

**BOARD OF TRUSTEES
PASADENA AREA COMMUNITY COLLEGE DISTRICT
REGULAR BUSINESS MEETING NO. 18
Wednesday, September 7, 2016**

4:30 P.M. – 6:00 P.M. BoardDocs Training (in Creveling)

**6:00 P.M. Closed Session
7:00 P.M. Open Regular Session
Pasadena City College
Creveling Lounge
1570 East Colorado Boulevard, Pasadena, California 91106**

For the full deliberation of the Board, please go to www.pasadena.edu/board, and click on
“Audio and Video of Meetings”.

Meeting No. 18

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The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 18 on Wednesday, September 7, 2016, in Pasadena City College, Creveling Lounge, 1570 East Colorado Boulevard, Pasadena, California 91106.

I. CALL TO ORDER, ROLL CALL

The meeting was called to order at 6:01 p.m. by Ms. Wah, President.

ROLL CALL

Trustees Present

Ms. Linda Wah, President
Ross Selvidge, Ph.D., Vice President
Dr. Anthony Fellow, Clerk
Ms. Berlinda Brown
Mr. Hoyt Hilsman
Mr. John Martin
Mr. James Osterling
Ms. Nune Garipian, Student Trustee

Administrative Officers in Attendance

Rajen Vurdien, Ph.D., Superintendent-President
Dr. Robert Bell, Assistant Superintendent, Senior Vice President,
Non-Credit and Offsite Campuses
Dr. Terry Giugni, Assistant Superintendent, Vice President, Instruction
Dr. Richard Storti, Assistant Superintendent, Vice President, Business
and Administrative Services
Dr. Cynthia Olivo, Vice President, Student Services
Dr. Lisa Norman, Vice President, Human Resources

Administrative Officer Absent

Ms. Bobbi Abram, Executive Director, Foundation

The Management Association was represented by Mr. Joseph Futtner.

The Academic Senate was not represented.

The Classified Senate was represented by Ms. Jeannie Sullivan.

The Associated Students Board was represented by Ms. Julia Russo.

PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

There was no public comment.

Ms. Wah adjourned the Board to Closed Session at 6:03 p.m.

II. CLOSED SESSION

Government Code §54957.6

**Collective Bargaining (PCCFA)
Designated Negotiator: Dr. Rajen Vurdien,
Superintendent-President**

Government Code § 54957.6

**Conference with Labor Negotiators
Agency Designated Representative: Dr.
Rajen Vurdien, Superintendent-President
Unrepresented Employees: Management
Association; Confidentials**

Government Code § 54957.6

**Conference with Labor Negotiators
Agency Designated Representative: Dr.
Rajen Vurdien
Unrepresented employees: Assistant
Superintendent/Senior Vice President,
Non-Credit & Offsite Campuses; Assistant
Superintendent/Vice President, Instruction;
Assistant Superintendent/Vice President,
Business & Administrative Services; Vice
President, Human Resources; Vice
President, Student Services; Associate Vice
President, Academic Affairs; Executive
Director, Business Services; Executive
Director, Facilities & Construction Services;
Executive Director, Foundation; Executive
Director, Institutional Research & Planning;
Executive Director, Fiscal Services;
Executive Director, Information Technology
Services; Executive Director, Strategic
Communications & Marketing.**

Government Code § 54957

**Evaluation of Employee (Superintendent-
President)**

III. OPEN SESSION

Ms. Wah reconvened Open Session at 7:08 p.m. and stated that no action was taken in Closed Session.

A. PLEDGE OF ALLEGIANCE

Ms. Brown led the Pledge of Allegiance.

B. APPROVAL/REORDERING OF AGENDA ITEMS

MOTION: **ON MOTION OF** Dr. Fellow and seconded by Mr. Hilsman, the Board voted by unanimous vote of the seven members present [ayes: Brown, Fellow, Hilsman, Martin, Osterling, Selvidge, Wah] to approve the order of the agenda items.
Advisory Vote: Aye

C. INTRODUCTIONS AND RECOGNITIONS

There were no introductions or recognitions.

D. PUBLIC COMMENT ON NON-AGENDA ITEMS

There was public comment from Margaret Castro and Martin Enriques.

E. APPROVAL OF MINUTES

Meeting No. 16, Retreat, August 13, 2016

Meeting No. 17, Regular Business Meeting, August 17, 2016

MOTION: **ON MOTION OF** Ms. Brown and seconded by Mr. Osterling, the Board voted by unanimous vote of the seven members present [ayes: Brown, Fellow, Hilsman, Martin, Osterling, Selvidge, Wah] to approve the Minutes of Retreat Meeting No. 16, August 13, 2016 and Regular Business Meeting No. 17, August 17, 2016.
Advisory Vote: Aye

F. APPROVAL OF CONSENT ITEMS

MOTION: **ON MOTION OF** Mr. Hilsman and seconded by Dr. Fellow, the Board voted by unanimous vote of the seven members present [ayes: Brown, Fellow, Hilsman, Martin, Osterling, Selvidge, Wah] to approve Consent Items 5-S, 9-I through 13-I, 48-B through 63-B, and 16-P through 21-P.
Advisory Vote: Aye

G. PUBLIC HEARING AND ADOPTION OF THE PROPOSED 2016-2017 BUDGET AND FUND ALLOCATIONS

Ms. Wah opened the hearing. Since no one wished to address the Board on the item, the hearing was closed.

MOTION: **ON MOTION OF** Mr. Hilsman and seconded by Dr. Fellow, the Board voted by unanimous vote of the seven members present [ayes: Brown, Fellow, Hilsman, Martin, Osterling, Selvidge, Wah] to approve the Adoption of the Proposed 2016-2017 Budget and Fund Allocations.
Advisory Vote: Aye

H. ADOPT RESOLUTION No. 559 - APPROVE GANN APPROPRIATIONS LIMITS FOR 2016-2017

MOTION: **ON MOTION OF** Mr. Martin and seconded by Dr. Fellow, the Board voted by unanimous vote of the seven members present [ayes: Brown, Fellow, Hilsman, Martin, Osterling, Selvidge, Wah] to approve the Adoption of Resolution No. 559, Approve Gann Appropriations Limits for 2016-2017.
Advisory Vote: Aye

I. ADOPTION OF EDUCATION PROTECTION ACCOUNT FUNDING AND EXPENDITURES

MOTION: **ON MOTION OF** Dr. Fellow and seconded by Ms. Brown, the Board voted by unanimous vote of the seven members present [ayes: Brown, Fellow, Hilsman, Martin, Osterling, Selvidge, Wah] to approve the Adoption of Education Protection Account Funding and Expenditures.
Advisory Vote: Aye

J. ADOPT ANNUAL FINANCIAL 2015-2016 AND BUDGET REPORT 2016-2017

MOTION: **ON MOTION OF** Ms. Brown and seconded by Mr. Hilsman, the Board voted by unanimous vote of the seven members present [ayes: Brown, Fellow, Hilsman, Martin, Osterling, Selvidge, Wah]

to approve the Adoption of the Annual Financial 2015-2016 and Budget Report 2016-2017.

Advisory Vote: Aye

K. DUAL ENROLLMENT AGREEMENT BETWEEN PASADENA CITY COLLEGE AND TEMPLE CITY UNIFIED SCHOOL DISTRICT

MOTION: **ON MOTION OF** Dr. Fellow and seconded by Mr. Osterling, the Board voted by unanimous vote of the seven members present [ayes: Brown, Fellow, Hilsman, Martin, Osterling, Selvidge, Wah] to approve the Dual Enrollment Agreement Between Pasadena City College and Temple City Unified School District.
Advisory Vote: Aye

L. DUAL ENROLLMENT AGREEMENT BETWEEN PASADENA CITY COLLEGE AND EL MONTE UNION HIGH SCHOOL DISTRICT

MOTION: **ON MOTION OF** Mr. Martin and seconded by Dr. Fellow, the Board voted by unanimous vote of the seven members present [ayes: Brown, Fellow, Hilsman, Martin, Osterling, Selvidge, Wah] to approve the Dual Enrollment Agreement Between Pasadena City College and El Monte Union High School District.
Advisory Vote: Aye

M. DUAL ENROLLMENT AGREEMENT BETWEEN PASADENA CITY COLLEGE AND THE PASADENA UNIFIED SCHOOL DISTRICT

MOTION: **ON MOTION OF** Ms. Brown and seconded by Dr. Fellow, the Board voted by unanimous vote of the seven members present [ayes: Brown, Fellow, Hilsman, Martin, Osterling, Selvidge, Wah] to approve Dual Enrollment Agreement Between Pasadena City College and the Pasadena Unified School District.
Advisory Vote: Aye

N. ADOPTION OF TENTATIVE AGREEMENT BETWEEN THE PASADENA CITY COLLEGE FACULTY ASSOCIATION (PCCFA) AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT REGARDING WAGES AND BENEFITS FOR THE 2016-17 FISCAL YEAR

MOTION: **ON MOTION OF** Ms. Brown and seconded by Dr. Fellow, the Board voted by unanimous vote of the seven members present [ayes: Brown, Fellow, Hilsman, Martin, Osterling, Selvidge, Wah] to approve the Adoption of Tentative Agreement Between the Pasadena City College Faculty Association (PCCFA) and the Pasadena Area Community College District Regarding Wages and Benefits for the 2016-2017 Fiscal Year.
Advisory Vote: Aye

O. ADOPTION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE PASADENA CITY COLLEGE MANAGEMENT ASSOCIATION AND THE PASADENA AREA COMMUNITY COLLEGE DISTRICT REGARDING THE CHANGE TO THE ANTHEM PPO PRESCRIPTION DRUG PLAN

MOTION: **ON MOTION OF** Dr. Fellow and seconded by Ms. Brown, the Board voted by unanimous vote of the seven members present [ayes: Brown, Fellow, Hilsman, Martin, Osterling, Selvidge, Wah] to approve the Adoption of Memorandum of Understanding Between the Pasadena City College Management Association

and the Pasadena Area Community College District Regarding
the Change to the Anthem PPO Prescription Drug Plan.

Advisory Vote: Aye

**P. ADOPTION OF MEMORANDUM OF UNDERSTANDING BETWEEN THE
PASADENA CITY COLLEGE CONFIDENTIAL EMPLOYEES
(CONFIDENTIALS) AND THE PASADENA AREA COMMUNITY COLLEGE
DISTRICT REGARDING THE CHANGE TO THE ANTHEM PPO
PRESCRIPTION DRUG PLAN**

MOTION: **ON MOTION OF** Ms. Brown and seconded by Mr. Hilsman, the Board voted by unanimous vote of the seven members present [ayes: Brown, Fellow, Hilsman, Martin, Osterling, Selvidge, Wah] to approve the Adoption of Memorandum of Understanding Between the Pasadena City College Confidential Employees (Confidentials) and the Pasadena Area Community College District Regarding the Change to the Anthem PPO Prescription Drug Plan.

Advisory Vote: Aye

Q. APPROVAL OF BOARD BYLAWS AND POLICIES

- **BB 2010: Board Membership**
- **BB 2015: Student Member**
- **BB 2710: Conflict of Interest**
- **BP 3810: Claims and Actions Against the District**

MOTION: **ON MOTION OF** Ms. Brown and seconded by Dr. Fellow, the Board voted by unanimous vote of the seven members present [ayes: Brown, Fellow, Hilsman, Martin, Osterling, Selvidge, Wah] to approve Board Bylaw 2010: Board Membership; Board Bylaw 2015: Student Member; Board Bylaw 2710: Conflict of Interest; and Board Policy 3810: Claims and Actions Against the District.

Advisory Vote: Aye

**R. ACCREDITATION REPORT: PCC RESPONSE TO ACCJC'S
RECOMMENDATIONS**

Dr. Vurdien presented an update on PCC's response to the ACCJC's recommendations.

S. SUPERINTENDENT-PRESIDENT'S REPORT

Dr. Vurdien presented his report.

**T. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND
BOARD OF TRUSTEES**

a. SHARED GOVERNANCE REPRESENTATIVES

Ms. Julia Russo, Associated Students

- New Student Success Day was very successful, over 1,000 attendees; visited PCC Rosemead; approved accreditation follow-up report.

Ms. Jeannie Sullivan, Classified Senate

- Flex day planning for October 6th; planning fall general meeting which will be on Halloween; launching activities that acknowledge classifieds as professionals including hosting a monthly lunch and learn.

Mr. Joseph Futtner, Management Association

- Student Success Day was a great event, pleased to see number of faculty and managers who participated.

b. BOARD OF TRUSTEES

Ms. Nune Garipian, Student Trustee

- Hosting forums on campus, hoping to increase student attendance at these events.

Ms. Berlinda Brown, Trustee

- Has received good accolades about PCC from the community. Commended Dr. Vurdien for convocation.

Mr. Hoyt Hilsman, Trustee

- Hearing a lot of encouraging things from the community as well about the progress at PCC and excitement about the future.

Ross Selvidge, Ph.D.

- The accreditation material is available on the PCC website just one click from the home page.

Dr. Anthony Fellow, Trustee

- Congratulated Ms. Wah for being named woman of the year by Business Life.

Mr. James Osterling, Trustee

- This November the election is coming up with a couple of important things on the ballot. One is Prop 51 because one of the top buildings funded would be the U building. The other is Prop 55 which is the extension of the income tax the funds for which go to K-14. On September 26th will be attending the LACSTA regular meeting as PCC's representative. Asked to encourage all trustees to attend.

Ms. Linda Wah, Trustee

- Thanked Dr. Storti and Mr. Simoneschi for the excellent budget presentation. Thanked Dr. Vurdien on a really successful convocation. One of the Facilities classified staff told her that when he gets home from work he watches the board meetings and really enjoys them. The College Promise was an excellent presentation. Trustee Osterling and Selvidge are on the agenda for the November Riverside CCLC meeting for a presentation on a new trustee's perspective on budget analysis.

U. PROPOSED FUTURE BOARD BUSINESS MEETING DATES

Wednesday, September 21, 2016

6:00 P.M. Study Session

Wednesday, October 19, 2016

6:00 P.M. Regular Business Meeting

Wednesday, November 2, 2016

6:00 P.M. Regular Business Meeting

Wednesday, November 30, 2016

6:00 P.M. Regular Business Meeting or study session

Wednesday, December 14, 2016

6:00 P.M. Regular Business Meeting and Annual Organizational Meeting

V. PROPOSED FUTURE AGENDA ITEMS
Trustee Wah – school textbooks (OER)

IV. ADJOURNMENT

Ms. Wah adjourned meeting No. 18 at 8:32 p.m.

MOTIONS CARRIED AT MEETING NO. 18 – September 7, 2016

1. Approval of the order of the agenda items.
2. Approval of the Minutes of Retreat Meeting No. 16, August 13, 2016 and Regular Business Meeting No. 17, August 17, 2016.
3. Approval of Consent Items 5-S, 9-I through 13-I, 48-B through 63-B, and 16-P through 21-P.
4. Approval of the Adoption of the Proposed 2016-2017 Budget and Fund Allocations.
5. Approval of the Adoption of Resolution No. 559, Approve Gann Appropriations Limits for 2016-2017.
6. Approval of the Adoption of Education Protection Account Funding and Expenditures.
7. Approval of the Adoption of the Annual Financial 2015-2016 and Budget Report 2016-2017.
8. Approval of the Dual Enrollment Agreement Between Pasadena City College and Temple City Unified School District.
9. Approval of the Dual Enrollment Agreement Between Pasadena City College and El Monte Union High School District.
10. Approval of the Dual Enrollment Agreement Between Pasadena City College and the Pasadena Unified School District.
11. Approval of the Adoption of Tentative Agreement Between the Pasadena City College Faculty Association (PCCFA) and the Pasadena Area Community College District Regarding Wages and Benefits for the 2016-2017 Fiscal Year.
12. Approval of the Adoption of Memorandum of Understanding Between the Pasadena City College Management Association and the Pasadena Area Community College District Regarding the Change to the Anthem PPO Prescription Drug Plan.
13. Approval of the Adoption of Memorandum of Understanding Between the Pasadena City College Confidential Employees (Confidentials) and the Pasadena Area Community College District Regarding the Change to the Anthem PPO Prescription Drug Plan.
14. Approval of Board Bylaw 2010: *Board Membership*; Board Bylaw 2015: *Student Member*; Board Bylaw 2710: *Conflict of Interest*; and Board Policy 3810: *Claims and Actions Against the District*.

Submitted by:

Rajen Vurdien, Secretary
Board of Trustees