



ASSOCIATED STUDENTS PASADENA CITY COLLEGE

**Associated Students of Pasadena City College
Executive Board**
Minutes

Online
<https://youtu.be/TeShNkHIneE>
Wednesday, September 9th, 2020 | 12 PM

NOTICE IS HEREBY GIVEN that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

Pursuant to Government Code §54950-54964: Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board’s discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board’s jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

ASPCC Executive Board

President	Mackenzie Rivera	Vice President for Public Relations	VACANT
Executive Vice President	Christopher Theung	Vice President for External Affairs	Kelly Li
Vice President for Academic Affairs	Christina Zhang	Vice President of Sustainability	Emmanuel Gomez
Vice President for Student Services	Louise Panaligan	Chief Justice	Kyle Schmidt
Vice President for Business Affairs	VACANT	Student Trustee	David Ramirez
Vice President for Campus Activity	Alex Quintanar		
Vice President for Student Equity	Jasmin Lopez	Secretary	Frances Guzman

I. Preliminary Items

- A. Acknowledgment of Native Land - Hahamog’na Tribe of the Tongva Nation
- B. Called to Order at 12:03pm, Roll Call, and Establishment of Quorum
 - Present: **M. Rivera, C. Theung, C. Zhang, L. Panaligan, A. Quintanar, J. Lopez, K. Li, E. Gomez, K. Schmidt, D. Ramirez**
 - Excused: **F. Guzman**
- C. Approval of Agenda for September 9th, 2020
 - Strike Action Item A: Approval of Institutional Self-Evaluation Report (ISER)
 - Rephrase Action Item B to “AS Promotional Items”
 - First: **J. Lopez**, Second: **K. Schmidt**, Aye: **M. Rivera, C. Theung, C. Zhang, L. Panaligan, A. Quintanar, J. Lopez, K. Li, E. Gomez, K. Schmidt, D. Ramirez**

D. Approval of Minutes for September 2nd, 2020

- First: **K. Schmidt**, Second: **J. Lopez**, Aye: **M. Rivera, C. Theung, C. Zhang, L. Panaligan, A. Quintanar, J. Lopez, K. Li, E. Gomez, K. Schmidt, D. Ramirez**

II. Public Comment on Non-Agenda Items

III. Introductions and Reports

- A. Board Report**
- B. Financial Report**
- C. Adviser Report**

IV. Shared Governance Discussion

- **C. Theung, D. Ramirez:** Discussion with Candace on survey going out, survey will be split into two with one talking about technology and the other talking about student's needs during COVID. This allows for a more targeted response.

V. Action Items

Formal Action by the Executive Board **may be taken** on any of the following agenda sub-items under item IV.

A. Approval of Institutional Self-Evaluation Report (ISER)

C. Kollross

It is recommended that the Executive Board members approve the Institutional Self-Evaluation Report (ISER).

- Striked from Agenda

B. AS Promotional Items

J. Lopez

It is proposed that the Associated Students approve the purchase of items for the 2020-2021 academic year promotional items total budget not to exceed \$5,000.

- Items:
 - 1,000 Pens
 - 1,000 Agendas/Planners
- Approved the purchase of pens for the 2020-2021 academic year promotional items not to exceed \$1, 500
 - First: **J. Lopez**, Second: **K. Schmidt**, Aye: **M. Rivera, C. Theung, C. Zhang, L. Panaligan, A. Quintanar, J. Lopez, K. Li, E. Gomez, K. Schmidt, D. Ramirez**
- Approved the purchase of planners for the 2020-2021 academic year promotional items not to exceed \$2, 999.99 coming from the budget of Promotion and Giveaways
 - First: **K. Schmidt**, Second: **L. Panaligan**, Aye: **M. Rivera, C. Theung, C. Zhang, L. Panaligan, A. Quintanar, J. Lopez, K. Li, E. Gomez, K. Schmidt, D. Ramirez**
- Approved the purchase of postage for the 2020-2021 academic year promotional items not to exceed \$500 coming from the Postage Budget

C. Mission Statement

D. Ramirez

It is recommended that the Executive Board members approve the Mission Statement.

- Key core values:
 - Accessibility

- Transparency
- Advocacy
- Representation, Viability, and Inclusion
- Empowerment
- Working Statement:
 - “We, the Associated Students of Pasadena City College commit ourselves to be accessible to our students. We move to foster a community that is anti-racist, and inclusive for all students in our endeavor to close equity gaps in education.”
- Tabled
 - First: **D. Ramirez**, Second: **C. Theung**, Aye: **M. Rivera**, **C. Theung**, **C. Zhang**, **L. Panaligan**, **A. Quintanar**, **J. Lopez**, **K. Li**, **E. Gomez**, **K. Schmidt**, **D. Ramirez**

VI. Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item VI.

A. Appointment Rubric

| **D. Ramirez**

It is recommended that the Executive Board members discuss the Appointment Rubric.

- Qualities for Potential Candidates
 - Ambition
 - Organization
 - Authenticity
 - Willingness to Lead
 - Social Awareness (Knowledge of student issues)
 - Communication
 - Equity Mindedness

B. Invited Guests

| **M. Rivera**

It is recommended that the Executive Board members discuss Invited Guests.

- No discussion

C. AS Training

| **M. Rivera**

It is recommended that the Executive Board members discuss AS Training.

- Reviewed and went over motions, how to second a motion, and proper language verbatim led by **Jordon Orozco**
- Chair can only entertain a motion, not move
 - Motions can typically be read off the agenda if it is an Action item
 - Budgets must include item, cost, and from which budget the money is coming from
 - Cannot add on to budgets, only reduce
- Email will be sent out with these details and more specifics

VII. Appointment to College Wide Committees

- **Connie Rivera** appointed to the Student Success Committee
- **Louise Panaligan** appointed to College Council

VIII. Appointment to A.S. Committees

IX. Bill Acceptance

- **AB 376:** Student Loan Servicing
 - Bans “abusive” student loan servicing practices
 - Creates a minimum servicing standard
 - Establishes a Student Borrower Advocate
 - Grants DBO additional “market monitoring” authorities
- First: **K. Li**, Second: **J. Lopez**, Aye: **M. Rivera, C. Theung, C. Zhang, L. Panaligan, A. Quintanar, J. Lopez, K. Li, E. Gomez, K. Schmidt, D. Ramirez**

X. Public Comment on Non-Agenda Items

- Public Comment #1: Where can committee agendas be found?

XI. Announcements

XII. Future Meeting Dates and Times

Date	Location	Agenda Items Due By
September 16th, 2020	Online	August 10th, 2020 11:59PM

XIII. Adjournment

On the motion of **M. Rivera**, first by **D. Ramirez** and seconded by **L. Panaligan** at 2:02PM.

- Aye: **M. Rivera, C. Theung, C. Zhang, L. Panaligan, A. Quintanar, J. Lopez, K. Li, E. Gomez, K. Schmidt, D. Ramirez**