



ASSOCIATED STUDENTS OF PASADENA CITY COLLEGE

Associated Students of Pasadena City College

CC-212, Campus Center, Pasadena City College
1570 E. Colorado Blvd, Pasadena, CA 91106

Executive Board

Regular Meeting Agenda

Wednesday Sep 5th, 2018 | 12 PM

NOTICE IS HEREBY GIVEN that the Associated Students of Pasadena City College Executive Board will hold a meeting as specified above. The Executive Board reserves the right to modify the orders of the day at any time during the meeting. No topics or items will be added to this agenda, except as allowed by the Ralph M. Brown Act.

Pursuant to Government Code §54950-54964: Members of the public are invited to speak concerning any item of business on this agenda prior to or during the Board’s discussion of the item, and always prior to the Board taking action on the item. For matters not listed on this agenda but under the Board’s jurisdiction, members of the public are invited to address the Board during Public Comment. **The Brown Act does not permit any action to be taken, nor extended discussion of any topic not on the agenda.** Please limit comments to no more than 3 minutes. Overall public comment time will be limited to 30 minutes per item.

Executive Board Officers

President	Colin (Haesung) Kim	Vice President for Public Relations	Alex Sarkissian
Executive Vice President	Dionne Shelton	Vice President for External Affairs	Sadia Khan
Vice President for Academic Affairs	Sana Padival	Vice President for Sustainability	Poema Oleas
Vice President for Student Services	Eileen (Yuanhui) He	Chief Justice	Andrew Mendoza
Vice President for Business Affairs	Timothy Yamamoto Hu	Student Trustee	Zeinab Raad
Vice President for Campus Activities	Hanwei Ye		
Vice President for Cultural Diversity	Faith Sy Go	Secretary	

I Preliminary Items

A. Call to Order, Roll Call, and Establishment of Quorum

Meeting called to order at 12:05 pm. Z. Raad was late, everyone else here

B. Adoption of the Agenda for Sep 5th, 2018

Introductions and Public comment order switched. Item number 9 changed to Sept 6th. Remove item J since the total amount is incorrect. Remove item L as well.

Moved by Sadia, second by Dionne- motion unanimously passed

C. Approval of the Minutes from Aug 22nd, 2018

Moved by Sana, second by Dionne- motion unanimously passed

II Public Comment on Non-Agenda Items

Nairy introduced herself

III Public Comment on Non-Agenda Items

Written reports, if any, may be found under board packet item C.

B. Executive Board Members

- a. Dionne- Finalizing all the budgets, will email itinerary for ICC retreat on Saturday which is the following week

- b. Alex- working on Club Week and Constitution Day flyers. Apply Yourself flyers QR codes must be updated. Geofilters for Welcome Week cost \$18. Separating AS swag and will attend ICC meeting to publicize PR committee. Flyer request form exists
 - c. Andrew- working on how to work with his committee including retreat locations. Reviewing document and said to inform his of ideas for adjustments
 - d. Tim- working on CCCSAA budget, need ppl to fill out forms
 - e. Eileen- Started working on CDC treat or treat. Working on Suicide Training with staff and students
 - f. Han- Welcome week was success, Homecoming coming up
 - g. Zeinab- Z, Colin, and Faith went to Student Success Committee and had an interesting time
 - h. Sana- Planning what to do with her committee, wants to bring back Community Nights and Lancer talk. If anyone wants to collab on Community Nights
 - i. Faith- Went to student Success Committee, opened writing center for more classes, ALE are celebrating Hispanic Heritage Month and will be having a mixer on Tuesday Sept 18th 11:30-1:30 in Arts building. Mentioned the new Veterans Resource Center is W108. Have first interview today. there is a testing for a new PCC mobile app Friday 10:30am in LL108
 - j. Sadia- Researching for Committee
 - k. Colin- Han did good on Welcome Week. Club week is next Tuesday. People should start joining Committees
- D. Advisor-** For interviews, make sure to have written questions that you stick with throughout the interview. Have a rubric. Make sure to have transparency. Make sure to have a timeline for VP of Sustainability. Dean Cobb and Carrie will have a conference on Thursday so they will be gone.
- E. Financial** – *action may be taken to receive and adopt any actionable report of the Finance Committee.*

Dionne moved to suspend orders of the day and item I was moved to the place of F
Sana second- motion unanimously passed

IV Action Items

Formal Action by the Executive Board may be taken on any of the following agenda sub-items under item IV.

F. Member absences

It is recommended that the Board discusses summer absences of members, possible action to take place. Dionne will chair this item. She entertained a motion to excuse Colin's absences. He went to Korea to get a surgery for his back, stayed in the hospital for a week, and came back. He promises to not miss another meeting if possible
Dionne moves to approve Colin's absences

G. College-wide Committees

It is recommended that the Board appoints certain officers to college-wide committees.
Faith, Zeinab and Colin appointed to Student's Success committee
Eileen appointed to Calendar Committee
Sadia, Colin, Tim, Eileen and Elysia all appointed to the Lobby Fee Fund Committee
Sadia, Zeinab, Colin, Dionne, and Sana appointed to Presidential Hiring Committee
Sadia, Colin, and Zeinab appointed to Presidential Hiring Committee, Interviews
Dionne and Eileen appointed to PCC Connect Committee

H. Licensing agreement with Swanks

It is recommended that the Board approves the licensing agreement with Swanks to screen at least 6 pre-home movies.
Han moves to approve the Licensing agreement with Swanks for \$3,690 coming from the campus activities b budget. Andrew seconds- motion unanimously passed

I. Approval of Suicide Prevention Workshop

It is recommended that the board discusses participation and support of the Health Centers Suicide Prevention Workshop.
Nairy came and talked about Suicide Prevention Workshop for students which is different from the past. Oct 9

12:00-1:30 is when the workshop will be in the Creveling Lounge. Asked if AS can sponsor some refreshments. She showed us a flyer for the event which has a QR code. Didi Hirsch would also like to have a resource table outside in the Quad.

Colin entertained a motion to sponsor a Suicide Prevention Workshop coming from the Business Affairs budget Moved by Sana, second Eileen- 9 in favor, Faith and Sadia abstain

J. Approval of CCCSAA 2018 Budget

It is recommended that the board approves the CCCSAA 2018 Budget not to exceed \$4,791.

[Removed]

K. Approval of Resignation Letter & Application for VP for Sustainability

It is recommended that the board approves the resignation of the VP for Sustainability and begin working on the application for the position.

Colin read the letter of resignation

Moved by Faith, second by Dionne- motion unanimously passed

Zeinab, Faith, Sana, Sadia, Colin and Dionne will be part of the VP of Sustainability Interview Committee

Dionne moves to approve the application and the hiring committee, second by Andrew- motion unanimously passed

L. Approval of Club Week Fall 2018 Budget

It is recommended that the board approves the Club Week Fall 2018 Budget not to exceed \$1,100.

[Removed]

V Discussion Items

No action will be taken by the Executive Board on any of the following items under agenda item V.

- **Future meeting date with Athletic Zone will be discussed**
 - Sana- decide when to start up campus tours again. Sana will make a doodle
- **AS leaders will participate in professional development, no action to take place.**
- **Topics to be covered: What's my Job and program planning?**

Sana and Dionne explained their jobs

Described people we were looking for in our committees

VI Standing Business

M. Appointment to College-Wide Committees

Appoint Dionne, Sana, Eileen, Andrew, and Colin to Secretary interview committee

N. Appointment to A.S. Committees

O. Bill Acceptance

VII Public Comment on Non-Agenda Items

VIII Announcements

IX Future Meeting Dates and Times

Date	Location	Agenda Items Due By
September 12 th , 2018	CC-212	Sep 7 th , 2018 12 PM

X Adjournment - Meeting Adjourned 2:03