

Computing Services Memorandum

D108
626 585-7493

To: Kindred Murillo
From: Bob Cody
Date: January 16, 2008
Subject: Status Report and Unit Plan Technology Requests

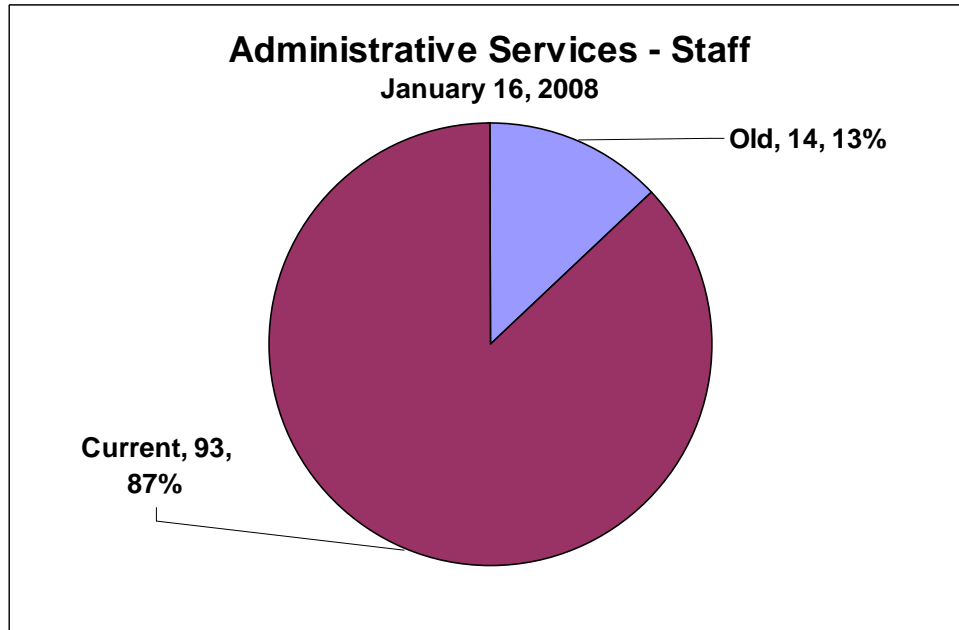
Executive Summary

Introduction

Below are status reports and technology request analysis for each department/division in the Administrative Services Area. In addition, there is a summary report of the current status of the computer inventory for the Administrative Services Area.

Current Status for Administrative Services

	14	30	22	36	3	2
Staff	Old	2002	2003	2004	2005	2006



It is recommended that the Bookstore be included in the Desktop Upgrade Plan. This would reduce the number of “Old” desktop computers in the inventory from 14 to 7. The remaining “Old” desktops primarily reflect inventory issues such as upgrade that has not been completed.

Notebooks	Old	Current	2002	2003	2004	2005	2006
	8	3		3	0	0	0

Department Report

Administrative Services

Current Status

<i>Staff</i>		0	1	0	0	2	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
305411	Murillo, Kindred I					1	
300155	Smith, Cynthia C		1				
305412	Smith, Cynthia C					1	
<i>Dept</i>		0	1	0	0	0	0
PCC	Old	02002	02003	2004	2005	2006	
300004		1					

Technology Requests

There are no technology requests.

Discussion

The desktop computers for the staff will be upgraded this year and then in 20010-11.

Bookstore

Current Status

<i>Staff</i>		7	0	0	0	0	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
92868	Cortes, Oscar	1					
92889	De Loera, Martha	1					
92881	Ferris, Douglas	1					
92876	Jerashen, Carolyn T	1					
93953	LEE, KATHLEEN J.	1					
92887	Thompson, Leslie A	1					
92885	Tigner, Flora	1					

<i>Dept</i>	6	0	0	0	0	0
PCC	Old	02002	02003	2004	2005	2006
92868	1					
92873	1					
92874	1					
92882	1					
92888	1					
92950	1					

Technology Requests

There are no technology requests.

Discussion

Is the Bookstore eligible to be upgraded by the Desktop Upgrade Plan?

Business Services

Current Status

<i>Staff</i>		0	0	0	3	0	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
302004	Bargsten Bottcher, Melissa				1		
302006	Hassan, Sherry P				1		
302005	Mancini, Esperanza M				1		

<i>Dept</i>		2	0	0	0	0	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
100074	Business Services	1					
300026	Business Services	1					

Technology Requests

There are no technology requests.

Discussion

The desktop computers for the staff will be upgraded this year and then in 2008-9.

Campus Use

Current Status

<i>Staff</i>									
		0	0	0	1	0	0		
PCC	Assigned	Old	02002	02003	2004	2005	2006		
302007	Ambrose, Marcelia				1				
<i>Dept</i>	1	0	0	0	0	0	0		
PCC	Old	02002	02003	2004	2005	2006			
100510	1								

Technology Requests

There are no technology requests.

Discussion

The desktop computers for the staff will be upgraded this year and then in 2008-9.

Computing Services

Current Status

<i>Staff</i>	23	2	14	7	2	17	
PCC	Assigned	Old	02002	02003	2004	2005	2006
300787	Acevedo, Elena L			1			
306249	Acevedo, Elena L						1
85617	CODY, ROBERT L	1					
94220	Cody, Robert L	1					
96402	Cody, Robert L	1					
96875	Cody, Robert L	1					
305430	Cody, Robert L						1
92856	Davidson, Maureen Skelly	1					
98686	Davidson, Maureen Skelly		1				
300788	Davidson, Maureen Skelly			1			
302340	Davidson, Maureen Skelly				1		
303941	Davidson, Maureen Skelly					1	
305837	Davidson, Maureen Skelly						1
305967	Davidson, Maureen Skelly						1
306041	Davidson, Maureen Skelly						1
100254	Garnica, Rodolfo E	1					
300790	Garnica, Rodolfo E			1			
301231	Garnica, Rodolfo E				1		
302059	Garnica, Rodolfo E				1		
302759	Garnica, Rodolfo E				1		
303967	Garnica, Rodolfo E					1	
305064	Garnica, Rodolfo E						1
306253	Garnica, Rodolfo E						1
90639	Jones, Jeanine A	1					
300786	Jones, Jeanine A			1			
306250	Jones, Jeanine A						1
300780	Juvonen, Riia Orvokki			1			
306255	Juvonen, Riia Orvokki						1
92398	Olague, Pedro	1					
300791	Olague, Pedro			1			
306245	Olague, Pedro						1
90638	Packard, Brian H	1					
95098	Packard, Brian H	1					
96877	Packard, Brian H	1					
203264	Packard, Brian H		1				
300659	Packard, Brian H			1			
300782	Packard, Brian H			1			
302768	Packard, Brian H				1		
302769	Packard, Brian H				1		
306259	Packard, Brian H						1
84829	Potts, Gary N	1					
96879	Potts, Gary N	1					
300784	Potts, Gary N			1			
306256	Potts, Gary N						1
94098	Ren, Sharon	1					

96873	Ren, Sharon	1						
300789	Ren, Sharon				1			
306252	Ren, Sharon							1
95468	Sanchez, Jose A	1						
306247	Sanchez, Jose A							1
85484	Tirapelle, Robert	1						
94216	Tirapelle, Robert	1						
94217	Tirapelle, Robert	1						
94218	Tirapelle, Robert	1						
95845	Tirapelle, Robert	1						
96882	Tirapelle, Robert	1						
96908	Tirapelle, Robert	1						
300658	Tirapelle, Robert				1			
300783	Tirapelle, Robert				1			
302188	Tirapelle, Robert					1		
306248	Tirapelle, Robert							1
306258	Tirapelle, Robert							1
300785	Tschirgi, Theresa L				1			
300805	Tschirgi, Theresa L				1			
306251	Tschirgi, Theresa L							1

Notebooks 36 2 10 2 1 0

PCC	Assigned	Old	02002	02003	2004	2005	2006
97470	Acevedo, Elena L	1					
82676	Computing Services	1					
85035	Computing Services	1					
85037	Computing Services	1					
85038	Computing Services	1					
85041	Computing Services	1					
85130	Computing Services	1					
85131	Computing Services	1					
85132	Computing Services	1					
85133	Computing Services	1					
85134	Computing Services	1					
90953	Computing Services	1					
90962	Computing Services	1					
90965	Computing Services	1					
92796	Computing Services	1					
93901	Computing Services	1					
93902	Computing Services	1					
94201	Computing Services	1					
94496	Computing Services	1					
94883	Computing Services	1					
94884	Computing Services	1					
94885	Computing Services	1					
94886	Computing Services	1					
95140	Computing Services	1					
95248	Computing Services	1					
96125	Computing Services	1					
96255	Computing Services	1					

96506	Computing Services	1			
97026	Computing Services	1			
97102	Computing Services	1			
99952	Computing Services	1			
203423	Computing Services	1			
300195	Computing Services		1		
300469	Computing Services			1	
300879	Computing Services			1	
300880	Computing Services			1	
300881	Computing Services			1	
300882	Computing Services			1	
300883	Computing Services			1	
300884	Computing Services			1	
300885	Computing Services			1	
300886	Computing Services			1	
302867	Computing Services				1
302899	Computing Services				1
304380	Computing Services				1
85042	Garnica, Rodolfo E	1			
300190	Garnica, Rodolfo E		1		
90981	Olague, Pedro	1			
91252	Potts, Gary N	1			
300792	Potts, Gary N			1	
98226	TIRAPELLE, ROBERT	1			

Technology Requests

There are no technology requests.

Discussion

The department is focused on the Network Infrastructure Upgrade Plan and the Desktop Upgrade Plan. Both of these projects are on schedule. It is recommended that the Instructional and Student Services Areas be consulted to establish a priority list for computer lab upgrades in case the current budget concerns require a reduction in funding for the Desktop Upgrade Plan.

Facilities Services

Current Status

<i>Staff</i>		3	0	0	8	0	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
100460	Aguilar, Norman	1					
302186	Aguilar, Norman				1		
302189	Akopyan, Arevat				1		
302187	Eckmann, Donald L				1		
302153	Flores, Sarah				1		
100484	Ludwig, James R	1					
302195	Rodriguez, Andrea L				1		
302194	Van Pelt, David Phillip				1		
84585	Van Pelt, Richard P	1					
302190	Van Pelt, Richard P				1		
302192	Whiting, Vincent E				1		

<i>Dept</i>		19	1	2	2	0	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
85286	Facilities Services	1					
94268	Facilities Services	1					
98665	Facilities Services		1				
100464	Facilities Services	1					
100466	Facilities Services	1					
100467	Facilities Services	1					
100468	Facilities Services	1					
100469	Facilities Services	1					
100470	Facilities Services	1					
100471	Facilities Services	1					
100473	Facilities Services	1					
100474	Facilities Services	1					
100475	Facilities Services	1					
100476	Facilities Services	1					
100477	Facilities Services	1					
100478	Facilities Services	1					
100479	Facilities Services	1					
100483	Facilities Services	1					
201006	Facilities Services	1					
212994	Facilities Services	1					
300246	Facilities Services			1			
300407	Facilities Services			1			
302143	Facilities Services				1		
302193	Facilities Services				1		

<i>Notebooks</i>		3	0	3	0	0	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
85945	Facilities Services	1					
201001	Facilities Services	1					
201002	Facilities Services	1					

300774	Facilities Services	1
300775	Facilities Services	1
300776	Facilities Services	1

Technology Requests

Objective 3.2: Ten desktop computer systems will be upgraded in 2006-7. All desktop computer systems will be upgraded in 2008-9.

Objective 3.3 (Bacnet/Trane): It is recommended that a software maintenance agreement be included with the purchase of the EMS software.

Objective 3.3 (Refrigerant Compliance Software): If this software requires a centralized server it is recommended that MIS be consulted before its purchase. If it does not require a central server the installation of the software will be handled by the Help Desk.

Other Objectives listed are not information technology related.

Discussion

The desktop computers for the staff will be upgraded this year and then in 2008-9.

Fiscal Services

Current Status

<i>Staff</i>		0	19	0	0	0	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
98515	Bain, Conna L		1				
98509	Brown, Anthony B		1				
98521	Burns, Dorothy J		1				
98506	Carter, Kathryn Ann		1				
98529	Casteldeoro, Nadira H		1				
98513	Descalzo, Maria		1				
98511	Humphrey, Sharon M		1				
98514	Jaltorossian, Rosette		1				
98505	Khanlary, Anet		1				
98520	Krause, Patricia N		1				
98510	Norsworthy, Brigitte R		1				
98507	Olivo, Denise Eileen		1				
98516	Pastis, Leah		1				
98508	Primising, Ann L		1				
98518	Rivas-Plata, Jorge G		1				
98512	Sciarra, Nancy L		1				
98528	Tse, Rosie Wang		1				
98503	Wagner, Susan M		1				
98545	Walker, Odessa M		1				
<i>Dept</i>		1	1	0	0	0	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
90670	Fiscal Services	1					
300151	Fiscal Services		1				

Technology Requests

Objective 2.1: This request for centralized storage of records needs to be reviewed by MIS.

Discussion

The desktop computers for the staff will be upgraded this year and then in 2008-9.

Management Information Services

Current Status

<i>Staff</i>		6	0	0	7	0	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
100507	Buckhouse, Michael J	1					
100508	Cadet, Carolyn Jeanette	1					
94288	Flores, Joe	1					
301277	Jarquín, Nelson G				1		
301275	Laun, Jeffrey E				1		
302883	Pittman, Dale E				1		
93893	Pittman, Dale E	1					
219998	Pomeroy, Charles A	1					
302881	Pomeroy, Charles A				1		
302882	Velez, Manuel Jr				1		
301276	Visick, Paul F				1		
302880	Wilson, Lawrence E				1		
91310	Wilson, Lawrence E	1					

<i>Dept</i>		8	0	0	0	0	0
PCC	Old	02002	02003	2004	2005	2006	
85843	1						
85853	1						
85858	1						
85859	1						
90813	1						
90815	1						
91798	1						
219888	1						

Technology Requests

It is recommended that those objectives associated with the network infrastructure or impact local desktop systems be coordinated with Computing Services..

Discussion

It is recommended that the inventory for Management Information Services be updated and that the department be integrated into the Desktop Computer Upgrade Plan.

Office Services

Current Status

<i>Staff</i>		1	0	6	0	0	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
300444	Austin, Alicia Robin			1			
300445	Callum, Kent			1			
300654	Fernandez, Eladio			1			
85284	Hershide, James M	1					
300446	Kline, Rezvan			1			
300447	Ortiz, Jennifer Neblung			1			
300449	Pancoska, Barbara A			1			

Technology Requests

There are no technology requests.

Discussion

The desktop computers for the staff will be upgraded this year and then in 2008-9.

Police & Safety

Current Status

<i>Staff</i>		0	0	0	5	0	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
302182	Benson, Peter V				1		
302178	Chan, Alan K				1		
302177	Michael, Peter A				1		
302181	Roberts, Leilani M				1		
302172	Young, Bradley Stewart				1		
<i>Dept</i>		8	2	0	11	3	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
85596	Police and Safety Services	1					
85748	Police and Safety Services	1					
92469	Police and Safety Services	1					
93987	Police and Safety Services	1					
94285	Police and Safety Services	1					
95962	Police and Safety Services	1					
98531	Police and Safety Services		1				
99647	Police and Safety Services	1					
102064	Police and Safety Services	1					
300149	Police and Safety Services		1				
301929	Police and Safety Services				1		
301930	Police and Safety Services				1		
302031	Police and Safety Services				1		
302032	Police and Safety Services				1		
302033	Police and Safety Services				1		
302175	Police and Safety Services				1		
302179	Police and Safety Services				1		
302180	Police and Safety Services				1		
302183	Police and Safety Services				1		
302184	Police and Safety Services				1		
302185	Police and Safety Services				1		
303558	Police and Safety Services					1	
303559	Police and Safety Services					1	
303963	Police and Safety Services					1	
<i>Notebooks</i>		5	0	0	0	0	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
96506	Brodnax, Paul	1					
99395	Brodnax, Paul	1					
102742	Benson, Peter V	1					
102743	Young, Bradley Stewart	1					
102745	LESTER, STEVEN L	1					

Technology Requests

There are no technology requests.

Discussion

The desktop computers for the staff will be upgraded this year and then in 20010-11.

Purchasing

Current Status

<i>Staff</i>		2	8	0	0	0	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
98523	Brickert, Peggy J		1				
98525	Collins, Sandra D		1				
98527	Glanzman, Mark E		1				
85280	Holguin, Charles A	1					
98504	Hollis, Alvin Earl		1				
98522	Nandkishore, Edgar R		1				
98526	Shirk, Larry Roy		1				
98501	Valdez, Anthony Paul		1				
98543	Valdez, Anthony Paul		1				
99871	Valdez, Anthony Paul	1					

<i>Dept</i>		4	2	0	0	0	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
90686	Purchasing	1					
97231	Purchasing	1					
97340	Purchasing	1					
97342	Purchasing	1					
98524	Purchasing		1				
98536	Purchasing		1				

Technology Requests

There are no technology requests.

Discussion

The desktop computers for the staff will be upgraded this year and then in 2008-9.

Student Business Services

Current Status

<i>Staff</i>		0	0	2	6	0	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
302010	Caputo, Rae Ann				1		
302008	Dedeaux, Virginia H				1		
300362	Larreta, Carolina Y			1			
300781	Lutter, Corinne Ann			1			
302009	Macabitas, Thelma E				1		
302011	Medina, Lucia L				1		
302012	Trinh, Ken				1		
302013	Whiting, Lisa Gayle				1		
<i>Dept</i>		6	0	0	0	0	0
PCC	Assigned	Old	02002	02003	2004	2005	2006
84346	Student Business Services	1					
84347	Student Business Services	1					
84348	Student Business Services	1					
84349	Student Business Services	1					
90694	Student Business Services	1					
100045	Student Business Services	1					

Technology Requests

Objective 3.3 (FAX): Computing Services will provide a FAX (see incident #63447).

Discussion

The desktop computers for the staff will be upgraded this year and then in 2008-9.