

IC. Institutional Integrity

C.1 The institution assures the clarity, accuracy, and integrity of information provided to students and prospective students, personnel, and all persons or organizations related to its mission statement, learning outcomes, educational programs, and student support services. The institution gives accurate information to students and the public about its accreditation status with all of its accreditors.

Evidence of Meeting the Standard

Pasadena City College assures the clarity, accuracy, and integrity of information provided to students and prospective students, personnel and all persons or organizations related to its mission statement, learning outcomes, educational programs and student support services primarily through the annual review and publication of the College Catalog and secondarily through its website.

- **Mission Statement:** The mission is published in the General Information section of the College Catalog (Mission and Values in Catalog) and on the College website ([MV Web](#)). Board Policy 1200 defines the mission statement and is approved by the Board of Trustees.
- **Learning Outcomes:** The College's institutional learning outcomes are published in the College Catalog under General Education Outcomes (General Information). Program outcomes for instructional programs and student services programs are published on the College's website and in the College Catalog. The Integrated Planning website, under SLO Assessment, includes sections for General Education, Program, and Course outcomes. On the SLO Assessment webpage, navigational tools are available such as the Catalog and the College's curriculum management system that provides a guide to all approved courses and programs and their outcomes (IC.1_2_SLO Assessment Webpage) ([IC.1_3 Program Student Learning Outcomes](#)).
- **Educational Programs:** Educational programs are published in the Academic Programs Leading to a Degree or Certificate section of the Catalog, and in the Course Descriptions section of the Catalog. The College website also has information on degree and certificate programs that correspond with the College Catalog and to include Program Outcomes and Requirements and Program Maps to guide students through the courses they will need to achieve their goals ([Natural Sciences AA example](#)).
- **Student Support Services:** Student Support Services are covered in the Catalog under Sections I Admissions and Registration, II Student Support and Learning Services, III Policies and Regulations, and IV Transfer Information, and on the College's website. Students, prospective students, College personnel, and the public can find relevant information on Students Services under the page headings of Admissions & Aid, Academics & Support, and Campus Life. Each area has designated individuals that ensure the clarity, accuracy, and integrity of the information provided in their respective sections.

- **Accreditation:** The institution also provides clear and accurate information regarding accreditation on the College website and in the College Catalog. The Catalog's title page lists our accrediting agency. The College website also includes a section on Accreditation and includes a clear, accurate overview of the current evaluation cycle, annual reports, substantive changes, archived reports, and a comprehensive list of external accrediting agencies ([Accreditation](#)) (External Program Accreditors).

The information in the online Catalog is identical to the print Catalog. All information in the Catalog related to educational courses and programs comes from WebCMS, the institution's official curriculum database. The information in the Catalog is updated each year beginning in October when the Curriculum and Instruction specialists send out notices to the divisions, departments, and affiliated groups to update their individual sections of the Catalog. These groups include, among others, Admissions, Financial Aid, Student Services, Instruction, the bookstore, police, and food services. The Curriculum and Instruction office collects, edits, and sorts the information from these disparate groups. The online version of the Catalog is a PDF of the print version, thus assuring there are no discrepancies between the online and print versions.

Analysis and Evaluation

The College meets the standard. The College Catalog and relevant pages of the website contain clear and accurate information regarding its mission, learning outcomes, educational programs, and student support services. This information is reviewed annually to ensure accuracy and is made publicly available to students and prospective students, personnel, and all persons or organizations. Accurate information regarding the College's accreditation status is provided publicly on the College's website and in the Catalog.

C.2 The institution provides a print or online Catalog for students and prospective students with precise, accurate, and current information on all facts, requirements, policies, and procedures listed in the "Catalog Requirements". (ER 20)

Evidence of Meeting the Standard

Pasadena City College provides an online and downloadable print Catalog ([I.C.2 1 PCC 2019-2020 Catalog](#)) for students and prospective students with precise, accurate, and current information on all facts, requirements, policies, and procedures listed in the "Catalog Requirements" as enumerated below:

1. General Information

- Official Name, Address(es), Telephone Number(s), and Website Address of the Institution ([I.C.2 2 Addresses/Locations](#))
- Educational Mission ([I.C.2 3 Mission and Values](#))

- Representation of accredited status with ACCJC, and with programmatic accreditors if any ([I.C.2 4 Accreditation](#))
- Course, Program, and Degree Offerings ([I.C.2 5 Academic Programs](#) and [I.C.2 6 Course Descriptions](#))
- Student Learning Outcomes for Programs and Degrees ([I.C.2 7 Sample Program Outcomes](#))
- Academic Calendar and Program Length ([I.C.2 8 Academic Calendar](#))
- Academic Freedom Statement ([I.C.2 9 Academic Freedom](#))
- Available Student Financial Aid ([I.C.2 10 Financial Aid](#))
- Available Learning Resources ([I.C.2 11 Learning Resources](#) and [I.C.2 12 Support Services](#))
- Names and Degrees of Administrators and Faculty ([I.C.2 13 College Administration](#))
- Names of Governing Board Members ([I.C.2 14 BOT Members](#))

2. Requirements

- Admissions ([I.C.2 15 Admissions Process](#))
- Student Tuition, Fees, and Other Financial Obligations ([I.C.2 16 Student Fees](#))
- Degrees, Certificates, Graduation and Transfer ([I.C.2 17 Degrees](#), [I.C.2 18 Graduation](#), [I.C.2 19 Transfer](#))

3. Major Policies and Procedures Affecting Students

- Academic Regulations, including Academic Honesty ([I.C.2 20 Grading System](#) and [I.C.2 21 Academic Honesty](#))
- Nondiscrimination ([I.C.2 22 Harassment and Nondiscrimination](#))
- Acceptance and Transfer of Credits ([I.C.2 23 Transfer Course Work](#))
- Transcripts ([I.C.2 24 Transcripts](#))
- Grievance and Complaint Procedures ([I.C.2 25 Complaint Procedure](#))
- Sexual Harassment ([I.C.2 26 Harassment](#) and Nondiscrimination)
- Refund of Fees ([I.C.2 27 Refund Policy](#))

- 4. **Locations or Publications** where other policies may be found ([I.C.2 27 Catalog Index and Map](#))

Analysis and Evaluation

The College meets the standard. The online and downloadable College Catalog includes all facts, requirements, policies, and procedures listed in the ACCJC “Catalog Requirements.” The College is moving towards a fully searchable digital College Catalog in the next year.

C.3 The institution uses documented assessment of student learning and evaluation of student achievement to communicate matters of academic quality to appropriate constituencies, including current and prospective students and the public. (ER 19)

Evidence of Meeting the Standard

PCC uses documented assessment of student learning and evaluation of student achievement to communicate matters of academic quality to appropriate constituencies, including current and prospective students and the public. All instructional programs and College units do an evaluation of student achievement and student learning outcomes as part of the Comprehensive Program Review process, which occurs every four years ([I.C.3 1 Academic Program Review Template.pdf](#)). Programs and units also perform a shorter analysis each year as part of the Annual Update process ([I.C.3 2 Annual Update Template.pdf](#)). To assist in this process, the Office of Institutional Effectiveness provides Annual Update authors with an Integrated Planning dashboard that contains student success and retention data disaggregated by ethnicity, gender, and learning modality (i.e distance vs. face-to-face) ([I.C.3_3_Integrated_Planning_Dashboard.pdf](#)).

Faculty assess student learning each term and document the results of this assessment using the campus assessment software, eLumen ([I.C.3 4 SLO Cycle.pdf](#)). Programs then report on participation and analysis of student learning outcomes assessment as part of the Annual Update and Comprehensive Program Review.

Comprehensive Program Reviews and Annual Updates are publicly available on the College Website ([I.C.3 5 Program Review Website.pdf](#), [I.C.3 6 Annual Update Website.pdf](#)).

In addition to Comprehensive Program Reviews and Annual Updates, other published institutional reports and dashboards related to student achievement are also provided to faculty, staff, administrators, current and prospective students, and the general public. These are available on the College website and include, but are not limited to, the following:

- Equity Dashboard ([I.C.3 7 Equity Dashboard.pdf](#))
- Noncredit Equity Dashboard ([I.C.3 8 Noncredit Equity Dashboard.pdf](#))
- AB705 Dashboard
- Guided Pathways Dashboard
- GIS Student Map
- Enrollment Information Dashboard ([I.C.3 9 Enrollment Information Dashboard.pdf](#))
- High School Feeder Report
- ACCJC Annual Report ([I.C.3 10 ACCJC Report Website.pdf](#))
- PCC *Observations*, an annual publication from the Office of Institutional Effectiveness ([I.C.3 12 PCC Observations 2017-2018.pdf](#))

Analysis and Evaluation

The College meets the standard. PCC uses documented assessment of student learning and student achievement and provides access to this data on the college's website through the Comprehensive Program Review reports and public facing data dashboards.

C.4 The institution describes its certificates and degrees in terms of their purpose, content, course requirements, and expected learning outcomes.

Evidence of Meeting the Standard

Pasadena City College describes its certificates and degrees in terms of purpose, content, course requirements and learning outcomes. The College Catalog presents information on certificates and degrees offered in a clear and organized manner. The Catalog includes an overview of Associate in Science and Associate in Arts Degree requirements and Transfer requirements for both CSU Breadth and IGETC general education patterns (PCC Catalog Academic Programs_Requirements). In addition, programs are presented in alphabetical order by discipline in a table format and then in more detailed narrative form for ease of understanding (PCC Catalog Academic Programs, PCC Catalog Degrees and Certificates Detail).

The College website also provides an interactive and comprehensive overview of degrees and certificates offered by PCC (IC.Degree_Certificate_Screenshot). The webpage includes the ability for students to map their courses over multiple semesters and provides in depth course descriptions. The Degree and Certificate webpage also provides a link for students to explore career opportunities.

Analysis and Evaluation

The College meets the standard. Pasadena City College describes its certificates and degrees in an effective, clear, and accurate manner for students in the catalog and on the college website. For each program, the content, purpose, outcomes, and requirements are available and accessible to students.

C.5 The institution regularly reviews institutional policies, procedures, and publications to assure integrity in all representations of its mission, programs, and services.

Evidence of Meeting the Standard

Pasadena City College regularly evaluates its institutional policies, procedures, and publications to assure integrity in all representations of its mission, programs, and services.

The College abides by Board Bylaw 2410 Board Policies and Administrative Procedures which establishes policy development and review process for the College. The Board Bylaw states:

Review of board policies (BPs) and administrative procedures (APs) may be initiated at any time by a trustee or District employee. To ensure regular review of BPs and APs, the District/Governing Board is subscribed to the Community College League of California (CCLC) Policy and Procedure Service, which provides bi-annual updates. In addition, the College has a documented review process for all BPs and APs. Each year the Superintendent/President will notify the appropriate parties of the chapters or specific BPs or APs to be reviewed.

All information in the catalog related to educational courses and programs comes from WEBCMS, the institution's official curriculum database. The information in the catalog is updated each year beginning in October when the Curriculum and Instruction specialists send out notices to the divisions, departments, and affiliated groups to update their individual sections of the catalog. These groups include, among others, Admissions, Financial Aid, Student Services, Instruction, bookstore, Campus Police and Safety, and on campus dining facilities managers. The Curriculum and Instruction office collects, edits, and sorts the information from these offices. As the catalogue is prepared for final posting and distribution online, the College's Office of Strategic Communications & Marketing web team reviews content in the new edition and prepares updates, additions, and deletions to various sections of the site to ensure the public-facing website matches the content listed in the current catalogue. The web team also cross-references information in the catalogue with information stored in other information systems, including WebCMS (the curriculum management system), the centralized database maintained by the Chancellor's Office, and others. These efforts enable integrity across platforms of the College's mission, programs, and services. As updates to programs are considered and approved throughout the year, the web team logs and coordinates postings to the website and other areas in accordance with catalogue publication and marketing objectives. The online version of the catalog is a .pdf of the print version, thus assuring there are no discrepancies between the online and print versions.

PCC's Office of Strategic Communications & Marketing promotes and disseminates information about PCC's academic, cultural, and community offerings. The office helps constituents across campus achieve their communication goals with a professional staff of designers, web developers, video producers, photographers, and digital communication specialists. The office also oversees the college's government relations efforts, serves as a gateway for the community, and advances PCC's brand identity.

Analysis and Evaluation

The College meets the standard. The College has in place a Board Policy and Administrative Procedure review cycle. Publications are produced in collaboration with the Offices of Instruction, Academic Affairs, and Strategic Communications & Marketing to ensure the integrity of all forms of representation of the College's mission, programs, and services.

C.6 The institution accurately informs current and prospective students regarding the total cost of education, including tuition, fees, and other required expenses, including textbooks, and other instructional materials.

Evidence of Meeting the Standard

PCC accurately informs current and prospective students regarding the total cost of education, including tuition, fees, and other required expenses, including textbooks, and other instructional materials.

The College Catalog and the College website are the primary sources for total cost of education at the College ([I.C.6 1 Catalog Tuition and Fees](#), [I.C.6 2 Website Tuition and Fees](#)). The College's Financial Aid website provides an overview of the total cost of education at the College and has a Net Price Calculator tool students can use to estimate the cost of education at the college using different scenarios (I.C.6_6 Fin Aid Student Budget webpage, I.C.6.7 Net Price Calculator webpage).

Fees for specific programs are listed in the programs section of the College Catalog or on the website ([I.C.6 3 Catalog Cosmetology Fees.pdf](#), [I.C.6 4 Website Nursing Fees.pdf](#)).

Information about the costs associated with individual courses, such as textbooks or other instructional materials is available on the College Bookstore website ([I.C.6 5 PCC Bookstore.pdf](#)).

Analysis and Evaluation

The College meets the standard. The College publishes information on the total cost of education.

C.7 In order to assure institutional and academic integrity, the institution uses and publishes governing board policies on academic freedom and responsibility. These policies make clear the institution's commitment to the free pursuit and dissemination of knowledge, and its support for an atmosphere in which intellectual freedom exists for all constituencies, including faculty and students. (ER 13)

Evidence of Meeting the Standard

PCC uses and publishes governing Board Policies on academic freedom and responsibility. These policies make clear the institution's commitment to the free pursuit and dissemination of knowledge, and its support for an atmosphere in which intellectual freedom exists for all constituencies, including faculty and students. Board Policy (BP) 4030 states that Academic Freedom is a right that is protected and extended to all stakeholders of Pasadena City College ([I.C.7 1 BP4030.pdf](#)). The policy is published and available in the Catalog ([I.C.7 2 Catalog Academic Freedom.pdf](#)). Administrative Procedure 4030 further explains academic freedom pertaining to faculty expressing viewpoints - both verbally and in writing - in the classroom and during participation in departmental or College participatory governance ([I.C.7 3 AP4030.pdf](#)). These freedoms include curriculum development and the determination of instructional methods. Furthermore, Pasadena City College's Academic Senate has a committee on Academic Freedom and Professional Ethics to ensure the rights and responsibilities of faculty members.

Analysis and Evaluation

The College meets the standard. PCC has adopted clear policies that reflect the institution's commitment to academic freedom, which are published on the College website and in the Catalog.

C.8 The institution establishes and publishes clear policies and procedures that promote honesty, responsibility and academic integrity. These policies apply to all constituencies and include specifics relative to each, including student behavior, academic honesty and the consequences for dishonesty.

Evidence of Meeting the Standard

The College has established and publishes clear policies and procedures that promote honesty, responsibility and academic integrity for all constituent groups.

Student conduct standards that promote honesty, responsibility and academic integrity are outlined in BP and AP 5500 Standards of Student Conduct ([I.C.8 1 BP5500.pdf](#), [I.C.8 2 AP5500.pdf](#)). The discipline process for violation of the Standards of Student Conduct is defined in AP 5520 Student Discipline Procedures ([I.C.8 3 AP5520.pdf](#)). Additionally, Standards of Student Conduct and the Student Discipline Process are published in the College Catalog ([I.C.8 4 Catalog Academic Regulations.pdf](#)) which is accessible to students, employees and the general public on the College webpage. Faculty also include information on Academic Dishonesty for students in their course syllabi ([I.C.8 5 Sample Syllabus A.pdf](#), [I.C.8 6 Sample Syllabus B.pdf](#), [I.C.8 7 Sample Syllabus C.pdf](#)).

The College has established standards for Professional Ethics for Faculty, Management and Classified Staff that promote honesty, responsibility, and integrity in the work environment ([I.C.8 9 BP3050.pdf](#), [I.C.8 10 BP3060.pdf](#), [I.C.8 11 BP3070.pdf](#), [I.C.8 12 AP3050.pdf](#), [I.C.8 13 AP3060.pdf](#), [I.C.8 14 AP3070.pdf](#)). Furthermore, the College has placed the Ethical Statement on the website and physically displayed in conference rooms across campus (I.C.8_15_Ethical Statement Summary).

Analysis and Evaluation

The College meets the standard. The College has Board Policies and Administrative Procedures on student academic honesty and student behavior as well as a procedure for dealing with misconduct. The College also has established Board Policies and Administrative Procedures that promote the honesty, responsibility, and integrity of all employees.

C.9 Faculty distinguish between personal conviction and professionally accepted views in a discipline. They present data and information fairly and objectively.

Evidence of Meeting the Standard

At PCC, faculty distinguish between personal conviction and professionally accepted views in a discipline. They present data and information fairly and objectively. PCC Administrative Procedure 3050 Professional Ethics of Faculty clarifies this obligation by stating that faculty specifically have the responsibility to “present the subject matter of the course as announced to the students and as approved by the faculty in the course outline of record as objectively as possible” ([IC9 2 AP3050 Professional Ethics of Faculty.pdf](#)). Furthermore, PCC Board Policy 3050 Professional Ethics of Faculty clearly states that “faculty members adhere to a code of professional ethics that includes responsibilities: to their disciplines; to their students; to their colleagues; to their institution; and to their community” ([IC9 1 BP3050.pdf](#)).

The PCC Faculty Handbook also contains an extensive statement on the professional and ethical obligations of individual faculty. In particular, it states that “when faculty recognize that their own personal convictions differ from other well-supported conclusions on the same matter, they present relevant data as fairly and objectively as possible to students and others” ([IC9 3 PCC Faculty Handbook.pdf](#)).

To support the implementation of these standards, the PCC faculty peer evaluation process includes a component of how well the faculty member being evaluated “use(s) current materials and theories” and “use(s) materials pertinent to the course outline” ([IC9 4 Classroom Evaluation Sheet.pdf](#)).

Analysis and Evaluation

The College meets the standard. The District Board, Academic Senate and College have established policies and a code of ethics to ensure that faculty distinguish between personal conviction and professionally accepted views in a discipline and that they present data and information fairly and objectively. The faculty evaluation process is designed to identify areas where improvements relating to this standard may be needed.

C.10 Institutions that require conformity to specific codes of conduct of staff, faculty, administrators, or students, or that seek to instill specific beliefs or world views, give clear prior notice of such policies, including statements in the Catalog and/or appropriate faculty and student handbooks.

Evidence of Meeting the Standard

Pasadena City College is a public 2-year California Community College governed by the Board of Governors for the California Community Colleges and the PACCDC Board of Trustees. The College does not require staff, faculty, administrators or students to conform to specific codes of conduct or beliefs beyond those codes of conduct required by accreditation at both the institutional and program level.

Analysis and Evaluation

This standard does not apply to Pasadena City College.

C.11 Institutions operating in foreign locations operate in conformity with the Standards and applicable Commission policies for all students. Institutions must have authorization from the Commission to operate in a foreign location.

Evidence of Meeting the Standard

Pasadena City College does not operate in any foreign locations or have satellite campuses or facilities in foreign locations.

Analysis and Evaluation

This standard does not apply to Pasadena City College

C.12 The institution agrees to comply with Eligibility Requirements, Accreditation Standards, Commission policies, guidelines, and requirements for public disclosure, institutional reporting, team visits, and prior approval of substantive changes. When directed to act by the Commission, the institution responds to meet requirements within a time period set by the Commission. It discloses information required by the Commission to carry out its accrediting responsibilities. (ER 21)

Evidence of Meeting the Standard

The College's main website features a dedicated page suite for all accreditation requirements. (IC12_1_Screenshot Accreditation Webpage.pdf) The Accreditation page is a public-facing page that includes all current and relevant historical documentation, including the following: the current evaluation cycle (including timeline), all annual and fiscal reports, substantive changes, externally accredited organizations for programs requiring external accreditation, archived documents including evaluation cycles and accreditation dialogues, and a link to the Accreditation Standing Committee (ASC) (I.C.12_2_Accreditaion webpage Archived Documents screenshot). The ASC is a shared governance committee that coordinates and oversees all accreditation activities on campus including reports, compliance with eligibility requirements, Commission policies, guidelines, and requirements. PCC has maintained its accreditation status and responds to all requests from the ACCJC in a timely manner. BP 3200 Accreditation states that "the District shall meet and where feasible exceed the accreditation standards established by the Western Association of Schools and Colleges (WASC), Accrediting Commission for Junior and Community Colleges (ACCJC)" (BP 3200).

AP 3200 Accreditation, establishes the Accreditation Standing Committee (ASC), a standing committee of College Council, the Accreditation Liaison Officer, and the Faculty Accreditation Coordinator (AP 3200).

The ASC, as outlined in AP 3200, is responsible for the following:

1. Self-Evaluation Report
2. Mid-Term Report
3. Follow-Up Reports
4. Substantive Changes Reports
5. Annual Reports
6. Any other special reports requested by the Commission

Additionally, the ASC is responsible for education of the campus community on the Accreditation Standards and the accreditation process, regular assessment of the College's compliance with the Accreditation Standards and Eligibility Requirements, and recommendations to College Council regarding accreditation-related issues. The ASC meets twice a month and posts meeting agendas and minutes on the College's website.

Analysis and Evaluation

The College meets the standard. The official website of the institution hosts a dedicated, public-facing page for its accreditation efforts and all documentation of compliance with ACCJC Standards, policies, reporting, and eligibility requirements. The Accreditation Standing Committee, the Accreditation Liaison Officer, and the Faculty Accreditation Coordinator, work collaboratively to meet the requirements of the Commission.

C.13 The institution advocates and demonstrates honesty and integrity in its relationships with external agencies, including compliance with regulations and statutes. It describes itself in consistent terms to all of its accrediting agencies and communicates any changes in its accredited status to the Commission, students, and the public. (ER 21)

Evidence of Meeting the Standard

Pasadena City College advocates and demonstrates honesty and integrity in its relationships with external agencies.

The College follows the ACCJC accrediting commission standards, policies, guidelines, and eligibility requirements. The College's current accreditation status is published on the website along with self-evaluation documents, accreditation reports, cycle timelines, midterm and progress reports ([Screenshot of Accreditation webpage](#)).

Several programs at the College must also comply with additional external accrediting organizations. Each of these programs adheres to the guidelines of the relevant accreditation or certification process, which may include site visits, self-study reports, and submission of reports on student access, success, and job placement. These programs and accrediting agencies include the following:

- Anesthesia Technology - External Accrediting Agency: The American Society of Anesthesia Technologists and Technicians
- Associate Degree Nursing - Accredited by the Board of Registered Nursing
- Child Development Center - Accredited by the National Association for the Education of Young Children (NAEYC)
- Dental Assisting - Accredited by the American Dental Association (ADA) Commission on Dental Accreditation (CODA)
- Dental Hygiene - Accrediting Body: American Dental Association(ADA) Commission on Dental Accreditation (CODA)
- Emergency Medical Technician-Paramedic External Approval Agency: County of Los Angeles

- Licensed Vocational Nursing - Accredited by the Board of Vocational Nursing & Psychiatric Technicians
- Medical Assistant - Accredited by the Medical Assisting Education Review Board
- Paralegal Studies - Accredited by the American Bar Association
- Radiologic Technology - Accredited by the Joint Review Committee on Education in Radiologic Technology
- Restorative Dental Technology - Accredited by the American Dental Association (ADA) Commission on Dental Accreditation (CODA)

Furthermore, the International Student Center (ISC) at Pasadena City College follows federal guidelines in its admissions and compliance processes. These processes are outlined clearly for students on the ISC's website (ISC Apply and ISC Visa). The International Student Center's staff complies with all regulations governing the issuance of the I-20 Certificate of Eligibility. And all guidelines regarding federal regulations related to the F-1 visa are being followed, monitored, and enforced.

Analysis and Evaluation

Pasadena City College meets the standard. The College complies with the Accrediting Commission Standards, policies and guidelines for public disclosure, working to maintain consistent, transparent, honest, and accurate information and practices. The College's faculty and staff maintain integrity and compliance with all agencies to which our programs, students, and institution are accountable.

C.14 The institution ensures that its commitments to high quality education, student achievement and student learning are paramount to other objectives such as generating financial returns for investors, contributing to a related or parent organization, or supporting external interests.

Evidence of Meeting the Standard

Pasadena City College is committed to providing high quality education, maximizing student achievement and remains focused on student learning. The revised College mission and the new Educational Master Plan (EMP) exemplifies the College's commitment to its students. The development of the EMP was guided by the revised mission and the local Vision for Success Goals. Strategies within the EMP are student centered and align with our Student Equity Plan as well (PCC Mission, PCC EMP, PCC Equity Plan).

This mission highlights students in every facet of College operation—both academic and student services—and explicitly demonstrates that the College is focused on providing a holistic student experience.

The College’s Educational Master Plan, also highlights our dedication to student achievement and learning through its four priorities: Exceptional Academic Programs and Delivery, Equity-Minded Learning Community, Campus Engagement and Environment, and Customized Student Support (Insert link to new EMP).

The College’s Superintendent/President, Dr. Erika Endrijonas, demonstrates commitment to students and their learning at the highest level. She began her tenure at PCC on January 22, 2019. The Office of the President webpage exemplifies this commitment, beginning with the following personal statement from Dr. Erika Endrijonas: “My entire career has been focused on finding new ways to ensure students succeed in their goals—no matter their background or their dreams” (Office of the President).

Pasadena City College is an open access public institution funded primarily with public money. Therefore, the College is responsible to the community it serves. PCC has no investors, parent organization, or supporting external interests. Board Bylaw 2710 Conflict of Interest provides regulations and guidance on The College does have a Foundation that is focused on providing resources, monetary and physical, to support student success (PCC Foundation website).

Board Bylaw 2710 Conflict of Interest and Board Policy 6200 Budget Preparation outlines the College’s commitment to supporting high quality education focused on student achievement. (IC14_BB2710 Conflict of Interest, IC14_BP6200 Budget Preparation).

Analysis and Evaluation

The College meets the standard. As shown in the College’s mission, Educational Master Plan, and leadership from the Superintendent/President, the College’s main priority is its students and their educational goals.

Conclusions on Standard I.C. Institutional Integrity

The integrity of all policies, actions and communications for Pasadena City College is ensured through systematic evaluation. Integrity is further ensured by working in collaboration with Strategic Communications and Marketing to continually review and update the content on the College’s website. The administration, faculty, staff and governing board members act honestly, ethically, and fairly in performance of duties, as exemplified by the College’s compliance to Eligibility Requirements, Accreditation Standards, policies, and guidelines. The College acts ethically and with transparency in working with other external agencies. The mission, goals, and Educational Master Plan of the College reinforces and communicates the College’s commitment to academic integrity and the success of our students.

Evidence List

Acronyms

AA Associate in Arts

ADA American Dental Association

ADT Associate Degree for Transfer

AP Administrative Procedure

AS Associate in Science

ASC Accreditation Standing Committee

BP Board Policy

BRAC Budget and Resource Allocation Committee

BRO Brothers Reaching Out

CA Certificate of Achievement

CAAHEP Commission on Accreditation of Allied Health Education Programs

CCLC Community College League of California Policy and Procedure Service

CODA Commission on Dental Accreditation

CSLOs Course-Level Student Learning Outcomes

CSU California State University

DMV Department of Motor Vehicles

EMP Educational Master Plan

IEC Institutional Effectiveness Committee

IGETC Intersegmental General Education Transfer Curriculum

ISC International Student Center

JIS Justice-Involved Scholars

LAC Learning Assessment Committee

NAEYC National Association for the Education of Young Children

OSC Occupational Skills Certificate

PACCD Pasadena Area Community College District

PCC Pasadena City College

PD Professional Development

SLO Student Learning Outcome

SLPAHDB Speech-Language Pathology & Audiology & Hearing Aid Dispensers Board