

Welcome to DSP&S AIM



PASADENA CITY COLLEGE
Disabled Student Programs & Services



ACCESSIBLE
INFORMATION MANAGEMENT



What is AIM?

- AIM is an online tool that will enable you to request your accommodations for your classes.
- AIM will email your professors to inform them of your accommodations.
- You can make your AIM requests before the start of each semester.

To get to AIM first log into your Lancer Point account at Pasadena.edu

CAMPUS ACCESS RESTRICTIONS PCC is closed to student and public access. Coming to campus? [Take our health survey.](#) For resources and tools we're using during this time [visit Remote Campus Information & Updates.](#)

PASADENA CITY COLLEGE

Why PCC | Current Students | Faculty & Staff | Community | Give | **Login** | **Apply Now**


About | Admissions & Aid | Academics & Support | **LancerPoint** | Canvas

Keep dreaming.
Keep doing.

Together, we're unstoppable.

Have questions?

[Go to the Virtual Support Center](#)



We want to see everyone from the PCC community! [Submit a Photo](#)



LOGIN

Sign in to your account

<input type="text" value="User Name"/>	<input type="password" value="Password"/>	<input type="button" value="Sign In"/>
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First time logging in? [Activate your account.](#)

Having trouble logging in? [Look up your username](#) / [Reset your password.](#)

Need more help? [View our support site.](#)



Type your Lancer Point user name and password, then click the "Sign In" button

- Home
- My Classes & Academics**
- My Tuition & Financial Aid
- Faculty
- Counselor
- PCC Email
- Employee Email
- Canvas
- Banner 9
- Staff

Registration Steps

Guide to Registering at PCC

1 

Select Classes

Schedule of Classes 

Schedule Planner

2 

Register for Classes

Add/Drop Classes

3 

Pay for Classes

Pay Online


Financial Aid

View My Schedule

View/Print My Class Schedule

My Grades

The Beginning of Time

Spring 2021 

Preferences

No Data Found

My Classes

View/Print My Class Schedule

Registration Tools


Pre-Registration Survey

Check Registration Status & Date

View Holds

View Placement Results

Request Prerequisite Clearance 

Online Orientation 

Buy Your Books

Bookstore 

PCC Connect

PCC Connect

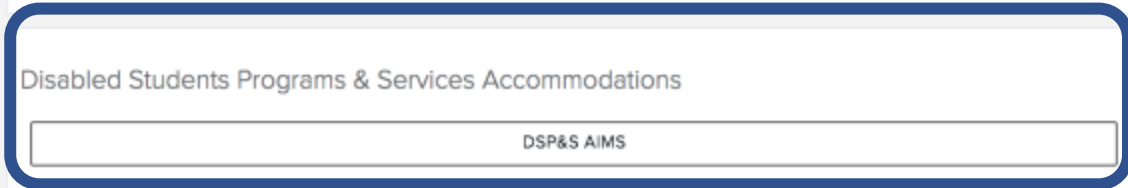
My Education Plan

LancerPlan

Disabled Students Programs & Services Accommodations

DSP&S AIMS

Select My Classes & Academics, then select the button for DSP&S AIMS



- Home
- My Classes & Academics**
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- Banner 9

My Classes

[View/Print My Class Schedule](#)

[Ask a Counselor](#)

Disabled Students Programs & Services Accommodations

[DSP&S AIMS](#)

My Records

[View Unofficial Transcript](#)

[Order Official Transcripts & GE Certification](#)

[Transcript Help](#)

[Enrollment Verification](#)

This is a Closer View
of the same DSP&S AIMS
Button



WELCOME TO ONLINE SERVICES

PLEASE CHOOSE FROM THE FOLLOWING OPTIONS



[Sign In](#)



[New Student Application](#)

Click the
"Sign In" link



Our Contact Information

Disabled Student Programs and Services

Home >> My Dashboard >> Overview

Login as User Feature

[Back to My Profile](#)

SMS (Text Messaging)

Status: **OFF**[Update Preference](#)

Home

- > My Dashboard
- > My Profile
- > SMS (Text Messaging)
- > My Mailbox (Sent E-Mails)

My Accommodations

- > My Eligibility
- > List Accommodations
- > Alternative Testing
- > Alternative Formats
- > My E-Form Agreements
- > My Signup List

Primary Advisor

Name: **Mark Sakata**
Phone: **(626) 720 - 4497**
[Send Email](#)

OVERVIEW



IMPORTANT MESSAGE(S)

Please read the following message(s) regarding your account:

- **Your To Do List:**

- No Accommodation Requests Found**

- You have not submitted any accommodation requests for the current term. Please remember to request any accommodations needed for your classes in a timely manner.

Select Accommodations for Your Class

Important Note

1. Courses may take **up to 48 hours** to display in the system after you have registered for them. If you do not see one or more of your courses in the list below **48 hours** after registering, please contact Disabled Student Programs & Services.
2. Your courses might not display below if you are part of the course waiting list.
3. To request accommodations, select the checkbox(es) for the courses where they are needed, then click the button below to go to the next page to select your accommodations.
4. If you are **unable to select a checkbox** from the list of courses below, that means you have already submitted your request for accommodations for that course.
5. If you wish to **modify your accommodation request** (change or cancel a request), scroll down until your course is displayed and select either **Modify Request** or **Cancel Request**.

Step 1: Select Class(es)

 Winter 2021 - ESLN 1063B.0 - ENGLISH AS A SECOND LANGUAGE L (CRN: 11523)[Step 2 - Continue to Customize Your Accommodations](#)

Select check boxes for each class that you want accommodations for



[Home](#) >> [My Dashboard](#) >> **Overview****Login as User Feature**[Back to My Profile](#)**SMS (Text Messaging)**Status: **OFF**[Update Preference](#)**Home**

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- > [List Accommodations](#)
- > [Alternative Testing](#)
- > [Alternative Formats](#)
- > [My E-Form Agreements](#)
- > [My Signup List](#)



Any questions or concerns?
Use the following contact

info

Primary Ad
Name: **Mark**
Phone: **(626**
[Send Email](#)

Click on the "Step 2" button
to continue

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Primary Advisor

Name: **Mark Sakata**
Phone: **(626) 720 - 4497**
[Send Email](#)

OVERVIEW

Final Step: Select Accommodation(s) for Each Class

ESLN 1063B.0 - English As A Second Language L (CRN: 11523)

Instructor(s): **Shannon Maraghy**
Days and Time(s): **MTWRF at 12:15 PM - 04:20 PM**
Date Range(s): **01/06/2021 - 02/10/2021**
Location(s): **ON (Campus: DE)**

Select the check box if you have entered a **WRONG CRN**. You will not be required to specify your accommodation for this class.

Select Accommodation(s) for ESLN 1063B.0

Alternative Testing Large print

Submit Your Accommodation Requests

Back to Overview

Questions? Contact Us!

Please contact our office if you have any questions or concerns.

Disabled Student Programs and Services
1570 E. Colorado Boulevard
Pasadena, CA 91106
Room D-209

Remote lines:
626-720-4497
626-817-6133

Campus line:
626-585-7127
626-585-7655 (fax)

Check the boxes for
each accommodation
that you want for
your classes

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OVERVIEW**Final Step: Select Accommodation(s) for Each Class****ESLN 1063B.0 - English As A Second Language L (CRN: 11523)**

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Click the **Submit Your Accommodation Request** button, and you are finished.

Wednesday, December 16, 2020

Jeff Laun - COLL 001.0 - FIRST YEAR SEMINAR (CRN: 70592) - Fall 2020

Student
Notice: The information in this letter is strictly confidential

Dear Professor Rosemarie Cervantes:

Jeff Laun has a documented disability and is registered with Disabled Student Programs and Services (DSP&S).
is to receive reasonable accommodations according to the Americans with Disabilities Amendments
and the Rehabilitation Act, 1973. The DSP&S Office has approved the following accommodations
and this is the student's formal request for your class.

The implementation of academic accommodations is a shared responsibility between the student, the professor and DSP&S. Please ensure privacy when discussing accommodations with the student, as this information is confidential. If you have any questions, please contact DSP&S or the student's Teacher Specialist, Monica Contreras, at phone number: (626) 720 - 4497 or , or by email at mcontreras47@pasadena.edu. We welcome your input and questions regarding this process.

Thank you for helping to make PCC an accessible and equitable place to obtain an education.

Student Accommodations:

1. Alternative Formats

This category includes various types of alternate media formats: e-text, braille, tactile graphics, audio, large print

- **E-Text**
Accessible e-text for use with text to audio software.

Next, AIM will send an accommodation email to your instructors. You will also receive a copy. *

* The email replaces the Classroom Accommodation Plan that DSP&S used to provide to students

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MY ELIGIBILITY

You can see a list of all the accommodations that you are eligible to request, by selecting the link, My Eligibility. (This page is only an example).

1. Alternative Formats

- E-Text

2. Alternative Testing

- Extra Time 1.50x
- Kurzweil 3000 for tests

3. Assistive Technology

- Audio recording app training
- Kurzweil 3000 training
- Web Accessibility training (Canvas, LancerPoint)

4. Campus Accommodations

- Accessible shuttle to PCC campuses

**To get started with requesting your accommodations
for the upcoming semester go to:
[Lancerpoint.pasadena.edu](https://lancerpoint.pasadena.edu)**