



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board Regular Meeting Agenda

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106  
Wednesday, February 22<sup>nd</sup>, 2017 | 12PM

**NOTICE IS HEREBY GIVEN** that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

**Pursuant to Government Code §54950-54964:** Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

### Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera-Andrade	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

## I Preliminary Items

- A. Call to Order, Roll Call, and Establishment of Quorum
- B. Adoption of the Agenda for February 22<sup>nd</sup>, 2017
- C. Approval for the minutes from February 10<sup>th</sup>, 2017

## II Public Comment on Non-Agenda Items

## III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

- D. Executive Board Members
- E. Advisor
- F. Shared Governance
- G. Financial – action may be taken to receive and adopt any actionable report of the Finance Committee.

**IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.*

**V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

**VI Standing Business**

**H. Appointment to College-Wide Committees**

**I. Appointment to A.S. Committees**

**J. Bill Acceptance**

**VII Public Comment on Non-Agenda Items**

**VIII Announcements**

**IX Future Meeting Dates and Times**

**Date**

March 1<sup>st</sup>, 2017

**Location**

CC-212

**Agenda Items Due By**

February 24<sup>th</sup>, 2017| 11AM

**X Adjournment**



# ASSOCIATED STUDENTS

OF PASADENA CITY COLLEGE

## Associated Students of Pasadena City College Executive Board

CC-212, Campus Center, Pasadena City College  
1570 E. Colorado Blvd., Pasadena, CA 91106

Regular Meeting Minutes

Friday, February 10<sup>th</sup>, 2017 | 9AM

These Minutes of the ASPCC Executive Board were approved on DATE. The Advisor Present was Carrie Afuso.

### Executive Board Officers

President	Julia Russo	Vice President for Public Relations	Sam Salomon
Executive Vice President	Alexis Rivera	Vice President for External Affairs	Dean Wyrzykowski
Vice President for Academic Affairs	Kelly Banh	Vice President for Sustainability	Natalie Batista
Vice President for Student Services	Phoebe Fang	Chief Justice	Gohar Tahmizian
Vice President for Business Affairs	Jasmeet Dhillon	Student Trustee	Nune Garipian
Vice President for Campus Activities	Norman Lambert		
Vice President for Cultural Diversity	Kiely Lam	Secretary	Andrea Ng

### I Preliminary Items

#### A. Call to Order, Roll Call, and Establishment of Quorum

The Executive Board was called to order by **J. Russo** at **9:04 AM**. Quorum was established.  
**S. Salomon and N. Batista were late.**

#### B. Adoption of the Agenda for February 10<sup>th</sup>, 2017

**MOTION:** **ON THE MOTION OF K. Banh** seconded by **K. Lam** the Executive Board approved the agenda with the noted changes.

#### C. Approval of the minutes from January 27<sup>th</sup>, 2017

**MOTION:** **ON THE MOTION OF K. Banh**, seconded by **P. Fang** the Executive Board voted to approve the minutes.

### II Public Comment on Non-Agenda Items

### III Introductions and Reports

*Written reports, if any, may be found under board packet item D.*

#### D. Executive Board Members

- Julia Russo:** Attended the Board of Trustees meeting last Wednesday and Dr. Vurdien informed them that 10 PCC students were detained and not allowed to enter the US. He is working with the board of trustees on sending a letter to each of them showing support as well as informing them of what is being done to help them. Her and Nune are working on one from AS. Elections start April 2<sup>nd</sup>. She highly encourages board members that know students interested in running for a position in AS to speak with them now. Congratulations to Natalie on her Wall E movie! She and Gohar are working on a reasonable consequence scale for the by-laws and constitution.
- Kelly Banh:** She was contacted by Dr. Walter Butler regarding the status of the OER survey.
- Alexis Rivera:** He has set up dates for Spring semester's ICC meetings. Also working on an online form for the Funding Packet. He and Jasmeet spoke to Starbucks and they agreed to give AS and PCC clubs a discount in price when they order large amounts of coffee. They may offer to sell \$90 worth of coffee for \$60 instead.
- Phoebe Fang:** No Reports
- Jasmeet Dhillon:** No Reports
- Kiely Lam:** In honor of Black history Month, Destinee will be hosting a Movie Night featuring the movie "13TH" on February 28<sup>th</sup>. It will be held in the Crevling Lounge and the movie will be followed by a discussion.
- Natalie Batista:** Wall E movie night went very well! Thank you to those that helped!
- Nune Garipian:** There was a board of trustees meeting last Wednesday and six new offices will be added by the Veteran's Resource Center. This project will cost around \$450,000 and should be completed in June. Highly encourages the rest of the board to attend the board of trustees meetings! There will be a joint AS and Board of Trustees meeting on April 5<sup>th</sup> at 7pm in the Crevling Lounge.
- Dean Wyrzykowski:** He, Julia, Nune and two committee members went to CCLC two weekends ago in Sacramento with the board of trustees. There, they attended a Legislative Advocacy conference and met with legislators to support the Board of Trustees in their legislative agenda advocating for PCC. At the Lobby committee meeting last Friday, they discussed their state legislative agenda and he appointed leadership positions. Will be meeting the officers on committee to further discuss state legislative agenda and start sending members out to district offices. A committee member informed him that he was able to file a petition to get his name changed but only after speaking to the director of Admissions.
- Sam Salomon:** Please send her updates of committee descriptions for the new AS website! She will be attending training next Friday.

**Norman Lambert:** There will be AS booth and donuts out during Welcome Week. Please email him if anyone wants their committee application to be out at the booth. Still looking for volunteers.

**Gohar Tahmizian:** She is currently working on getting all the AS resolutions online in a file that is easily accessible. She will be having an interview for a potential council member this coming Monday.

**E. Advisor**  
**Dean Rebecca Cobb**  
- **Absent**

**Carrie Afuso**

- If anyone attends the Board of Trustee meetings, it would be a good idea to wear their AS polos and name tags. On the day of joint meeting, everyone should wear business attire.
- AS should be more involved with Black History Month.
- With the change in political policy, they have changed their deportation rules. This may cause fear in students. Some students are getting their visas taken away at the airport and in those cases, students who have a legitimate visa are still legally allowed in the country and court action should be taken. AS needs to step up, provide leadership and provide information at this time of fear. Please do some research on what can be done to help our students.
- The first out of three tax workshops was held yesterday. Please advertise to peers!
- Focus and concentrate on classes and grades. Reminded the board of the requirements to remain a part of the board.

**F. Shared Governance**

**G. Financial**

**J. Dhillon** reported that they are in good standing and would like to keep some percentage of the budget to be used for next year's summer budget.

#### **IV Action Items**

*Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.*

**H. Probation Status and Stipend Withdrawal**

**| J. Russo**

*It is recommended that the Executive Board take action on the probation status and stipend withdrawal for the Vice President of Sustainability and Vice President of Publicity.*

**J. Russo** briefed the board about reasons behind the probation status and stipend withdrawal for the Vice President of Sustainability and Vice President of Publicity.

**MOTION:** **ON THE MOTION OF N. Garipian, second by A. Rivera** *the Executive Board approves the probation status and stipend withdrawal for the Vice President of Sustainability and Vice President of Publicity.*

AYE - J. Russo, K. Banh, P. Fang, K. Lam, N. Batista, J. Dhillon, A. Rivera  
S. Salomon, N. Lambert, D. Wyrzykowski, N. Garipian, G. Tahmizian

NO - NONE

**Advisory votes:**

AYE – N. Garipian, G. Tahmizian

**The motion has passed due to unanimous vote.**

**I. 2016-2017 Spring General Election Budget**

**| J. Russo**

*It is recommended that the Executive Board approve of the 2016-2017 Spring General Election Budget not to exceed \$300.00, coming out of the Business Support Budget.*

**C. Afuso** spoke about the budget for 2016-2017 Spring General Election.

**MOTION: ON THE MOTION OF K. Banh, second by K. Lam** *the Executive Board approves the 2016-2017 Spring General Election Budget not to exceed \$300.00, coming out of the Business Support Budget.*

AYE - J. Russo, K. Banh, P. Fang, K. Lam, N. Batista, J. Dhillon, A. Rivera  
S. Salomon, N. Lambert, D. Wyrzykowski, N. Garipian, G. Tahmizian

NO - NONE

**Advisory votes:**

AYE – N. Garipian, G. Tahmizian

**The motion has passed due to unanimous vote.**

**J. Tax Workshop Budget**

**| J. Russo**

*It is recommended that the Executive Board approve of the Tax Workshop Budget not to exceed \$550.00.*

**C. Afuso** held a discussion about the budget for the tax workshops. Funding will come from the following sources:

Supreme Council Discretionary - \$100; Campus Activities - \$350; President's Discretionary - \$100

**MOTION: ON THE MOTION OF K. Banh, second by A. Rivera** *the Executive Board approves the Tax Workshop Budget not to exceed \$550.00, coming from Supreme Council Discretionary, Campus Activities and President's Discretionary.*

AYE - J. Russo, K. Banh, P. Fang, K. Lam, N. Batista, J. Dhillon, A. Rivera  
S. Salomon, N. Lambert, D. Wyrzykowski, N. Garipian, G. Tahmizian

NO - NONE

**Advisory votes:**

AYE – N. Garipian, G. Tahmizian

**The motion has passed due to unanimous vote.**

**K. Club Week 2017 Budget**

**| A. Rivera**

*It is recommended that the Executive Board approve of the budget for Club Week not to exceed \$3,944.05 coming out of the Executive Vice President's budget.*

**A. Rivera** briefed the board about the budget for Club Week 2017. Total amount was rounded up.

**MOTION:**      **ON THE MOTION OF K. Lam, second by D. Wyrzykowski** *the Executive Board approves the budget for Club Week not to exceed \$3,950.00 coming out of the Executive Vice President's budget.*

AYE - J. Russo, K. Banh, P. Fang, K. Lam, N. Batista, J. Dhillon, A. Rivera  
S. Salomon, N. Lambert, D. Wyrzykowski, N. Garipian, G. Tahmizian

NO - NONE

**Advisory votes:**

AYE – N. Garipian, G. Tahmizian

**The motion has passed due to unanimous vote.**

**L. Associated Students Spring 2017 Movie Nights Budget**

**| N. Lambert**

*It is recommended that the Executive Board approve of the Associated Students Spring 2017 Movie Nights Budget not to exceed \$3,095, coming out of the Campus Activities Budget.*

**N. Lambert** briefed the board about AS hosting four movie nights. Total amount was changed to accommodate staging and mailing.

**MOTION:**      **ON THE MOTION OF N. Lambert, second by S. Salomon** *the Executive Board approves the Associated Students Spring 2017 Movie Nights Budget not to exceed \$3,500, coming out of the Campus Activities Budget.*

AYE - J. Russo, K. Banh, P. Fang, K. Lam, N. Batista, J. Dhillon, A. Rivera  
S. Salomon, N. Lambert, D. Wyrzykowski, N. Garipian, G. Tahmizian

NO - NONE

**Advisory votes:**

AYE – N. Garipian, G. Tahmizian

**The motion has passed due to unanimous vote.**

**V Discussion Items**

*No action will be taken by the Executive Board on any of the following items under agenda item V.*

**VI Standing Business**

**M. Appointment to College-Wide Committees  
Annual Integrated Planning Budget Retreat**

Jasmeet Dhillon

Julia Russo

Kiely Lam

Byron Briones

**N. Appointment to A.S. Committees**

None

**O. Bill Acceptance**

None

**VII Public Comment on Non-Agenda Items**

**C. Afuso** announced that PCC Parent-Teacher-Student Association and the Department of Consumer & Business Affairs is holding “Empower U” workshop. It is a full day consumer protection workshop.

**VIII Announcements**

**IX Future Meeting Dates and Times**

**Date**

February 22<sup>nd</sup>, 2017

**Location**

CC-212

**Agenda Items Due By**

February 17<sup>th</sup>, 2017| 11 AM

**X Adjournment**

**MOTION:** **ON THE MOTION OF K. Lam** seconded by **P. Fang** the Executive Board voted to adjourn the meeting at **10:13 AM**.





# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: February 10<sup>th</sup>, 2017

This roster of ASPCC and College-wide committee members is current as of the above date. All committee members are appointed by the ASPCC President on their own recommendation or the recommendation of Executive Board members; in certain instances committee members are approved by a vote of the Executive Board. Before a student becomes a committee member, their name is announced under "Appointment to College-wide Committees" during any regularly scheduled Executive Board meeting. Committee appointments listed as (auto) are automatically required appointments by the ASPCC Governing Rules.

During the Executive Board meeting of February 10<sup>th</sup>, 2017 the following names will be announced and appointed to committees:

ASPCC Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)

College Wide Committees		
Student name(s)	Submitted for Appointment by:	Committee(s)
Jasmeet Dhillon	February 10 <sup>th</sup> 2017	Annual Integrated Planning Budget Retreat
Julia Russo	February 10 <sup>th</sup> 2017	Annual Integrated Planning Budget Retreat
Kiely Lam	February 10 <sup>th</sup> 2017	Annual Integrated Planning Budget Retreat
Byron Briones	February 10 <sup>th</sup> 2017	Annual Integrated Planning Budget Retreat

ASPCC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: February 10<sup>th</sup>, 2017

Executive Board	<b>Julia Russo</b> President	Alexis Rivera Kelly Banh Jasmeet Dhillon Dean Wyrzykowski Phoebe Fang Kiely Lam Alexis Rivera Sam Salomon Norman Lambert Gohar Tahmizian	Wednesdays, 12:00NN Weekly
Supreme Council	<b>Gohar Tahmizian</b> Chief Justice		
Academic Commission	<b>Kelly Banh</b> VP Academic Affairs	Allison Ayad Aria Beizai Julie Ngov Laurel Weber Byron Briones Gabbi Guo Ryan Chan Eman Shourbagy Jade Lee Juan Lomeli Soyoon Lee	



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: February 10<sup>th</sup>, 2017

Finance	<b>Jasmeet Dhillon</b> VP Business Affairs	John Orona Nicholas Chi Johnny Diep Stanley Poon Alejandro Zhu John Llamas Jade Lee Arian Nazarian Vik Chitkara Maurice Ang Diana Dzhangiryan Eric Ojeda Muhammod Tauho Raymond Fong Alexis Rivera Kiely Lam	
Student Trustee Ad-Hoc Committee	<b>Nune Garipian</b> Student Trustee	Arin Parsanian Tara Agahi Byron Briones William Johnson Adrian Casillas Ryan Oda Eric Ojeda Taline Balian Vannessa Estrada Larny Lopez Destinee Lopez	



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: February 10<sup>th</sup>, 2017

Lobby	<b>Dean Wryzykowski</b> VP External Affairs	Nune Garipian Julia Russo Adrian Casillas Laura Coronado Byron Briones Kevin Oda Ivan Castillo Juan Lomeli Megan Torres Allyson Diaz Gabrielle Guo Mineli Arakelian Tara Agahi	
Lobby Fee Fund	<b>Dean Wryzykowski</b> VP External Affairs		
Publicity	<b>Sam Salomon</b> VP Public Relations	Julia Russo Kiely Lam Nune Garipian Karina Latasha Sage Battad Natalie Lau Jude Khatib Tang Yao (Wudy) Wu Emily Ekshian Divina Montejano Julie Ngov Aina Ali Tate Yeung Yulian Zhang	
Campus Activities	<b>Norman Lambert</b> VP Campus Activities	Alexis Rivera Kelly Banh Phoebe Fang Nune Garipian Julia Russo Yulian Zhang Haya Kaliounji Julie Castanares Dominic Kyle Ypil	



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: February 10<sup>th</sup>, 2017

Student Services	<b>Phoebe Fang</b> VP Student Services	Tiffany Rodriguez Joanna Anaya Dominic Kyle Ypil Do Hun Kim (Joseph) Gabrielle Guo Dominic Hugo Nathania Christie Sulistio Dominic Hugo Sicong Cai (Jack) Liqi Zhu (Lydia) Josephine Yip	
Cultural Diversity	<b>Kiely Lam</b> VP Cultural Diversity	Simon Campbell Anastasia Kelly Budiman Ruth Montijo Eman AbdAllan Aaron Liao	
Sustainability	<b>Natalie Batista</b> VP Sustainability	Yarenni Reyes	
Election Commission	<b>Rebecca Cobb</b> Dean, Student Affairs		



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: February 10<sup>th</sup>, 2017

U-Pass	<b>Dean Wryzykowski</b> VP External Affairs	Natalie Batista Kiely Lam Kelly Banh Nune Garipian	
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ASPCC ICC COMMITTEES			
Committee	Chair	Members	Mtg Time & Frequency
Inter-Club Council	<b>Alexis Rivera</b>		Fridays, 12pm
ICC Funding Committee			
ICC Service Projects			
ICC Special Events			

\* Associate or ex-officio member – does not count for achieving quorum



# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

## COMMITTEE ROSTER AND MEMBERSHIP 2016-2017 EFFECTIVE AS OF: February 10<sup>th</sup>, 2017

COLLEGE COUNCIL COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Budget & Resource	<b>Bob Miller</b> Admin Appointee <b>Danny Hamman</b> Academic Senate	<b>J. Russo</b> <b>J. Dhillion</b> <b>K. Lam</b>	
Calendar	<b>Dr. Bob Bell</b> VP Instruction <b>Krista Walter</b> Academic Senate	<b>J. Russo</b> <b>N. Batista</b>	
College Council	<b>Rajen Verdien</b> College President	<b>J. Russo</b> <b>K. Lam</b> <b>A. Rivera</b>	
Election	<b>Rebecca Cobb</b> Dean, Student Affairs	<b>G. Tahmizian</b> <b>D. Wyrzykowski</b>	
Enrollment Mgmt	<b>Bob Miller</b> VP Ed Services, <b>VACANT</b> Academic Senate	<b>K. Banh</b> <b>P. Fang</b>	
Facilities	<b>Ruben Smith</b> Admin Appointee <b>VACANT</b> Academic Senate	<b>N. Batista</b> <b>D. Wyrzykowski</b>	
Health & Safety	<b>Rich Beyer</b> President's Appointee	<b>P. Fang</b> <b>N. Batista</b>	
Planning & Priorities	<b>VACANT</b> Dean of Curriculum, <b>Stephanie Fleming</b> Academic Senate	<b>D. Wyrzykowski</b> <b>N. Garipian</b>	
Professional Dev.	<b>Shelagh Rose</b> Academic Senate === VP Human Resources	<b>P. Fang</b> <b>K. Banh</b>	
Sustainability	<b>Sarah Flores</b> Admin Appointee <b>Lauren Arenson</b> Academic Senate		
Student Trustee Advisory Council	<b>Nune Garipian</b>		



## ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

### COMMITTEE ROSTER AND MEMBERSHIP 2016-2017

EFFECTIVE AS OF: February 10<sup>th</sup>, 2017

Technology & Academic Computing	<b>Mark Sakata</b> Academic Senate <b>Dwayne Cable</b> VP Information Tech	<b>S. Salomon</b> <b>J. Dhillon</b>	
Annual Integrated Planning Budget Retreat		<b>Jasmeet Dhillon</b> <b>Julia Russo</b> <b>Kiely Lam</b> <b>Byron Briones</b>	





# ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

COMMITTEE ROSTER AND MEMBERSHIP 2016-2017  
EFFECTIVE AS OF: February 10<sup>th</sup>, 2017

MISCELLANEOUS COMMITTEES			
Committee	Chair	Student Members	Mtg Time & Frequency
Bookstore	<b>Rebecca Cobb</b> Dean, Student Affairs		
Commencement Speaker Selection	<b>Rebecca Cobb</b> Dean, Student Affairs		
Curriculum & Instruction		<i>1 Free Spot</i>	
Flea Market Board	<b>Rebecca Cobb</b> Dean, Student Affairs		
Food Service	<b>Rebecca Cobb</b> Dean, Student Affairs		
Institutional Effectiveness Committee	<b>Ryan Corner</b> Co-Chair <b>Marjorie Smith</b> Co-Chair	<b>D. Wyrzykowski</b> <b>N. Garipian</b>	Friday, 1-3PM
Parking	<b>Rebecca Cobb</b> Dean, Student Affairs		
Student Service Fund	<b>Rebecca Cobb</b> Dean, Student Affairs		
Election		<b>D. Wyrzykowski</b> <b>G. Tahmizian</b>	