



**2017-2018
Request to Release
Personal and Confidential Information**

Student ID _____

Last Name

First Name

M.I

The Office of Financial Aid at Pasadena City College (PCC) is required by the Family Educational Rights and Privacy Act (FERPA), Title 34, Part 99, to release detailed information to the student only. However, by signing the statement below, the student may voluntarily waive his/her privacy rights, thereby authorizing PCC to release the contents of personal and confidential information to specific individual(s) or agencies. By completing this form, the named person(s) will be able to obtain information regarding the student's financial aid status, PCC's cost of attendance and determination of financial aid eligibility, and request to review the contents of the file. This statement does not authorize the release of any documents in the student's file. The student must make a separate written request for copies of documents contained in his/her file. In signing this request, the student understands that the waiver is valid for one (1) academic year, and that a new waiver must be signed each subsequent academic year that the student is in attendance at PCC.

I, _____ hereby waive my rights under the Family Educational Rights and Privacy Act (FERPA) by authorizing the Office of Financial Aid at PCC to share any requested information concerning my financial aid application and/or award(s) information to:

Please Print the First and Last Name of the Person(s) or Name of Agency Authorized to Obtain your Financial Aid Information

Upon request, an individual may be asked to provide PCC with at least one form of photo and additional information to confirm your identity.

Student's Signature _____ Date _____

This waiver does not provide to the person(s) listed above any or all information pertaining to the amount of the student's financial aid disbursement(s). PCC reserves the right to withdraw the authorization if there are instances or circumstances of abuse or evidence of a conflict of interest. (05/10 OSFA FERPA)