



PASADENA COMMUNITY COLLEGE DISTRICT
ADMISSIONS & RECORDS OFFICE

PASS / NO PASS GRADING REQUEST

PASS / NO PASS GRADING POLICY

The **P** grading symbol, when assigned, indicates a student has earned credit for the course. This is the equivalent of a grade of C or better, but the units earned are not counted in the student’s GPA. **NP** indicates no credit has been earned. This is a less than satisfactory or failing grade but does not count against a student’s GPA. Units attempted for courses where **NP** is recorded shall be considered in probation and dismissal procedures. **A student may apply a maximum of 12 “pass” units to an AA/AS degree or certificate*.**

*Courses taken during spring 2020 with P/NP option do not count against the 12 unit maximum.

Name: _____ ID Number: _____

Section 1:	Pass / No Pass Term	Spr 20____	Sum 20____	Fall 20____	Win 20____
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Course Name & Title: _____ CRN: _____ Units: _____

Section 2: Pass / No Pass Procedures - Read and Sign

- I understand I am taking the above course(s) for Pass / No Pass (P/NP) instead of another letter grade.
- I understand I may only apply for Pass / No Pass during the first 28% of the class.
- I understand my decision cannot be revoked after the Pass / No Pass option is requested.
- I understand other colleges and universities may restrict acceptance of courses taken on a Pass / No Pass basis, especially for the purpose of satisfying major requirements.
- I understand I may apply a maximum of 12 semester units to an Associate degree or Certificate of Achievement.
- I understand I have the option to request the Pass / No Pass option for only one course per semester.

I have read the Pass / No Pass Policy and agree to abide by all the procedures stated.

Student Signature: _____ Date: _____

Office Use Only:	Unit Max Confirmed: _____	Initial: _____	Date: _____
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