Regular Meeting Minutes

Wednesday, December 7th, 2016 | 12PM

These Minutes of the ASPCC Executive Board were approved on DATE. The Advisor Present was Carrie Afuso.

Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

I Preliminary Items

A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **J. Russo** at **12:02 PM**. Quorum was established.

B. Adoption of the Agenda for December 7th, 2016

MOTION: ON THE MOTION OF **N. Garipian**, seconded by **K. Lam** the Executive Board approved the agenda.

C. Approval of the minutes from November 30th, 2016

MOTION: ON THE MOTION OF **K. Lam**, seconded by **N. Garipian** the Executive Board voted to approve the minutes with the noted changes.

II Public Comment on Non-Agenda Items

III Introductions and Reports

Written reports, if any, may be found under board packet item D.

D. Executive Board Members

Julia Russo:

Congratulations and job well done to both Sam and Jasmeet for hosting successful events. She and Nune will be having a standing meeting with Dr. Olivo. Was unable to read the resolution at the last Board of Trustee

meeting but will read it at the meeting tonight. Briefed the board on the Calendar committee's decision to pass the fourth 2017-18 calendar choice with a 6-week Winter intersession starting 01/03/18. Reminded the board about group norms as well as bylaws, and to clarify if there are any doubts.

Kelly Banh: Academic Senate meeting also voted for the fourth 2017-18 calendar choice. Her committee will be meeting once during Winter Intersession to look over scholarships.

Alexis Rivera: Will be having a Service Hours Committee Meeting tomorrow.

Phoebe Fang: Holiday Angels will be next Friday (12/16/16) and next week is Finals Relaxation Week.

Jasmeet Dhillon: Apologized for last week's events and would like A.S. as a whole to put more focus on cooperation geared towards progress.

Kiely Lam: First Cross Cultural Council meeting last Wednesday went very well.

Natalie Batista: Planning a movie night about sustainability for Winter Intersession.

Nune Garipian: "Letters to A.S." event will be at the quad on Thursday (12/8/16) from 9am to 7pm to reach out to night students. There will be free candy canes, cookies and hot chocolate. Encourages board members to put out committee applications during the event.

Dean Wyrzykowski: Attended Calendar Committee meeting last week with Julia and Natalie. Lobby Committee confirms to meet every other Friday, starting on 01/06/17, from 10AM to 12PM.

Sam Salomon: Coffee Nights last Thursday (12/01/16) went very well! 130 students attended. Thank you to those who helped and attended!

Norman Lambert: Working on games for Holiday Angels.

Gohar Tahmizian: No Reports

E. Advisor

Dean Rebecca Cobb

- **ABSENT**

Carrie Afuso

- Congratulations to everyone on getting through the first semester!!
- Highly encourages executive board to attend the Holiday Angels event, even if it is just for a few hours.
- Please do not leave anything in the office over Winter break. The office will be closed.
- Make sure to respond to everyone that comes to you for help or has questions regarding A.S
- She will be no longer be able to schedule meetings on Fridays.
- Good luck to everyone on finals!!

F. Shared Governance

N. Garipian briefed the board about activities in the IEC meetings and the Legislative subcommittee of the Board of Trustee meetings.

G. Financial
No financial reports

IV Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.

H. Budget Ratification for Business Career Forum | J. Dhillon

It is recommended that the Executive Board ratifies the budget for the Business Career Forum not to exceed \$950.00, coming out of the Finance Committee Budget.

J. Dhillon briefed the board about the budget ratification for the Business Career Forum.

MOTION: **ON THE MOTION OF J. Dhillon, second by P. Fang** *the Executive Board discussed and ratifies the budget for the Business Career Forum not to exceed \$950.00, coming out of the Finance Committee Budget.*

AYE - J. Dhillon, K. Banh, P. Fang, A. Rivera, S. Salomon,
N. Lambert, G. Tahmizian

NO - N. Garipian, J. Russo

ABSTENTION - K. Lam, N. Batista, D. Wyrzykowski

Advisory votes:

AYE – G. Tahmizian; NO – N. Garipian

The motion has passed with 6 AYES, 1 NO and 3 ABSTENTIONS.

I. Associated Students Scholarships | K. Banh

It is recommended that the Associated Students approve 4 scholarships not to exceed the amount of \$1,500 coming from the Vice President of Academic Affairs budget.

This Action Item was tabled to the next meeting on Wednesday, December 14th 2016.

J. A.S. Winter Retreat | J. Russo

It is recommended that the Executive Board discusses and approves a date for the A.S. Winter Retreat.

J. Russo spoke to the board about dates for the A.S. Winter Retreat.

MOTION: **ON THE MOTION OF S. Salomon, second by N. Batista** *the Executive Board discussed and approves January 21st and 22nd for the A.S. Winter Retreat.*

AYE - J. Russo, K. Banh, P. Fang, A. Rivera, K. Lam, N. Batista, J. Dhillon
S. Salomon, N. Lambert, D. Wyrzykowski, N. Garipian, G. Tahmizian

NO - NONE

Advisory votes:

AYE – N. Garipian, G. Tahmizian

The motion has passed due to unanimous vote.

V Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item V.

K. Standing Meetings | J. Russo

It is recommended that the Executive Board participates in a discussion regarding standing meetings.

J. Russo spoke to the board about Standing Meetings.

L. Minutes | J. Russo

It is recommended that the Executive Board participates in a discussion regarding minutes.

J. Russo spoke to the board about Minutes.

VI Standing Business

P. Appointment to College-Wide Committees

Q. Appointment to A.S. Committees

R. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

G. Tahmizian announced that she is working on building her committee and that if anyone has questions on the constitution and laws, they may come to her.

K. Lam announced that she is planning “Drop the Mic Coffee Night”, a combination of a cultural talent show and Coffee Nights, in Spring.

N. Lambert spoke to the board about Snapchatting during the meeting.

IX Future Meeting Dates and Times

Date	Location	Agenda Items Due By
December 14 th , 2016	CC-212	December 9 th , 2016 11AM

X Adjournment

MOTION: ON THE MOTION OF A. Rivera seconded by **K. Lam** the Executive Board voted to adjourn the meeting at **1:38 PM**.



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

Board Agenda Item I : Associated Students Scholarships

Date: December 7th, 2016

Recommendation: It is recommended that the Associated Students approve 4 scholarships not to exceed the amount of 1,500 coming from the Vice President of Academic Affairs budget.

Dates: December 16, 2016- January 20th, 2016

Costs:

Award 1	\$500.00
Award 2	\$500.00
Award 3	\$250.00
Award 4	\$250.00
Total	\$1,500

Reason: To support and further the educational goals and success of students.

Outreach: Publicity flyers and social media.

Recommended by:

Kelly Banh

Vice President of Academic Affairs, Associated Students of Pasadena City College

Be Involved! Scholarship

Associated Students of Pasadena City College
Scholarship Application
Fall 2016

BASIC INFORMATION

Name			
Major		Lancer ID (Last 8 digits)	
Current GPA		Total Units Enrolled (Spring 2016)	
Cell #			
Email			

CONTACT INFORMATION

How often do you check your: -	Voicemail	Text Messages	Email
Once per week or less			
Several times per week			
Once per day			
Several times per day			

Once finished, submit your completed application to the Office of Student Life in the Campus Center (CC105) **no later than January 20th at 4:30PM.**

APPLICANT'S CERTIFICATION/PERMISSION TO RELEASE INFORMATION

I hereby certify that all information submitted on this application is true and accurate to the best of my knowledge. I certify that I have above a 2.5 GPA, that I am taking over 9 units at Pasadena City College, and that I can produce documentation if need be. By submitting this application, I authorize Pasadena City College to make available to the Finance Committee information concerning my academic records. I understand that falsification of any information on this application disqualifies me for any current or future scholarship. Submission of an application in no way guarantees that a scholarship will be awarded. Incomplete applications will not be considered.

☐ I agree to the terms and conditions. ☐ I do not agree to the terms and conditions.

Signature: _____ Date: _____

SCENARIO / SHORT ESSAY QUESTION

As a student at Pasadena City College, it is not uncommon to be involved in either a club or volunteering in some sort of organization. Briefly describe your experiences with your involvement. Are you a part of a club? Is it a non-profit organization? How long have you been doing it? How do you balance it with your schoolwork? And how do you see yourself benefitting the community of PCC district with your actions? (You may type and staple your response, no more than 500 words)

*You may use additional paper if needed.



Board Agenda Item J: **Holiday Angels Photo Booth Budget**

Date: December 14th, 2016

Recommendation: It is recommended that the Executive board approves the Holiday Angels photo booth budget of \$449 coming out of the AS Publicity Budget.

Total: \$499.00

Pasadena Mojo Photo Booth	\$499.00
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Date: December 16th, 2016

Recommended by:

S. Salomon

Vice President for Public Relations, Associated Students of Pasadena City College



Board Agenda Item O: Student Lobby Committee Winter Meeting Budget
Date: December 14, 2016

Recommendation: It is recommended that the Executive Board approves the Student Lobby Committee Winter Meeting Budget not to exceed \$150.00.

Student Lobby Committee Winter Meeting
January 6th, 2017

	Cost
Food	\$150.00
TOTAL:	\$150.00

Recommended by: D. Wyrzykowski, Vice President for External Affairs, Associated Students of Pasadena City College