


Rubric for Course Modifications

Focusing on PCC's primary mission as reflected in the Educational Master Plan & SB 1456, The Student Success Act

	Least Needed to Support Student Success		Most Needed to Support Student Success
	Lowest Priority		Highest Priority
Transferable Courses (Courses numbered 1 – 99)	<ul style="list-style-type: none"> • Changes without an appropriate rationale, such as: <ul style="list-style-type: none"> ○ Adding units/hours ○ Acronym change ○ Course number 	<ul style="list-style-type: none"> • Non-pedagogical changes (< 5 years since last mod), such as: <ul style="list-style-type: none"> ○ Title Change ○ Catalog Description • Changes with an appropriate rationale to increase student success • Adding or Modifying a Prerequisite or Co-requisite 	<ul style="list-style-type: none"> • Mandated by Chancellor's Office or other compliance agency (C-ID, etc.) • To maintain currency in the discipline (as demonstrated by curriculum at our transfer institutions) • Course outline is more than 5 years old and is being updated • Supported by Program Review recommendations
Basic Skills/ Nontransferable Courses (Courses numbered 100 – 999)	<ul style="list-style-type: none"> • Changes without an appropriate rationale, such as: <ul style="list-style-type: none"> ○ Adding units/hours ○ Acronym change ○ Course number • Changes that will disproportionately impact any group of students (age, ethnicity, gender) 	<ul style="list-style-type: none"> • Non-pedagogical changes (< 5 years since last mod), such as: <ul style="list-style-type: none"> ○ Title Change ○ Catalog Description • Adding or Modifying a Prerequisite or Co-requisite 	<ul style="list-style-type: none"> • Mandated by Chancellor's Office or other compliance agency • To maintain currency in the discipline • Aims to improve student success for a significant percentage of the student population • Courses that prepare a large number of students for college level work • Course outline is more than 5 years old and is being updated • Supported by Program Review recommendations