



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106

Regular Meeting Minutes

Friday, February 10<sup>th</sup>, 2017 | 9AM

These Minutes of the ASPCC Executive Board were approved on 02/22/2017. The Advisor Present was Carrie Afuso and Dean Rebecca Cobb.

### Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

### I Preliminary Items

#### A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **J. Russo** at **9:04 AM**. Quorum was established.  
**S. Salomon and N. Batista were late.**

#### B. Adoption of the Agenda for February 10<sup>th</sup>, 2017

**MOTION: ON THE MOTION OF K. Banh** seconded by **K. Lam** the Executive Board approved the agenda with the noted changes.

#### C. Approval of the minutes from January 27<sup>th</sup>, 2017

**MOTION: ON THE MOTION OF K. Banh**, seconded by **P. Fang** the Executive Board voted to approve the minutes.

### II Public Comment on Non-Agenda Items

### III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

#### D. Executive Board Members

- Julia Russo:** Attended the Board of Trustees meeting last Wednesday and Dr. Vurdien informed them that 10 PCC students were detained and not allowed to enter the US. He is working with the board of trustees on sending a letter to each of them showing support as well as informing them of what is being done to help them. Her and Nune are working on one from AS. Elections start April 2<sup>nd</sup>. She highly encourages board members that know students interested in running for a position in AS to speak with them now. Congratulations to Natalie on her Wall E movie! She and Gohar are working on a reasonable consequence scale for the by-laws and constitution.
- Kelly Banh:** She was contacted by Dr. Walter Butler regarding the status of the OER survey.
- Alexis Rivera:** He has set up dates for Spring semester's ICC meetings. Also working on an online form for the Funding Packet. He and Jasmeet spoke to Starbucks and they agreed to give AS and PCC clubs a discount in price when they order large amounts of coffee. They may offer to sell \$90 worth of coffee for \$60 instead.
- Phoebe Fang:** No Reports
- Jasmeet Dhillon:** No Reports
- Kiely Lam:** In honor of Black history Month, Destinee will be hosting a Movie Night featuring the movie "13TH" on February 28<sup>th</sup>. It will be held in the Crevling Lounge and the movie will be followed by a discussion.
- Natalie Batista:** Wall E movie night went very well! Thank you to those that helped!
- Nune Garipian:** There was a board of trustees meeting last Wednesday and six new offices will be added by the Veteran's Resource Center. This project will cost around \$450,000 and should be completed in June. Highly encourages the rest of the board to attend the board of trustees meetings! There will be a joint AS and Board of Trustees meeting on April 5<sup>th</sup> at 7pm in the Crevling Lounge.
- Dean Wyrzykowski:** He, Julia, Nune and two committee members went to CCLC two weekends ago in Sacramento with the board of trustees. There, they attended a Legislative Advocacy conference and met with legislators to support the Board of Trustees in their legislative agenda advocating for PCC. At the Lobby committee meeting last Friday, they discussed their state legislative agenda and he appointed leadership positions. Will be meeting the officers on committee to further discuss state legislative agenda and start sending members out to district offices. A committee member informed him that he was able to file a petition to get his name changed but only after speaking to the director of Admissions.
- Sam Salomon:** Please send her updates of committee descriptions for the new AS website! She will be attending training next Friday.

**Norman Lambert:** There will be AS booth and donuts out during Welcome Week. Please email him if anyone wants their committee application to be out at the booth. Still looking for volunteers.

**Gohar Tahmizian:** She is currently working on getting all the AS resolutions online in a file that is easily accessible. She will be having an interview for a potential council member this coming Monday.

**E. Advisor**  
**Dean Rebecca Cobb**  
- **Absent**

**Carrie Afuso**

- If anyone attends the Board of Trustee meetings, it would be a good idea to wear their AS polos and name tags. On the day of joint meeting, everyone should wear business attire.
- AS should be more involved with Black History Month.
- With the change in political policy, they have changed their deportation rules. This may cause fear in students. Some students are getting their visas taken away at the airport and in those cases, students who have a legitimate visa are still legally allowed in the country and court action should be taken. AS needs to step up, provide leadership and provide information at this time of fear. Please do some research on what can be done to help our students.
- The first out of three tax workshops was held yesterday. Please advertise to peers!
- Focus and concentrate on classes and grades. Reminded the board of the requirements to remain a part of the board.

**F. Shared Governance**

**G. Financial**

**J. Dhillon** reported that they are in good standing and would like to keep some percentage of the budget to be used for next year's summer budget.

#### **IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.*

**H. Probation Status and Stipend Withdrawal** | **J. Russo**  
*It is recommended that the Executive Board take action on the probation status and stipend withdrawal for the Vice President of Sustainability and Vice President of Publicity.*

**J. Russo** briefed the board about reasons behind the probation status and stipend withdrawal for the Vice President of Sustainability and Vice President of Publicity.

**MOTION:** **ON THE MOTION OF N. Garipian, second by A. Rivera** *the Executive Board approves the probation status and stipend withdrawal for the Vice President of Sustainability and Vice President of Publicity.*

AYE - J. Russo, K. Banh, P. Fang, K. Lam, N. Batista, J. Dhillon, A. Rivera  
S. Salomon, N. Lambert, D. Wyrzykowski, N. Garipian, G. Tahmizian

NO - NONE

**Advisory votes:**

AYE – N. Garipian, G. Tahmizian

**The motion has passed due to unanimous vote.**

**I. 2016-2017 Spring General Election Budget**

**| J. Russo**

*It is recommended that the Executive Board approve of the 2016-2017 Spring General Election Budget not to exceed \$300.00, coming out of the Business Support Budget.*

**C. Afuso** spoke about the budget for 2016-2017 Spring General Election.

**MOTION: ON THE MOTION OF K. Banh, second by K. Lam** *the Executive Board approves the 2016-2017 Spring General Election Budget not to exceed \$300.00, coming out of the Business Support Budget.*

AYE - J. Russo, K. Banh, P. Fang, K. Lam, N. Batista, J. Dhillon, A. Rivera  
S. Salomon, N. Lambert, D. Wyrzykowski, N. Garipian, G. Tahmizian

NO - NONE

**Advisory votes:**

AYE – N. Garipian, G. Tahmizian

**The motion has passed due to unanimous vote.**

**J. Tax Workshop Budget**

**| J. Russo**

*It is recommended that the Executive Board approve of the Tax Workshop Budget not to exceed \$550.00.*

**C. Afuso** held a discussion about the budget for the tax workshops. Funding will come from the following sources:

Supreme Council Discretionary - \$100; Campus Activities - \$350; President's Discretionary - \$100

**MOTION: ON THE MOTION OF K. Banh, second by A. Rivera** *the Executive Board approves the Tax Workshop Budget not to exceed \$550.00, coming from Supreme Council Discretionary, Campus Activities and President's Discretionary.*

AYE - J. Russo, K. Banh, P. Fang, K. Lam, N. Batista, J. Dhillon, A. Rivera  
S. Salomon, N. Lambert, D. Wyrzykowski, N. Garipian, G. Tahmizian

NO - NONE

**Advisory votes:**

AYE – N. Garipian, G. Tahmizian

**The motion has passed due to unanimous vote.**

**K. Club Week 2017 Budget**

**| A. Rivera**

*It is recommended that the Executive Board approve of the budget for Club Week not to exceed \$3,944.05 coming out of the Executive Vice President's budget.*

**A. Rivera** briefed the board about the budget for Club Week 2017. Total amount was rounded up.

**MOTION:**      **ON THE MOTION OF K. Lam, second by D. Wyrzykowski** *the Executive Board approves the budget for Club Week not to exceed \$3,950.00 coming out of the Executive Vice President's budget.*

AYE - J. Russo, K. Banh, P. Fang, K. Lam, N. Batista, J. Dhillon, A. Rivera  
S. Salomon, N. Lambert, D. Wyrzykowski, N. Garipian, G. Tahmizian

NO - NONE

**Advisory votes:**

AYE – N. Garipian, G. Tahmizian

**The motion has passed due to unanimous vote.**

**L. Associated Students Spring 2017 Movie Nights Budget**

**| N. Lambert**

*It is recommended that the Executive Board approve of the Associated Students Spring 2017 Movie Nights Budget not to exceed \$3,095, coming out of the Campus Activities Budget.*

**N. Lambert** briefed the board about AS hosting four movie nights. Total amount was changed to accommodate staging and mailing.

**MOTION:**      **ON THE MOTION OF N. Lambert, second by S. Salomon** *the Executive Board approves the Associated Students Spring 2017 Movie Nights Budget not to exceed \$3,500, coming out of the Campus Activities Budget.*

AYE - J. Russo, K. Banh, P. Fang, K. Lam, N. Batista, J. Dhillon, A. Rivera  
S. Salomon, N. Lambert, D. Wyrzykowski, N. Garipian, G. Tahmizian

NO - NONE

**Advisory votes:**

AYE – N. Garipian, G. Tahmizian

**The motion has passed due to unanimous vote.**

**V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

**VI Standing Business**

**M. Appointment to College-Wide Committees  
Annual Integrated Planning Budget Retreat**

Jasmeet Dhillon  
Julia Russo  
Kiely Lam  
Byron Briones

**N. Appointment to A.S. Committees**  
None

**O. Bill Acceptance**  
None

**VII Public Comment on Non-Agenda Items**

**C. Afuso** announced that PCC Parent-Teacher-Student Association and the Department of Consumer & Business Affairs is holding “Empower U” workshop. It is a full day consumer protection workshop.

**VIII Announcements**

**IX Future Meeting Dates and Times**

Date	Location	Agenda Items Due By
February 22 <sup>nd</sup> , 2017	CC-212	February 17 <sup>th</sup> , 2017  11 AM

**X Adjournment**

**MOTION: ON THE MOTION OF K. Lam** seconded by **P. Fang** the Executive Board voted to adjourn the meeting at **10:13 AM**.