



**NOTICE OF BOARD OF TRUSTEES MEETING**  
**Wednesday, July 20, 2016**

**6:00 P.M. CLOSED SESSION**  
**7:00 P.M. OPEN SESSION**

**MEETING NO. 15**  
**REGULAR BUSINESS MEETING**

**Pasadena City College**  
**Creveling Lounge**  
**1570 East Colorado Boulevard**  
**Pasadena, California 91106**

Enclosed is the Agenda for **Meeting No. 15, a Regular Business Meeting**. The Open Session will begin at 6:00 p.m. with the Call To Order, Roll Call and Public Comment on Closed Session Agenda items. Closed Session will follow. Open Session will resume at the end of Closed Session. The Board will meet in Creveling Lounge, Pasadena City College, 1570 East Colorado Boulevard, Pasadena, California 91106.

**BOARD OF TRUSTEES  
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
REGULAR BUSINESS MEETING NO. 15  
Wednesday, July 20, 2016**

**6:00 P.M. Closed Session  
7:00 P.M. Open Regular Session  
Pasadena City College  
Creveling Lounge  
1570 East Colorado Boulevard, Pasadena, California 91106**

## **AGENDA**

Notice: Members of the public may request the opportunity to address the Board regarding any item on the agenda. To do so, please complete a "Request to Address the Board of Trustees" form and give it to the Board Secretary prior to the beginning of the meeting. No public comment cards will be accepted after the start of the meeting. Individual speakers are limited to three minutes; total audience participation on any agenda item is limited to thirty minutes.

**I. CALL TO ORDER, ROLL CALL and PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS  
(6:00 P.M.)**

**II. CLOSED SESSION**

<b>Government Code § 54957.6</b>	<b>Conference with Labor Negotiators Agency Designated Representatives: Linda Wah, Board President; Ross Selvidge, Ph.D., Board Vice President Unrepresented Employee: Superintendent-President</b>
<b>Government Code § 54957</b>	<b>Evaluation of Employee (Superintendent-President)</b>
<b>Government Code § 54957.6</b>	<b>Collective Bargaining (PCCFA) Designated Negotiator: Dr. Rajen Vurdien, Superintendent-President</b>
<b>Government Code § 54957</b>	<b>Employee Discipline, Dismissal, Release (one employee)</b>
<b>Government Code § 54957</b>	<b>Public Employee Appointments: Chief of Police &amp; Safety Services. <i>Instructors:</i> Business Retail Management &amp; Merchandising Emphasis (1); Mathematics (2); Restorative Dental Technology (1); Kinesiology Education/Men &amp; Women's Cross Country and Track &amp; Field Coach (1); English (1); Music – Choral (1); Television &amp; Radio (1); Kinesiology Education/Women's Volleyball Coach (1). <i>Temporary Instructors:</i> English (1); Business Math (1).</b>
<b>Government Code § 54957.6</b>	<b>Conference with Labor Negotiators Agency designated representative: Dr. Rajen Vurdien, Superintendent-President Employee Organizations: PCC-CFT; CSEA 777; POA</b>
<b>Government Code § 54957.6</b>	<b>Conference with Labor Negotiators Agency designated representative: Dr. Rajen Vurdien, Superintendent-President</b>

Unrepresented Employees: Management Association;  
Confidentials

Government Code § 54956.9 (d)(2)

Conference with Legal Counsel – Anticipated Litigation (one case)

**III. OPEN SESSION (7:00 P.M.)**

- A. PLEDGE OF ALLEGIANCE**
- B. APPROVAL/REORDERING OF AGENDA ITEMS**
- C. INTRODUCTIONS AND RECOGNITIONS**
  - **Measure P Citizens' Oversight Committee**
- D. PUBLIC COMMENT ON NON-AGENDA ITEMS**  
*The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.*
- E. APPROVAL OF MINUTES**  
Meeting No. 14, Regular Business Meeting, June 15, 2016
- F. APPROVAL OF CONSENT ITEMS** (see page 4, attached)

**ACTION ITEMS RECOMMENDED FOR APPROVAL**

- G. CERTIFICATION OF SIGNATURES [Superintendent-President Vurdien]**
- H. APPOINTMENT TO MEASURE P CITIZENS' OVERSIGHT COMMITTEE [Superintendent-President Vurdien]**
- I. APPROVAL OF AMENDED AND RESTATED EMPLOYMENT AGREEMENT FOR SUPERINTENDENT-PRESIDENT [Board of Trustees President]**
- J. RECEIVE THE INITIAL SUNSHINE PROPOSAL FOR NEGOTIATIONS FOR THE 2016-2017 YEAR FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE PASADENA CITY COLLEGE FACULTY ASSOCIATION [Superintendent-President Vurdien]**
- K. PUBLIC HEARING REGARDING THE INITIAL SUNSHINE PROPOSAL FOR NEGOTIATIONS FOR THE 2016-17 YEAR FROM THE PASADENA AREA COMMUNITY COLLEGE DISTRICT TO THE PASADENA CITY COLLEGE FACULTY ASSOCIATION [Superintendent-President Vurdien]**
- L. RECEIVE THE INITIAL SUNSHINE PROPOSAL FOR NEGOTIATIONS FOR THE 2016-2017 YEAR FROM THE PASADENA CITY COLLEGE FACULTY ASSOCIATION TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT [Superintendent-President Vurdien]**
- M. PUBLIC HEARING REGARDING THE INITIAL SUNSHINE PROPOSAL FOR NEGOTIATIONS FOR THE 2016-17 YEAR FROM THE PASADENA CITY COLLEGE FACULTY ASSOCIATION TO THE PASADENA AREA COMMUNITY COLLEGE DISTRICT [Superintendent-President Vurdien]**
- N. APPROVAL OF CREATION OF EDUCATIONAL/FACILITIES MASTER PLAN BOARD SUBCOMMITTEE AND DISBANDING OF THE AD HOC COMMITTEE FOR THE CENTENNIAL FACILITIES MASTER PLAN [Superintendent-President Vurdien]**
- O. VETERANS' HEALTH CLINIC: APPROVAL OF RELEASE OF NON-PRIVILEGED SUMMARY OF LCW LEGAL OPINION [Superintendent-President Vurdien]**

- P. APPROVAL OF BOARD OF TRUSTEES MEETING DATE CHANGE [Superintendent-President Vurdien]
- Q. APPROVAL OF BOARD OF TRUSTEES SELF-EVALUATION INSTRUMENT [Superintendent-President Vurdien]

#### **INFORMATION ITEMS**

- R. SUPERINTENDENT-PRESIDENT'S REPORT
- S. BoardDocs IMPLEMENTATION PLAN

#### **ANNOUNCEMENTS**

- T. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES
- U. PROPOSED FUTURE BOARD BUSINESS MEETING DATES

**Saturday, August 13, 2016**  
**9:00 A.M. Summer Retreat**

**Wednesday, August 17, 2016**  
**6:00 P.M. Regular Business Meeting**

**Wednesday, September 7, 2016**  
**6:00 P.M. Regular Business Meeting**

**Wednesday, September 21, 2016**  
**6:00 P.M. Study Session**

- V. PROPOSED FUTURE AGENDA ITEMS

#### **IV. ADJOURNMENT**

Pasadena City College and Creveling Lounge are wheelchair accessible. Reasonable accommodation services are available when requests are made by 4:00 pm of the Monday before the Board meeting. Please contact Mary Thompson at 626.585.7202 if you need assistance in order to participate in a public meeting or if you need agenda and public documents modified as required by the Americans with Disabilities Act.

## CONSENT ITEMS

- 1-S Approve/Ratify CIRM Bridges to Stem Cell Program Annual Meeting 2016
- 2-S Approve/Ratify Department Retreat Counselors and Staff from EOP&S/CARE CAFYES and Foster Youth Programs
- 3-S Approve/Ratify Professional Development Activities for Student Equity Program
  
- 1-I Ratify and Approve Professional learning Activities for CSULA STEM Educational Consortium
- 2-I Approve/Ratify Instructional Activities and Staff Development Activities for CTE Programs
- 3-I Approve/Ratify CA Career pathways Trust Program Conferences, Workshops and Activities
- 4-I Approve/Ratify Title V – Design Tech Pathways Conferences, Workshops and Activities
- 5-I Approve/Ratify the Advanced Manufacturing Engineering Technology Link Learning Consortium (AMETLL) Conferences, Workshops and Activities
- 6-I Approve/Ratify the CTE Enhancement Funds – Instructional Activities and Staff Development Activities for CTE Programs
- 7-I Amend to Consent Item 30-I, Approve/Ratify Extension Independent Contractors/Instructors
  
- 1-B Approve of Organizations for Membership, 2016-17 Fiscal Year
- 2-B Approve/Ratify Contracts
- 3-B Approve/Ratify Purchasing Transactions
- 4-B Approve/Ratify Information Technology Purchasing Transactions
- 5-B Approve/Ratify Professional Conference Attendance
- 6-B Adoption of Resolution No. 557, Approve Agreement for General Childcare and Development Programs
- 7-B Adoption of Resolution No. 558, Approve Agreement for California State Preschool Program
- 8-B Approve/Ratify Classified Appreciation Day Event on June 30, 2016
- 9-B Reporting and Approval of Self-Insurance Fund Reimbursement, Workers' Compensation
- 10-B Reporting and Approval of Revolving Fund Reimbursement
- 11-B Renewal of Services for Student Loan Billing & Accounting System, Xerox Education Services, Inc.
- 12-B Authorization to Destroy Records
- 13-B Approve Budget Augmentation
- 14-B Approve Budget Augmentation
- 15-B Approve Budget Augmentation
- 16-B Authorization to Ratify and Accept Non-Cash Gifts
- 17-B Accept Notice of Completion for P1601631 – 1<sup>st</sup> California Construction – Modify Fiscal Services
- 18-B Accept Notice of Completion for C140104 – Pars Arvin Construction, Inc. – Miscellaneous Remodeling, Time and Material – Bid 900
- 19-B Accept Notice of Completion for C140109 – Pars Arvin Construction, Inc. – Miscellaneous Remodeling, Time and Material – Measure P – Bid 902
- 20-B Approve Managers' Retreat – August 12, 2016
- 21-B Authorize the Rejection and Rebidding of RFP 16001 Microsoft Systems Integration
- 22-B Approve Change Order, Golden Star Technology C160007
- 23-B Accept Notice of Completion for C160001 – Los Angeles Air Conditioning, Inc., Air Handler Units for Sexson Auditorium – Bid 923R
- 24-B Approve Change Order, Sierra Group, Inc., C160009
- 25-B Approve Change Order, JR Universal, C160010
- 26-B Approve Amendment No. 3 to Agreement No. B150287 with El Monte Union High School District
- 27-B Approve Amendment No. 3 to Agreement No. B150286 with Pasadena Unified School District
- 28-B Approve Amendment No. 3 to Agreement No. B150285 with Pasadena Unified School District
- 29-B Approve Change Order, Color New Company C150013
  
- 1-P Approve/Ratify Compensation for Academic Personnel
- 2-P Employment of Hourly Faculty, 2015-16
- 3-P Employment of Hourly Unclassified Employees, College Assistants and Volunteers for 2015-2016 and 2016-2017
- 4-P Employment of Hourly Unclassified Employees, Student Workers for 2015-2016 and 2016-2017
- 5-P Employment, Change of Status and Separation of Academic Employees
- 6-P Authorization to Reimburse Applicants
- 7-P Employment, Change of Status and Separations of Classified Employees

**BOARD OF TRUSTEES  
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
REGULAR BUSINESS MEETING NO. 14  
Wednesday, June 15, 2016**

**6:00 P.M. Closed Session  
7:00 P.M. Open Regular Session  
Pasadena City College  
Creveling Lounge  
1570 East Colorado Boulevard, Pasadena, California 91106**

**For the full deliberation of the Board, please go to [www.pasadena.edu/board](http://www.pasadena.edu/board), and click on  
"Audio and Video of Meetings".**

**Meeting No. 14**

**Page 1**

The Board of Trustees, acting as the Governing Board of the Pasadena Area Community College District, met for Meeting No. 14 on Wednesday, June 15, 2016, in Pasadena City College, Creveling Lounge, 1570 East Colorado Boulevard, Pasadena, California 91106.

**I. CALL TO ORDER, ROLL CALL**

The meeting was called to order at 6:01 p.m. by Ms. Wah, President.

**ROLL CALL**

**Trustees Present**

Ms. Linda Wah, President  
Ross Selvidge, Ph.D., Vice President  
Ms. Berlinda Brown  
Mr. Hoyt Hilsman  
Mr. John Martin  
Mr. James Osterling

**Trustees Absent**

Dr. Anthony Fellow, Clerk  
Ms. Nune Garipian, Student Trustee

**Administrative Officers in Attendance**

Rajen Vurdien, Ph.D., Superintendent-President  
Dr. Robert Bell, Assistant Superintendent, Senior Vice President,  
Non-Credit and Offsite Campuses  
Mr. Joseph Simoneschi, Executive Director, Business Services  
Ms. Bobbi Abram, Executive Director, Foundation

**The Management Association** was represented by Mr. Joseph Futtner.

**The Academic Senate** was represented by Dr. Valerie Foster.

**The Classified Senate** was not represented.

**The Associated Students Board** was represented by Ms. Julia Russo.

**PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**

There was no public comment.

Ms. Wah adjourned the Board to Closed Session at 6:02 p.m.

**II. CLOSED SESSION**

**Government Code § 54957.6**

**Conference with Labor Negotiators**  
**Agency Designated Representatives:**  
**Linda Wah, Board President; Ross Selvidge,**  
**Ph.D., Board Vice President**  
**Unrepresented Employee: Superintendent-**  
**President**

**Government Code §54957.6**

**Collective Bargaining (PCCFA)**  
**Designated Negotiator: Dr. Rajen Vurdien,**  
**Superintendent-President**

**Government Code §54957**

**Public Employee Appointments:**  
**Instructors: Music-Voice; Speech Language**  
**Pathology Assistant; Philosophy; Digital**  
**Media, Interactive Design; Humanities;**  
**Dental Hygiene; Business.**  
**Counselor, General (4); Associate Dean,**  
**Special Services; Counselor, EOP&S**  
**CAFYES; 8Counselor Specialist**  
**DSP&S; Supervisor, Creative Services. Vice**  
**President, Student Services.**

**III. OPEN SESSION**

Ms. Wah reconvened Open Session at 7:08 p.m. and stated that no action was taken in Closed Session.

**A. PLEDGE OF ALLEGIANCE**

Ms. Brown led the Pledge of Allegiance.

**B. INTRODUCTIONS AND RECOGNITIONS**

Dr. Selvidge was presented with the Excellence in Trusteeship Program Certificate of Accomplishment issued by the Community College League of California.

**MOTION:**

**ON MOTION OF** Mr. Osterling and seconded by Dr. Selvidge, the Board voted by five affirmative votes [ayes: Brown, Martin, Osterling, Selvidge, Wah] and one negative vote [nay: Hilsman; absent: Fellow] to remove Agenda Item H from the June 15, 2016 Board Agenda.

Advisory Vote: Aye

The next agenda item was taken out of order.

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

There was public comment from Martin Enriques, Margaret Castro, Sadara, Jon Fuhrman, Magdalena Castillotorres, Joseph Amador, Anthony Smith, Seiko Richardson, Kristin Hyatt, Thomas Berg, Donna Nielsen, Cecile Davis Anderson, Dr. Christopher West, Stella Murga, Emily Bird, Blanca S. Rodriguez and Alexander Boekelheide.

**C. BoardDocs OVERVIEW**

A brief overview of BoardDocs was presented.

**E. APPROVAL OF MINUTES**

Meeting No. 13, Regular Business Meeting, June 1, 2016

**MOTION:**       **ON MOTION OF** Mr. Hilsman and seconded by Ms. Brown, the Board voted by unanimous vote of the six members present [ayes: Brown, Hilsman, Martin, Osterling, Selvidge, Wah; absent: Fellow] to approve the Minutes of Regular Business Meeting No. 13, June 1, 2016.  
Advisory Vote: Aye

**F.       APPROVAL OF CONSENT ITEMS**  
Consent Item 116-P was revised.

**MOTION:**       **ON MOTION OF** Mr. Osterling and seconded by Ms. Brown, the Board voted by unanimous vote of the six members present [ayes: Brown, Hilsman, Martin, Osterling, Selvidge, Wah; absent: Fellow] to approve Consent Items 36-S through 37-S; 258-B through 273-B; and 112-P through 118-P.  
Advisory Vote: Aye

**G.       PUBLIC HEARING AND ADOPTION OF FISCAL YEAR 2016-2017  
TENTATIVE BUDGET**

**MOTION:**       **ON MOTION OF** Mr. Martin and seconded by Mr. Osterling, the Board voted by unanimous vote of the six members present [ayes: Brown, Hilsman, Martin, Osterling, Selvidge, Wah; absent: Fellow] to approve the opening of the public hearing for the Adoption of Fiscal Year 2016-2017 Tentative Budget.  
Advisory Vote: Aye

Ms. Wah opened the hearing. Since no one wished to address the Board on the item, the hearing was closed.

**MOTION:**       **ON MOTION OF** Mr. Osterling and seconded by Mr. Hilsman, the Board voted by unanimous vote of the six members present [ayes: Brown, Hilsman, Martin, Osterling, Selvidge, Wah; absent: Fellow] to approve the Adoption of Fiscal Year 2016-2017 Tentative Budget.  
Advisory Vote: Aye

**I.       SELF-EVALUATION OF BOARD OF TRUSTEES**  
Ms. Wah appointed Trustees Osterling, Hilsman and herself to an ad hoc Board of Trustees Self-Evaluation Committee.

**J.       FIRST READING - RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
PASADENA AREA COMMUNITY COLLEGE DISTRICT ORDERING AN  
ELECTION AND ESTABLISHING SPECIFICATIONS OF THE ELECTION  
ORDER**  
There was a discussion of this item by the Board members.

**K.       SUPERINTENDENT-PRESIDENT'S REPORT**  
Dr. Vurdien presented his report.

**L.       ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND  
BOARD OF TRUSTEES**

**a.       SHARED GOVERNANCE REPRESENTATIVES**

**Ms. Julia Russo, Associated Students**

- Working on communications skills, teambuilding and transportation for upcoming fall, negotiations with Metro.

**b. BOARD OF TRUSTEES**

**Ross Selvidge, Ph.D., Trustee**

- U.S.S. Pasadena submarine is 25 years old, fifth time he's been out; one of the things they offer civilians is the opportunity to crawl down to the end of the torpedo tube and write your name.

**Ms. Linda Wah, Trustee**

- June 27<sup>th</sup> LACSTA has final meeting for the current board at Alhambra Unified. Trustee Osterling will be sworn in as incoming director. Senate bill 1050 – Higher Ed for All - allocates money for underserved students which opens up 10,000 slots at UC level and 15,000 slots over 3 years at CalState level.

**M. PROPOSED FUTURE BOARD BUSINESS MEETING DATES**

**Wednesday, July 20, 2016**

**6:00 P.M. Regular Business Meeting**

**Wednesday, August 17, 2016**

**6:00 P.M. Regular Business Meeting**

**Wednesday, September 7, 2016**

**6:00 P.M. Study Session**

This meeting will be a Regular Business Meeting.

**Saturday, September 17, 2016**

**6:00 P.M. Fall Retreat**

The trustees will be polled for a date in August for the retreat.

**Wednesday, September 21, 2016**

**6:00 P.M. Regular Business Meeting**

This meeting will be a Study Session.

**N. PROPOSED FUTURE AGENDA ITEMS**

There were no proposed future agenda items.

**IV. ADJOURNMENT**

Ms. Wah adjourned meeting No. 14 at 10:05 p.m.

**MOTIONS CARRIED AT MEETING NO. 14 – June 15, 2016**

1. Approval to remove Agenda Item H from the June 15, 2016 Board Agenda.
2. Approval of the Minutes of Regular Business Meeting No. 13, June 1, 2016.
3. Approval of Consent Items 36-S through 37-S; 258-B through 273-B; and 112-P through 118-P.
4. Approval of the opening of the public hearing for the Adoption of Fiscal Year 2016-2017 Tentative Budget.
5. Approval of the Adoption of Fiscal Year 2016-2017 Tentative Budget.

Submitted by:

Rajen Vurdien, Secretary  
Board of Trustees

**BOARD OF TRUSTEES  
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
REGULAR BUSINESS MEETING NO. 14  
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## **AGENDA**

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**I. CALL TO ORDER, ROLL CALL and PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS  
(6:00 P.M.)**

**II. CLOSED SESSION**

**Government Code § 54957.6**

**Conference with Labor Negotiators  
Agency Designated Representatives:  
Linda Wah, Board President; Ross Selvidge, Ph.D., Board Vice  
President  
Unrepresented Employee: Superintendent-President**

**Government Code §54957.6**

**Collective Bargaining (PCCFA)  
Designated Negotiator: Dr. Rajen Vurdien, Superintendent-  
President**

**Government Code §54957**

**Public Employee Appointments:  
Instructors: Music-Voice; Speech Language Pathology  
Assistant; Philosophy; Digital Media, Interactive Design;  
Humanities; Dental Hygiene; Business.  
Counselor, General (4); Associate Dean, Special  
Services; Counselor, EOP&S CAFYES; 8Counselor Specialist  
DSP&S; Supervisor, Creative Services. Vice President, Student  
Services.**

**III. OPEN SESSION (7:00 P.M.)**

**A. PLEDGE OF ALLEGIANCE**

**B. INTRODUCTIONS AND RECOGNITIONS**

- **Ross S. Selvidge, Ph.D.**

**C. BoardDocs OVERVIEW**

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

*The Brown Act prohibits the Board from discussing or taking action on any item not on the agenda.*

**E. APPROVAL OF MINUTES**

Meeting No. 13, Regular Business Meeting, June 1, 2016

**F. APPROVAL OF CONSENT ITEMS** (see page 3, attached)

**ACTION ITEMS RECOMMENDED FOR APPROVAL**

- G. PUBLIC HEARING AND ADOPTION OF FISCAL YEAR 2016-2017 TENTATIVE BUDGET**  
[Superintendent-President Vurdien]
- H. APPROVE CENTENNIAL FACILITIES MASTER PLAN PROPOSED PROJECT LIST**  
[Superintendent-President Vurdien]
- I. SELF-EVALUATION OF BOARD OF TRUSTEES** [Superintendent-President Vurdien]

**INFORMATION ITEMS**

- J. FIRST READING - RESOLUTION OF THE BOARD OF TRUSTEES OF THE PASADENA AREA COMMUNITY COLLEGE DISTRICT ORDERING AN ELECTION AND ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER**
- K. SUPERINTENDENT-PRESIDENT'S REPORT**

**ANNOUNCEMENTS**

- L. ANNOUNCEMENTS BY SHARED GOVERNANCE REPRESENTATIVES AND BOARD OF TRUSTEES**
- M. PROPOSED FUTURE BOARD BUSINESS MEETING DATES**

**Wednesday, July 20, 2016**

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**Wednesday, September 7, 2016**

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**Saturday, September 17, 2016**

**6:00 P.M. Fall Retreat**

**Wednesday, September 21, 2016**

**6:00 P.M. Regular Business Meeting**

- N. PROPOSED FUTURE AGENDA ITEMS**

**IV. ADJOURNMENT**

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## CONSENT ITEMS

- 36-S Approve Professional Development Activities for Student Equity Program
- 37-S Approve Professional Development Activities for Title V: Pathways to Completion
  
- 258-B Approve Notice of Completion for C150006 Asbestos Control Testing – Bid 912, Classroom Abatement and Upgrade
- 259-B Approve Notice of Completion for C160006 JR Universal Construction – Bid 938, Math Center Offices and Tutoring Center
- 260-B Authorize the Rejection and Rebidding of Bid 957 Architecture Classroom Relocation and Remodel
- 261-B Authorize Award Bid 959 Asbestos Abatement – Measure P – Contract Number C160014
- 262-B Amend Consent Item 247-B, Authorize Award: Bid 935, Waterproof District Buildings: C150013 – June 17, 2015
- 263-B Approve Change Order, EMCOR/Mesa Energy Systems, C150010
- 264-B Approve/Ratify Contracts
- 265-B Approve/Ratify Purchasing Transactions
- 266-B Approve/Ratify Information Technology Purchasing Transactions
- 267-B Approve/Ratify Professional Conference Attendances
- 268-B Authorization to Dispose of Surplus Equipment
- 269-B Approve Piggybackable Contracts
- 270-B Reporting and Approval of Self-Insurance Fund Reimbursement, Worker's Compensation
- 271-B Reporting and Approval of Revolving Fund Reimbursement
- 272-B Approve Budget Augmentation
- 273-B Authorization to Solicit Bids: Electronic Refund System
  
- 112-P Approve/Ratify Compensation for Academic Personnel
- 113-P Employment of Hourly Faculty, 2015-16
- 114-P Employment of Hourly Unclassified Employees, College Assistants and Volunteers for 2015-2016
- 115-P Employment of Hourly Unclassified Employees, Student Workers for 2015-2016
- Revised* 116-P Employment, Change of Status and Separation of Academic Employees
- 117-P Authorization to Reimburse Applicants
- 118-P Employment, Change of Status and Separations of Classified Employees

**CERTIFICATION OF SIGNATURES  
TAB G**

**APPOINTMENT TO MEASURE P CITIZENS'  
OVERSIGHT COMMITTEE  
TAB H**

**APPROVAL OF AMENDED AND  
RESTATED EMPLOYMENT AGREEMENT  
FOR SUPERINTENDENT-PRESIDENT  
TAB I**

**RECEIVE INITIAL SUNSHINE PROPOSAL  
2016-2017 PACCD TO PCCFA  
TAB J**

**PUBLIC HEARING 2016-2017 PACCD TO  
PCCFA  
TAB K**

**RECEIVE INITIAL SUNSHINE PROPOSAL  
2016-2017 PCCFA TO PACCD  
TAB L**

**PUBLIC HEARING 2016-2017 PCCFA TO  
PACCD  
TAB M**

**APPROVAL OF CREATION OF  
EDUCATIONAL/FACILITIES MASTER  
PLAN BOARD SUBCOMMITTEE...  
TAB N**

**VETERANS' HEALTH CLINIC: APPROVAL  
OF RELEASE OF NON-PRIVILEGED  
SUMMARY OF LCW LEGAL OPINION  
TAB O**

**APPROVAL OF BOARD OF TRUSTEES  
MEETING DATE CHANGE  
TAB P**

## APPROVAL OF BOARD OF TRUSTEES SELF-EVALUATION INSTRUMENT

**TAB Q**

[illegible]

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**Board Agenda Item G:** Authorize Certification of Signatures

**Board Meeting:** July 20, 2016

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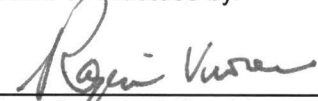
**Recommendation:** It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, authorize the following individuals or positions to sign documents on behalf of the District:

1. Board President, Board Vice President, and Board Clerk to sign contracts, warrants, and documents without limitation.
2. Ramalingum (Rajen) Vurdien, Superintendent/President, Richard Storti, Assistant Superintendent/Vice President, Business & Administrative Services, and Joseph Simoneschi, Executive Director, Business Services, to sign contracts, warrants/checks, and documents without limitation.
3. Ramalingum (Rajen) Vurdien, Superintendent/President, Richard Storti, Assistant Superintendent/Vice President, Business & Administrative Services, Joseph Simoneschi, Executive Director, Business Services, and Lisa Norman, Vice President, Human Resources, to sign orders for salary payments and notices of employment.
4. Joseph Simoneschi, Executive Director, Business Services and Chedva Weingart, Controller, Fiscal Services, to sign warrants.
5. Richard Storti, Assistant Superintendent/Vice President, Business & Administrative Services, Joseph Simoneschi, Executive Director, Business Services and George Chidiac, Director, Purchasing and Contracts Administration, to sign up to, but not to exceed, the amounts specified in Public Contract Code Section 20651 for contracts and purchase orders.
6. In the extended absence of Ramalingum (Rajen) Vurdien, Superintendent/President, Richard Storti, Assistant Superintendent/Vice President, Business & Administrative Services and Joseph Simoneschi, Executive Director, Business Services to sign contracts.

**Background:** College Districts are required by Sections 72000, 85232, and 85233 of the Education Code to certify signatures of the persons authorized to sign documents on behalf of the District.

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Approved for Submission to the  
Board of Trustees by:

  
Superintendent-President

# PASADENA AREA COMMUNITY COLLEGE DISTRICT

Pasadena City College

**Board Agenda Item H:** Appointment to Measure P Citizen's Oversight Committee

**Board Meeting:** July 20, 2016

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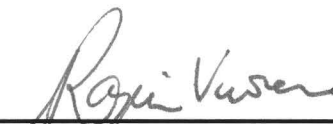
**Recommendation:** It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles county, California approve the appointment of two new numbers to the Measure P Citizen's Oversight Committee for the 2016-2017 and 2017-2018.

**Fiscal Implications:** None.

**Background:** Education Code § 15278 specifies that a Citizen's Oversight Committee be formed if a district passes a bond measure under the guidelines of Proposition 39. On April 17, 2002, the Board of Trustees adopted the "Measure P Citizen's Oversight Committee Structure and Responsibilities" statement, which specifies the number and term of member. The attached slate of nominees is compliance with the "Structure and Responsibilities" statement.

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Approved for Submission to the  
Board of Trustees by:

  
Superintendent/President

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## PASADENA AREA COMMUNITY COLLEGE DISTRICT

### Measure P Citizens' Oversight Committee

Vacant Positions as of July 1<sup>st</sup>, 2016

Agenda Item: H  
BoF: July 20, 2016

	<u>Area Represented</u>	<u>Representative/ Nominee</u>	<u>Current Term *</u>
1	Local Business Organization	Ron Carter	Second
2	Senior Citizens Organization	Joseph P. Zeronian	First
3	Bona Fide Taxpayers' Organization	John McLean	Second
4	Currently Enrolled Associated Student	Nune Garipian	Annual
5	Active in PTSA or PCC Foundation	Lonnie Schield	Second
6	Trustee Area #1 (R. Selvidge)	<b>Jeff Wang</b>	<b>First*</b>
7	Trustee Area #2 (J. Osterling)	Bill Opel Jr.	First
8	Trustee Area #3 (B. Brown)	Rick Olivarez	First
9	Trustee Area #4 (H.R. Hilsman)	Dennis Murphy	Second
10	Trustee Area #5 (L. Wah)	Marla Felber	Second
11	Trustee Area #6 (J. Martin)	Vernon Wickstrom	Second
12	Trustee Area #7 (A. Fellow)	Roger Chandler	Second

*\*Newly appointed Citizens Oversight Committee. All Committee members will serve two-year terms and may be reappointed for a second term. Members may return to the committee after an absence of two years.*

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## EDUCATION

**ANDERSON GRADUATE SCHOOL OF MANAGEMENT AT UCLA**

Los Angeles, CA

M.B.A. – Finance, June 1990

**MASSACHUSETTS INSTITUTE OF TECHNOLOGY**

Cambridge, MA

B.S. - Mathematics, June 1986.

## EXPERIENCE

**KELMAR CAPITAL MANAGEMENT LLC** (8/01 -present)

Pasadena, CA

**Principal**

Boutique Registered Investment Advisory firm focused on ultra-high net worth individuals and family groups. Focused as an independent with assets custodied at Charles Schwab & Co Institutional.

**CITY OF LA CANADA FLINTRIDGE** (3/06 -present)

La Canada, CA

**City Treasurer**

Appointed to serve at the pleasure of the City Council. Responsible for managing fixed income investments for operating and general reserve funds. Ensures that portfolio is compliant with all guidelines.

**GOLDMAN, SACHS & CO** (6/96 -12/00)

Los Angeles, CA

**Vice President – Private Wealth Management**

Built and serviced a \$500mm high net worth practice for individuals and family groups. Managed both equity and fixed income portfolios and provided investment guidance.

**ATLANTIC RICHFIELD & CO** (7/90-6/96)

Los Angeles, CA

**Financial Advisor**

Advanced through several operating companies, as well as Corporate Treasury within ARCO. Responsibilities included Performance Reporting and Analysis for downstream operations, Financial Modeling and Analysis for Upstream Alaskan Pipeline (TAPS) and managing multi-billion dollar cash portfolio while in Treasury.

## BACKGROUND

Other Board Experience includes:

Eisner Pediatric & Family Medical Center – Termed out after serving 3 three-year terms.

Prado Homeowners Association - Elected as Member-at-Large for residential community.

La Canada Jr Baseball and Softball – Local Recreational League serving hundreds of families in town.

Awarded CFA Charter designation in 2001.

**AMENDED AND RESTATED EMPLOYMENT AGREEMENT BETWEEN  
THE GOVERNING BOARD OF THE  
PASADENA AREA COMMUNITY COLLEGE DISTRICT  
AND DR. RAMALINGUM ("RAJEN") VURDIEN  
AS SUPERINTENDENT/PRESIDENT OF THE DISTRICT**

This Amended Agreement is made effective the 1st day of July, 2016, by and between the Governing Board of the Pasadena Area Community College District ("District" or "Board") and Dr. Ramalingum ("Rajen") Vurdien ("Superintendent/President" or "Dr. Vurdien"). This Agreement amends and supersedes the parties' Employment Agreement dated July 1, 2015.

1. Term. The District hereby employs Dr. Vurdien beginning July 1, 2015 and terminating on June 30, 2018, subject to the terms and conditions set forth below.

2. Salary. Beginning July 1, 2016, Dr. Vurdien's annual salary shall be \$293,000.00 for the remainder of the term of this Agreement. The salary shall be payable in approximately equal monthly installments. The salary shall be prorated in any year in which Dr. Vurdien works less than a full year. The Board retains the right to increase Dr. Vurdien's annual salary during the term of this Agreement. Such adjustments shall be in the sole discretion of the Board. A change in salary shall not constitute the creation of a new contract nor extend the termination date of this Agreement.

3. Tax Sheltered Annuity. Beginning in July 2016, and for the remainder of the term of this Agreement, the District shall contribute \$5,000.00 annually into a tax sheltered annuity on behalf of Dr. Vurdien. This contribution is in addition to Dr. Vurdien's salary and shall be made in 10 equal installments of \$500.00. If Dr. Vurdien works less than a full year, no annuity contribution will be made for any month in which he does not work the entire month for the District. The tax sheltered annuity shall be selected by Dr. Vurdien and must be qualified under section 403(b) of the Internal Revenue Code, and all contributions thereto are subject to the provisions and limitations of the Internal Revenue Code and other federal and state laws and regulations. Dr. Vurdien recognizes that contributions to a tax sheltered annuity may not be deemed creditable compensation for purposes of retirement.

4. Benefits. Dr. Vurdien shall be entitled to the same benefits, including medical, dental, vision and life insurance benefits, and to sick leave, provided by the District to all twelve-month educational administrators during each year of service. Full pay sick leave of one day per month may be accumulated from year to year without limit. Dr. Vurdien shall be entitled to pay for holidays on the same basis as all twelve-month educational administrators during each year of service.

5. Vacation. Dr. Vurdien shall earn and accrue 24 days of vacation for each year of service rendered. No more than 48 days of vacation time may be accumulated at any one time. When 48 days of unused vacation have accumulated, vacation accrual will cease until Dr. Vurdien uses vacation so as to bring the accrued amount below 48 days. Vacation must be scheduled at a time convenient to the Board and the operations of the District. If Dr. Vurdien will be absent on vacation for more than ten working days, Dr. Vurdien must request authorization from the Board

President. At time of separation, accumulated vacation, if any, up to a maximum of 48 days will be paid at the current per diem rate of Dr. Vurdien's salary.

6. Management Hours. It is understood that the demands of the position of Superintendent/President will require more than eight (8) hours a day and/or forty (40) hours per workweek. Dr. Vurdien is not entitled to receive overtime compensation.

7. Duties and Responsibilities. Dr. Vurdien, while serving as Superintendent/President of the District, shall be the Chief Executive Officer of the District and the Secretary to the Board of Trustees. He shall have all powers and perform all duties of the position as provided by law or Board Policy, subject to Board approval where required by law or Board Policy, which approval shall not be unreasonably withheld. Dr. Vurdien shall use his best efforts and shall devote all time necessary to perform such duties.

8. Evaluation. Dr. Vurdien shall be evaluated annually by the Board in accordance with applicable Board Policy or Bylaw. This evaluation shall be based upon Dr. Vurdien's goals and objectives as agreed by Dr. Vurdien and the Board and carried out pursuant to Bylaw No. 2435 of the District. Dr. Vurdien and the Board shall agree on a timeline for the evaluation process. If no agreement is reached on a timeline for the evaluation, the Board shall establish the timeline for the evaluation process. A failure to timely or properly evaluate Dr. Vurdien shall not extend the term of this Agreement or constitute a violation of this Agreement. A failure to evaluate Dr. Vurdien shall not preclude the Board from giving notice of termination in accordance with Section 9 of this Agreement.

9. Expenses. The District shall reimburse Dr. Vurdien for documented actual and necessary expenses incurred within the scope of his employment, including, but not limited to, business-related travel (lodging, meals, parking, tolls); the costs of membership in community service and professional organizations, including professional dues and expenses, and the costs of attendance at meetings or events of peer, business, or civic organizations. The District has a membership in the Athenaeum at Caltech in Pasadena, and Dr. Vurdien shall be entitled to use that facility for dining, meetings, and other professional events. All such expenses shall be as permitted by District policy or incurred with prior approval of the Board. The District shall provide Dr. Vurdien a credit card for District-related expenditures. Use of the District credit card is subject to applicable Board Policies and the procedures of the District's business office.

10. Termination.

- A. Mutual Consent. This Agreement may be terminated by the mutual agreement of the parties in writing at any time. The party initiating termination by mutual agreement shall give at least 30 days' written notice to the other party of the desire to terminate the Agreement.
- B. Non-renewal of the Agreement by District. The Board may elect not to renew this Agreement for any reason by providing written notice to Dr. Vurdien in accordance with Education Code section 72411 and other applicable law. If notice is not provided as required by Education Code section 72411(c), this Agreement shall be extended for one additional year. This subparagraph is a knowing and voluntary

waiver of any longer extension of this Agreement pursuant to any interpretation of Education Code section 72411.

At least nine months prior to the end of the term of this Agreement, Dr. Vurdien shall, in writing, remind the Board of the District's obligation to give written notice pursuant to this subparagraph. Failure by Dr. Vurdien to provide this reminder to the Board shall invalidate the notice requirement under this subparagraph and shall operate as a waiver of the automatic renewal provision in Education Code section 72411.

- C. Termination Without Cause. Notwithstanding any other provision of law or of this Agreement, the Board may, unilaterally and without cause or a hearing, terminate this Agreement upon giving of 30 days' prior written notice. In consideration for exercise of this right, the District shall pay to Superintendent/President, for the remainder of the unexpired term of this contract or for six (6) months, whichever is less, a monthly sum equal to Dr. Vurdien's gross monthly salary at the salary rate in effect during his last month of service. In addition, Dr. Vurdien shall be entitled to receive health and welfare benefits at the District's expense for an amount of time commensurate with the amount of time to which Dr. Vurdien is entitled to the above described payment, or until Dr. Vurdien finds other employment which provides health and welfare benefits, whichever occurs first. The parties agree that this paragraph is to be construed in a manner consistent with the requirements of Government Code section 53260 et seq. The parties further agree that this sum constitutes liquidated damages in recognition of the extreme difficulty of determining actual damages to Dr. Vurdien resulting from the contract's termination without cause. These liquidated damages represent Dr. Vurdien's sole and exclusive remedy for any and all damages, known or unknown, tort, contract or otherwise, flowing from the termination of Dr. Vurdien's employment with the District. The parties recognize that upon payment of the liquidated damages sum, Dr. Vurdien will be foreclosed from bringing any action or proceeding of any nature against the District.
- D. Termination for Cause. The Board may terminate Dr. Vurdien's contract at any time for cause. If the Board determines, at its sole discretion, that there is cause to terminate Dr. Vurdien's employment with the District, it may do so upon 30 days' written notice to Dr. Vurdien. The notice shall include a statement of the cause for termination, and shall notify Dr. Vurdien that he may respond to the Board, orally or in writing, regarding the causes. Any such response shall be made to the Board no later than the next regular meeting of the Board following issuance of the written notice of termination. Thereafter the Board's decision regarding dismissal will be determinative. The right to respond to the Board is Dr. Vurdien's exclusive right to any hearing or process if the Board invokes the termination provisions of this subparagraph.
- E. Reimbursement of Cash Settlement: Regardless of the term of this Agreement, if the Agreement is terminated, any cash settlement paid to Dr. Vurdien upon termination shall be fully reimbursed to the District by Dr. Vurdien if Dr. Vurdien is convicted of a crime involving an abuse of office or position.

11. Venue. This Agreement and the rights and obligations of the parties shall be construed and enforced in accordance with the laws of the State of California. The parties agree that, in the event of litigation, venue shall be the appropriate court located in Los Angeles County, California.

12. Agreement to Mediation. The parties agree that prior to initiation of any litigation over any dispute about matters covered by this Agreement, they will submit to voluntary mediation in accordance with procedures to be mutually agreed upon by them. Nothing herein shall be construed to relieve either party or be deemed to constitute a waiver by either party of their respective rights and obligations under Government Code Section 810 et seq.

13. Severability. If any term or provision of this Agreement is, to any extent, held by a court of competent jurisdiction to be invalid, or unenforceable, the remaining terms and provisions of this Agreement shall continue in full force and effect.

13. Construction. This Agreement shall not be construed more strongly against either party regardless of who is responsible for its preparation.

15. Entire Agreement. This Agreement constitutes the entire agreement and understanding between the parties. There are no oral understandings, terms or conditions, and neither party has relied upon any representation, express or implied not contained in this Agreement.

16. No Assignment. This is an agreement for personal services Dr. Vurdien may not assign or transfer any rights granted or obligations assumed under this Agreement.

17. Modification. This Agreement cannot be changed or supplemented orally. No amendment, addition, deletion and/or change to the Agreement shall be valid or enforceable unless it is set forth in a written instrument executed by both parties.

18. Board Approval. The parties recognize that the effectiveness of this Agreement is contingent upon approval by the District's Governing Board.

19. Binding Effect. This Agreement shall be for the benefit of and shall be binding upon all parties and their respective heirs, successors and assigns.

20. Execution of Other Documents. All parties to this Agreement shall cooperate fully in the execution of any other documents and in contemplation of any additional action that may be necessary or appropriate to give full force and effect to the terms of this Agreement.

**SUPERINTENDENT/PRESIDENT**

By: \_\_\_\_\_

Dated: \_\_\_\_\_

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**

By: \_\_\_\_\_

Dated: \_\_\_\_\_

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**Board Agenda Item J:** Receive the Initial Sunshine Proposal for Negotiations for the 2016-2017 year from the Pasadena Area Community College District to the Pasadena City College Faculty Association

**Board Meeting:** July 20, 2016

---

**Recommendation:** It is recommended that the Board of Trustees, Governing Board of the Pasadena Area Community College District of Los Angeles County, California

- Receive the Initial Proposal for Negotiations for the 2016-2017 year from the Pasadena Area Community College District to the Pasadena City College Faculty Association

**Fiscal Impact:** The fiscal impact will depend upon the final outcome of negotiations between the Pasadena City College Faculty Association and representatives of the District.

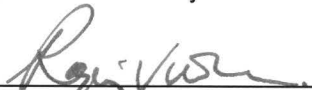
**Background:** Article 8, Section 3547 of the Government Code states:

*All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.*

*Meeting and negotiating shall not take place on any proposal until reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.*

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Approved for Submission to the  
Board of Trustees by:

  
\_\_\_\_\_  
Superintendent/President



**INITIAL NEGOTIATIONS PROPOSAL TO THE  
PASADENA FACULTY ASSOCIATION  
FOR THE 2016-17 ACADEMIC YEAR**

This document serves as the Pasadena Area Community College District's Initial Sunshine Proposal for the 2016-17 year. It is the intent of the District to continue good faith negotiations and work constructively to confront the issues with mutual respect and understanding.

This initial sunshine proposal is intended to meet the requirements and guidelines of Government Code Section 3547, which is part of the Educational Employment Relations Act, and as required by Board Bylaw 2610.

**Proposed Items for Negotiations:**

**Article 12: Salary Schedule**

- Effective July 1, 2016, negotiate an on-salary schedule increase for all full-time faculty members.
- Effective July 1, 2016, negotiate an on-salary schedule increase for adjunct faculty.

**Article 4: Fringe Benefits**

- Negotiate possible changes to medical, dental and vision plans including enhancements, mitigation of costs, and plan design options.

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**Board Agenda Item K:** Public Hearing Regarding the Initial Sunshine Proposal for negotiations for the 2016-17 year from the Pasadena Area Community College District to the Pasadena City College Faculty Association

**Board Meeting:** July 20, 2016

---

**Recommendation:** It is recommended that the Board of Trustees, Governing Board of the Pasadena Area Community College District, conduct a Public Hearing regarding the initial proposal from the Pasadena Area Community College District to the Pasadena City College Faculty Association.

**Fiscal Impact:** The fiscal impact will depend upon the final outcome of negotiations between the Pasadena City College Faculty Association and the Pasadena Area Community College District.

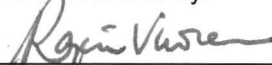
**Background:** Article 8, Section 3547 of the Government Code states:

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*Meeting and negotiating shall not take place on any proposal until reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.*

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Approved for Submission to the  
Board of Trustees by:

  
Superintendent/President



**INITIAL NEGOTIATIONS PROPOSAL TO THE  
PASADENA FACULTY ASSOCIATION  
FOR THE 2016-17 ACADEMIC YEAR**

This document serves as the Pasadena Area Community College District's Initial Sunshine Proposal for the 2016-17 year. It is the intent of the District to continue good faith negotiations and work constructively to confront the issues with mutual respect and understanding.

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**Proposed Items for Negotiations:**

**Article 12: Salary Schedule**

- Effective July 1, 2016, negotiate an on-salary schedule increase for all full-time faculty members.
- Effective July 1, 2016, negotiate an on-salary schedule increase for adjunct faculty.

**Article 4: Fringe Benefits**

- Negotiate possible changes to medical, dental and vision plans including enhancements, mitigation of costs, and plan design options.

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**Board Agenda Item L:** Receive the Initial Sunshine Proposal for Negotiations for the 2016-2017 year from the Pasadena City College Faculty Association to the Pasadena Area Community College District

**Board Meeting:** July 20, 2016

---

**Recommendation:** It is recommended that the Board of Trustees, Governing Board of the Pasadena Area Community College District of Los Angeles County, California

- Receive the Initial Proposal for Negotiations for the 2016-2017 year from the Pasadena Area Community College District to the Pasadena City College Faculty Association

**Fiscal Impact:** The fiscal impact will depend upon the final outcome of negotiations between the Pasadena City College Faculty Association and representatives of the District.

**Background:** Article 8, Section 3547 of the Government Code states:

*All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.*

*Meeting and negotiating shall not take place on any proposal until reasonable time has elapsed after the submission of the proposal to enable the public to become informed and the public has the opportunity to express itself regarding the proposal at a meeting of the public school employer.*

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Approved for Submission to the  
Board of Trustees by:

  
\_\_\_\_\_  
Superintendent/President



**Initial Proposal from the  
Pasadena City College Faculty Association**

The Pasadena City College Faculty Association Leadership Board proposes to negotiate a successor agreement for fiscal year beginning July 1, 2016 to June 30, 2017 with special interest in the following issues:

- **Full-Time Faculty and Part-Time Faculty (Credit and Noncredit, Teaching and Non-Teaching) Issues:**
  1. Compensation
  2. Working conditions
  3. Benefits

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**Board Agenda Item M:** Public Hearing Regarding the Initial Sunshine Proposal for negotiations for the 2016-17 year from the Pasadena City College Faculty Association to the Pasadena Area Community College District

**Board Meeting:** July 20, 2016

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**Recommendation:** It is recommended that the Board of Trustees, Governing Board of the Pasadena Area Community College District, conduct a Public Hearing regarding the initial proposal from the Pasadena City College Faculty Association to the Pasadena Area Community College District.

**Fiscal Impact:** The fiscal impact will depend upon the final outcome of negotiations between the Pasadena City College Faculty Association and the Pasadena Area Community College District.

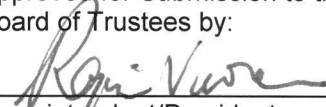
**Background:** Article 8, Section 3547 of the Government Code states:

*All initial proposals of exclusive representatives and of public school employers, which relate to matters within the scope of representation, shall be presented at a public meeting of the public school employer and thereafter shall be public records.*

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Approved for Submission to the  
Board of Trustees by:

  
\_\_\_\_\_  
Superintendent/President



**Initial Proposal from the  
Pasadena City College Faculty Association**

The Pasadena City College Faculty Association Leadership Board proposes to negotiate a successor agreement for fiscal year beginning July 1, 2016 to June 30, 2017 with special interest in the following issues:

- **Full-Time Faculty and Part-Time Faculty (Credit and Noncredit, Teaching and Non-Teaching) Issues:**
  1. Compensation
  2. Working conditions
  3. Benefits

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**Board Agenda Item N:** Approval of creation of Educational/Facilities Master Plan Subcommittee of the Pasadena Area Community College District Board of Trustees and disbanding of the ad hoc committee for the Centennial Facilities Master Plan

**Board Meeting:** July 20, 2016

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**Recommendation:** It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve the creation of an Educational/Facilities Master Plan Subcommittee and disbanding of the ad hoc committee for the Centennial Facilities Master Plan.

**Fiscal Impact:** None

**Background:**

As the facilities master planning process enters a critical stage — during which the Centennial Facilities Master Plan will be drafted, reviewed, vetted, and approved by campus governance groups — my administration and I recommend that the Board of Trustees establish and constitute a formal Educational/Facilities Master Plan Subcommittee.

The subcommittee's charge would be to provide strategic direction and policy oversight of the college's Educational/Facilities Master Plan. This includes review and approval of key project milestones, including the final master planning document and project priorities list, as well as any proposed major changes in operations that might affect the execution of the plan.

This body would be responsible for oversight and review of master planning documents during key stages of their development, including approval of the Draft Plan, Project Priorities (*for facilities plans only*), and Final Plan milestones. It would represent the views of the board at critical junctures of the process and would serve as the channel between board and administration through which direction and input on the master plan is delivered.

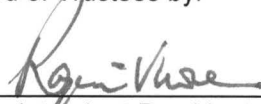
There are many reasons to take this action:

**A standing subcommittee with regular meetings will provide a framework for Trustee involvement in the process.** At the June 15, 2016, board meeting, numerous Trustees expressed concern at the nature and frequency of Trustee involvement in the Centennial Facilities Master Planning process to date. College administrators propose this Subcommittee as a means of delineating clear roles and responsibilities for both Trustees and administrators, while also establishing a set schedule of meetings and other engagement points.

(continued)

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Approved for Submission to the  
Board of Trustees by:

  
Superintendent-President

**The Subcommittee will serve as a deliberative body for important policy decisions related to the future of the college.** With its multiyear timelines, master planning documents represent the college's clearest statement of its future vision of itself. College administrators need a forum in which to gain insight from Trustees on strategic policy direction that will drive these future visions, so that they may craft operational plans and procedures to advance these directives. The Subcommittee will allow Trustees to consider and decide these strategic questions without detracting from other important business before the full board.

**The Facilities Master Plan Ad Hoc Committee lacks the requisite authority to provide oversight of the Centennial Facilities Master Plan.** During earlier stages of the development of this master plan, the ad hoc committee — which counts among its membership both Trustees and members of the general public — provided valuable insight and direction into project strategic direction, guiding principles, and operational assumptions. Now that this phase of the planning process is complete, the Board should rightly be represented by a standing subcommittee that reports regularly to the board and is authorized to act on its behalf.

**Board deliberations over master plans ought to be transparent and open to the public.** Board ad hoc committees are not required to comply with Brown Act open-meeting requirements per Board Bylaw 2220. At the same time, college administrators currently lack a formal structure to engage the high level of community interest in master plans and the vision of PCC's future they represent. By constituting a formal standing subcommittee, the board will provide a forum for community engagement in these projects while also ensuring a series of meetings and action items that align with key project milestones.

**Focused board engagement in master planning processes is crucial to identifying funding strategies and other actions necessary to make the plans actionable.** In recent months, my fellow administrators and I have learned much about the board's preferences for the funding mechanisms that will be required to support the Centennial Facilities Master Plan. As this plan is finalized and approved, both Trustees and administrators will require open channels of communication to ensure our college puts forward a plan that is achievable and meets our needs. This standing subcommittee will play a role long after any particular master plan is published, so that all levels of college governance can work together to put the plan into action.

This subcommittee would follow the successful models we have established with other board subcommittees, including the Budget and Audit Subcommittee and KPCC Oversight Subcommittee, which have proven themselves as effective entities that help us manage the college in a streamlined, collegial manner. Given the importance of the master planning process in our present planning and future endeavors, it is clear that the situation calls for this solution.

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**Board Agenda Item O:** Veterans' Health Clinic: Approval of Release of Non-Privileged Summary of LCW Legal Opinion

**Board Meeting:** July 20, 2016

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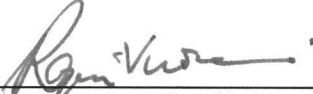
**Recommendation:** It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve the release of the non-privileged summary of Liebert Cassidy Whitmore's (LCW) legal opinion.

**Fiscal Impact:** None

**Background:** The Board is in receipt of an opinion from the law firm of Liebert, Cassidy and Whitmore explaining concerns and reservations regarding whether and how to proceed with establishing a Veterans' Health Center. This document is subject to the attorney-client privilege. Without waiving the attorney-client privilege the Board directs that the District prepare a summary of the conclusions reached by LCW.

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Approved for Submission to the  
Board of Trustees by:

  
\_\_\_\_\_  
Superintendent-President

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**Board Agenda Item P:** Approval of Board of Trustees Meeting Date Change

**Board Meeting:** July 20, 2016

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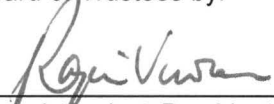
**Recommendation:** It is recommended that the Board of Trustees, governing board of the Pasadena Area Community College District of Los Angeles County, California, approve the cancellation of the November 16, 2016 Board of Trustees meeting and the scheduling of November 30, 2016 as an alternate date.

**Fiscal Impact:** None

**Background:** The Community College League of California's Annual Convention is scheduled for November 16-19, 2016. The Board of Trustees second meeting in November is currently scheduled for November 16, 2016.

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Approved for Submission to the  
Board of Trustees by:

  
\_\_\_\_\_  
Superintendent-President

### **Introduction**

**Just as Boards are concerned with the effectiveness of the institutions they govern, so they should be concerned with their own effectiveness as a Governing Board. Effective Boards engage in a continuing process of self-assessment and evaluation of their performance in order to identify areas of strength and strategies for improvement.**

**Accrediting Commission standards require Boards to define processes for assessing their performance in policy or bylaws and to act in a manner consistent with the statements.**

**Evaluating the performance of the Board as a unit is not the same as evaluating individual trustee performance. The accreditation standards do not require individual self-assessment, although many trustees find it beneficial.**

**The purpose of the Board self-evaluation is to identify areas of Board functioning that are working well and those that may need improvement. In addition, the discussion of Board roles and responsibilities builds communication and understanding among the members and leads to a stronger, more cohesive working group. At the end of an evaluation discussion, Board members should have:**

- identified areas for improvement, perhaps stated as goals and criteria for future evaluations;**
- an understanding of what they expect from themselves and each other to be an effective Board;**
- and**
- a summary of accomplishments and characteristics of which they can be proud.**

## PCC Board of Trustees Self Assessment 2016

### AS A BOARD

Think back over the past calendar year and rate on a scale of Almost Always, Often, Seldom, or Needs Improvement which statement, in your opinion, describes the performance of the Pasadena City College Board of Trustees.

	Almost Always	Often	Seldom	Needs Improvement
Approves/reaffirms the College Mission Statement	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Serves as an independent policy-making body that reflects the public interest in Board activities and decisions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acts as a whole, once the Board reaches a decision	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Advocates for and defends the institution and protects it from undue influence and pressure	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Establishes/reaffirms policies consistent with the Mission Statement to ensure the quality, integrity, and improvement of student learning programs and services and the resources necessary to support them	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adopts/reaffirms and publicizes policies on academic freedom and responsibility, student academic honesty, and specific institutional beliefs or worldviews	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adopts/reaffirms and makes available personnel policies and procedures that are equitable and consistently administered	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adopts/reaffirms and implements a written policy providing for faculty, staff, administrator, and student participation in decision-making processes	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Through established governance structures, processes, and practices, works together with administrators, faculty, staff, and students to facilitate the discussion of ideas and effective communication among the institution's constituencies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Assumes ultimate responsibility for educational quality, legal matters, and financial integrity	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Establishes/reaffirms and publicizes Board bylaws specifying the Board size, Trustee district areas, duties, responsibilities, and operating procedures	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Acts in a manner consistent with its policies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Provides a program for Board development and new member orientation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Has a self-evaluation process for assessing Board performance that is clearly defined, implemented, and published in its policies or bylaws	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Do you have any additional comments related to the above statements?

## PCC Board of Trustees Self Assessment 2016

### AS A BOARD Page 2

Please think back over the past calendar year and rate on a scale of Almost Always, Often, Seldom, or Needs Improvement which statement, in your opinion, describes the performance of the Pasadena City College Board of Trustees.

	Almost Always	Often	Seldom	Needs Improvement
Follows a code of ethics that includes a clearly defined policy for dealing with behavior that violates its code	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Remains informed about, and involved in the accreditation process	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Maintains the responsibility for selecting and evaluating the Superintendent-President	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Delegates to the Superintendent-President full responsibility and authority to administer Board policies without Board interferences and holds the Superintendent-President accountable for the operation of the College	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Understands and complies with their role as a Board, including ensuring that the Brown Act mandates are followed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ensures that the Board officers are elected through an open election process	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Understands and complies with their role as an individual Board Member, such as committee assignments or responsibilities as Board Officers	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Understands and implements the Board's legal responsibilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Understands and approves the college budget	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Works to ensure that key functions are budgeted	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ensures that the physical plant is adequate and well-maintained	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ensures financial solvency of the college	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Is involved in legislative matters at the state and federal level	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Respects the role of governance in making policy	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Approves and monitors construction projects	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Establishes procedure for soliciting and reacting to feedback about the Board from the various constituencies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Do you have any additional comments related to the above statements?

AS A BOARD MEMBER

Do you have any comments related to your role as a Board member.

## PCC Board of Trustees Self Assessment 2016

### BOARD GOALS FOR THE COLLEGE

In its role as the policy-making body, has the Board successfully developed policies for the College in the following areas. (Note that this is an evaluation of the Board's policy development, not the College's implementation of any particular policy).

Goal 1: Strategic Conversations: Develop a Strategic Conversation Committee comprised of representatives from the Academic Senate, Classified Senate, Management Association, Associated Students and the Board of Trustees to engage on discussion of pertinent issues. This Goal includes:

	Almost Always	Often	Seldom	Needs Improvement
Scheduling conversations and meeting with campus constituents on a regular basis	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Allowing all involved to better understand the impact of policy decisions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creating an improved climate to better understand the impact of Board policy decisions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Developing opportunities for the Board to gather information in a less structured environment with the goal of broadening input on policy issues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Considering input from all constituency groups on policy issues	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Providing opportunities for a positive exchange of ideas	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Providing opportunities to dialogue and collaborate on the success of the college	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Do you have any additional comments related to the above policies?

## PCC Board of Trustees Self Assessment 2016

Goal 2: Professional Development: The Board and the College will work together to enhance professional learning related to issues identified in the Board self-evaluation. This Goal includes:

	Almost Always	Often	Seldom	Needs Improvement
Engaging outside experts and practitioners in Brown Act workshops for the Board and campus leaders from all constituent groups	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creating a professional development plan to increase Board skills on effective communication techniques	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creating a professional development plan to increase Board skills on effective techniques for running a meeting	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ensuring that the Superintendent-President has developed a plan for ongoing Brown Act training of all constituents when the College appears to lack clarity on the implementation of this Act	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Do you have any additional comments related to the above policies?

## PCC Board of Trustees Self Assessment 2016

Goal 3: Board Policies and Procedures: Convene a Board Subcommittee to review and revise, as needed, the Board Protocols and Ethics Policy. This Goal includes:

	Almost Always	Often	Seldom	Needs Improvement
Reviewing the Board Ethics and Protocols Policy and revised as needed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Committing to procedures to ensure adherence to Board Policies	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Publishing Board Goals and creating feedback mechanisms for use in subsequent Board self-assessments	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Ensuring that the Board Subcommittee has met with and gained feedback from campus constituent groups	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creating consistent processes for employee representation at Board meetings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Distributing Board summaries to the campus through Strategic Communications and Marketing	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Do you have any additional comments related to the above policies?

## PCC Board of Trustees Self Assessment 2016

Goal 4: Create procedures for regular follow-up and evaluation of the Board adopted Goals and their impact on the campus climate. This Goal includes:

	Almost Always	Often	Seldom	Needs Improvement
Reviewing changes in campus climate using survey data	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creating continuous feedback on the effectiveness of Board actions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Developing mechanisms for creating new action plans to meet the evolving needs of the Board and campus community	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creating a plan to receive regular progress reports on issues of student success, the Equal Employment Opportunity Plan, and the Educational Master Plan	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Do you have any additional comments related to the above policies?

## PCC Board of Trustees Self Assessment 2016

### Board Member Professional Development

**"The institution has a governing board that has authority over and responsibility for policies to assure the academic quality, integrity, and effectiveness of the student learning programs and services and the financial stability of the institution." – WASC Accreditation Standard IV.C.1**

**An educated and well-informed governing board is the foundation of a successful community college. As the policy-making body of the community college, the governing board is responsible for the overall success of the institution and the students served.**

Have you attended the Community College League of California (CCLC) "Effective Trustee Workshop"?

☐ Yes ☐ No

The Excellence in Trusteeship Program encourages all trustees to receive training in the following 7 areas of competency every 2 years.

	Yes	No
Accreditation	<input type="radio"/>	<input type="radio"/>
Student Success	<input type="radio"/>	<input type="radio"/>
Governance	<input type="radio"/>	<input type="radio"/>
Fiscal Responsibilities	<input type="radio"/>	<input type="radio"/>
Board Evaluation	<input type="radio"/>	<input type="radio"/>
Ethics Training	<input type="radio"/>	<input type="radio"/>
Brown Act Training	<input type="radio"/>	<input type="radio"/>

If you received any of the above training, please indicate the year/place below.

Accreditation	<input type="text"/>
Student Success	<input type="text"/>
Governance	<input type="text"/>
Fiscal Responsibilities	<input type="text"/>
Board Evaluation	<input type="text"/>
Ethics Training	<input type="text"/>
Brown Act Training	<input type="text"/>

## PCC Board of Trustees Self Assessment 2016

### Open-Ended Questions

**The following questions are open-ended. Your response will assist in institutional evaluation and determining future priorities.**

What are the Board's greatest strengths?

What are the major accomplishments of the Board in the past year?

What are areas in which the Board could improve?

## **PACCD BoardDocs Implementation Plan**

**Background:** The PACCD Board of Trustees is looking to transition from paper to electronic based Board meetings. The goals include reducing the use of paper and increasing efficiencies. BoardDocs by Emerald Data Solutions, is a leading electronic governance solution amongst California Community Colleges and was selected for PACCD.

### **Implementation Schedule:**

- **Training and Preparation:**

- July 20 – August 17, 2016
  - PACCD Information Technology Services will work with Trustees wishing to use their personal laptops to confirm full compatibility with BoardDocs.
- August 16, 2016
  - Employee training for a small core group of primary publisher and system administrators. This will be in person training by a BoardDocs trainer.
- August 17, 2016
  - Employee training for a larger group of employees who contribute material for the Board packet. This may be split into multiple sessions of 10 – 20 each. This will be in person training by a BoardDocs trainer.
  - Those trustees who prefer to receive a District device will receive one.
  - Trustees will also receive training. This will be in person training by a BoardDocs trainer.
- August 18 – September 7, 2016
  - Additional support and training will be provided between the August 17<sup>th</sup> and the September 7<sup>th</sup> meetings. This training and support will be provided remotely. Support is available 24/7 via telephone 800-407-0141. Support staff are directly employed by Emerald Data Solutions, and are located in the United States.
  - District Employees will utilize BoardDocs to develop the September 7<sup>th</sup> Board packet.

- **Launch:**

- September 7, 2016
  - BoardDocs will be used with a paper copy of the Board packet as a backup.
- September 21, 2016
  - BoardDocs will be used during the Board Study Session.
- October 19, 2016
  - BoardDocs will be used during the regular meeting of the Trustees.

- **Ongoing Support after Launch:**

- Ongoing support will be available for Trustees and Employees 24/7 via telephone - 800-407-0141. Support staff are directly employed by Emerald Data Solutions and are located in the United States.

**Device Options for Trustees:**

While the trustees may use their own personal laptop for BoardDocs, we wanted to provide a district supplied option as well. The goal was to select a device which is light, easy to use, durable, secure and cost effective.

The Lenovo Chromebook is light and weighs 3 pounds. Despite being light, it is Mil-Spec (extra durable). Its battery will last 10 hours, so it provides plenty of capacity to last an entire Board meeting without plugging in. It has a 13.3" screen so it is large but not bulky. Since it is a Chrome device, it costs less than a typical Windows or Mac laptop. It is also less susceptible to viruses, so the Board may appreciate the added security. Here is a picture of the Lenovo Chromebook. The laptop will come with a bag by Kensington. The total cost including the bag and tax is \$493.



**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve/Ratify CIRM Bridges to Stem Cell Program  
Annual Meeting 2016

**Board Meeting Date: July 20, 2016**

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following conference travel. EMP D1, J.1, K.1, B2, E.1

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2015-2016 CIRM Bridges to Stem Cell Research Program grant in account number shown. There is no cost to the District.

Cost Center # **03-5250-5140-0000** Cost Center Name: **Bridges to Stem Cell Research Grant**  
\$5328.00 (student travel fund)

Cost Center # **03-5210-5140-0000** Cost Center Name: **Bridges to Stem Cell Research Grant**  
\$1075.00 (staff travel fund)

Cost categories and amounts include lodging, airfare and ground transportation to/from hotel.

**Group:** CIRM Bridges to Stem Cell Research Program interns

**Number:** 5 students, 1 staff

**Dates:** July 17-19, 2016

**Event:** CIRM Annual Meeting 2016


**Director:** Pamela Eversole-Cire, PhD

**Not to exceed:** \$7000.00

**BACKGROUND:** The CIRM Bridges to Stem Cell Research Program is a stem cell training program funded by the California Institute for Regenerative Medicine (CIRM), the state stem cell agency. It offers exciting new research, educational and training opportunities to biotechnology students at Pasadena City College (PCC). Students selected will have an opportunity to participate in a one-year paid internship in a laboratory performing stem cell research. In addition, the selected students will also be eligible for additional coursework and educational enhancements related to stem cell biology offered by PCC and the host institutions. Students are required to present their year-long project at the annual CIRM Bridges Trainee Meeting.

**Approved by:**

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**

  
\_\_\_\_\_  
**Vice President, Student Services**

  
\_\_\_\_\_  
**Superintendent/President**

(Requires 2 signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:**

Approve / Ratify Department Retreat Counselors and Staff From EOP&S/CARE CAFYES and Foster Youth Programs.

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, Please Approve and Ratify, the Department Retreat for Professional Development. EMP: A1, A1.1,B1.1

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2015-2016 District Budget in the account number shown.

225304-530400-521000-6430

July 12, 2016 EOP&S/CARE/CAFYES and Foster Youth Programs, staff will be meeting at Brookside Golf Club for a full day retreat. This retreat will provide professional development for faculty and staff. This will be an all-day event. Breakfast and lunch will be provided for this retreat, hours from 8:30am-4:30 pm.

**BACKGROUND:** This retreat activities are designed as an additional tool to enable Faculty and staff to meet the needs of a changing student population.

Approved by:

  
\_\_\_\_\_  
Vice President, Student Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:

  
\_\_\_\_\_  
Superintendent/President

(Requires 2 signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve/Ratify Professional Development Activities  
for Student Equity Program

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the Professional Development Activities listed below: EMP: A2, A3, A3.2

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the Tentative 2016-2017 District budget in the account number shown:

225337-533700-521000-6320 (Student Equity Grant)

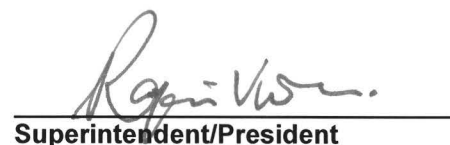
July 1, 2016 – June 30, 2017 – Professional Development Activities, both on and off campus, including workshops, seminars, guest speakers and consultants, conferences and travel, materials, supplies, technology, food, refreshments, and entertainment for students, staff, faculty and administrators at Pasadena City College. Anticipated expenses are not to exceed Three Hundred Thousand Dollars (\$300,000.00) for up to 200 participants per activity.

**BACKGROUND:** Funds are received through the State Equity Grant to close achievement gaps in success in underrepresented student groups, ensure equal educational opportunities and promote student success for all students regardless of race, gender, age, disability or economic circumstances.

Approved by:

  
\_\_\_\_\_  
Vice President, Student Services

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**

  
\_\_\_\_\_  
Superintendent/President

(Requires 2 signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Ratify and Approve Professional Learning Activities  
for CSULA STEM Educational Consortium

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the professional learning activities listed below. EMP: A1, B1, B1.1, B1.2, B1.3, B1.4, B2.1, C4.1, D2.4, D4, E1, E1.1, J1, J2.

**FISCAL IMPLICATIONS:** Funds for this purpose will be budgeted in the 2016-2017 District Budget in account number 215357-535700-521000-0400 (03) under the CSULA STEM ED Consortium Grant.

July 21, 2016 – July 31, 2017 – Various meetings, workshops, retreats, and other professional development activities will be held for faculty, staff, students, and managers on campus and at local venues throughout the academic year in support of the CSULA STEM Educational Consortium Grant. Anticipated expenses are not-to-exceed Ten Thousand Dollars (\$10,000.00) for the learning activities and approximately 25 participants per day.

**BACKGROUND:** These activities shall be determined by College need. The professional learning activities have been requested by the Dean of the Natural Sciences Division.

Approved by:

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**

  
Assistant Superintendent, Vice President  
Instruction

  
Superintendent/President

(Requires 2 signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve/Ratify Instructional Activities and Staff  
Development Activities for CTE Programs

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the Instructional Activities and Staff Development Activities listed below. *EMP: A, B, C, D, E, H, and K*

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2016-17 Proposed District Budget in account number shown 215112-511200-521000-6090, (CTEA – Across All).

July 1, 2016 to June 30, 2017: CTE Programs' Advisory Committee Meetings. Requirement of two advisory committee meetings annually, for each CTE program. These meetings include representatives from local industry, faculty members, and staff at PCC and local venues. Anticipated expenses not-to-exceed Seven Thousand (\$7,000.00) for materials, supplies, refreshments, and other activity related expenses for approximately 40 to 45 participants per activity.

July 1, 2016 to June 30, 2017: Career and Technical Education Professional Development Activities, workshops and seminars for faculty, staff, administrators, and students at PCC and local venues. Anticipated expenses not-to-exceed Twenty Eight Thousand Dollars (\$28,000.00) for materials, supplies, refreshments, and other activity related expenses for approximately 40 to 45 participants per activity.

**BACKGROUND:** Through advisory meetings, including educational partners and local business representatives, the program directors/instructors gather valuable information as to what skill sets graduating students will need to meet the demands, in specific fields of study, in the local business community. Staff Development activities are designed as an additional tool to enhance excellence and enable the staff to meet the needs of a changing student population. Training sessions, retreats and workshops are held on various topics.

Approved by:

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**

  
Assistant Superintendent, Vice President  
Instruction

  
Superintendent/President

(Requires 2 signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve/Ratify CA Career Pathways Trust Program  
Conferences, Workshops and Activities

**Board Meeting Date:** July 20, 2016

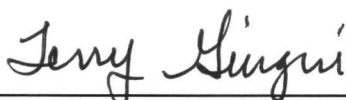
**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the CA Career Pathways Trust Program conferences, workshops and activities listed below. *EMP: A, B, C, D, E, H, and K*

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2016-17 Proposed District Budget in account number shown 226382-638200-521000-6490, (CA Career Pathways Trust Program).

July 1, 2016 to June 30, 2017: CA Career Pathways Trust Program (also known as LA Hi-Tech) for Conferences, Workshops and Activities for faculty, staff, administrators, and students at PCC and local venues. Anticipated expenses not-to-exceed Fifty Thousand Dollars (\$50,000.00) for conferences, rentals, materials, transportation, technicians, presenters, and other activity related expenses for approximately 30 to 100 participants per activity.

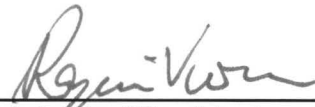
**BACKGROUND:** The LA Hi-Tech Consortium will strengthen strategic partnerships and career pathway links across five K-12 systems, three community college districts, and a host of industry and community partners that align with the Information Communications Technology (ICT) sector. The Consortium will prepare 3,600 high school and community college students for careers in the ICT sector by improving student transitions from secondary to post-secondary institutions by linking secondary learning academies to CTE programs at the post-secondary level with rigorous academic content. Industry partners will align workplace competencies with curriculum, work-based learning, offer summer internships and extend employment opportunities for students upon completion of certificates and/or AA/AS degrees.

Approved by:



Assistant Superintendent, Vice President  
Instruction

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:



Superintendent/President

(Requires 2 signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve/Ratify Title V – Design Tech Pathways  
Conferences, Workshops and Activities

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the Title V – Design Tech Pathways conferences, workshops and activities listed below. *EMP: A, B, C, D, E, H, and K*

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2016-17 Proposed District Budget in account number shown 215265-526500-521000-6490, (Title V – Design Tech Pathways).

July 1, 2016 to June 30, 2017: Title V – Design Tech Pathways for Conferences, Workshops and Activities for faculty, staff, administrators, and students at PCC and local venues. Anticipated expenses not-to-exceed Forty Thousand Dollars (\$40,000.00) for conferences, rentals, materials, transportation, technicians, presenters, refreshments, and other activity related expenses for approximately 30 to 100 participants per activity.

**BACKGROUND:** A critical component of the college's Title V - Design Tech grant is coordination and development of Career and Technical Education (CTE) Pathways at PCC and at transfer institutions. This work involves coordinating curriculum and outcomes, developing outreach and college transition strategies, maximizing dual enrollment/articulation opportunities, and ensuring information and data is communicated effectively between the institutions. The above sponsored activities will be determined by college need.

Approved by:

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**

Assistant Superintendent, Vice President  
Instruction

Superintendent/President

(Requires 2 signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve/Ratify the Advanced Manufacturing Engineering Technology Link Learning Consortium (AMETLL) Conferences, Workshops and Activities

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the Advanced Manufacturing Engineering Technology Link Learning Consortium (AMETLL) conferences, workshops and activities listed below.  
*EMP: A, B, C, D, E, H, and K*

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2016-17 Proposed District Budget in account number shown 225338-533800-521000-6490, (Advanced Manufacturing Engineering Technology Link Learning Consortium).


July 1, 2016 to June 30, 2017: Advanced Manufacturing Engineering Technology Link Learning Consortium for Conferences, Workshops and Activities for faculty, staff, administrators, and students at PCC and local venues. Anticipated expenses not-to-exceed Eighty Thousand Dollars (\$80,000.00) for conferences, rentals, materials, supplies, transportation, technicians, presenters, and other activity related expenses for approximately 20 faculty and staff, and approximately 500 participants.

**BACKGROUND:** The AMETLL Consortium will strengthen strategic partnerships and career pathway links across five community college districts, and a host of industry and community partners that align with the Advanced Manufacturing sector. The Consortium will prepare 1,000 high school and community college students for careers in the Advanced Manufacturing sector by improving student transitions from secondary to post-secondary institutions by linking secondary learning academies to Advanced Manufacturing programs at the post-secondary level with rigorous academic content. Industry partners will align workplace competencies with curriculum, work-based learning, offer summer internships and extend employment opportunities for students upon completion of certificates and/or AA/AS degrees.

Approved by:

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**

  
Assistant Superintendent, Vice President  
Instruction

  
Superintendent/President

(Requires 2 signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve/Ratify the CTE Enhancement Funds -  
Instructional Activities and Staff Development  
Activities for CTE Programs

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the CTE Enhancement Funds conferences, workshops and activities listed below. *EMP: A, B, C, D, E, H, and K*

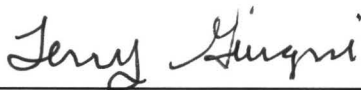
**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2016-17 Proposed District Budget in account number shown 225132-513200-521000-6090, (CTE Enhancement Funds).

July 1, 2016 to October 31, 2016: CTE Enhancement Funds for professional development activities, meetings, seminars, workshops, worksite visits, field trips, and guest speakers for faculty, staff, administrators, and students at PCC and local venues. Anticipated expenses not-to-exceed Ten Thousand Dollars (\$10,000.00) for presenters, rentals, materials, supplies, refreshments, transportation, technicians, custodial fees, admission fees, and other activity related expenses for approximately 40 to 45 participants per activity.

**BACKGROUND:** These activities shall be determined by College need. These activities have been requested by the Dean of Economic and Workforce Development.

Approved by:

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**



**Assistant Superintendent, Vice President  
Instruction**



**Superintendent/President**

(Requires 2 signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Amend to Consent Item 30-I Approve/Ratify  
Extension Independent Contractors/Instructors

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, amend Consent Item 30-I Approve/Ratify Extension Independent Contractors/Instructors, approved on June 1, 2016, as follows: *EMP: 14*

**FISCAL IMPLICATIONS:** There is no cost to the District. Extension independent contractors/instructors are paid from participants' fees.

**INSTRUCTORS**

*Zee, Rosa Chinese Floral Arts Foundation – USA Charter*

**CLASS NAME**

Hands on Culture – Be a Scholar for a Day

**BACKGROUND:** The services of the independent contractors/instructors are requested by the Director of Extension.

Approved by: *[Signature]* 6/27/16

*[Signature]*  
Assistant Superintendent, Vice President  
Instruction

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**

*[Signature]*  
Superintendent/President

(Requires 2 signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve of Organizations for Membership, 2016-17  
Fiscal Year

**Board Meeting Date:** July 20, 2016

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**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the attached list of organizations for institutional membership in Fiscal Year 2016-17. *EMP: L*

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2016-2017 Tentative District under account code 531000 in the appropriate organization code.

**BACKGROUND:** The contracts have been requested by the area organizational code manager and reviewed for compliance with legal requirements and with District policies

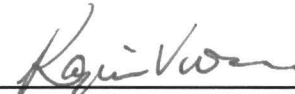
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Approved by:



Assistant Superintendent/Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:



Superintendent/President

(Requires 2 signatures)

# Institutional Membership Organization

2016-2017

Name of Membership/Organization	Amount	Department
Academic Senate for California Community Colleges	\$ 6,100	Academic Senate
Access Text Network	0	DSP&S
American Association for Paralegal Education	\$ 450	Business Department
American Association of Community Colleges (AACC)	\$ 15,490	Superintendent/President
American Association of University Women (AAUW)	\$ 175	Superintendent/President
American Bar Association	\$ 1,258	Business Department
American College Health Association (ACHA)	\$ 1,300	Student Health Services
American Dental Education Association	\$ 945	Health Sciences
American Mathematical Association of Two-Year Colleges (AMATYC)	\$ 508	Mathematics
Arroyo Seco Library Network of the Library of California	0	Library
Asian Pacific Islander Trustees & Administrators Caucus (APITA)	\$ 100	Superintendent/President
Associate Degree Nursing Program, Southern California Directors	\$ 100	Health Sciences
Association of American Colleges and Universities (AAC&U)	\$ 3,320	Superintendent/President
Association of California Community College Administrators (ACCCA)	\$ 432	Superintendent/President
	\$ 432	Assistant Superintendent/VP Bus Svc
Association of Chief HR Officers/Affirmative Action Officers (ACHRO/EEO)	\$ 350	Human Resources
Association of Community College Trustees (ACCT)	\$ 7,111	Board of Trustees
Auto Service Council CA	\$ 750	Engineering & Technology
Automotive Engine Rebuilders Association (AERA)	\$ 232	Engineering & Technology
Bookshare	0	Academic and Student Affairs
California & University Professional Association for Human Resources (CUPA-HR)	\$ 2,290	Human Resources
California Community College Mental Health & Wellness Association (MHWA)	\$ 200	Special Services
California Community Colleges Chief Instructional Officers (CCCCIO)	\$ 300	Academic & Student Affairs
California Association for Coordinated Transportation (CalACT)	\$ 510	Transportation
California Association for Local Economic Development (CALED)	\$ 80	Economic Workforce & Development (Grant)
California Association of Community College Registrars & Admissions Officers	\$ 200	Admissions and Records
California College & Universities Police Chiefs Association (CCUPCA)	\$ 100	Police & Safety

**Institutional Membership Organization**  
**2016-2017**

Name of Membership/Organization	Amount	Department
California Colleges for International Education	\$ 450	International Education/Student Center
California Community Chief Student Services Administrators Association (CCCSSAA)	\$ 300	Academic & Student Affairs
California Community Coaches Athletic Trainers Assoc. (CCCATA)	\$ 50	Athletics/Kinesiology
California Community College Athletic Directors Assn. (CCCADA)	\$ 200	Athletics/Kinesiology
California Community College Council for Staff Development (4CSD)	\$ 125	Professional Development/Distant Education
California Community Colleges Athletic Assn. (CCCAA)	\$ 9,200	Instruction
California Community Colleges Classified Senate	\$ 100	Classified Senate
California Corporate College (CA CC)	\$ 500	Contract Education
California Fashion Association	\$ 500	Visual Media Performing Arts
California Placement Association	\$ 130	Counseling and Student Success Services
California Psychology Internship Council (CAPIC)	\$ 375	Special Services
Churchill Forum, Churchill Center for learning Disabilities	0	Special Services
Community College Facilities Coalition (CCFC)	\$ 825	Facilities Services
Community College League of California	\$ 30,758	Superintendent/President
Community College Public Relations Organization	\$ 175	Strategic Communication and Marketing
Council for Opportunity in Education (COE)	\$ 4,250	TRIO Programs (Grant 1&2)
Council for Undergraduate Research (CUR)	\$ 825	E-STEM Grant
Council of Chief Librarians	\$ 150	Library
EDUCAUSE	\$ 3,955	Information Technology
English Council of California Two-Year Colleges	\$ 250	English
Equal Employment Diversity & Equity Consortium (EEDEC)	\$ 250	Human Resources
Foundation for California Community Colleges	\$ 1,000	Counseling and Student Success Services
Health Services Association- California Community Colleges (HSACCC)	\$ 150	Student Health Services
Hispanic Association of Colleges and Universities (HACU)	\$ 10,055	Superintendent/President
Innovate Pasadena	\$ 12,500	Economic & Workforce Development (Grant)
Institute for International Education	\$ 375	International Education/Student Center
Instructional Technology Council	\$ 495	Distance Education
La Canada Flintridge Chamber of Commerce	\$ 95	Strategic Communication and Marketing
Learning Ally	0	DSP&S

**Institutional Membership Organization**  
**2016-2017**

<b>Name of Membership/Organization</b>	<b>Amount</b>	<b>Department</b>
Learning Guild	\$ 267	Library
Learning Resources Network (LERN)	\$ 745	PCC Extension
Los Angeles County School Trustees Association (LACSTA)	\$ 140	Board of Trustees
Los Angeles Economic Development Corp. (LAEDC)	\$ 5,000	Economic & Workforce Development (Grant)
Mobile Air Conditioning Society (MACS)	\$ 140	Engineering & Technology
National Alliance for Partnerships in Equity (NAPE)	\$ 70	Economic & Workforce Development (Grant)
National Association for Community Colleges Entrepreneurship (NACCE)	\$ 750	Business (Grant)
National Association of Colleges & Employers (NACE)	\$ 600	Counseling and Student Success Services
National Association of Dental Laboratories (NADL)	\$ 350	Health Sciences
National Association of Foreign Student Advisors (NAFSA)	\$ 440	International Education/Student Center
National Association of Student Financial Aid Administrators (NASFAA)	\$ 3,000	Scholarships & Financial Aid
National Athletic Trainers Association (NATA)	\$ 450	Athletics/Kinesiology
National Automotive Teachers Education Foundation (NATEF)	\$ 1,000	Engineering & Technology
National Behavioral Intervention Team Association (NaBITA)	\$ 320	Special Services
National Council for Marketing and Public Relations	\$ 500	Strategic Communication and Marketing
National Council on Black American Affairs (NCBAA)	\$ 500	Superintendent/President
National Strength & Conditioning Association (NCSA)	\$ 90	Athletics/Kinesiology
National Student Clearing House (NSCH)	\$ 1,000	TRIO Programs
National Tutoring Association	\$ 150	Learning Assistance Center
North American Council of Automotive Teachers (NACAT)	\$ 180	Engineering & Technology
Online Learning Consortium (OLC)	\$ 695	Distance Education
Open Education Consortium	\$ 525	Distance Education
Pasadena Chamber of Commerce	\$ 485	Strategic Communication and Marketing
Quality Matters	\$ 2,200	Distance Education
Research and Planning Group for California Community Colleges (RP Group)	\$ 350	Office of Institutional Effectiveness
San Gabriel Valley Economic Partnership	\$ 5,000	Superintendent/President
Screen Printing Association International (SGIA)	\$ 25	VAMS
South Coast Conference (SCC)	\$ 6,975	Athletics/Kinesiology

**Institutional Membership Organization**

**2016-2017**

<b>Name of Membership/Organization</b>	<b>Amount</b>	<b>Department</b>
South Pasadena Chamber of Commerce	\$ 100	Strategic Communication and Marketing
Southern 30 Information Exchange Consortium	\$ 200	Human Resources
Southern California Football Association (SCFA)	\$ 2,200	Athletics/Kinesiology
Southern California Intersegmental Visual Articulation Council (SCIAC)	\$ 75	Counseling and Student Success Services
US Green Building Council	\$ 300	Facilities Services
Western Association for College Admissions Counseling (WACAC)	\$ 45	Transfer Center
Western Association of Educational Opportunity Personnel (WESTOP)	\$ 720	TRIO Program (Grant 1&2)
<b>Grand Total</b>	<b>\$ 156,358</b>	

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**  
Approve/Ratify Contracts

**Board Meeting Date:** July 20, 2016

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**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the contracts listed on the attached.

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2015-2016 Adopted District Budget and 2016-2017 Tentative District Budget, in the account numbers shown.

**BACKGROUND:** The contracts have been requested by the area organizational code managers and reviewed for compliance with legal requirements and with District policies.

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Approved by:



Assistant Superintendent/Senior Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:



Superintendent/President

PASADENA AREA COMMUNITY COLLEGE DISTRICT  
 REVIEW OF CONTRACTS

Contract No.	Contractor	Amount	Description of Services	Dates of Services	Department	Account No.
<b>NO-COST TO DISTRICT APPROVE</b>						
B170047	Saugus Union School District	No Cost	To provide off-campus supervised fieldwork for Speech-Language Pathology Assistant Students enrolled in SLPA 126. <i>EMP: K, B</i>	8/29/16 thru 8/28/19	Speech-Language Pathology Assistant	N/A
B170045	Los Angeles Harbor College	No Cost	To provide Library Technology Internship. <i>EMP: D4, K1</i>	8/1/16 thru 7/31/21	Library	N/A
B160283	Blueist Training	No Cost	Amendment No. 1, to extend the contract from June 30, 2016 to June 30, 2017 for the purpose of developing internship and business relations for project based learning opportunities for 200 students in various pathways, externships for instructors and advisory committees. <i>EMP: D1, D4.1, D4.2, D4.3</i>	3/16/16 thru 6/30/17	Economic and Workforce Development	N/A
B160285	Acrobotic Industries	No Cost	Amendment No. 1, to extend the contract from December 31, 2016 to June 30, 2017 for the training of 20 PCC Engineering and Computer Science students in robotics, competition coordination and support and development of robotic kits support high school and PCC collaboration for career pathway development in the CTE programs in advanced manufacturing and computer programming. <i>EMP: D1, D4.1, D4.2</i>	3/16/16 thru 6/30/17	Economic and Workforce Development	N/A
B160178	Sarah Daum	No Cost	Amendment No. 2, to extend the contract from June 30, 2016 to June 30, 2017 to develop advisory committee practices with Deans and Faculty who oversee the Career, Technology and Education programs. <i>EMP: D4</i>	4/7/16 thru 6/30/17	Economic and Workforce Development	N/A
B150225	Foundation for California Community Colleges (FCCC)	No Cost	Amendment No. 1, to extend the contract from June 30, 2016 to June 30, 2017 to assist in carrying out the activities set forth in the CA Career Pathways Trust Grant (LA HI-TECH). Their consultants will service eight (8) community colleges and sixteen (16) high schools with pathway development. <i>EMP: D1-D4.3</i>	1/1/14 thru 6/30/17	Economic and Workforce Development	N/A
B150215	Los Angeles Area Chamber of Commerce (Bixel Exchange)	No Cost	Amendment No. 3, to extend contract from June 30, 2016 to June 30, 2017 for the LA HI-TECH Consortia, a Career Pathways Grant, to act as the primary business intermediary and convener of the LA tech community. <i>EMP: D1-D4.3</i>	7/1/14 thru 6/30/17	Economic and Workforce Development	N/A
B160146	Pasadena Bioscience Collaborative	No Cost	Amendment No. 1, to extend the contract from June 30, 2016 to October 31, 2016 to provide consortia management for California Community Colleges Chancellor's Office Career Technical Education Enhanced Funding (CTE EF) Grant in partnership with Citrus, East LA, and West Colleges. <i>EMP: D4, I2</i>	7/1/15 thru 10/31/16	Economic and Workforce Development	N/A
B160282	Spinx, Inc.	No Cost	Amendment No. 1, to extend the contract from June 30, 2016 to June 30, 2017 to undertake the LA HI-TECH website for the consortium of 8 community colleges and 16 high schools. The company will provide web design based on needs to reach employers, consortium partners and students. <i>EMP: C1-2</i>	3/17/16 thru 6/30/17	Economic and Workforce Development	N/A

PASADENA AREA COMMUNITY COLLEGE DISTRICT  
REVIEW OF CONTRACTS

Contract No.	Contractor	Amount	Description of Services	Dates of Services	Department	Account No.
B170048	Dr. Carol Richardson Te, MD Dr. Francis C. Te, MD Private Practice - Internal Medicine	No Cost	To provide externship experience to Medical Assistant Students. <i>EMP: K3, B1.2</i>	6/27/16 thru 6/26/19	Medical Assisting Department	N/A
B170049	Dr. Jason K. Boutros	No Cost	To provide externship experience to Medical Assistant Students. <i>EMP: K3, B1.2</i>	6/27/16 thru 6/26/19	Medical Assisting Department	N/A
UNRESTRICTED GENERAL FUND						
RATIFY						
B160067	TALX Corporation/eThority LLC, provider of Equifax Workforce Solutions	\$1,500.00	Amendment No. 1, to increase the not-to-exceed total of \$26,970.00 to a not-to-exceed total of \$28,470.00, an increase of \$1,500.00 for the Tax Form 1094-C Transmittal Service. <i>EMP: B</i>	8/4/15 thru 8/4/16	Human Resources	100000-430000-430200-6730
B983983	Vicenti, Lloyd & Stutman, LLP	\$95,000.00	REVISE Consent Item 122-B, December 9, 1015. Amendment No. 5, to extend contract through December 31, 2018 and increase the not-to-exceed total of \$245,579.15 to a not-to-exceed total of \$340,579.15, an increase of \$95,000.00 to conduct the District's audit of Financial Statements for Fiscal Year 2015-2016. and 2016-2107. <i>EMP: E</i>	<del>7/1/15 thru 12/31/18</del> 7/1/15 thru 6/30/17	Fiscal Services	100000-410000-572000-6600
B160291	The Lew Edwards Group	\$5,000.00	Amendment No. 1, to increase the contract from a not-to-exceed total of \$20,000.00 to a not-to-exceed total of \$25,000.00, an increase of \$5,000.00 for consultation services. <i>EMP: F</i>	3/17/16 thru 6/30/16	Business and College Services	100000-300000-512000-6602
TOTAL UNRESTRICTED GENERAL FUND		\$6,500.00				
RESTRICTED FUND						
APPROVE						
B170044	Charles Reese	\$10,000.00	To provide consulting services for the Jackie Robinson Art and Humanities Lecture Series for a not-to-exceed total of \$10,000.00. <i>EMP: A, B, E</i>	7/21/16 thru 6/30/17	Student Affairs	225337-533700-512000-6320
B170050	Susan Rhett Gamble, Psy.D.	\$4,000.00	To provide Learning Disability Assessment services for a not-to-exceed total of \$4,000.00. <i>EMP: E</i>	8/1/16 thru 12/31/16	Disabled Student Programs and Services	225337-533700-512000-6320
RATIFY						
B160186	Rhonda Marie Quarles	<del>No Cost</del> \$60,000.00	REVISE Consent Item 264-B, June 15, 2016. Amendment No. 1, to extend contract from June 30, 2016 to June 30, 2018 June 30, 2017, and increase the not-to-exceed total of \$60,000.00 to a not-to-exceed total of \$120,000.00, an increase of \$60,000.00 for services as Project Coordinator of the Adult Education Block Grant. <i>EMP: K3</i>	<del>7/1/16 thru 6/30/18</del> 7/1/16 thru 6/30/17	Noncredit Division	225210-521000-512000-4900
B160210	Aisha N.Hickman	<del>No Cost</del> \$50,000.00	REVISE Consent Item 264-B, June 15, 2016. Amendment No. 1, to extend contract from June 30, 2016 to June 30, 2018 June 30, 2017, and increase the not-to-exceed total of \$50,000.00 to a not-to-exceed total of \$100,000.00, an increase of \$50,000.00 for the Foothill Workforce Development Board "One Stop Shop" Affiliate. <i>EMP: K3</i>	<del>7/1/16 thru 6/30/18</del> 7/1/16 thru 6/30/17	Noncredit Division	225210-521000-512000-4900
B160342	Educational Credit Management Corporation	<del>\$4,200.00</del> \$6,450.00	REVISE Consent Item 235-B, June 1, 2016. To provide default prevention services, counseling, outreach and loan tracking services for a not-to-exceed total of \$4,200.00 \$6,450.00. <i>EMP: E</i>	6/1/16 thru 5/30/18	Financial Aid	225316-531600-512000-6460
TOTAL RESTRICTED GENERAL FUND		\$130,450.00				

PASADENA AREA COMMUNITY COLLEGE DISTRICT  
 REVIEW OF CONTRACTS

Contract No.	Contractor	Amount	Description of Services	Dates of Services	Department	Account No.
CAPITAL OUTLAY FUND						
RATIFY						
B170046	Crafted Software-Solutions by Design	\$50,000.00	To provide special programming and analysis with LancerPoint for a not-to-exceed total of \$50,000.00. EMP: C1, C3	7/1/16 thru 6/30/17	Information Technology Services	410000-711500-512000-7100
TOTAL CAPITAL OUTLAY FUND		\$50,000.00				
BUILDING FUND						
RATIFY						
B150190	Architecture 4 Education Inc	\$10,800.00	Amendment No. 2, to increase the not-to-exceed total of \$169,190.00 to a not-to-exceed total of \$179,990.00, an increase of \$10,800.00 to provide services for replacement of Electrical Engineer. EMP: L	12/11/14 thru 12/31/17	Project Center	420000-740900-625200-7100
TOTAL BUILDING FUND		\$10,800.00				
SELF-INSURANCE FUND (Supplemental Health/GASB45)						
RATIFY						
B160358	Total Compensation Systems, Inc.	\$6,900.00	To provide Governmental Accounting Standard Board (GASB45) actuarial services as required for retiree health valuations for a not-to-exceed total of \$6,900.00. EMP: F	12/11/15 thru 6/30/16	Fiscal Services	640000-320000-512000-6720
B160357	Total Compensation Systems, Inc.	\$2,200.00	To provide Governmental Accounting Standard Board (GASB27) actuarial services as required for retiree health valuations for a not-to-exceed total of \$2,200.00. EMP: F	12/11/15 thru 6/30/16	Fiscal Services	640000-320000-512000-6720
TOTAL SELF-INSURANCE FUND (Supplemental Health/GASB45)		\$9,100.00				
SELF-INSURANCE FUND (Worker's Compensation)						
RATIFY						
B170053	Schools Alliance Workers' Compensation Excess II (SAWCXII)	\$184,212.00	Renewal of Excess Workers' Compensation coverage and Schools Alliance for SAWCX administrative costs for the 2016/2017 fiscal year for a not-to-exceed total of \$184,212.00. EMP: F	7/1/16 thru 6/30/17	Business Services - Risk Management	610000-401500-591000-6770
TOTAL SELF-INSURANCE FUND (Workers' Compensation)		\$184,212.00				
SELF-INSURANCE FUND (Property and Liability)						
RATIFY						
B170054	Statewide Association of Community Colleges (SWACC)	\$791,168.00	Renewal of Property and Excess Property, Liability and Excess Liability, Electronic Data Processing, Crime, Equipment Breakdown, and Cyber Liability coverages, as well as Risk Management Reserve for the 2016/2017 fiscal year for a not-to-exceed total of \$791,168.00. EMP: F	7/1/16 thru 6/30/17	Business Services - Risk Management	620000-401600-541000-6770
TOTAL SELF-INSURANCE FUND (GASB45) (Property and Liability)		\$791,168.00				
FUNDS GRAND TOTAL		\$1,182,230.00				

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve/Ratify Purchasing Transactions

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify purchase orders, P1602727 through P1602784. *EMP: L*

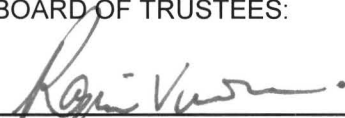
**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2015-2016 Adopted District Budget, in the funds indicated and charged to the requestors' cost center.

**BACKGROUND:** Purchase orders of any amount have been issued in accordance with legal requirements and attached hereto.

Approved by:



Assistant Superintendent/Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:

Superintendent/President

*(Requires two signatures)*

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**PASADENA CITY COLLEGE**

**PURCHASE ORDER TRANSACTIONS**

PURCHASE ORDER TRANSACTIONS				Vendor
			Total	YTD Total
PO Number	Vendor Name	Description	Requestor	PO Amount
UNRESTRICTED GENERAL FUND				
P1602774	B and H Photo-Video Pro Audio	Supplies and Materials	LIB: Shatford Library	22.00
P1602769	City of Pasadena	Other Services	Facilities Trades	55.50
P1602745	Govconnection Inc	Supplies and Materials	VAMS: Graphic Arts Lab	567.46
P1602763	HealthImpact	Other Services	HS: Dental Assisting	1,758.00
P1602748	* Kelly Paper	New Equipment between \$500-4999	Copy Clearing Center	654.00
P1602732	NAFSA	Other Services	International Student Services	385.00
P1602759	Porter Boiler Service	Repair and Maintenance of Equip	Building Services	1,983.83
P1602777	Singler Wholesale Distributors	Repair and Maintenance of Equip	Building Services	7,237.18
P1602750	South Coast Air Quality Mgmt District	Other Services	Facilities Trades	750.00
		Notice of Violation Agreement Fee		
P1602770	South Coast Air Quality Mgmt District	Other Services	Facilities Trades	1,253.46
		Annual Emissions Report Fee		
P1602756	* St George's Medical Clinic	Other Service	Human Resources Office	25.00
		TB Test Fee		
			Total Unrestricted General Fund	14,691.43
RESTRICTED GENERAL FUND (Including Grants)				
P1602751	Automotive Electronics Service Inc	New Equipment \$5,000 or Greater	CTEA: Engineering & Technology	25,967.07
P1602784	Clean Fuel Connection Inc	New Equipment \$5,000 or Greater	CTEA: Engineering & Technology	10,319.41
P1602747	Fixhybrid.com	Books, Magazines and Periodicals	CTEA: Engineering & Technology	5,450.00
P1602746	TEquipment.NET	New Equipment between \$500-4999	CTEA: Engineering & Technology	5,624.59
P1602775	Facebook	Other Services	Pathways to Completion, Title V	2,000.00
P1602757	* PCC Bookstore	Supplies and Materials	Upward Bound: Classic	1,891.17
		Calculus textbooks for summer students		
P1602772	Merry X-Ray Equipment	Supplies and Materials	HS: Radiologic Technology	150.00
P1602783	* Office Depot Business	Supplies and Materials	ENG: Writing Center	587.50
P1602740	PBS Video	Supplies and Materials	PCA: Music and Dance	22.94
P1602755	Computer Comforts	New Equipment \$5,000 or Greater	MATH: Mathematics	26,954.77
		Computer racks, tables, and ergo arms		
P1602762	Henry Schein Inc	New Equipment \$5,000 or Greater	HS: Dental Hygiene	100,777.04
P1602781	Microscope.com	New Equipment \$5,000 or Greater	NS: Physical Sciences	5,257.89
P1602776	Snap-On Industrial	New Equipment \$5,000 or Greater	E&T: Engineering Technology	16,734.13
		Auto diagnostic equipment		
P1602742	TechEdu.com	New Equipment between \$500-4999	E&T: Engineering Technology	8,506.09
P1602735	The Argen Corporation	New Equipment \$5,000 or Greater	HS: Dental Lab Tech	26,937.00
P1602741	The Microscope Store LLC	New Equipment between \$500-4999	CEC: Non Credit Program	7,129.69
P1602780	Tri Star Gases LLC	New Equipment between \$500-4999	E&T: Engineering Technology	25,193.34
P1602782	BG PetroSpecs Distributing Inc	New Equipment between \$500-4999	CTE: Enhancement Funds	22,781.00
P1602743	Snap-On Industrial	New Equipment between \$500-4999	CTE: Enhancement Funds	16,666.01
		Tool carts and cabinets		
P1602753	* PCC Bookstore	Other Payments to Students	CARE Program	5,450.00
		Books and supplies for students		
P1602734	Brookside Golf Club	Conferences, Seminars, Workshops	Student Financia Aid Admin-Augment:	1,400.65
P1602733	* McDaniel: Robert L	Other Services	Student Equity Program	1,500.00
P1602754	* Crown Promotions	Other Payments to Students	CAFYES: Coop Agn Foster Yth Ed	5,450.00
P1602752	* PCC Bookstore	Other Payments to Students	CAFYES: Coop Agn Foster Yth Ed	5,450.00
		Books and supplies for students		
P1602773	* PCC Bookstore	Other Payments to Students	CAFYES: Coop Agn Foster Yth Ed	16,350.00
		Survival kits and supplies for students		
P1602737	CDW Government Inc	New Equipment between \$500-4999	Parking Lot Technology	11,168.14
			Total Restricted General Fund (Including Grants)	355,718.43
CAPITAL OUTLAY FUND				
P1602768	Hirsch Pipe and Supply	Construction and Modifications	C/O Facility Renovations	2,659.28
P1602729	* Interior Services	Construction and Modifications	C/O Facility Renovations	2,232.00

\* Indicates Vendor is located within the Pasadena Area Community College District.  
 POs may appear more than once due to multiple funding sources.

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**PASADENA CITY COLLEGE**

**PURCHASE ORDER TRANSACTIONS**

PO Number	Vendor Name	Description	Requestor	Total	Vendor
				PO Amount	YTD Total PO Amount
P1602728	Solar Art Window Film - Sun Tech	Construction and Modifications	C/O Facility Renovations	4,380.00	4,380.00
		<b>Total Capital Outlay Fund</b>		<b>9,271.28</b>	
<b>BUILDING FUND</b>					
P1602738	Computer Comforts	Supplies and Materials	M/P Classroom Conversions	7,745.98	129,127.21
		Counter height task chairs			
P1602730	Nationwide Drafting and Office Supply	Construction/Modifications \$100,000	M/P Classroom Conversions	4,084.59	4,084.59
P1602739	Sierra School Equipment Co	New Equipment between \$500-4999	M/P Classroom Conversions	31,795.03	31,795.03
P1602731	Waxie Sanitary Supply	Supplies and Materials	M/P 2nd Spc Proj:Math Ctr	103.33	30,351.91
		<b>Total Building Fund</b>		<b>43,728.93</b>	
<b>SELF INSURANCE - LIABILITY AND PROPERTY FUND</b>					
P1602779	Keenan & Associates	Property & Liability Ins	Property Damage & Public Liability	1,652.63	349,753.44
P1602778	* St George's Medical Clinic	Property & Liability Ins	Property Damage & Public Liability	570.00	10,495.00
		Medical treatment			
		<b>Total Self Insurance - Liability and Property Fund</b>		<b>2,222.63</b>	
		<b>Total</b>		<b>\$425,632.70</b>	

\* Indicates Vendor is located within the Pasadena Area Community College District.  
 POs may appear more than once due to multiple funding sources.

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**PASADENA CITY COLLEGE**

CHANGE ORDERS  
 \$500 OR MORE

<b>PO Number</b>	<b>Vendor Name</b>	<b>Description</b>	<b>Requestor</b>	<b>Change</b>	<b>New PO Total</b>
<b>UNRESTRICTED GENERAL FUND</b>					
P1600010	Southwest Binding Company	Increase PO per the Dept.	Office Services	500.00	1,500.00
P1600011	Veritiv Operationing Co	Increase PO per the Dept.	Office Services	8,000.00	41,000.00
P1600282	Williams Data Management	Increase PO per the Dept.	Information Technology Svs	1,000.00	6,380.00
P1600292	Foothill Smog and Auto Repair	Increase PO per the Dept.	Transportation	6,600.00	67,600.00
P1600373	Walnut Hill Car Wash	Increase PO per the Dept.	Transportation	1,300.00	3,800.00
P1600430	Thorson GMC Truc Buick Motor Co	Increase PO per the Dept.	Transportation	1,000.00	2,325.00
P1600457	Battery System	Increase PO per the Dept.	Transportation	2,500.00	4,500.00
P1600579	Knight Cleaners	Increase PO per the Dept.	Visual Media Performing Arts	2,745.00	3,745.00
P1600599	Xerox Education Services Inc	Decrease PO per the Dept.	Fiscal Services	-19,000.00	5,000.00
P1600650	Staples	Increase PO per the Dept.	Purchasing Services	2,954.00	5,921.15
P1600875	Staples	Increase PO per the Dept.	Veterans Resource Center	5,144.25	7,644.25
P1600947	Staples	Increase PO per the Dept.	Business Services	500.00	1,800.00
P1601363	Tire Pros Pasadena	Increase PO per the Dept.	Transportation	1,500.00	5,500.00
P1601450	Sigma Aldrich	Increase PO per the Dept.	Natural Sciences	709.60	5,169.45
P1601512	Emcor Services	Increase PO per the Dept.	Facilities	4,151.00	54,411.00
P1601776	Emcor Services	Increase PO per the Dept.	Facilities	2,543.00	15,807.50
P1602439	Bestway Rent A Car	Increase PO per the Dept.	Transportation	500.00	550.00
P1602622	Unisan Products	Increase PO per the Dept.	Facilities	645.28	18,498.12
<b>RESTRICTED FUND</b>					
P1600163	Baker and Taylor Co.	Decrease PO per the Dept	Library	-3,064.46	6,000.00
P1600418	Salon Centric	Increase PO per the Dept.	Cosmetology	661.00	3,661.00
P1600446	Office Depot	Increase PO per the Dept.	Visual Media Performing Arts	1,100.00	1,350.00
P1600453	All Electronics Corporation	Increase PO per the Dept.	Engineering and Technology	500.00	1,000.00
P1600717	PCC Bookstore	Increase PO per the Dept.	EOP&S	5,390.00	37,000.00
P1600771	Quest Diagnostic Lab	Increase PO per the Dept.	Student Health Center	1,400.00	8,400.00
P1601095	I-8 Food Services	Increase PO per the Dept.	EOP&S	946.00	9,600.00
P1601102	Andersosn Business Technology	Increase PO per the Dept.	Upward Bound	1,550.50	3,050.50
P1601337	PCC Bookstore	Increase PO per the Dept.	Foster Youth Services	1,510.35	13,510.35
P1601623	Cengage Learning	Increase PO per the Dept.	Library	2,891.00	5,891.00
P1601677	Staples	Increase PO per the Dept.	Title V	1,042.49	8,217.49
P1601990	Crown Promotions	Increase PO per the Dept.	EOP&S	1,906.90	6,492.15
P1602034	American Beauty Equipment	Increase PO per the Dept.	Cosmetology	849.00	1,765.00
P1602139	Topanga Lumber and Hardware Co.	Increase PO per the Dept.	Visual Media Performing Arts	1,253.00	3,753.00
P1602155	PCC Bookstore	Increase PO per the Dept.	EOP&S	10,043.21	13,418.38
P1602685	Airgas Inc	Increase PO per the Dept.	Career Technical Education	637.32	4,562.76
P1602753	PCC Bookstore	Increase PO per the Dept.	EOP&S	6,392.00	12,382.00
<b>IDENTITY SERVICES FUND</b>					
P1600249	State of California Department of Justice	Increase PO per the Dept.	Identity Services	3,829.00	39,829.00

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve/Ratify Information Technology Purchasing Transactions

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify Information Technology purchase orders P1602727 through P1602784. *EMP: L*

**FISCAL IMPLICATIONS:** Funds for this purpose are provided in the 2015-2016 Adopted District Budget in the funds indicated and charged to the requestors' cost center.

**BACKGROUND:** Orders have been issued in accordance with legal requirements and attached hereto. The purchase orders listed on the attached report consist of orders for Information Technology Services (ITS). ITS supports and maintains the components of a campus wide network communications backbone, and networked PCs in classrooms, labs and offices throughout the campus. These purchases will ensure that the campus has the information technology tools and infrastructure necessary to carry out the academic mission of the college.

Approved by:



Assistant Superintendent/Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:



Superintendent/President

(Requires two signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**PASADENA CITY COLLEGE**

INFORMATION TECHNOLOGY  
 PURCHASE ORDER TRANSACTIONS

INFORMATION TECHNOLOGY PURCHASE ORDER TRANSACTIONS					Vendor
				Total	YTD Total
PO Number	Vendor Name	Description	Requestor	PO Amount	PO Amount
CAPITAL OUTLAY FUND					
P1602749	Compview Inc	New Equipment between \$500-4999 Smart Lecterns	C/O Virtualization/Lab Upgrade	13,936.41	165,304.05
P1602736	Dell Inc	Computer Equipment between \$500-4999 Desktop systems for new faculty staff	C/O Virtualization/Lab Upgrade	81,684.21	870,656.52
P1602758	NE Systems Inc	New Equipment \$5,000 or Greater C-Building Network Upgrade	C/O Virtualization/Lab Upgrade	56,958.12	187,450.90
Total Capital Outlay Fund				152,578.74	
Total				\$152,578.74	

\* Indicates Vendor is located within the Pasadena Area Community College District.  
 POs may appear more than once due to multiple funding sources.

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:**

Approve/Ratify Professional Conference Attendances

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve professional conference attendances outside the United States and/or with anticipated cost in excess of \$2,500.00.

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2016-2017 Tentative District Budget, in the account number shown.

**APPROVE:**

**ATTENDEES:** David Le Claire, Juan Pablo Carreon  
**LOCATION:** National Association of Student Financial Aid Administration (NASFAA), Washington, D.C.  
**DATES:** July 10-13, 2016\*  
**PURPOSE:** Title IV Verification 2017-2018, Loans, Benefits, Satisfactory Academic Program, Determination of Unaccompanied Homeless, Foster Youth.  
**CHARGES:** \$2,632.68 for Le Claire, \$2,669.32 for Carreon  
**ACCOUNT NO.:** 225316-531600-521000-6460  
**RECOMMENDED BY:** Cynthia Olivo  
**EMP:** E3  
 \*June 9 – additional travel day

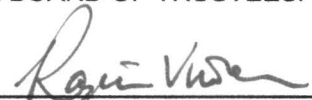
**ATTENDEE:** Linda Wah  
**LOCATION:** Association of Community College Trustees Leadership Congress 2016, New Orleans, California  
**DATES:** October 5-8, 2016\*  
**PURPOSE:** Strengthen skills and knowledge  
**CHARGES:** \$2,817.00  
**ACCOUNT NO.:** 100000-410000-521000-6600  
**RECOMMENDED BY:** Board of Trustees  
**EMP:** B1  
 \*October 4 – additional travel day

**BACKGROUND:** District Policy BP-7400 reserves to the Board of Trustees, approval of any professional conference attendance outside of the United States or with anticipated cost in excess of \$2,500.00, in accordance with District Procedure BP-7400, the requested trips have been recommended by the College President.

Approved by:

  
 Assistant Superintendent/Vice President  
 Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:

  
 Superintendent/President

(Requires two signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Adoption of Resolution No. 557, Approve Agreement for General Childcare and Development Programs

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, adopt Resolution No. 557 and authorize to approve Contract Number CCTR-6110, an agreement with the California State Department of Education for a Child Care and Development Grant for the purpose of providing child care and development services. The term of the agreement shall be July 1, 2016 through June 30, 2017.

**FISCAL IMPLICATIONS:** The District shall receive from the California State Department of Education, Thirty-Eight Dollars and Twenty-Nine Cents (\$38.29) per child per day of full-time enrollment for an amount not-to-exceed Two Hundred Thirty-Eight Thousand Two Hundred Fourteen Dollars (\$238,214.00).

**BACKGROUND:** This grant is intended to provide greater child care access to infants, toddlers, and five-year old children of low-income families

Approved by:



Assistant Superintendent/Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:



Superintendent/ President

*(Requires two signatures)*

## RESOLUTION NO. 557

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2016/2017.**

=====

### RESOLUTION

BE IT RESOLVED that the Governing Board of the Pasadena Area Community College District authorizes entering into local agreement number CCTR-6110 and that the person who is listed below, is authorized to sign the transaction for the Governing Board.

#### NAME & TITLE

#### SIGNATURE

Richard Storti  
Assistant Superintendent/Vice President  
Business and Administrative Services

---

PASSED AND ADOPTED THIS 20th day of July, 2016, by the Governing Board of the Pasadena Area Community College District of Los Angeles County, California.

I, Anthony R. Fellow, Clerk of the Governing Board of the Pasadena Area Community College District of Los Angeles County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

---

(Clerk's Signature)

---

July 20, 2016  
(Date)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Adoption of Resolution No. 558, Approve Agreement  
for California State Preschool Program

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, adopt Resolution No. 558 and authorize to approve Contract Number CSPP-6219, an agreement with the California State Department of Education for a Child Care and Development Grant for the purpose of providing child care and development services. The term of the agreement shall be July 1, 2016 through June 30, 2017.

**FISCAL IMPLICATIONS:** The District shall receive from the California State Department of Education, Thirty-Eight Dollars and Fifty-Three Cents (\$38.53) per child per day of full-time enrollment for an amount not-to-exceed One Hundred Eighty-Two Thousand Three Hundred Nineteen Dollars (\$182,319.00).

**BACKGROUND:** This grant is intended to provide greater child care access to three and four-year old children of low-income families

Approved by:



Assistant Superintendent/Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:



Superintendent/ President

*(Requires two signatures)*

## RESOLUTION NO. 558

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services **and to authorize the designated personnel to sign contract documents for Fiscal Year 2016/2017.**

=====

### RESOLUTION

BE IT RESOLVED that the Governing Board of the Pasadena Area Community College District authorizes entering into local agreement number CSPP-6219 and that the person who is listed below, is authorized to sign the transaction for the Governing Board.

#### NAME & TITLE

#### SIGNATURE

Richard Storti  
Assistant Superintendent/Vice President  
Business and Administrative Services

---

PASSED AND ADOPTED THIS 20th day of July, 2016, by the Governing Board of the Pasadena Area Community College District of Los Angeles County, California.

I, Anthony R. Fellow, Clerk of the Governing Board of the Pasadena Area Community College District of Los Angeles County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

---

(Clerk's Signature)

---

July 20, 2016  
(Date)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve/Ratify Classified Appreciation Day Event on June 30, 2016.

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve and ratify the Classified Appreciation Day Event held June 30, 2016 for the anticipated cost of \$7,500. *EMP B1.*

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2015-16 Adopted Budget under the following cost center shown.

**APPROVE:** June 30, 2016: Management Association sponsorship for Classified Appreciation Day, 2:30 to 4:30 p.m., Pasadena City College/Piazza. Anticipated expenses are not to exceed \$7,500 for materials, food, refreshments, and other activities for approximately 260 college classified employees and managers.

*Cost Center: 100000-400300-512000-6720 (Management Association)*

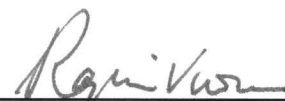
**BACKGROUND:** Classified Appreciation Event is intended to acknowledge excellence, encourage team-building and enhance opportunities for collegial exchanges among members of the classified staff and managers.

Approved by:



Assistant Superintendent/Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:



Superintendent/President

(Requires 2 signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:**

Reporting and Approval of Self-Insurance Fund  
Reimbursement, Worker's Compensation

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the reimbursement of the Worker's Compensation Self-Insurance Fund bank account in the amount of \$18,293.87. *EMP: L*

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2015-2016 Adopted District Budget in Organizational code 401500 (Worker's Compensation).

<u>DATE</u>	<u>WARRANT NUMBER</u>	<u>AMOUNT</u>
06/16/2016	23055513	\$ 18,293.87
		<u>\$ 18,293.87</u>
	Medical	\$ 8,066.24
	Mileage	\$ 75.17
	Legal	\$ 529.00
	Benefits	\$ 9,623.46
		<u>\$ 18,293.87</u>

**BACKGROUND:** Effective April 1, 1988, Keenan and Associates handles Claims Administration for our Self-Insurance Fund Worker's Compensation Program per action by the Board of Trustees on March 17, 1988. The fund is administered by the District.

Approved by:



Assistant Superintendent/Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:



Superintendent/President

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:**

Reporting and Approval of Revolving Fund  
Reimbursement

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, accept the reporting and approval of Revolving Fund Reimbursement for the Pasadena Area Community College District Revolving Cash Fund in the amount of \$3,040.64. *EMP: L*

**FISCAL IMPLICATIONS:** Funds for this purpose are expended in the 2015-2016 Adopted District Budget in the Revolving Cash Fund.

<u>DATE</u>	<u>WARRANT NUMBER</u>	<u>AMOUNT</u>
05/31/2016	23014980	\$ 357.06
06/06/2016	23027691	\$ 626.14
06/08/2016	23033358	\$ 1,073.81
06/13/2016	23045612	\$ 581.61
06/17/2016	23058729	\$ 227.84
06/20/2016	23061045	\$ 174.18
		<u>\$ 3,040.64</u>

**BACKGROUND:** The Board of Trustees originally established the Revolving Fund by resolution in January 1971. Subsequent resolutions have been adopted by the Board in October 1977, October 1980 and November 1981. The current resolution authorizing the fund was adopted by the Board on November 5, 1981, Board Report 168-B. The amount of the fund is \$30,000 entrusted to the Director of Fiscal Services.

Page 1 of 2

Approved by:

**Assistant Superintendent/Vice President  
Business and Administrative Services**

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**

**Superintendent/President**

**REVOLVING FUND REIMBURSEMENT  
EXPENSE SUMMARY**

<u>DATE</u>	<u>WARRANT NUMBER</u>		<u>AMOUNT</u>
05/31/2016	23014980		\$ 357.06
		Supplies	\$ 332.06
		RDA, Parking/Traffic Fees	\$ 25.00
			<u>\$ 357.06</u>
06/06/2016	23027691		\$ 626.14
		Supplies	\$ 616.14
		Parking	\$ 10.00
			<u>\$ 626.14</u>
06/08/2016	23033358		\$ 1,073.81
		Supplies	\$ 603.40
		Postage	\$ 12.59
		Other Student Aid - Books	\$ 325.03
		General Housekeeping	\$ 132.79
			<u>\$ 1,073.81</u>
06/13/2016	23045612		\$ 581.61
		Supplies	\$ 526.02
		Parking	\$ 5.00
		General Housekeeping	\$ 50.64
			<u>\$ 581.66</u>
06/17/2016	23058729		\$ 227.84
		Supplies	\$ 227.84
			<u>\$ 227.84</u>
06/20/2016	23061045		\$ 174.18
		Supplies	\$ 174.18
			<u>\$ 174.18</u>
<b>Grand Total:</b>			<u><u>\$ 3,040.64</u></u>

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Renewal of Services for Student Loan Billing & Accounting System, Xerox Education Services, Inc.

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, renew our agreement with Affiliated Computer Services (ACS), aka Xerox Education Services, Inc., Los Angeles, California, to provide student loan billing and accounting services not to exceed \$4,200.00 for the 2016-2017 fiscal year. *EMP: L*

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2016-2017 Tentative Budget, as approved by the Board of Trustees.

100000-320000-582000-6720 (Fiscal Services)

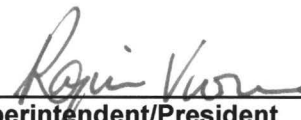
**BACKGROUND:** It is a common practice of participating educational institutions to contract with a firm specializing in this area. Services provided are routine billing, collections, and correspondence on our Nursing Loan accounts.

Approved by:



Assistant Superintendent/Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:



Superintendent/President

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:**

Authorization to Destroy Records

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, authorize to destroy records of Class 3 (Disposable) records listed below according to California Code of Regulations, Section 59025. Authority cited: Sections 66700 and 70901, Education Code. EMP: L

**FISCAL YEAR 2008-2009**

Paid Contracts - Vendor  
Expenditure Vouchers & Related Vendor Invoices & Purchase Order Copies  
Time Sheets  
Verification of Service Invoices & Overtime Cards  
Paid in Full Assigned or Cancelled National Defense/Direct/Perkins and  
Nursing Student/Loan Files  
Payroll Deduction Registers  
Federal & State Grants

**FISCAL YEAR 2010-2011**

Department Time Reports  
Employee Absence Reports

Page 1 of 2

Approved by:



Assistant Superintendent/Vice President  
Business and Administrative Services

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**



Superintendent/President

**FISCAL YEAR 2011-2012**

- Cash Collection Reports
- Collection Receipts
- Journal Vouchers
- Paid District Invoices
- County Documents
- Charge Back Logs
- Payroll Labor Distribution Reports
- Stores Requisitions and Cards
- Warrant Cancellation Requests

**FISCAL YEAR 2012-2013**

- Bank Reconciliations and Canceled Checks
- Bank Deposit Slips
- NSF Paid Folders/Cards
- In-House Accounts Payable "B" Warrant Reports
- In-House Registration Refund Reports
- In-House Financial Aid "B" Warrant Reports

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:**

Approve Budget Augmentation

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Budget Augmentation to the 2016-2017 Adopted Tentative District Budget for the item listed below.

**FISCAL IMPLICATIONS:**

**BRIDGES TO STEM CELL RESEARCH AND THERAPY AWARDS  
(BRIDGES 2.0) PROGRAM 2016-2017**  
**California Institute for Regenerative Medicine (CIRM):**  
*EMP: D4, E1 & K1*

2016-2017		
Adopted Tentative District Budget:	Increase	2016-2017
\$ 0	\$121,798	\$121,798
=====	=====	=====

**BACKGROUND:** The mission of the California Institute for Regenerative Medicine (CIRM) is to accelerate stem cell therapies to patients with unmet medical needs. The objective of the Bridges 2.0 awards is to enable California academic institutions to create training programs that will significantly enhance the technical skills, knowledge, and experience of a diverse work force of trainees for the development of stem cell-based therapies.

Pasadena City College, as a recipient of the Bridges 2.0 five year award (September 1, 2016 through August 31, 2021) will receive \$608,974 per year for a total of \$3,044,870. This funding includes indirect cost at 10%, and no cost sharing or matching funds are required. As a result, the District is updating its budget for Fiscal year 2016-2017 for the first two years of the grant, both on the revenue and expense sides for \$121,798.

Approved by:

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**

  
\_\_\_\_\_  
**Assistant Superintendent/Vice President  
Business and Administrative Services**

  
\_\_\_\_\_  
**Superintendent/President**

**BUDGET AUGMENTATION**

**COST CENTER 514000**

***BRIDGES TO STEM CELL RESEARCH AND THERAPY AWARDS  
CALIFORNIA INSTITUTE FOR REGENERATIVE MEDICINE  
AUGMENTATION 2016-2017***

ADOPTED TENTATIVE BUDGET	INCREASE	NEW BUDGET
\$0	\$121,798	\$121,798

SUBMITTED 07/20/2016 EMP: D4, E1 & K1

FUNDING: STATE

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:**

Approve Budget Augmentation

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Budget Augmentation to the 2016-2017 Adopted Tentative District Budget for the item listed below.

**FISCAL IMPLICATIONS:**

**PROJECT LEAP (Links to Educational Achievement and Progress) 2016-2017**  
**City of Pasadena Community Development Block Grant**  
**(U.S. Department of Housing and Urban Development)**  
*EMP: E1, E4 & E5*

2016-2017		
Adopted Tentative District Budget:	Increase	2016-2017
\$0	\$25,000	\$25,000
=====	=====	=====

**BACKGROUND:** The Community Development Block Grant (CDBG) Program is funded by the U.S. Department of Housing and Urban Development (HUD), and provides grants on a formula basis to cities and counties with the primary objective of developing viable urban communities, principally for low to moderate income (LMI) persons. As part of this objective, Pasadena City College is the recipient of a sub-award from the City of Pasadena, Department of Housing and Careers Services, as part of their Federal Community Development Block Grant award. The college will receive \$25,000 each year for two years (starting July 1 2016 through June 30, 2018), for a total of \$50,000. As a result, the District is updating its budget for Fiscal year 2016-2017, both on the revenue and expense sides for \$25,000.

Approved by:

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**

  
\_\_\_\_\_  
**Assistant Superintendent/Vice President  
Business and Administrative Services**

  
\_\_\_\_\_  
**Superintendent/President**

**BUDGET AUGMENTATION**

**COST CENTER 532600**

***PROJECT LEAP***

***AUGMENTATION 2016-2017***

ADOPTED TENTATIVE BUDGET	INCREASE	NEW BUDGET
\$0	\$25,000	\$25,000

SUBMITTED 07/20/2016 EMP: E1, E4 & E5

FUNDING: FEDERAL

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:**

Approve Budget Augmentation

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Budget Augmentation to the 2015-2016 Adopted District Budget for the items listed below.

**FISCAL IMPLICATIONS:****Operating Budget (Local Income) Augmentation 2015-2016: EMP: E1**

2015-2016 Adopted District Budget:	Increase	2015-2016
\$47,991,563	\$3,498,491	\$51,490,054
=====	=====	=====

**Restricted Budget (Local Income) Augmentation 2015-2016: EMP: E1**

2015-2016 Adopted District Budget:	Increase	2015-2016
\$3,668,394	\$149,028	\$3,817,422
=====	=====	=====

**BACKGROUND:** The District is updating the operating budget to recognize the State of California on-behalf pension contribution to CalSTRS. Accounting advisory issued by the Chancellor's Office on March 25, 2016 required community college to record the income and expense from contributions made by the State of California. As a result, the District is updating its budget on both the revenue and expense sides.

Approved by:

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**

  
\_\_\_\_\_  
**Assistant Superintendent/Vice President  
Business and Administrative Services**

  
\_\_\_\_\_  
**Superintendent/President**

SUBMITTED 07/20/2016, EMP: E1

Consent Item 15-B

**BUDGET AUGMENTATION**

OPERATING BUDGET (Local Income)  
AUGMENTATION 2015-2016

ADOPTED BUDGET	INCREASE	NEW BUDGET
\$47,991,563	\$3,498,491	\$51,490,054

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Authorization to Ratify and Accept Non-Cash Gifts

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, ratify and accept the non-cash gifts which date from November 19, 2015 to June 24, 2016 and are attached to this consent item. *EMP: L1*

**FISCAL IMPLICATIONS:** No fiscal obligation is created by the authorization to ratify and accept non-cash gifts. However, based on the donor's valuation, the fair market value of the gifts is approximately Thirty-Five Thousand Eight Hundred Dollars Twenty-One Cents (\$35,800.21).

**BACKGROUND:** Board of Trustees Bylaw No. 1640, Education Section 72205, Tendering and Accepting Gifts for the District states: The Board may accept on behalf of, and in the name of, the District such gifts, donation, bequests, and devises as are made to the District for community college purposes or to or for the benefit of any community college program and/or facility. Such gifts, donations, bequests, and devises may be made subject to such conditions or restrictions as the governing board may prescribe. In no event shall the approval of any state agency be a prerequisite to acceptance of such a gift, donation, bequest, or devise. No real or personal property, including money, accepted by the Board pursuant to this section shall be considered in determining the eligibility of the District for an apportionment from the State School Fund nor in determining the amount thereof.

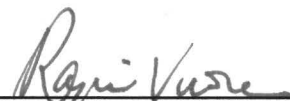
The PCC Foundation procedure for acceptance of non-cash gifts is such that a donor contacts an interested division or department. The division dean or area director makes the decision whether the donation is useable and acceptable. If the division/department wants to accept the item, an Authorization to Accept a Non-Cash Gift form is then completed with the division dean or department director signature, the donor contact information, the description of gifts and a valuation made by the donor. The form is then forwarded to the PCC Foundation Office where it is authorized and dated by the Foundation Executive Director. The gift is logged and entered into the fundraising software. An acknowledgement letter is generated and mailed to the donor. Arrangements to receive the item(s) are made by the division/department.

Approved by:



Assistant Superintendent/Vice President  
Business and Administrative Services

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**



Superintendent/President

**PCC FOUNDATION**  
**In-Kind Gifts**  
**November 19, 2015 - June 24, 2016**

DATE OF GIFT	FIRST NAME	LAST NAME/ORGANIZATION	DESCRIPTION	DIVISION/DEPARTMENT	FAIR MARKET VALUE
11/19/2015	Collette	Armstrong	1 Hamilton Grandfather Clock (Federal Style)	School of Visual, Media and Performing Arts	\$1,500.00
11/30/2015		Steady Garage	Steel Tubing and Steel Plate Remnants	School of Business, Education and Technology, Welding Program	\$1,208.00
11/30/2015		Washington Iron Works	HRFB - Rems, 1/2 Plate Rems, 7"x4"x1.2" Rems	School of Business, Education and Technology, Welding Program	\$1,000.00
11/30/2015		Simpson Strong Tie	Structural Metal Connectors and Fasteners	School of Business, Education and Technology, Welding Program	\$1,600.00
11/30/2015		John H. Johnson	Epilog Mini Cutter, HP Computer, Asus Monitor, Fan, Air Compressor, Misc. Accessories	School of Business, Education and Technology	\$9,045.00
12/22/2015		H and F Family Trust	Summer Ermine Vintage Coat	School of Visual, Media & Performing Arts	\$1,200.00
12/22/2015		PCC Foundation	Equipment/Supplies to build a robot for Computer Science Class - 3D Printer, Project Board and other supplies.	School of Science and Mathematics	\$4,094.85
1/15/2016		PCC Foundation	Lab Supplies to support Geology/Chemistry	School of Science and Mathematics	\$1,608.36
4/5/2016		Little Caesar's	Four (4) Certificate Vouchers for Little Caesars.	Parent Education Program	\$25.00
4/7/2016		My Gym Encino	Free trial classes for 8 weeks.	Parent Education Program	\$176.00
4/7/2016	Susan	Van Valer	4 Dodger Tickets, 1 Parking Pass	Parent Education Program	\$500.00
4/14/2016		Islands Restaurant	Island Restaurant \$25.00 gift card.	Parent Education Program	\$25.00
5/2/2016	Teresa	Trendler	AIO Robotics Zeus All-In-One 3d Printer, Extruder and Filament	Career and Technical Education, Engineering and Technology Program	\$2,500.00
5/3/2016		Natural History Museum	Six (6) Guest Passes to the Natural History Museum.	Parent Education Program	\$72.00
5/5/2016		My Gym Children's Fitness Center	Free life time membership and six (6) weeks of classes.	Parent Education Program	\$176.00
5/5/2016		Kelly Ocampo Photography	1 hour photo-shoot and Spanish-English animal book.	Parent Education Program	\$215.00
5/26/2016		LDL Designs	10 Each Denar fully adjustable Articulators, \$1,000 ea.	School of Health Sciences	\$10,000.00
5/31/2016		The Jump Around	10 Open Play passes	Parent Education Program	\$70.00
6/6/2016		Foothills Music Together	10-Week session certificate	Parent Education Program	\$235.00
6/6/2016		The Huntington Library	2 Guest admission passes	Parent Education Program	\$50.00
6/22/2016	Dan	Gallup	Clarinet	School of Visual, Media & Performing Arts	\$500.00
					\$35,800.21

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Accept Notice of Completion for P1601631 - 1<sup>st</sup>  
California Construction – Modify Fiscal Services

**Board Meeting Date:** July 20, 2016

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**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, accept as complete work on Purchase Order P1601631 to 1<sup>st</sup> California Construction for Modifying Fiscal Services, room C-203. *EMP: L*

**FISCAL IMPLICATIONS:** No additional financial obligation is created by the action.

**BACKGROUND:** At its Board meeting of February 3, 2016, Consent Item 148-B, the Board of Trustees awarded Purchase Order P1601631 to 1<sup>st</sup> California Construction to Modify Fiscal Services room C-203. The Facilities Services Department has now identified this project as complete.

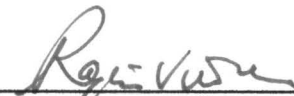
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Recommended for Approval:

Approved by:

  
\_\_\_\_\_  
Assistant Superintendent / Vice President  
Business and Administrative Service

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:

  
\_\_\_\_\_  
Superintendent/President

(Requires all signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Accept Notice of Completion for C140104 – Pars  
Arvin Construction, Inc. – Miscellaneous Remodeling,  
Time and Material – Bid 900

**Board Meeting Date:** July 20, 2016

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**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, accept as complete work on contract C140104 to Pars Arvin Construction, Inc. for Miscellaneous Remodeling, Time and Material. *EMP: L:3*


**FISCAL IMPLICATIONS:** No additional financial obligation is created by the action.

**BACKGROUND:** At its Board meeting of December 18, 2013, Consent Item 74-B, the Board of Trustees awarded to Pars Arvin Construction, Inc., and Pasadena Builders, Inc, the Miscellaneous Remodeling, Time and Material – Bid 900 project. The Facilities Services Department has now identified this project as complete.

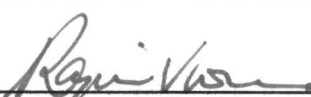
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Recommended for Approval:

Approved by:

  
\_\_\_\_\_  
Assistant Superintendent / Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:

  
\_\_\_\_\_  
Superintendent / President

(Requires all signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Accept Notice of Completion for C140109 – Pars  
Arvin Construction, Inc. – Miscellaneous Remodeling,  
Time and Material – Measure P – Bid 902

**Board Meeting Date:** July 20, 2016


**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, accept as complete work on contract C140109 to Pars Arvin Construction, Inc. for Miscellaneous Remodeling, Time and Material – Measure P. *EMP: L:3*

**FISCAL IMPLICATIONS:** No additional financial obligation is created by the action.

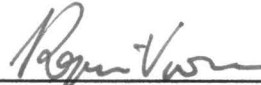
**BACKGROUND:** At its Board meeting of December 18, 2013, Consent Item 79-B, the Board of Trustees awarded to Pars Arvin Construction, Inc. and Pasadena Builders, Inc. the Miscellaneous Remodeling, Time and Material – Measure P – Bid 902 project. The Facilities Services Department has now identified this project as complete.

Recommended for Approval:

Approved by:

  
\_\_\_\_\_  
Assistant Superintendent / Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:

  
\_\_\_\_\_  
Superintendent / President

*(Requires all signatures)*

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:**

Approve Managers' Retreat, August 12, 2016

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve the annual retreat for the managers listed below. *EMP: B1*

**FISCAL IMPLICATIONS:** Funds for this purpose have been provided in the cost centers indicated.

**APPROVE:**

August 12, 2016. Annual retreat for the managers at the University Club of Pasadena. Anticipated expenses are not to exceed \$7,500 for materials, supplies, food and refreshments for approximately 80 participants.

Cost Center: 100000-310000-512000-6720 (Business Services)

**BACKGROUND:** The managers' retreat is designed to enhance excellence and enable the staff to meet the needs of a changing student population.

Approved by:



**Assistant Superintendent/Vice President  
Business and Administrative Services**

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**



**Superintendent/ President**

*(Requires all signatures)*

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Authorize the Rejection and Rebidding of RFP 16001  
Microsoft Systems Integration

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, reject all proposals received for RFP 16001 and conduct a new Request for Proposal (RFP) for this project. *EMP: L*

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2016-2017 Tentative District Budget in the account number shown:

410000-711800-512000-7100 (Virtualization / Lab Upgrade)

**BACKGROUND:** At its Board meeting of October 7, 2015, Consent Item 67-B, the Board of Trustees authorized the solicitation of proposals for a Microsoft System Center Integration. The College advertised and received one proposal on the specified due date. Meanwhile, the District had identified additional services that could be included within the same scope of services. Therefore, it's recommended that the District authorizes the rejection of proposal and conduction a new RFP. Public Contract Code 20651 section a (3) authorizes the District to reject the proposals in the formal bid process.

The services provided under this project would change the District's computer system by using industry standard power tools that increase Information Technology Services overall efficiency.

Approved by:



**Assistant Superintendent/Vice President  
Business and Administrative Services**

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**



**Superintendent/President**

(Requires 2 signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve Change Order, Golden Star Technology  
C160007

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Change Order Number Two (2) for Contract Number, C160007, for Smart Room Technology Refresh. As part of the agreement between Golden Star Technology (GST) and the District, Change Orders may be related to the contract labor, equipment and/or material.  
*EMP: L*

**Change Order # 2:** Extends the contract completion to August 26, 2016. This change provides no fiscal change to the total contract amount (\$ 0.00).

**FISCAL IMPLICATIONS:** Funds for this purpose are in the 2016-2017 Tentative District Budget in the account number shown:

410000-7118006-641000-7100 (Virtualization / Lab Upgrade)

**BACKGROUND:** Periodic change orders to the original contract are common in a project of this magnitude. Public Contract Code 20659 allows the Board to make changes in the contract up to ten percent (10%) of the original amount. On December 9, 2015, Consent Item 133-B, the Board awarded Bid 943 to Smart Room Technology Refresh and approved contract number C160007 for the Smart Room Technology Refresh.

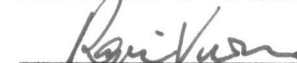
Recommended for Approval:

Approved by:



Assistant Superintendent / Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:



Superintendent / President

*(Requires all signatures)*

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Accept Notice of Completion for C160001 – Los Angeles Air Conditioning, Inc., Air Handler Units for Sexson Auditorium – Bid 923R

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, accept as complete work on Contract Number, C160001, to Los Angeles Air Conditioning, Inc., for Air Handler Units for Sexson Auditorium. *EMP: L3*

**FISCAL IMPLICATIONS:** No additional financial obligation is created by this action.

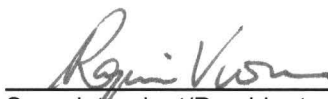
**BACKGROUND:** At its Board meeting of July 15, 2015, Consent Item 7-B, the Board of Trustees awarded Bid 923R to Los Angeles Air Conditioning, Inc. and approved contract number C160001 for Air Handler Unites – Sexson Auditorium. The Facilities Services Department has now identified this project as complete.

Approved by:



Assistant Superintendent/Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:



Superintendent/President

(Requires two signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve Change Order, Sierra Group, Inc., C160009

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Change Order Numbers Two (2) and Three (3) for Contract Number, C160009, for the Surveillance System Update. As part of the agreement between Next Venture, Inc. dba Sierra Group, and the District. Change Orders may be related to the contract labor, equipment and/or material. *EMP: L*

**Change Order # 2:** Provides for labor and material to add a point to point radio. The total cost of this change is Two Thousand Seven Hundred Seventy Five Dollars and Eighty Seven Cents (\$2775.87).

**Change Order # 3:** Extends the contract completion to August 26, 2016. This change provides no fiscal change to the total contract amount (\$0.00).

**FISCAL IMPLICATIONS:** Funds for this purpose are in the 2016-2017 Tentative District Budget in the account number:

235000-330800-518900-6950 (Parking Lot Technology)

**BACKGROUND:** Periodic change orders to the original contract are common in a project of this magnitude. Public Contract Code 20659 allows the Board to make changes in the contract up to ten percent (10%) of the original amount. On February 24, 2016, the Board awarded Bid 947R to Next Venture, Inc. (dba) Sierra Group and approved contract number C160009 for Surveillance System Update.

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Recommended for Approval:

Approved by:

  
\_\_\_\_\_  
Assistant Superintendent / Vice President  
Business and Administrative ServicesAPPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:  
\_\_\_\_\_  
Superintendent / President

(Requires all signatures)



# IT PROJECTS CHANGE ORDER RECORD

Consent Item 24-B  
July 20, 2016

ORIGINAL CONTRACT AWARD			165,517.00	
ORIGINAL PROJECT CONTINGENCY (10%)				16,552.00
CO #	DATE	DESCRIPTION	C.O. AMOUNT	CONTINGENCY BALANCE
1	04/06/16	Removes labor and equipment to install Four (4) additional security cameras.	-8,343.00	24,895.00
2	06/16/16	Provides for labor and material to add a point to point radio.	2,775.87	22,119.13
3	06/16/16	Extends the completion date to August 26, 2016.	0.00	22,119.13
VALUE OF EXECUTED CHANGE ORDERS			-5,567.13	
CONTRACT AMOUNT WITH EXECUTED CHANGE ORDERS			159,949.87	
REMAINING PROJECT CONTINGENCY				22,119.13
PERCENTAGE OF IMPACT BY CHANGE ORDERS TO OVERALL CONTRACT				-3.48%

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve Change Order, JR Universal, C160010

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Change Order Numbers One through Four (1-4) for Contract Number, C160010, for the Dental Laboratory Renovations as part of the agreement between JR Universal Construction and the District. Change Orders may be related to the contract labor, equipment and/or material. *EMP: L*

**Change Order # 1:** Provides for labor and material to add Fire Alarm Panel in the basement of the R-Building. The total cost of this change is Eleven Thousand Nine Hundred Fifty Four Dollars (\$11,954.00).

**Change Order # 2:** Provides for labor and material to add a wall between R-519 and R-521. The total cost of this change is Three Thousand Eight Hundred Fourteen Dollars (\$3,814.00).

**Change Order # 3:** Extends the contract completion to August 31, 2016. This change provides no fiscal change to the total contract amount (\$0.00).

**Change Order # 4:** Provides for labor and material to add specialty hinges, closers, blank-off plates and door stops. The total cost of this change is Six Thousand Sixty-Four Dollars (\$6,064.00).

**FISCAL IMPLICATIONS:** Funds for this purpose are in the 2016-2017 Tentative District Budget in the account number:

420000-7425000-625000-7100 (M/P 2<sup>nd</sup> Space Project: Dental Program)

**BACKGROUND:** Periodic change orders to the original contract are common in a project of this magnitude. Public Contract Code 20659 allows the Board to make changes in the contract up to ten percent (10%) of the original amount. On April 6, 2016, Consent item 214-B, the Board awarded Bid 945 to JR Universal Construction and approved contract number C160010 for Dental Laboratory Renovations.

Recommended for Approval:

Approved by:

  
\_\_\_\_\_  
Assistant Superintendent / Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:

  
\_\_\_\_\_  
Superintendent / President

(Requires all signatures)

DENTAL LABRATORY RENOVATION  
CHANGE ORDER RECORD

ORIGINAL CONTRACT AWARD		\$445,635	
ORIGINAL PROJECT CONTINGENCY (maximum of 10%)		\$ 44,564	
BUDGET ADJUSTMENTS			
CO #	DATE	DESCRIPTION	C.O. AMOUNT
1	05/25/16	Add to the Contract for labor and materials to provide a new Fire Alarm Control Panel in the basement of the R-bldg. The existing Fire Alarm panel is too small to accommodate the new fire alarm points for the Dental Laboratory Project.	\$ 11,954 \$ 32,610
2	06/02/16	Add to the Contract for labor and materials to add a wall between R-519 and R-521 (R-521 is an existing classroom). The wall was added to create a more uniform finish in the classroom as well as added sound protection from the new Dental Lab.	\$ 3,814 \$ 28,796
3	06/10/16	Change to extend the completeion date to August 31, 2016 for time only.	\$ - \$ -
4	06/16/16	Add to the Contract for labor and materials to add specialty hinges, closers, blank-off plates and door stops. This work was not part of the original plans.	\$ 6,064 \$ 22,732
VALUE OF EXECUTED CHANGE ORDERS		\$21,832	
CONTRACT AMOUNT WITH EXECUTED CHANGE ORDERS		\$467,467	
REMAINING PROJECT CONTINGENCY		\$22,732	
PERCENTAGE OF IMPACT BY CHANGE ORDERS TO OVERALL CONTRACT (of 10%)		0.046702762	

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve Amendment No. 3 to Agreement No.  
B150287 with El Monte Union High School District

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District (PACCD) of Los Angeles County, California, approve Amendment No. 3 to Agreement No. B150287 with El Monte Union High School District (EMUHSD) to support the Advanced Manufacturing and Engineering Technology Linked Learning (AMETLL) Career Pathway Trust. The term of this agreement shall be extended from June 30, 2016 to June 30, 2017. *EMP: D1, D4.3*

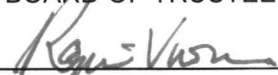
**FISCAL IMPLICATIONS:** PACCD will receive an additional Seventy Thousand Dollars (\$70,000.00), to extend services under this grant.

**BACKGROUND:** At its meeting of April 1, 2015, Consent Item No. 183-B, the Board of Trustees authorized an agreement with EMUHSD. The AMETLL consortium (Pasadena City College, Cerritos, Long Beach, El Camino and Harbor Colleges) is committed to addressing the significant workforce shortages in Los Angeles in the Advanced Manufacturing and Engineering Technology industries.

Approved by:

  
\_\_\_\_\_  
Assistant Superintendent/ Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:

  
\_\_\_\_\_  
Superintendent/President

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve Amendment No. 3 to Agreement No.  
B150286 with Pasadena Unified School District.

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District (PACCD) of Los Angeles County, California, approve Amendment No. 3 to Agreement No. B150285 with Pasadena Unified School District (PUSD) to develop clear pathways with industry driven technical elements, Los Angeles High Impact Information Technology, Entertainment and Entrepreneur, and Communications Hubs (LA HI-TECH) Career Pathway Trust. The term of this agreement shall be extended from June 30, 2016 to June 30, 2017. *EMP: D1, D4.3*

**FISCAL IMPLICATIONS:** PACCD will receive an additional Sixty Thousand Dollars (\$60,000.00), to extend services under this grant.

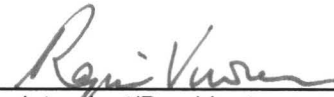
**BACKGROUND:** At its meeting of April 1, 2015, Consent Item 184-B, the Board of Trustees authorized an agreement with PUSD. The LA HI-TECH consortium (Pasadena City College, Santa Monica, LA City, South West, West, Pierce and LA Valley) is committed to addressing the significant workforce shortages in LA in the Information and Communication Technology industries.

Approved by:



Assistant Superintendent/Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:



Superintendent/President

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve Amendment No. 3 to Agreement No.  
B150285 with Pasadena Unified School District

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District (PACCD) of Los Angeles County, California, approve Amendment No. 3 to Agreement No. B150285 with Pasadena Unified School District, (PUSD) to support the Advanced Manufacturing and Engineering Technology Linked Learning (AMETLL) Career Pathway Trust. The term of this agreement shall be extended from June 30, 2016 to June 30, 2017. *EMP: D1, D4.3*

**FISCAL IMPLICATIONS:** PACCD will receive an additional Thirty Thousand Dollars (\$30,000.00), to extend services under this grant.

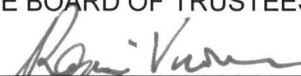
**BACKGROUND:** At its meeting of April 1, 2015, Consent Item 185-B, the Board of Trustees authorized an agreement with PUSD. The AMETLL consortium (Pasadena City College, Cerritos, Long Beach, El Camino and Harbor Colleges) is committed to addressing the significant workforce shortages in Los Angeles in the Advanced Manufacturing and Engineering Technology industries.

Approved By:



Assistant Superintendent/ Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:



Superintendent/President

(Requires two signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve Change Order, Color New Company  
C150013

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve Change Order Number One (1) for Contract Number, C150013, for the Color New Company. As part of the agreement between Color New Company and the District, Change Orders may be related to the contract labor, equipment and/or material. *EMP: L*

**Change Order #2:** Extends the contract completion to December 30, 2016. This change provides no fiscal change to the total contract amount (\$0.00).

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2016-2017 Tentative District Budget in the account numbers shown:

437245-724500-625000-7100 (Waterproofing District Buildings)

437246-724600-625000-7100 (Waterproofing District Buildings)

437215-721500-621000-7100 (Waterproofing District Buildings)

**BACKGROUND:** Periodic change orders to the original contract are common in a project of this magnitude. Public Contract Code 20659 allows the Board to make changes in the contract up to ten percent (10%) of the original amount. On June 17, 2015, Consent Item 247-B, the Board awarded Bid 935 to Color New Company and approved contract number C150013 for Waterproofing District Buildings.

Approved by:



Assistant Superintendent/Senior Vice President  
Business and Administrative Services

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:



Superintendent/President

(Requires two signatures)

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Approve/Ratify Compensation for Academic Personnel

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the persons on the attached list to be employed in a special project as listed, approved for the fiscal year 2015-16 and 2016-17, unless otherwise indicated, or any portion thereof, as stated in the contract. The length of time of the employment and the assignment shall be determined by College need.

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2015-2016 Adopted District Budget and 2016-17 Tentative District Budget.

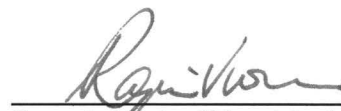
**BACKGROUND:** The assignment shall be determined by College need.

Approved by:



Vice President, Human Resources

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:



Superintendent/President

**FUND 01**

<b><u>NAME</u></b>	<b><u>COMPENSATION</u></b>	<b><u>SPECIAL PROJECT</u></b>
Ara, Pilar	300.00	Academic and Student Affairs—faculty served on the adjunct foreign languages hiring committee, 05-24-16, <i>EMP: A2</i>
Bobich, Anita	2,500.00	Health Sciences Division—administrative duties for the restorative dental laboratory technology program, 05-16-16 to 06-30-16, <i>EMP: A2</i>
Bobich, Anita	2,500.00	Health Sciences Division—administrative duties for the restorative dental laboratory technology program, 07-01-16 to 08-26-16, <i>EMP: A2</i>
Bobich, Anita	475.00	Academic and Student Affairs—faculty who have participated beyond the spring semester in interviews for Restorative Dental Technology, 06-08-16 to 06-09-16, <i>EMP: A3.1</i>
Castillo, Francisco	1,600.00	PCC Extension—chamber music presenter, 08-28-16 to 12-18-16, <i>I4</i>
Crook, Mary-Erin	487.50	Academic and Student Affairs—faculty served on the adjunct English as a Second Language hiring committee, 06-22-16, <i>EMP: A2</i>
Cun, Amber	5,000.00	Academic Support-First Year Pathways—complete all Math Jam faculty lead responsibilities, including curriculum development, instruction, and tutor oversight, 08-01-16 to 08-26-16, <i>EMP: A, D, E</i>
deCarvalho, Valerie	487.50	Academic and Student Affairs—faculty served on the adjunct English as a Second Language hiring committee, 06-22-16, <i>EMP: A2</i>
Fleming, Stephanie	437.50	Academic and Student Affairs—faculty who have participated beyond the spring semester in interviews for Vice President, Student Services, 05-24-16 to 06-07-16, <i>EMP: A3.1</i>
Flores, Alfonso	12,500.00	Athletics—adjunct athletic trainer, 01-11-16 to 05-08-16, <i>EMP: E1</i>
Gagliardi, Lorraine	2,500.00	Health Sciences Division—administrative duties for the dental assisting program, 05-16-16 to 06-30-16, <i>EMP: A2</i>
Gagliardi, Lorraine	2,500.00	Health Sciences Division—administrative duties for the dental assisting program, 07-01-16 to 08-26-16, <i>EMP: A2</i>
Gagliardi, Lorraine	475.00	Academic and Student Affairs—faculty who have participated beyond the spring semester in interviews for Restorative Dental Technology, 06-08-16 to 06-09-16, <i>EMP: A3.1</i>
Hirai, Ritsuko	75.00	Academic and Student Affairs—faculty served on the adjunct foreign languages hiring committee, 05-24-16, <i>EMP: A2</i>
Ho, Jennifer	8,000.00	Athletics—head coach for women's badminton, 01-11-16 to 05-08-16, <i>EMP: E1</i>
Hogue, Kathleen	775.00	Academic and Student Affairs—faculty who have participated beyond the spring semester in interviews for Assistant Superintendent – Vice President, Business and Administrative Services, 05-10-16 to 05-20-16, <i>EMP: A3.1</i>

Jang, Lindsey	125.00	Academic and Student Affairs—faculty who have participated beyond the spring semester in interviews for digital media, 05-17-16, <i>EMP: A3.1</i>
Kiotas, Argiro	437.50	Academic and Student Affairs—faculty who have participated beyond the spring semester in interviews for Vice President, Student Services, 05-24-16 to 06-07-16, <i>EMP: A3.1</i>
Kristen, Jens	6,500.00	Academic Support-First Year Pathways—complete all Math Jam faculty lead responsibilities, including curriculum development, instruction, and tutor oversight, 08-01-16 to 08-26-16, <i>EMP: A, D, E</i>
Kuroki, Mikage	537.50	Academic and Student Affairs—faculty served on the adjunct English hiring committee, 06-22-16 and 06-24-16, <i>EMP: A2</i>
Legg, Beverly	2,500.00	Health Sciences Division—administrative duties for the dental hygiene program, 05-16-16 to 06-30-16, <i>EMP: A2</i>
Legg, Beverly	2,500.00	Health Sciences Division—administrative duties for the dental hygiene program, 07-01-16 to 08-26-16, <i>EMP: A2</i>
Legg, Beverly	475.00	Academic and Student Affairs—faculty who have participated beyond the spring semester in interviews for Restorative Dental Technology, 06-08-16 to 06-09-16, <i>EMP: A3.1</i>
McGee, Patrick	10,000.00	Athletics—head coach for baseball, 01-11-16 to 05-08-16, <i>EMP: E1</i>
McClellan, Michael	3,000.00	Athletics—assistant men/women track coach, 01-11-16 to 05-08-16, <i>EMP: E1</i>
Oberlander, Keith	775.00	Academic and Student Affairs—faculty who have participated beyond the spring semester in interviews for Assistant Superintendent – Vice President, Business and Administrative Services, 05-10-16 to 05-20-16, <i>EMP: A3.1</i>
Oka, Betty	1,800.00	PCC Extension—intermediate piano presenter, 08-28-16 to 12-18-16, <i>EMP: I4</i>
O'Leary, Christopher	125.00	Academic and Student Affairs—faculty who have participated beyond the spring semester in interviews for digital media, 05-17-16, <i>EMP: A3.1</i>
Pedrini, Michelle	300.00	Academic and Student Affairs—faculty served on the adjunct foreign languages hiring committee, 05-24-16, <i>EMP: A2</i>
Pell, Steven	512.50	Academic and Student Affairs—faculty served on the adjunct English as a Second Language hiring committee, 06-22-16, <i>EMP: A2</i>
Persaud, Loknath	250.00	Academic and Student Affairs—faculty served on the adjunct foreign languages hiring committee, 05-24-16, <i>EMP: A2</i>
Potter, Charlene	250.00	Academic and Student Affairs—faculty served on the adjunct foreign languages hiring committee, 05-24-16, <i>EMP: A2</i>
Potter, Charlene	775.00	Academic and Student Affairs—faculty who have participated beyond the spring semester in interviews for Assistant Superintendent – Vice President, Business and Administrative Services, 05-10-16 to 05-20-16, <i>EMP: A3.1</i>

Ramos, Ana	437.50	Academic and Student Affairs—faculty who have participated beyond the spring semester in interviews for Vice President, Student Services, 05-24-16 to 06-07-16, <i>EMP: A3.1</i>
Rigon, Silvia	125.00	Academic and Student Affairs—faculty who have participated beyond the spring semester in interviews for digital media, 05-17-16, <i>EMP: A3.1</i>
Saghians, Henry	475.00	Academic and Student Affairs—faculty who have participated beyond the spring semester in interviews for Restorative Dental Technology, 06-08-16 to 06-09-16, <i>EMP: A3.1</i>
Seropian, Taleen	3,000.00	Academic Support-First Year Pathways—completion of Math Jam faculty curriculum activities, 05-16-16 to 06-30-16, <i>EMP: A, D, E</i>
Seropian, Taleen	3,000.00	Academic Support-First Year Pathways—completion of Math Jam faculty curriculum activities, 07-01-16 to 08-26-16, <i>EMP: A, D, E</i>
Sumitomo, Miki	75.00	Academic and Student Affairs—faculty served on the adjunct foreign languages hiring committee, 05-24-16, <i>EMP: A2</i>
Tran, Jennifer	3,000.00	Academic Support-First Year Pathways—completion of Math Jam faculty curriculum activities, 05-16-16 to 06-30-16, <i>EMP: A, D, E</i>
Tran, Jennifer	3,000.00	Academic Support-First Year Pathways—completion of Math Jam faculty curriculum activities, 07-01-16 to 08-26-16, <i>EMP: A, D, E</i>
Williams, Patrick	5,000.00	Athletics—assistant men/women track coach, 01-11-16 to 05-08-16, <i>EMP: E1</i>

**Amend Consent Item No 112-P  
 June 15, 2016**

Blount, Gia	From:	2,600.00	Adult Basic Education Block Grant—develop DE hybrid courses, NC faculty handbook, and CASAS faculty testing and training for the ADHS program, 06-16-16 to 06-30-16, <i>EMP: A2.2</i>
	To:	2,600.00	Adult Education Block Grant—coordinate “GO MATH” program and course development for Parent Education/Child Care, 06-16-16 to 06-30-16, <i>EMP: A2.2</i>
Blount, Gia	From:	2,600.00	Adult Basic Education Block Grant—develop DE hybrid courses, NC faculty handbook, and CASAS faculty testing and training for the ADHS program, 07-01-16 to 08-26-16, <i>EMP: A2.2</i>
	To:	2,600.00	Adult Education Block Grant—coordinate “GO MATH” program and course development for Parent Education/Child Care, 07-01-16 to 08-26-16, <i>EMP: A2.2</i>
Hatch, Nicholas	From:	950.00	Upward Bound Math/Science—conduct human anatomy presentations for the upward bound math/science summer program, 06-02-16 to 06-30-16, <i>EMP: K3</i>
Hatch, Nicholas	To:	1,900.00	Upward Bound Math/Science—conduct human anatomy presentations for the upward bound math/science summer program, 06-02-16 to 06-30-16, <i>EMP: K3</i>

Hatch, Nicholas	From: 950.00	Upward Bound Math/Science—conduct human anatomy presentations for the upward bound math/science summer program, 07-01-16 to 07-29-16, <i>EMP: K3</i>
Hatch, Nicholas	To: 1,900.00	Upward Bound Math/Science—conduct human anatomy presentations for the upward bound math/science summer program, 07-01-16 to 07-29-16, <i>EMP: K3</i>

**FUND 03**

Baldo, Mariella	9,000.00	Adult Education Block Grant—develop two new noncredit certificates that will provide students with additional skills for possible pathways to be successful in the credit programs, 07-01-16 to 06-30-17, <i>EMP: B1</i>
Hebron, Kathleen	4,750.00	Adult Education Block Grant—develop DE hybrid courses, NC faculty handbook, and CASAS faculty testing and training for the ADHS program, 06-16-16 to 06-30-16, <i>EMP: A2.2</i>
Hebron, Kathleen	4,750.00	Adult Education Block Grant—develop DE hybrid courses, NC faculty handbook, and CASAS faculty testing and training for the ADHS program, 07-01-16 to 08-26-16, <i>EMP: A2.2</i>
Igoe, Jessica	2,000.00	CSULA STEM Education Consortium—lead work on STEM education consortium project, 07-20-16 to 08-26-16, <i>EMP: B1.4</i>
Marlowe, Greg	500.00	Adult Education Block Grant—professional development workshops to equip instructors with additional strategies, identify student learning gaps and design curriculum that better serve adult learners, 01-05-16 to 06-30-16, <i>EMP: B1</i>
Marulanda, Christian	500.00	Adult Education Block Grant—professional development workshops to equip instructors with additional strategies, identify student learning gaps and design curriculum that better serve adult learners, 01-05-16 to 06-30-16, <i>EMP: B1</i>
Rutzen, Dean	500.00	Adult Education Block Grant—professional development workshop to introduce movie and audio tools to enhance speaking and pronunciation in the classroom, 12-12-15 to 01-23-16, <i>EMP: B1</i>
Silverio, Valerie	500.00	Adult Education Block Grant—professional development workshops to equip instructors with additional strategies, identify student learning gaps and design curriculum that better serve adult learners, 01-05-16 to 06-30-16, <i>EMP: B1</i>

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:**

Employment of Hourly Faculty, 2015-16

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees of the Pasadena Area Community College District of Los Angeles County, California, approve the employment of the persons listed on the attached list for 2015-2016. The length of time of the employment/ratify and the assignment shall be determined by the needs of the College. All employment is in accordance with Pasadena City College Hiring Policies and Procedures and applicable California Government Codes. *EMP: A3.1*

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2015-2016 Adopted District Budget.

**BACKGROUND:** The assignment shall be determined by College need.

Approved by:

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:  
\_\_\_\_\_  
Vice President, Human Resources  
\_\_\_\_\_  
Superintendent/President

**FUND 01**

<u>NAME</u>	<u>POSITION</u>	<u>CLASS</u>	<u>STEP</u>	<u>DIVISION</u>
Bellofiore, Ariel	Adjunct Faculty	A	1	Kinesiology, Health and Athletics Physical Education
Eggbunike, Innocent	Adjunct Faculty	A	1	Kinesiology Physical Education
Galbaldon, Nadia	Adj Special Svcs Counselor	A	1	Special Services Counseling
Goldberg, Siobhan	Adjunct Faculty	A	1	Social Science Sociology
Hill, Lidia	Adjunct Noncredit Faculty	NM	7	Noncredit Spanish
Holliman, Keith	Adjunct Faculty	A	1	Kinesiology, Health and Athletics Physical Education
Martinez, Joseph	Retired Adjunct Counselor	D	25	Counseling Services Counseling
Mojarro, Steven	Adjunct Faculty	D	1	Kinesiology, Health and Athletics Physical Education
Ngo, Benson	Adjunct Faculty	E	4	Natural Sciences Chemistry
Terrill, Michael	Adjunct Faculty	A	7	Kinesiology, Health and Athletics Physical Education
Wigely, Collin	Adjunct Faculty	A	1	Kinesiology, Health and Athletics Physical Education

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:** Employment of Hourly  
Unclassified Employees, College Assistants and  
Volunteers for 2015-2016 and 2016-2017

**Board Meeting Date:** July 20, 2016

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**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the attached list of hourly unclassified employees, college assistants, volunteers, and instructional aides hired for fiscal year 2015-2016 and 2016-2017.

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2015-2016 Adopted District Budget and 2016-2017 Tentative District Budget.

**BACKGROUND:** The assignment shall be determined by College need.

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Approved by:

  
\_\_\_\_\_  
Vice President, Human Resources

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:

  
\_\_\_\_\_  
Superintendent/President

**COLLEGE ASSISTANT**

**NAME**

**DIVISION/DEPARTMENT**

Adera, Dawit Zewedu	Engineering Technology & Economic and Workforce Development Title V - Design Technology Pathways <i>EMP:E1</i>
Alvarez, Diana	Student Affairs Mas Program <i>EMP:E1</i>
Barrientos, Maria	Student Affairs Credit Matriculation <i>EMP:E5</i>
Bloomfield, Bryan	Student Affairs Credit Matriculation <i>EMP:A1,A1.1,A2,A3,E1,J1</i>
Borst, Zachary	Upward Bound Upward Bound: Math & Science <i>EMP:D1</i>
Cabanillas, Allen	Upward Bound/College Access Upward Bound: Math/Science El Monte <i>EMP:D1</i>
Davis, Kimberly	Upward Bound Classic Upward Bound: Classic <i>EMP:D1</i>
Delgado Reza, Jasmine	EOP&S Trio-Talent Search <i>EMP:D1</i>
Flores, Betty	Library, Learning Resources & Distance Education Library Services <i>EMP:E1</i>
Joseph, Perez	Engineering Technology & Economic and Workforce Development Office of Career & Technical Education <i>EMP:E1</i>
Kidd, Lisa	Upward Bound Upward Bound: Math & Science <i>EMP:D1</i>
Kidd, Michael	Upward Bound Upward Bound: Math & Science <i>EMP:D1</i>
Lenghiem, Huong Lien	EOP&S EOP&S <i>EMP: A2</i>
Lepesant, Lisabelle	Extension and Contract Education Extension <i>EMP:I4</i>
Lopez, Maxcine	Library, Learning Resources & Distance Education Library Services <i>EMP:E1</i>
McCurdy, Debra	EOP&S Trio-Talent Search <i>EMP:D1</i>
Monge, Felix	Mathematics and Computer Science Mathematics <i>EMP:E1</i>
Morales, Irving	Student Affairs Credit Matriculation <i>EMP:E5</i>
Ortega, Spencer	Student Affairs Mas Program <i>EMP:E1</i>
Patlan, Ricardo	Upward Bound Classic Upward Bound: Classic <i>EMP:D1</i>
Primavera, Faustine Carl	Extension and Contract Education Extension <i>EMP:I4</i>
Quinton, Richard	President Office College Advancement <i>EMP:D4.2</i>

Ramos Longoria, Donald	Police and Safety Services Parking and Traffic EMP:E1, J1, J2
Scroggins, Kevin	Student Affairs Mas Program EMP:E1
Smith, Anthony	Upward Bound/College Access Upward Bound: Math/Science El Monte EMP:A3
Soojin, Kim	Student Affairs Credit Matriculation EMP:A1,E1
Vasquez, Roberto	Upward Bound Classic Upward Bound: Classic EMP:D1
Warner, Heaven	Student Affairs Credit Matriculation EMP:A1,A3
Wright, Alyssa	Upward Bound Classic Upward Bound: Classic EMP:D1

**VOLUNTEER**

**NAME**

**DIVISION/DEPARTMENT**

Ferrer, Jessica	Counseling Counseling Office EMP:A1;A2;F2;K5
Hickey, Erin	Counseling Counseling Office EMP:A1;A2;F2;K5
Pacheco, Sofia	Special Services Disabled Student Programs and Services EMP:E4.1
Ruvalcaba, Vanessa	Counseling Counseling Office EMP:A1;A2;F2;K5
Tritto, Anthony	Counseling Counseling Office EMP:A1;A2;F2;K5
Wang, Kuei Chi	Special Services Disabled Student Programs and Services EMP:E4.1

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:** Employment of Hourly  
Unclassified Employees, Student Workers for 2015-  
2016 and 2016-2017

**Board Meeting Date:** July 20, 2016

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**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the attached list of hourly unclassified employees, student workers for fiscal year 2015-2016 and 2016-2017.

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2015-2016 Adopted District Budget and 2016-2017 Tentative District Budget.

**BACKGROUND:** The assignment shall be determined by College need.

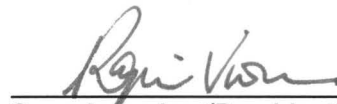
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Approved by:



Vice President, Human Resources

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:



Superintendent/President

**STUDENT WORKERS**

<b><u>NAME</u></b>	<b><u>DIVISION/DEPARTMENT</u></b>
Bui, Andy Au	Social Sciences Humanities <i>EMP:E2</i>
Campos, Pamela	Library, Learning Resource, and Distance Education Learning Assistance Center <i>EMP:E5</i>
Capwell, Janelle	Social Sciences Humanities <i>EMP:E5</i>
Clarissa, Cindy	Business Carl Perkins Career & Tech Education Act <i>EMP:E5</i>
Corbia, Zelia	Social Sciences Humanities <i>EMP:E1,E5</i>
Echeverria, Liza	Extension and Contract Education Extension <i>EMP:E1</i>
Garcia, Steven	Academic and Student Affairs Basic Skills Instruction <i>EMP:E5</i>
Hoang, Long Thai	Business Carl Perkins Career & Tech Education Act <i>EMP:E5</i>
Jones, Annabella	Business Business Education <i>EMP:A2</i>
Lim, Ju Eun	Social Sciences Humanities <i>EMP:E1,E5</i>
Mu,Christina	Library, Learning Resources and Distance Education Distance Education <i>EMP:E1</i>
Noureddine, Hassan	Social Sciences Humanities <i>EMP:E2</i>
Phuong, Nathan	Engineering Technology & Economic and Workforce Development Title V - Design Technology Pathways <i>EMP:E1</i>
Rivera, Roseanne	Social Sciences Humanities <i>EMP:E2</i>
Win, Myat Pyae	Engineering Technology & Economic and Workforce Development Title V - Design Technology Pathways <i>EMP:E1</i>
Wu, Huiheng	Library, Learning Resource, and Distance Education Learning Assistance Center <i>EMP:E5</i>
Ye, Tianzheng	Upward Bound Upward Bound: Math & Science <i>EMP:D1</i>
Yeung, Chiu Chi	Engineering Technology & Economic and Workforce Development Office of Career & Technical Education <i>EMP:E1</i>
Zepeda, Andy	Upward Bound Upward Bound: Math & Science <i>EMP:D1</i>

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Employment, Change of Status and Separation of  
Academic Employees


**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the employment, change of status and separation pertaining to academic employees listed on the attached. All changes were in accordance with Pasadena City College applicable policies and procedures and California government codes. *EMP: A2*

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2016-2017 Tentative District Budget.

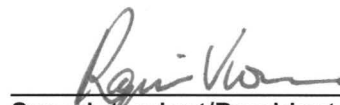
**BACKGROUND:** Routine personnel transactions.

Approved by:



Vice President, Human Resources

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**



Superintendent/President

(Requires 2 signatures)

<b><u>NAME, CLASSIFICATION AND DEPARTMENT/DIVISION</u></b>	<b><u>CLASS &amp; STEP</u></b>	<b><u>ASSIGNMENT BASIS</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>EMPLOYMENT</u></b>			
<b>Bajah, Jeff</b> Instructor, Business Retail Management and Merchandising Emphasis Business	TBD	100% - 10 months (First-Year Contract)	08/29/16
<b>Boles, Margaret</b> Instructor, Mathematics Mathematics & Computer Science	TBD	100% - 10 months (First-Year Contract)	08/29/16
<b>Cascione, Domenico</b> Instructor, Restorative Dental Technology Health Sciences	TBD	100% - 10 months (First-Year Contract)	08/29/16
<b>Egbunike, Innocent</b> Instructor, Kinesiology Education/ Men & Women's Cross Country and Track & Field Coach Kinesiology, Health & Athletics	TBD	100% - 10 months (First-Year Contract)	08/29/16
<b>Gonzalez, Bryan</b> Instructor, English English	TBD	100% - 10 months (First-Year Contract)	08/29/16
<b>Guerrero, Rodger</b> Instructor, Music – Choral Performing Arts	TBD	100% - 10 months (First-Year Contract)	08/29/16
<b>Lowrie, Edward</b> Instructor, Television & Radio Operations Performing Arts	TBD	100% - 10 months (First-Year Contract)	08/29/16
<b>Maloney, James</b> Temporary Instructor, Business Math Business	TBD	100% - 10 months	08/29/16
<b>Mendoza, Juan Manuel</b> Temporary Instructor, English Performing Arts	TBD	100% - 10 months	08/29/16
<b>Rashid, Noella</b> Instructor, Mathematics Mathematics & Computer Science	TBD	100% - 10 months (First-Year Contract)	08/29/16
<b>Terrill, Michael</b> Instructor, Kinesiology Education/ Women's Volleyball Coach School of Science & Mathematics	TBD	100% - 10 months (First-Year Contract)	08/29/16

<b><u>NAME, CLASSIFICATION AND DEPARTMENT/DIVISION</u></b>	<b><u>CLASS &amp; STEP</u></b>	<b><u>ASSIGNMENT BASIS</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>CHANGE OF STATUS</u></b>			
<b>Aratoonian, Talin</b> <b>From:</b> Adjunct DSPS Counselor <b>To:</b> Temporary DSPS Counselor Noncredit Division	B-6	100% - 6 months	07/01/16 – 12/31/16
<b>Foster, Valerie</b> Instructor Natural Sciences Academic Senate President	E-16	<b>From:</b> 10 months <b>To:</b> 11 months	07/01/16 – 06/30/17
<b>Scott, Arkova</b> Interim Associate Dean Learning Assistance Center	M2, Step 1	100% - 6 months	07/01/16 – 12/31/16
<b><u>SEPARATION</u></b>			
<b>Johnson, Shannon</b> Coordinator, Work Experience Education Engineering Technology & Economic & Workforce Development		Resignation	07/20/16
<b>Thompson, Denise</b> Instructor, Business Retail Management and Merchandising Emphasis Business		Acceptance rescinded	07/06/16

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
**Pasadena City College**

**CONSENT ITEM TITLE:**

Authorization to Reimburse Applicants

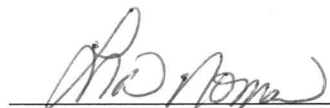
**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve reimbursement to the applicants listed on the attached for costs associated with interviewing at Pasadena City College for the purpose of obtaining a full-time position. Costs related to reimbursement shall not exceed the amount shown. *EMP: A3.1*

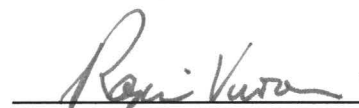
**FISCAL IMPLICATIONS:** Reimbursement is restricted to travel, lodging, car rental, gas, parking, and meal expenses. Funds for this purpose are budgeted in the following cost center: 01-4300-5210-0000 (Staff Diversity).

**BACKGROUND:** Travel reimbursement for second and third-level faculty interviews and interviews for management positions.

Approved by:



Vice President, Human Resources

APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:  
Superintendent/President

Applicant: Chai, Joshua  
Position: Music – Choral Instructor (second-level interview)  
Amount: \$493.96

Applicant: Chai, Joshua  
Position: Music – Choral Instructor (third-level interview)  
Amount: \$436.08

Applicant: Egbunike, Innocent  
Position: Kinesiology Education Instructor/Head Men & Women's Cross Country and Track & Field Coach (second-level interview)  
Amount: \$345.33

Applicant: Egbunike, Innocent  
Position: Kinesiology Education Instructor/Head Men & Women's Cross Country and Track & Field Coach (third-level interview)  
Amount: \$368.70

Applicant: Reiner, Michael  
Position: Assistant Superintendent/Vice President, Instruction (first-level interview)  
Amount: \$410.00

Applicant: Shearer, Ted  
Position: Restorative Dental Technology Instructor (second-level interview)  
Amount: \$499.50

Applicant: Shearer, Ted  
Position: Restorative Dental Technology Instructor (third-level interview)  
Amount: \$447.96

Applicant: Terrill, Michael  
Position: Kinesiology Education Instructor/Head Women's Volleyball Coach (third-level interview)  
Amount: \$323.12

**PASADENA AREA COMMUNITY COLLEGE DISTRICT**  
Pasadena City College

**CONSENT ITEM TITLE:**

Employment, Change of Status and Separations of  
Classified Employees

**Board Meeting Date:** July 20, 2016

**RECOMMENDATION:** It is recommended that the Board of Trustees, governing Board of the Pasadena Area Community College District of Los Angeles County, California, approve/ratify the following employment, changes of status and separations pertaining to the following classified service employees. All changes are in accordance with Pasadena City College applicable policies and procedures and California Government Codes. *EMP: E2, E4*

**FISCAL IMPLICATIONS:** Funds for this purpose are budgeted in the 2015-2016 Adopted District Budget and the 2016-2017 Tentative District Budget.

**BACKGROUND:** Routine personnel transactions.

Approved by:

**APPROVED FOR SUBMISSION TO  
THE BOARD OF TRUSTEES:**



Vice President, Human Resources



Superintendent/President

<b><u>NAME, CLASSIFICATION AND DEPARTMENT</u></b>	<b><u>RANGE &amp; STEP</u></b>	<b><u>ASSIGNMENT BASIS</u></b>	<b><u>EFFECTIVE DATE</u></b>
<b><u>EMPLOYMENT</u></b>			
<b>Azizyan, Lilit</b> Business Analyst Admissions & Records New position	61B	100% - 12 mo.	7/21/2016
<b><u>CHANGES</u></b>			
<b>Cabral, Martha</b> <b>From:</b> Admissions & Records Clerk II Noncredit Division	36F	100% - 11mo	
<b>To:</b> Admissions & Records Clerk II Noncredit Division	36F	100% - 12mo	6/01/16 – 6/30/16
<b>Matchan, Steven</b> <b>From:</b> Police Sergeant Police & Safety Services	M-3	100% - 12mo	
<b>To:</b> Chief of Police & Safety Services Police & Safety Services	M-1, Step 6	100% - 12mo	7/21/16
<b>Sims, Shereece</b> <b>From:</b> Administrative Assistant II Academic Affairs	45C	100% - 12mo	
<b>To:</b> Administrative Assistant II Math & Computer Science	45C	100% - 12mo	7/01/16 – permanent
<b>Ostrander, Anne</b> <b>From:</b> Administrative Assistant II Business, Engineering & Technology	45F	100% - 12mo	
<b>To:</b> Administrative Assistant II Business	45F	100% - 12mo	7/01/16 – permanent
<b>Yin, Carl</b> <b>From:</b> Computer Support Technician Information Technology Services	46F	100% - 12mo	
<b>To:</b> Business Analyst Counseling	61A	100% - 12mo	7/21/16

**SEPARATIONS**

**Kathy Sowels**  
Custodian  
Facilities Services

39 month re-employment list

6/24/2016