



# ASSOCIATED STUDENTS

## PASADENA CITY COLLEGE

Associated Students of Pasadena City College  
Executive Board  
Minutes

Online  
<https://youtu.be/V8gHw9I2XP8>  
Wednesday, November 4th, 2020 | 12 PM

**NOTICE IS HEREBY GIVEN** that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

**Pursuant to Government Code §54950-54964:** Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board's discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board's jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

### ASPPC Executive Board

President	Mackenzie Rivera	Vice President for Public Relations	Philycius Tjong
Executive Vice President	Christopher Theung	Vice President for External Affairs	Kelly Li
Vice President for Academic Affairs	Christina Zhang	Vice President of Sustainability	Emmanuel Gomez
Vice President for Student Services	Louise Panaligan	Chief Justice	Kyle Schmidt
Vice President for Business Affairs	Michael Garcia	Student Trustee	David Ramirez
Vice President for Campus Activity	Alex Quintanar		
Vice President for Student Equity	Jasmin Lopez	Secretary	Frances Guzman

### I. Preliminary Items

- A. Acknowledgment of Native Land - Hahamog'na Tribe of the Tongva Nation
- B. Called to Order at 12:06, Roll Call, and Establishment of Quorum
  - Present: **M. Rivera, C. Theung, C. Zhang, L. Panaligan, M. Garcia, A. Quintanar, J. Lopez, P. Tjong, E. Gomez, K. Schmidt, D. Ramirez**
  - Late: **K. Li**
- C. Approval of Agenda for November 4th, 2020
  - First: **D. Ramirez**, Second: **K. Schmidt**, Aye: **M. Rivera, C. Theung, L. Panaligan, M. Garcia, A. Quintanar, J. Lopez, P. Tjong, E. Gomez, K. Schmidt, D. Ramirez**
- D. Approval of Minutes for October 28th, 2020
  - Tabled

- First: **D. Ramirez**, Second: **E. Gomez**, Aye: **M. Rivera, C. Theung, L. Panaligan, M. Garcia, A. Quintanar, J. Lopez, P. Tjong, E. Gomez, K. Schmidt, D. Ramirez**

## II. Public Comment on Non-Agenda Items

## III. Introductions and Reports

- A. Board Report
- B. Financial Report
- C. Adviser Report

## IV. Shared Governance Discussion

- **K. Li**: Possibly using ICC Funding to purchase more professional Zoom accounts
- **J. Lopez**: Will reach out to the folks on the Foothill campus to help bridge over the resources

## V. Action Items

Formal Action by the Executive Board **may be taken** on any of the following agenda sub-items under item IV.

### A. Reimbursement for 1Password Subscription

| **M. Rivera**

The board will approve the reimbursement of the cost of an annual subscription to 1Password not to exceed \$700 to come from Subscriptions.

- Approved the annual subscription to 1Password not to exceed \$700 to come from Subscriptions
- First: **M. Rivera**, Second: **E. Gomez**, Aye: **M. Rivera, C. Theung, L. Panaligan, M. Garcia, A. Quintanar, J. Lopez, P. Tjong, K. Li, E. Gomez, K. Schmidt, D. Ramirez**

### B. Podcast Budget

| **K. Schmidt**

It is recommended that the Executive Board members approve the Podcast Budget.

- Breakdown:
  - Transcripts — \$360
  - Hosting Platform — \$96
  - Editing Software — \$80
  - Contingency Funds — \$65
  - Total = \$600
- Transcription will be \$0.25/minute from BuzzSprout as an add-on to the Podcast
- Approved the Podcast Budget not to exceed \$600 coming out of the Programming Budget
- First: **K. Schmidt**, Second: **E. Gomez**, Aye: **M. Rivera, C. Theung, L. Panaligan, M. Garcia, A. Quintanar, J. Lopez, P. Tjong, K. Li, E. Gomez, K. Schmidt, D. Ramirez**

## VI. Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item VI.

**A. Introductions at Board Of Trustee Meeting**

| **M. Rivera**

It is recommended that the Executive Board members discuss the Introductions at Board Of Trustee Meeting.

- **D. Ramirez** will set up a study session to discuss talking points at a later date
  - Keep a lookout for a Doodle poll later today

**B. Invited Guests**

| **M. Rivera**

It is recommended that the Executive Board members discuss the Invited Guests.

- No discussion

**C. AS Training**

| **M. Rivera**

It is recommended that the Executive Board members discuss the AS Training.

- No discussion

**VII. Appointment to College Wide Committees**

- Appointed M. Garcia to the BRAC Committee

**VIII. Appointment to A.S. Committees**

**IX. Bill Acceptance**

**X. Approval of ICC Funding**

**XI. Public Comment on Non-Agenda Items**

**XII. Announcements**

- PCC Foundation Scholarships are supposed to release notifications by Friday
- Game Night on the ASPCC Discord later tonight from 6-9pm
- Black Panther Movie Night all day Friday

**XIII. Future Meeting Dates and Times**

Date	Location	Agenda Items Due By
November 18th, 2020	Online	November 12th, 2020   11:59PM

**XIV. Adjournment**

On the motion of **K. Schmidt**, first by **M. Rivera** and seconded by **A. Quintanar** at 12:59PM.

- Aye: **M. Rivera, C. Theung, L. Panaligan, M. Garcia, A. Quintanar, J. Lopez, K. Li, E. Gomez, K. Schmidt, D. Ramirez**
- Absent: **P. Tjong**