



PASADENA AREA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES BYLAWS

Title: Staff Reports

Legal Authority: Board Minutes

Bylaw No. 1440

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1. Requests for research or administrative studies desired by non-Board members, groups, organizations, or community associations shall be submitted to the Superintendent/President of the College, who will take appropriate action, according to prescribed procedures, including referral to the Board for direction when the Superintendent/President of the College deems it appropriate.
2. Board members may direct questions to the Superintendent/President of the College where research or administrative studies are not required.
3. Where questions require, for their answers, some outlay of time for substantial research or substantial study, such questions should be submitted through the President of the Board, who shall either direct the Superintendent/President to proceed or to place the question on an agenda for decision by the Board.
4. Where substantial time would be involved in answering questions such as through research and/or administrative studies, Board approval shall be required before the Superintendent/President of the College proceeds.