  

**PAC | PASADENA AREA CONSORTIUM**

**PAC CONSORTIUM MEETING**

Friday, April 18, 2019

10:00 A.M.

Dr. Doug Sears Learning Center

[9229 Pentland Street](https://linkprotect.cudasvc.com/url?a=https://maps.google.com/%3fq%3d9229+Pentland+Street%250D+%25C2%25A0+%25C2%25A0+%25C2%25A0+%25C2%25A0+%25C2%25A0+%25C2%25A0+%25C2%25A0+%25C2%25A0Temple+City,+CA%25C2%25A091780%26entry%3dgmail%26source%3dg&c=E,1,K-qGowEKLIkiPeg7T-lwvvd7LikGqhRcLfHaePO7p1y8gIYQ-6Bi7C90duJn7dIvWplO63-L6d9BNK4bre4haQ8G-HaP2bA5YVamwPseFBoRXA,,&typo=1)

[Temple City, CA](https://linkprotect.cudasvc.com/url?a=https://maps.google.com/%3fq%3d9229+Pentland+Street%250D+%25C2%25A0+%25C2%25A0+%25C2%25A0+%25C2%25A0+%25C2%25A0+%25C2%25A0+%25C2%25A0+%25C2%25A0Temple+City,+CA%25C2%25A091780%26entry%3dgmail%26source%3dg&c=E,1,A7ynHgpIX01sDx9NuQT8nsvyNFdaokop4X8cwCv5g8Dd7h2iviFbtsnzauiymZmQ_gQtWhSTzqC2b4OC1y76UuDGYuZlw4ZLv7PgMpbSNQ,,&typo=1) [91780](https://linkprotect.cudasvc.com/url?a=https://maps.google.com/%3fq%3d9229+Pentland+Street%250D+%25C2%25A0+%25C2%25A0+%25C2%25A0+%25C2%25A0+%25C2%25A0+%25C2%25A0+%25C2%25A0+%25C2%25A0Temple+City,+CA%25C2%25A091780%26entry%3dgmail%26source%3dg&c=E,1,5xmEppImMHBQqPWadXEbBf-5_zqGn54RtI8TI6ujNiB3I6WiPynCXX1-n0sgvcl6ywgqdufbc8WwgWzq8x0fPN0B4aBfUxKe3hcCySpW&typo=1)

Governance Meeting Minutes

**I. CALL TO ORDER, ROLL CALL**

The meeting was called to order at 11:14 AM by Dr. Robert Bell.

**ROLL CALL**

Dr. Robert Bell - Pasadena Community College (PCC)

Jordan Oost – PCC

Jack Loos – Pasadena Unified School District (PUSD)

Koko Williams – PUSD

Robert Westgate – Temple City Unified School District (TCUSD)

Michael Williams – TCUSD

Raul Acevedo - TCUSD

**II. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by Dr. Bell

**III. OPEN SESSION**

**A. PUBLIC COMMENT ON NON-AGENDA ITEMS**

No public comment.

**B. Approval of Minutes from the Governance Meeting on February 8, 2019.**

Mr. Westgate made the motion to approve the minutes. Mr. Loos seconded the motion. The minutes were approved unanimously.

**C. INFORMATION ITEMS**

**1. 2019-2020 PAC Allocations**

The PAC has been allocated $1,912,509 for 2019-2020. The amount is based on the previous year’s consortium allocation, plus a $63,960 COLA addition. The PAC members agreed to keep 2019-2020 allocations unchanged from 2018-2019 amounts. The $63,960 COLA will be allocated solely to PUSD.

The 2019-2020 member allotment are as follows:

Temple City Unified School District $350,000.00

Pasadena Unified School District $703,960.00

Pasadena City College $858,549.00

The PAC agreed to establish a reserve amount of $50,000 to be available to serve members, if needed across the 2019-2020 budget year. In January 2020, the PAC will review current budget requirements and determine if the reserve amount will be distributed to PAC members. The reserve amount will originate from PCC’s allocation and if not used, will be retained for use by PCC.

**2. Timeline for submittal of the CFAD Report**

The PAC agreed to report the necessary Consortium Fiscal Administrative Declaration (CFAD) data into the NOVA system by the deadline of May 2, 2019.

**3. Timeline for submittal of the 3-Year Plan**

The PAC has agreed to submit their 3-year plan by the deadline of June 7, 2019. Tentative deadlines for the submission are as follows:

Individual first drafts due May 13, 2019

Unified PAC draft due May 20, 2019

Finalize and Certify May 27, 2019

**D. FUTURE GOVERNANCE MEETING**

The next Governance meeting will take place on Thursday, August 1, 2019, 10:00 to 12:00 PM at the Dr. Doug Sears Learning Center.

The PAC will convene a Pasadena Area Consortiums Advisory Board meeting on Thursday, July 12, 2019 at 12:00 PM at the PCC Colorado Campus.

**E. FUTURE GOVERNANCE MEETING AGENDA ITEMS**

No Future Governance Meeting Agenda items at this time.

**IV. ADJOURNMENT**

**MOTION**: On the motion of Mr. Westgate and seconded by Mr. Loos, the members voted unanimously to adjourn the meeting.

Dr. Bell adjourned the meeting at 11:42 AM.