



ASSOCIATED STUDENTS

PASADENA CITY COLLEGE

Associated Students of Pasadena City College
Executive Board
Minutes

Online
<https://youtu.be/Q7C7MP4ASEM>
Wednesday, October 28th, 2020 | 12 PM

NOTICE IS HEREBY GIVEN that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

Pursuant to Government Code §54950-54964: Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

ASPPC Executive Board

President	Mackenzie Rivera	Vice President for Public Relations	Philycius Tjong
Executive Vice President	Christopher Theung	Vice President for External Affairs	Kelly Li
Vice President for Academic Affairs	Christina Zhang	Vice President of Sustainability	Emmanuel Gomez
Vice President for Student Services	Louise Panaligan	Chief Justice	Kyle Schmidt
Vice President for Business Affairs	Michael Garcia	Student Trustee	David Ramirez
Vice President for Campus Activity	Alex Quintanar		
Vice President for Student Equity	Jasmin Lopez	Secretary	Frances Guzman

I. Preliminary Items

- A. Acknowledgment of Native Land - Hahamog'na Tribe of the Tongva Nation
- B. Called to Order at 12:09pm, Roll Call, and Establishment of Quorum
 - Present: **M. Rivera, C. Theung, C. Zhang, L. Panaligan, M. Garcia, A. Quintanar, J. Lopez, P. Tjong, K. Li, E. Gomez, K. Schmidt, D. Ramirez**
- C. Approval of Agenda for October 28th, 2020
 - First: **J. Lopez**, Second: **K. Schmidt**, Aye: **M. Rivera, C. Theung, C. Zhang, L. Panaligan, A. Quintanar, J. Lopez, E. Gomez, K. Schmidt, D. Ramirez**
- D. Approval of Minutes for October 21st, 2020
 - First: **C. Theung**, Second: **L. Panaligan**, Aye: **M. Rivera, C. Theung, C. Zhang, L. Panaligan, A. Quintanar, J. Lopez, E. Gomez, K. Schmidt, D. Ramirez**

II. Public Comment on Non-Agenda Items

III. Introductions and Reports

- A. Board Report
- B. Financial Report
- C. Adviser Report

IV. Shared Governance Discussion

V. Action Items

Formal Action by the Executive Board **may be taken** on any of the following agenda sub-items under item IV.

A. Technical Equipment

| M. Rivera

AS will approve \$400 to pay for technical equipment for the AS Board.

- 7 headphones: \$220
- 5 wireless mouses: \$60
- 5 lap desks: \$100
- Items on loan to AS so that they can fulfill their duties
- Approved technical equipment not to exceed \$400 coming from Office Equipment and Supplies
- First: **M. Rivera**, Second: **L. Panaligan**, Aye: **M. Rivera, C. Theung, L. Panaligan, M. Garcia, J. Lopez, P. Tjong, K. Schmidt, D. Ramirez, C. Zhang, E. Gomez, A. Quintanar**

B. Supreme Council Appointments

| K. Schmidt

It is recommended that the Executive Board members approve the Supreme Council Appointments.

- Appointed **Nathalie Guzman, Natalia Hernadez Martinez, Jonathan Apodaca, Jocelle Marie Lauron, Henry Myers, Stephanie Rubio** to the Supreme Council
- First: **D. Ramirez**, Second: **A. Quintanar**, Aye: **M. Rivera, C. Theung, L. Panaligan, M. Garcia, J. Lopez, P. Tjong, K. Schmidt, D. Ramirez, C. Zhang, E. Gomez, A. Quintanar**

VI. Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item VI.

A. Event Collaborative with Transfer Center

| **Dionne Shelton**

It is recommended that the Executive Board members discuss the Event Collaborative with Transfer Center.

- Looking to outreach to more students and facilitators for University Night
- Transfer Bound program and event:
 - A program geared towards African American students' transfer success
 - Need 3-4 people
 - During the second or third week of November
- Less than 4% of Black students at PCC
- Planning: Univesity Night
 - Need 3-4 people
 - Scheduled for Wednesday, November 18th
 - Takes place from around 4-6pm or 5-7pm

B. Election Day Watch Party Drive Thru Giveaway Event

| **K. Li**

It is recommended that the Executive Board members discuss the Election Day Watch Party Drive Thru Giveaway Event.

- Goodie Bag:
 - Handheld American flag
 - Patriotic headband
 - Voter stickers
 - IKEA Fleece Throw
 - Hand sanitizer
 - Tote bag
 - Mini cookies
 - Popcorn
 - Chips
- Went over the Watch Party flyers
- Watch party from 8-9pm on November 3rd
- Zoom room will have a waiting room
- Suggestion:
 - Have people sign-up beforehand

C. Importance of Pronouns Guest Speaker

| **Frances Guzman**

It is recommended that the Executive Board members discuss the Importance of Pronouns.

- Important to introduce yourself with your pronouns to signify that they are important parts of our identities
- Asking for pronouns when meeting someone can help take the pressure off of the other person to ask for yours or say theirs, it also helps misgender people less

- Important for cisgender individuals to include and get comfortable stating their pronouns so that they are destigmatized and normalized
 - Helps trans individuals not be targeted for use of their pronouns
- Trans is an umbrella term
- LGBTQ+ individuals are not perfect and also make mistakes
- What do you do when you misgender someone?
 - Apologize and move on
 - Don't make a big deal about it because that turns the focus on the individual(s) you misgendered to console you
- Practice pronouns on your own time
- Misgendering someone contributes to gender dysphoria
- Cisgender individuals are privileged
 - By using pronouns, cisgender people express their allyship and support for the trans community
 - Using pronouns does not mean you have the right to ask the reasoning behind their pronouns or their identity
 - It isn't enough to only put your pronouns in your bio, you must actively use them and use them even when you're not around your trans friends or friends in general
- Never pressure anyone, ask individuals that if they are comfortable, they can share their pronouns
- Using pronouns shows respect
- Pronouns can change
- Alongside pronouns, use the correct names of people since you could be deadnaming someone

D. Invited Guests

M. Rivera

It is recommended that the Executive Board members discuss the Invited Guests.

- No discussion

E. AS Training

M. Rivera

It is recommended that the Executive Board members discuss the AS Training.

- To create a budget you need:
 - ARF
 - Meeting Minutes

- Itemized List
- You can spend up to \$299 without needing the board's approval
- Agenda items need to be sent to **M. Rivera** by Thursdays at 11:59pm
 - Include:
 - Price
 - Budget it is coming out of
- After approval, it gets passed to the VP of Business Affairs and if the budget is over \$3,000 then it must also go to the Board of Trustees to get approved
- Discussed the purpose and process of Requisition forms
 - Since the bank is closed, everything will be a check
 - The description should include a breakdown of purchase(s) and the account it's coming out of
 - If money is coming from multiple accounts, it must be noted
 - **M. Rivera** or **M. Garcia** must sign the Requisition form alongside one advisor signature and one or more admin signatures
- All forms are in the Google Drive

VII. Appointment to College Wide Committees

VIII. Appointment to A.S. Committees

- **Sofia Acevedo, Victor Corona, Anna Yang, Sean Tsiu, Alexandra Ling** appointed to the Sustainability Committee

IX. Bill Acceptance

X. Approval of ICC Funding

XI. Public Comment on Non-Agenda Items

XII. Announcements

XIII. Future Meeting Dates and Times

Date	Location	Agenda Items Due By
November 4th, 2020	Online	October 29th, 2020 11:59PM

XIV. Adjournment

On the motion of **K. Li**, first by **D. Ramirez** and seconded by **A. Quintanar** at 2:10PM.

- Aye: **M. Rivera, C. Theung, P. Tjong, D. Ramirez, K. Schmidt, C. Zhang, E. Gomez, A. Quintanar**