

IMPORTANT INFORMATION ABOUT CONTRACTS

Please check the top of the form to make sure the contract you are downloading is for the right term. We don't usually post the contract for a specific term until that term is about to start. You can find the term in the line just about the red text with the due date.

The contract form should not be submitted until after the class you are taking has started. It does not need to be turned in prior to the start of the term and, more importantly, it cannot be properly completed until the start of the class. You must know the parameters of the Honors project before you can complete the form.

Step 2 in the instructions at the top of the form clarifies we need a summary of the project you are going to be submitting and the parameters the professor requires for it to receive Honors credit. (For example, if the project is a paper, you will discuss the subject of the paper, page or word count, number of sources, etc.)

This option does not apply for non-UC transferable classes.

PCC Honors Option Agreement - Fall 2021

DUE: September 24, 2021 by 5:00 PM

Email it to us at: honors@pasadena.edu



This is a contract to complete an Honors Option in the approved class designated below. The project must be completed by the agreed upon date.

Incomplete contracts will **NOT** be processed. Please note that students are allowed only a maximum 2 classes as Honors Option credit out of their 15 unit total program requirement. For more information, contact our office at honors@pasadena.edu.

NO HONORS OPTION WILL BE APPROVED WITHOUT THIS FORM.

Please follow these instructions:

1. Complete the following form with signatures from both the student and the professor.
2. Type a **description of the Honors Option** project and its requirements and staple it to this form.
3. Turn in this signed contract and your project description to our office or mailbox by date listed above.
4. Each student is responsible for retaining copies of his/her contract and project description.

Course number and Title:			
Course CRN:		Is this section listed on the Honors Option class schedule? y/n	
Professor: (Last name, First name)			
Professor's E-mail Address:			
Student Name:		ID#:	
Mailing Address:			
E-Mail		Phone:	
Title of the project:			Project due date:
I, Professor _____ agree to work with this student with his/her honors coursework. I agree to oversee the attached Honors Project with the student, and upon satisfactory completion with an overall grade of a B or better in the course, inform the Honors Program <u>by email</u> to grant credit for said course.			
PROFESSOR'S SIGNATURE		DATE	
STUDENT'S SIGNATURE		DATE	

FOR ADMINISTRATIVE PURPOSES ONLY – DO NOT WRITE IN THIS BOX

Signature of Coordinator	Date
---------------------------------	-------------